



# BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001  
[www.ocean.edu](http://www.ocean.edu)

March 2018

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of February 28, 2018

The following was approved:

- To schedule sale of surplus items no longer needed by the College

The following contracts were awarded:

- To Compass Group USA, Inc. for the fourth year of a five-year contract for food service management, catering, and vending services at Ocean County College
- To Patron Technology for the third year contract option for a Box Office Ticketing System for the Theatre and Planetarium at Ocean County College
- To PIP Printing, Creasy Printing Services and Gangi Graphics for the second year of two-year contracts for offset printing services at Ocean County College
- To Holman Frenia Allison, P.C. for professional auditing services for forensic science reviews for the period of March 22, 2018, through March 21, 2019, at Ocean County College
- To General Printing & Design Inc. for the second year contract option for the printing of the annual calendar/student handbook for 2018/19 at Ocean County College
- To Black Lagoon Pond Management for the purchase of a lake aerator fountain and lighting for the front lake at Ocean County College
- To Automated Building Controls and Peterson Service Co., Inc. for the second year of two-year contracts for the operation and maintenance of the energy management system at Ocean County College
- To A&J Construction Co. for the second year of a two-year contract for emergency repair service of the underground chilled water pipe at Ocean County College
- To Jersey State Entergy Controls Inc. for the second year of a two-year contract for variable frequency drive replacement and repairs at Ocean County College
- To Apex Commercial Services LLC for the second year of an optional three-year contract for street sweeping services at Ocean County College
- To Advanced Air Service Group Corporation for the second year of a two-year contract for HVAC duct and vent cleaning services at Ocean County College

- To Atlantic Switch & Generator, LLC for the second year of a two-year contract for planned maintenance service of the Combined Heat and Power Plant Generator at Ocean County College
- To Stout's Charter Service Inc. and Suburban Trails Inc. for the second year of a two-year contract for transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events
- To I Miller Precision Optical Instruments, Inc. for the purchase of 50 Biological Microscopes for use by the Science Department at Ocean County College

The following resolutions were awarded:

- For the second year of a two-year agreement for professional consulting for insurance broker and risk management services at Ocean County College
- For the third year of a three-year contract for the purchase of general liability college-wide insurance at Ocean County College
- For authorization of the connection fee for sanitary sewer service for the new Performing Arts Academy at Ocean County College
- For authorization of the subcontract agreement, "Utilizing the Mid-Atlantic Coastal Wetlands Assessment to Quantify Wetlands Ecosystem Services in New Jersey's Coastal Communities" Program, for the period of January 1, 2018, through June 30, 2020, administered through the Barnegat Bay Natural Estuary Program at Ocean County College
- For the annual dues and a third year of a three-year contract for campus-wide internet service through the NJEDGE.NET Consortium for use at Ocean County College and the Southern Education Center
- For the third year of a three-year contract for the Canvas Learning Management System, through NJEDGE.NET, for use at Ocean County College
- For the annual software maintenance renewal for the Library automated services at Ocean County College
- For the installation, repair, testing, and technical support of the campus-wide local area and wireless networks at Ocean County College
- For the purchase of miscellaneous magazine, database, and periodical subscriptions for use in the Library at Ocean County College
- For the purchase of miscellaneous books for use in the Library at Ocean County College
- For the purchase of miscellaneous books, Internet database subscriptions, and service fees for use in the Library at Ocean County College
- For the purchase of miscellaneous Internet database subscriptions for use in the Library at Ocean County College
- For the purchase of miscellaneous plumbing supplies for use at Ocean County College
- For the purchase of miscellaneous electrical supplies for use at Ocean County College

- For campus-wide roof repairs as needed at Ocean County College
- For the purchase of miscellaneous Internet database subscriptions and fees for use in the Library at Ocean County College

The following was adopted:

- A resolution to authorize participation in the NJEDGE Cooperative Pricing System at Ocean County College

The following was amended:

- Additional monies to Core Mechanical, Inc., Pennsauken, New Jersey, for additional HVAC maintenance services at Ocean County College (contract originally awarded at the April 27, 2017, Board meeting)
- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, for additional labor, materials, programming, start-up, testing, and commissioning of the Electronic Access Control System for use by the Security Department at Ocean County College (contract originally awarded at the January 25, 2018, Board meeting)
- Additional monies to Waukesha-Pierce Industries, Lawrence, Pennsylvania, to amend the annual agreement for planned maintenance service of the Combined Heat and Power Plant Generator at Ocean County College (contract originally awarded at the June 29, 2017, Board meeting)
- Additional monies to PIP Printing, Brick, New Jersey, for additional offset printing services at Ocean County College (contract originally awarded at the June 1, 2017, Board meeting)

The following was accepted:

- A \$1,000 grant award from the Japan Foundation New York (JFNY), to offset the cost of travel and marketing for the March 2018 Japanese storyteller and artist, Kuniko. Project Director: Mr. Mark Wilson, Director of Cultural Affairs. Project Period: March 1, 2018, through March 31, 2018.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for March 22, 2018.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Interim Associate VP Joe Konopka x2264 for specific information

Approved:

New policy:

- Policy #2330, Administration, Administrative Operations, Service Animals

A. New Program Options

- 1) Associate in Arts Degree in Performing Arts – Arts Administration Option
- 2) Associate in Arts Degree in Performing Arts – Dance Option

- 3) Associate in Arts Degree in Performing Arts – Music Option
- 4) Associate in Arts Degree in Performing Arts – Theatre Option
- 5) Associate in Science Degree in Computer Science – Cyber – Information Security Option

B. Revised Program Option

- 1) Associate in Science Degree in Computer Science – Information Technology Option 2018/2019

C. Revised Programs

- 1) Associate in Arts Degree in Performing Arts
- 2) Associate in Science Degree in Computer Science
- 3) Associate in Science Degree in Public Service

D. New Certificates

- 1) Financial Market Analysis Certificate of Completion
- 2) Holistic Health and Wellness Certificate of Completion
- 3) Advanced Manufacturing and Mechatronics Certificate of Completion

E. Revised Certificates

- 1) Administrative Office Management Bookkeeping Certificate of Proficiency
- 2) Small Business Management Certificate of Proficiency
- 3) Addictions Counseling Certificate of Completion

F. Terminated Certificates

- 1) Computer Graphics Certificate of Completion
- 2) Visual Communications Certificate of Proficiency

G. New Courses

- 1) ALDC 105 – Addictions Counseling Skills
- 2) ALDC 106 – Assessing Addictive Disorders
- 3) ALDC 107 – Addiction Counseling Methodology
- 4) ALDC 108 – Addiction Counseling Client Education
- 5) ANTH 240 – Travel Seminar: World Cultures
- 6) ARTS 188 – Travel Seminar: World Art
- 7) BUSN 157 – Introduction to Financial Software
- 8) DANC 241,242,243, 244-Dance Repertory I-IV
- 9) EDUC 140 - Mathematics for the Professional Educator
- 10) EDUC 261 – Development of the Learner
- 11) ELET 144 – DC/AC Electric Circuits
- 12) ELET 150 Automated Control Systems
- 13) MECH 150 - Introduction to Hydraulics and Pneumatics
- 14) MNFG 102 - Manufacturing Processes
- 15) MNFG 114 - Principles of Quality Control in Manufacturing
- 16) MNFG 140 - Introduction to Computer Numeric Controlled (CNC) Machines
- 17) MUSC 195 - Music History and Literature Since 1920
- 18) SCIE 129 – Travel Seminar: Global Science
- 19) SOCI 240 Travel Seminar-The Immigrant Experience

H. Revised Courses

- 1) ALDC 101 – Addiction Counseling I (title change to “Addiction Disorders and Recovery”)
- 2) ALDC 102 – Addiction Counseling II (title change to “Addictions Counseling: Professional Responsibilities”)
- 3) ARTS 170 – Ceramics I
- 4) ARTS 183 – Basic Drawing
- 5) ARTS 184 – Two-Dimensional Design
- 6) ARTS 185 - Figure Drawing
- 7) ARTS 186 – Three-Dimensional Design
- 8) ARTS 270 – Ceramics II
- 9) ARTS 271 – Ceramics III
- 10) ARTS 272 – Ceramics IV
- 11) ARTS 286 – Painting I
- 12) ARTS 287 – Painting II
- 13) ARTS 296 – Painting III
- 14) ARTS 297 – Painting IV
- 15) BUSN 220 – Career Management Professional Behavior
- 16) CSIT 200 - Information Security Fundamentals
- 17) FIRE 163- Principles of Fire and Emergency Service Administration
- 18) FIRE 263 - Fire Investigation I
- 19) HEHP 266 – Exercise and Health Counseling
- 20) HIST 175- New Jersey History
- 21) HIST 176 – United States Military History Colonial-1975
- 22) HIST 179 - America in 60’s - course revision (title change to “America in the 1960’s”)
- 23) HIST 271 – History of England
- 24) HLSC 170- Introduction to Homeland Security
- 25) HLSC 172- Domestic and International Terrorism
- 26) HLSC 173- Introduction to Security
- 27) HLSC 174- Introduction to the Intelligence Function
- 28) HLSC 201- Organizational Integration and Management
- 29) HLSC 210- Risk Management and Analysis
- 30) HSRV 191 – Human Services as Social Institution (change course code, number, and title to “SOWK 101 – Introduction to Social Work”)
- 31) HSRV 194 – Interviewing Communication Techniques (change to course code to “SOWK 194”- title to “Interviewing and Communication”)
- 32) MATH 161 – College Algebra for Science, Mathematics, Computer Science, and Engineering Majors (change of course title to “College Algebra”)
- 33) MATH 165 – College Algebra (change of course title to “College Algebra (Accelerated)”)
- 34) MATH 195 – Precalculus I and II for Science, Mathematics, Computer Science, and Engineering Majors (course title change to “Precalculus (Accelerated)”)
- 35) MATH 280 – Differential Equations
- 36) MUSC 131 – Introduction to Guitar Instruction I – title change to “Introduction to Group Guitar”
- 37) MUSC 142, 143, 242, 243 – Jazz Band I, II, III and IV
- 38) MUSC 150 – Introduction to Keyboard Instruction I - title change to “Introduction to Group Keyboard”
- 39) MUSC 160, 161, 260, 261 – College Choir I, II, III, and IV
- 40) MUSC 164 – Group Voice I- title change to “Introduction to Group Voice”
- 41) MUSC 177 – Ear Training and Sight Singing I
- 42) MUSC 178 – Ear Training and Sight Singing II
- 43) MUSC 181 – Theory of Music I
- 44) MUSC 183 – Beginning Jazz Theory and Improvisation
- 45) PHYS 171 – Physics I
- 46) PHYS 172 – Physics II
- 47) PHYS 281- General Physics I

- 48)PHYS 282– General Physics II
- 49)PHYS 283– General Physics III
- 50)PSYC 174 – Personality Theory
- 51)PSYC 271 – Abnormal Psychology
- 52)PSYC 274 – Social Psychology
- 53)PSYC 275 – Educational Psychology
- 54)SOCL 285 – Drugs and Society

#### I. Obsolete Courses

- 1) MUSC 132 – Introduction to Guitar Instruction II
- 2) MUSC 151 – Introduction to Keyboard Instruction II
- 3) MUSC 165, 264, 265 – Group Voice II, III, and IV

#### J. Revised Courses

- 1) BIOL 163 – Introductory Botany
- 2) FIRE 162 – Principles of Emergency Services
- 3) FIRE 165- Building Construction for Fire Protection
- 4) FIRE 166- Fire Behavior and Combustion
- 5) FIRE 168- Occupational Safety and Health for Emergency Services
- 6) FIRE 169 –Strategy and Tactics
- 7) FIRE 257- Administration for Fire Officials
- 8) FIRE 261- Principles of Fire and Emergency Services Safety and Survival
- 9) FIRE 264 - Fire Investigation II
- 10)FIRE 266 - Fire Prevention
- 11)FIRE 268- Fire Protection Systems
- 12)MUSC 173, 174, 273, 274 – Concert Band I, II, III, and IV

## PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### EMPLOYMENT

#### Administrative

First Name	Last Name	Position	Start Date
James	Siegel	Assistant Vice President of Student Services	5/7/18
Kathleen	Farrell	Web Services Coordinator	4/2/18

#### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Ariane	Bruno	Part-Time Enrollment Services Technician	4/2/18
Jannette	Ball	Sr. Program Services Technician, CPE	3/26/18
Kashonna	Garcon	Part-Time Enrollment Services Technician	4/2/18
Alexis	Lopez	Student Support Services	4/2/18

		Technician	
Susan	Pagano	Part-Time Writing Skills Tutor	4/2/18

### Professional

First Name	Last Name	Position	Start Date
Randy	Royle	Assistant Coach – Men's Lacrosse	3/5/18-5/15/18

### Support Staff

First Name	Last Name	Position	Start Date
William	Whitley	Part-Time Security Officer II	4/2/18

## CHANGE OF STATUS

### Administrative

First Name	Last Name	From	To	Effective Date
Donna	Carbone	Manager of Work Control	Assistant Director of Campus Services	3/26/18
Ann	Lohrey	Supervisor of e-Learning, Financial Aid	Registration Services Specialist	4/2/18
Steven	Myszka	Network and Systems Specialist	Network and Systems Administrator	4/2/18

## RESIGNATIONS

### Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Jayden	Bennett	HVAC Technician	3/29/18

### Professional

First Name	Last Name	Position	Effective Date
Nicholas	Caruso	Head Coach – Lacrosse (Men's)	3/3/18
Patricia	Cicerone	Nursing Clinical Instructor/Reserve Nursing Skills Lab Assistant	2/19/18
Nicholas	Farrar	Assistant Coach – Lacrosse (Men's)	3/3/18
Maureen	Klimkiewicz	Reserve Nursing Skills Lab Assistant	3/13/18

## RETIREMENT

**Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
RoseAnn	D'Urso	Manager of Promotional Programming	7/1/18

**PRESIDENTS REPORT**

<https://www.ocean.edu/content/public/for-the-community/news/presidents-report-march-2018.html>