

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: March 19, 2014

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Monday, March 24, 2014**:

1. Recommend acceptance of the statement of income and expenditures as of February 28, 2014 (**Exhibit A-1**)
2. Recommend adoption of an amended resolution to approve the FY 2015 capital facilities project for the construction of a new Nursing/Information Technology Building, totaling an estimated \$16,450,000, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean for this project (**Exhibit A-2**)
3. Recommend that the following contracts be awarded:
 - a. For professional architectural consulting services for the development of the Ocean County College Facilities Master Plan (**Exhibit A-3**)
 - b. For professional architectural/engineering consulting services for a new stadium press box and restrooms at the athletic complex at Ocean County College (**Exhibit A-4**)
 - c. For professional engineering consulting services for power supply and lighting at the new stadium at the athletic complex at Ocean County College (**Exhibit A-5**)
 - d. For professional engineering consulting services for lighting and site work in Parking Lots #2, #5, and #6 at Ocean County College (**Exhibit A-6**)

- e. For professional engineering consulting services for water infiltration at the Technology Building at Ocean County College (**Exhibit A-7**)
4. Recommend rescission of the \$23,566 contract awarded on February 24, 2014, to Tele-Measurements, Inc., Clifton, New Jersey, for the purchase of NewTek TriCaster video editing and production equipment for use at Ocean County College; and, instead,
- Recommend a \$29,495 contract award to Adorama Camera, New York, New York, for the purchase of NewTek TriCaster video editing and production equipment for use at Ocean County College (**Exhibit A-8**)
5. Recommend adoption of resolutions to award the following contracts:
- a. For the purchase of Cisco products for use in various classrooms at Ocean County College (**Exhibit A-9**)
 - b. For professional consulting services to assist the New Jersey Community College Joint Purchasing Consortium in the procurement of natural gas (**Exhibit A-10**)
6. Recommend that the following contracts be amended:
- a. An additional \$187.50, for a maximum total of \$36,983.96, to Pocket Nurse, Ambridge, Pennsylvania, for the purchase of additional Nursing Skill Lab supplies for the Continuing and Professional Education Department at Ocean County College (contract originally awarded at the July 22, 2013, Board meeting) (**Exhibit A-11**)
 - b. An additional \$33,000, for a maximum total of \$792,565, to Blackney Hayes Architects, Philadelphia, Pennsylvania, for change orders for design services for a new heat exchanger addition and for revision to the exterior doors as part of the professional architectural and engineering services for renovations and additions to the College Center at Ocean County College (contract originally awarded at the April 26, 2010, Board meeting) (**Exhibit A-12**)
 - c. An additional \$75,000, for a maximum total of \$475,000 to Bil-Jim Construction, Jackson, New Jersey, for snow removal and emergency operator and backhoe for an underground utility break at the W. Kable Russell Building and a hot water pipe repair at the John C. Bartlett, Jr., Hall at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting) (**Exhibit A-13**)

- d. An additional \$2,453.10, for a maximum total of \$31,938.10, to The College Board, New York, New York, for additional Accuplacer and diagnostic unit testing materials for use at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting) **(Exhibit A-14)**
- 7. Recommend rejection of the bid proposal received on March 11, 2014, for Nursing software in accordance with bid specifications and requirements as a result of only one response being received, which was determined to be noncompliant **(Exhibit A-15)**
- 8. Recommend acceptance of a \$150,000 grant award from Santander Bank, N.A., Boston, Massachusetts, representing a gift of \$50,000 per year for three years, to support the development of the Lakewood High School Program, which will seek to increase college access and positive educational outcomes by providing academic support, workshops and seminars for students and parents, imbedded Jump Start courses, assistance with the application for college, financial tuition support, and continuing academic and personal support while attending college. Project director: Ms. Laura Rickards, Director of EOF/OMS. Project period: March 24, 2014, through June 30, 2017.

EXHIBIT A-1

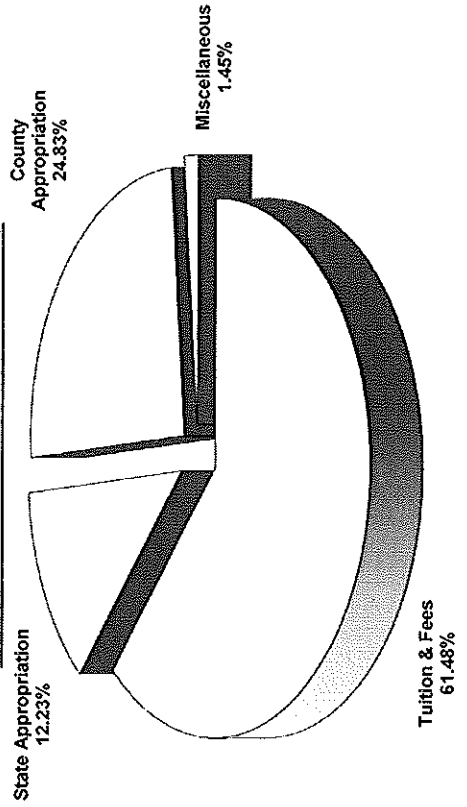
EXHIBIT A

OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2013-2014
For the Period Ending February 28, 2014 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	FY2013-2014 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	33,413,725		33,413,725	36,399,010	2,985,285	91.80%
State Appropriation	5,006,136		5,006,136	7,240,311	2,234,175	69.14%
County Appropriation	11,025,194		11,025,194	14,700,259	3,675,065	75.00%
Miscellaneous	444,821		444,821	861,110	416,289	51.66%
Total Revenue:	49,889,876		49,889,876	59,200,690	9,310,814	84.27%
EXPENDITURES:						
Instruction	11,500,453	779,067	12,279,518	20,882,295	8,602,777	58.80%
Academic Support	6,265,271	996,976	7,262,246	11,167,300	3,905,054	65.03%
Student Services	3,461,435	222,498	3,683,933	5,692,269	2,008,336	64.72%
Institutional Support	7,245,265	1,940,074	9,185,340	10,479,363	1,294,023	87.65%
Plant Maint-Op.	5,702,779	2,081,939	7,784,719	8,947,060	1,162,341	87.01%
Scholarships	361,345	0	361,345	532,403	171,057	67.87%
Debt Service	0	0	0	1,500,000	1,500,000	0.00%
Total Expenditures:	34,536,548	6,020,553	40,557,101	59,200,690	18,643,589	68.51%

FY 2014 BUDGET REVENUE SOURCES



02/28/14 YTD EXPENDITURES BY FUNCTION

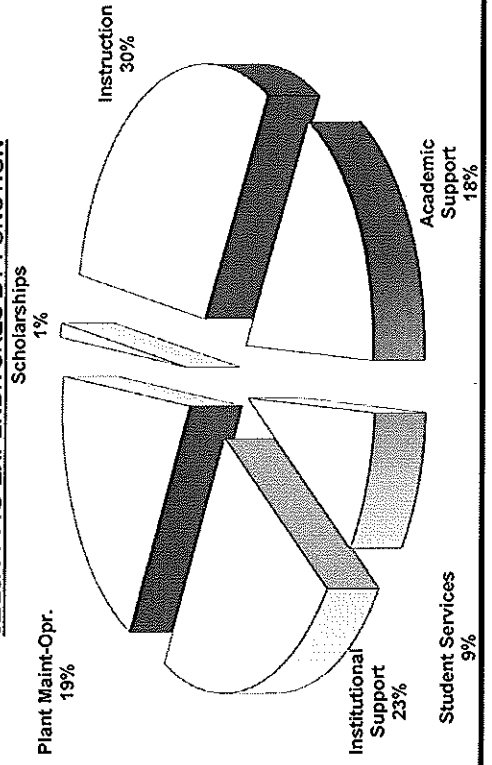


EXHIBIT A-2



BOARD OF TRUSTEES

RESOLUTION

- WHEREAS, the New Jersey Council of County Colleges has requested the community college sector submit a request to release Chapter 12, Public Law 1971, Capital Facilities Projects, **not to exceed \$3,200,000** for FY 2015; and
- WHEREAS, the State of New Jersey Treasurer's Office is anticipated to release Chapter 12, P.L. 1971, funds to the sector; and
- WHEREAS, the State will commit these funds on a basis of fifty percent State and matching fifty percent County formula; and
- WHEREAS, the total project cost for the construction of a new Nursing/Information Technology Building is estimated at \$16,450,000; and
- WHEREAS, the project will be funded by FY14 and FY15 Chapter 12. The balance of the project not funded by Chapter 12 will be funded by the College and the County of Ocean through a mutually beneficial agreement yet to be determined; and
- WHEREAS, the Board of Trustees of Ocean County College approved the College's Facilities Master Plan on March 8, 2013, which designated facilities improvement and construction projects;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the FY 2015 capital facilities project, consistent with the recommendations in the Facilities Plan, and directs the appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved project. The project is designated as follows:

Chapter 12 Funds for the Construction
of a New Nursing/Information Technology Building **Not to exceed \$3,200,000**

Stephan R. Leone
Secretary

Adopted: March 24, 2014

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RECOMMENDATION: Recommend that a contract be awarded to Spiezle Architectural Group, 120 Sanhican Drive, Trenton, N.J. 08618 in the amount not to exceed: **\$267,000.00** for the "New Facilities Master Plan" at Ocean County College

Said contract to be in accordance with Request for Qualifications specifications and requirements received January 23, 2014

NATURE OF PROPOSAL: NEW FACILITIES MASTER PLAN B-05 13/14

ITEM # 1: Lump Sum Total

SOURCE OF FUNDS: Dedicated Major Endeavors / Business Division
F/Y 2013/2014

Request for Qualifications Summary

Vendor	Item # 1	Evaluation Results Total Points
Spiezle Architectural Group* 120 Sanhican Drive Trenton, New Jersey 08618	\$267,000.00	1490
L.R. Kimbell Architects 615 West Highland Avenue Ebensburg, PA 15931	\$483,000.00	1445
Symmes Maini & McKee Associates 1000 Massachusetts Avenue Cambridge, MA 02138	\$396,000.00	1430
SSP Architectural Group 1011 Route 22 West Bridgewater, New Jersey 08807	\$484,425.00	1407.5
Kimmel Bogrette Architecture 151 East 10 th Avenue Conshohocken, PA 19428	\$475,000.00	1285
Parette Somjen Arc 439 Route 46 East Rockaway, New Jersey 07866	\$479,260.00	1270
DMR Architects 777 Terrace Avenue Hasbrouck Heights, NJ 07604	\$395,000.00	1260
Perkins Eastman 115 5 th Avenue New York, N.Y. 10003	\$546,150.00	1132.5

Clarke Caton Hintz Architects 100 Barrack Street Trenton, New Jersey 08608	\$396,185.00	1102.5
Fineburg & Associates 227 Laurel Road Voorhees, New Jersey 08043	\$402,000.00	940
Blackney Hayes 150 South Independence Mall Philadelphia, PA 19106	\$695,900.00	Over budget
Stantec 650 Smithfield Street Pittsburgh, PA 15222	\$567,556.00	over budget
Nelson^ 132 Kings Highway Haddonfield, New Jersey 08033	\$495,959.00	Non-compliant

*RECOMMENDED VENDOR

^ Nelson is non-compliant-did not sign Iran Investment Disclosure form

The evaluation committee consists of the following Ocean County College employees, Sara Winchester, Matthew Kennedy, Mike Bruno and Mark Bowcock.

The evaluation results were based on:

- Firm's suggested approach to our project. Do they demonstrate an understanding or generalize?
- Experience in providing services on this type and size of project. Did they provide a minimum of 3 referenced projects of similar size/scope?
- Price/fees. Higher score of lower price

The following is a list of vendors also invited to submit a proposal:

Jeff Venezia	ivenezia@designideasgroup.com
Ann Barolak	abarolak@eypae.com
Pam Zimmerman	phz@zimmermanstudio.net
John Arbuckle	j.rbuckle@hoffarch.com
Merlee Meacock	mmeacock@kssarchitects.com

BOARD MEETING: March 24, 2014

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EXHIBIT A-4

RECOMMENDATION: Recommend that a contract be awarded to FVHD Architects Planners, 1515 Lower Ferry Road, Trenton, New Jersey 08628 in the amount not to exceed: **\$106,430.00** for "Architectural/Engineering Services for New Stadium Restroom and Press Box" at Ocean County College. The below vendors were selected from the "Professional Architectural Services- Qualified Pool RFQ Q-15 12/13 approved by the Board of Trustees at the March 22, 2013 meeting.

Said contracts to be in accordance with proposal specifications and requirements received March 18, 2014

PROJECT: Architectural/Engineering Services for New Stadium Restrooms and Press Box

ITEM #1: Lump Sum Total

SOURCE OF FUNDS: Athletic Complex / Capital Account
F/Y 2013/2014

PROPOSAL SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>
FVHD Architects* 1515 Lower Ferry Road Trenton, NJ 08628	\$106,430.00
SSP Architectural Group 148 West End Avenue Somerville, NJ 07054	\$116,000.00
Settembrino Architects 25 Bridge Avenue Red Bank, NJ 07701	\$185,000.00
RBA Group Inc. 7 Campus Drive Parsippany, NJ 07054	\$218,875.00
JRS Architect, P.C. 116 Village Blvd Princeton, NJ 08540	\$118,950.00
Design Resources Group, Architects 371 Hoes Lane Piscataway, NJ 08854	\$190,000.00

***RECOMMENDED VENDOR**

The following vendors were also invited to submit a Proposal:

DMR Architects
777 Terrace Avenue
Hasbrouck Heights, NJ 07604

L.R. Kimball
380 Foothill Road
Bridgewater, NJ 08807

Gibson Tarquini Group
765 Cuthbert Blvd
Cherry Hill, NJ 08002

P.S. & S. Architects
67-A Mountain Blvd. Ext
Warren, NJ 07059

Kimmel Bogrette Architecture
151 East 10th Avenue
Conshohocken, PA 19113

Vitetta Architects
2 International Plaza
Philadelphia, PA 19113

BOARD MEETING: March 24, 2014
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EXHIBIT A-5

RECOMMENDATION: Recommend that a contract be awarded to DLB Associates Consulting Engineers, P.C 265 Industrial Way West, Eatontown, N.J., 07724 in the amount not to exceed: **\$31,500.00** for "Engineering Services for Power Supply and Lighting of the Stadium" at Ocean County College. The below vendors were selected from the "Professional Engineering Services-Qualified Pool RFQ Q-14 12/13 approved by the Board of Trustees at the March 22, 2013 meeting.

Said contracts to be in accordance with proposal specifications and requirements received March 18, 2014

PROJECT: Engineering Services for Power Supply and Lighting of the Stadium Q-10 13/14

ITEM #1: Lump Sum Total

SOURCE OF FUNDS: Athletic Complex / Capital Account
F/Y 2013/2014

PROPOSAL SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>
DLB Associates Consulting Engineers, P.C* 265 Industrial Way West Eatontown, New Jersey 07724	\$31,500.00

*RECOMMENDED VENDOR

The following vendors were also invited to submit a Proposal:

Meggan Modrzecki meggan.modrzecki@FPAengineers.com
O'Donnell & Naccarato anaccarato@o-n.com
Paul VanGelder pvangelder@chacompanies.com

Concord Engineering French & Parrello Associates
820 South Burnt Mill Rd 1800 Route 34
Voorhees, NJ 08043 Wall, NJ 07719

Joseph B. Callaghan, Inc. Becht Engineering BT Inc. Hatch, Mott, MacDonald
One Honey Locust Court 22 Church Street 3 Paragon Way
Blackwood, NJ 08012 Liberty Corner, NJ 07938 Freehold, NJ 07728

Langan Engineering & Environmental Services KS Engineers, P.C.
989 Lenox Drive 1000 Bishops Gate Blvd
Lawrenceville, NJ 08648 Mount Laurel, NJ 08054

BOARD MEETING: March 24, 2014
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EXHIBIT A-6

RECOMMENDATION: Recommend that a contract be awarded to Langan Engineering and Environmental Services Inc., 619 River Drive, Elmwood Park, N.J., 07407 in the amount not to exceed: **\$48,500.00** for "Engineering Services for Lighting and Miscellaneous Site Work at Parking Lots #2, #5 and #6" at Ocean County College. The below vendors were selected from the "Professional Engineering Services-Qualified Pool RFQ Q-14 12/13 approved by the Board of Trustees at the March 22, 2013 meeting.

Said contracts to be in accordance with proposal specifications and requirements received March 12, 2014

PROJECT: Engineering Services for Lighting and Miscellaneous site work at
Parking Lots #2, #5 and #6 Q-16 13/14

ITEM #1: Lump Sum Total

SOURCE OF FUNDS: Building Repairs and Maintenance / Business Division \$24,500.00
Gateway Building / Capital Account \$24,000.00
F/Y 2013/2014

PROPOSAL SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>
Remington, Vernick & Vena Engineers 9 Allen Street Toms River, New Jersey 08753	\$60,250.00
DLB Associates^ 265 Industrial Way West Eatontown, New Jersey 07724	\$46,000.00
French & Parrello Associates 1800 Route 34 Wall, New Jersey 07719	\$69,500.00
Hatch, Mott, MacDonald 3 Paragon Way Freehold, New Jersey 07728	\$201,500.00
Langan Engineering & Environmental Services* 989 Lenox Drive Lawrenceville, New Jersey 08648	\$48,500.00

*RECOMMENDED VENDOR

^DLB Associates did not acknowledge addendum #1

The following vendors were also invited to submit a Proposal:

Becht Engineering	rbryant@bechtbt.com
Joseph Callaghan	adroth@jbciengineers.com
Meggan Modrzecki	meggan.modrzecki@FPAengineers.com
O'Donnell & Naccarato	anaccarato@0-n.com
Paul VanGelder	pvangelder@chacompanies.com

KS Engineers, P.C.	Concord Engineering
1000 Bishops Gate Blvd	820 South Burnt Mill Rd
Mount Laurel, NJ 08054	Voorhees, NJ 08043

BOARD MEETING: March 24, 2014
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EXHIBIT A-7

RECOMMENDATION: Recommend that a contract be awarded to **Joseph B. Callaghan, Inc.** One Honey Locust Ct., Blackwood, N.J., 08012 in the amount not to exceed: **\$13,200.00** for "Engineering Services for Water Infiltration at the Technology Building" at Ocean County College. The below vendors were selected from the "Professional Engineering Services-Qualified Pool RFQ Q-14 12/13 approved by the Board of Trustees at the March 22, 2013 meeting.

Said contracts to be in accordance with proposal specifications and requirements received February 27, 2014

PROJECT: Engineering Services for Water Infiltration at the Technology Building Q-15 13/14

ITEM #1: Lump Sum Total

SOURCE OF FUNDS: Building Repairs and Maintenance / Business Division
F/Y 2013/2014

PROPOSAL SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>
Joseph B. Callaghan, Inc.* One Honey Locust Court Blackwood, New Jersey 08012	\$13,200.00
DLB Associates^ 265 Industrial Way West Eatontown, New Jersey 07724	\$34,500.00
KS Engineers, P.C. 1000 Bishops Gate Blvd. Mount Laurel, New Jersey 08054	\$33,200.00
Hatch, Mott, MacDonald 3 Paragon Way Freehold, New Jersey 07728	\$39,600.00
Becht Engineering BT, Inc. 22 Church Street Liberty Corner, New Jersey 07938	\$26,400.00

*RECOMMENDED VENDOR

The following vendors were also invited to submit a Proposal:

Meggan Modrzecki meggan.modrzecki@FPAengineers.com
O'Donnell & Naccarato anaccarato@o-n.com
Paul VanGelder pvangelder@chacompanies.com

Concord Engineering French & Parrello Associates
820 South Burnt Mill Rd 1800 Route 34
Voorhees, NJ 08043 Wall, NJ 07719

Langan Engineering & Environmental Services
989 Lenox Drive
Lawrenceville, NJ 08648

BOARD MEETING: March 24, 2014
par

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESCIND / AWARD NEW CONTRACT

EXHIBIT A - 8

RECOMMEND the board hereby rescinds the contract with Tele-Measurements, Inc., 145 Main Avenue, Clifton, N.J. 07014 in the amount of **\$23,566.00** for NewTek TriCaster Video Editing and Production Equipment.

Tele-Measurements, Inc. declined to supply product at their quoted price due to pricing stipulations from NewTek and request that Ocean County College rescind the contract. The contract was awarded at the February 24, 2014 Board of Trustees meeting.

Additionally, optional trade up credit for existing TriCaster®Broadcast will not be considered.

RECOMMENDATION: Recommend that a contract be awarded to Adorama Camera, 42 West 18th Street, New York, N.Y., 10011 in the amount not to exceed: **\$29,495.00** for the "Purchase of NewTek TriCaster Video Editing and Production Equipment" at Ocean County College.

Said contract to be in accordance with bid specifications and requirements dated January 24, 2014 and the bids received February 7, 2014

PRODUCT: NewTek TriCaster Video Editing and Production Equipment B-48 13/14

ITEM #1: NewTek TriCaster ® 860

SOURCE OF FUNDS: College Center / Minor Capital
F/Y 2013/2014

<i>VENDOR</i>	<i>ITEM #1</i>	<i>DELIVERY DATE</i>
Tele-Measurements 145 Main Avenue Clifton, NJ 07014	\$29,495.00	30 DAYS
Adorama Camera* 42 West 18 th Street New York, NY 10011	\$29,495.00	2-3 DAYS
Business Services 560 Bay Isles Road Longboat Key, FL 34228	\$31,399.98	5-7 DAYS
DVS Direct 314 West Long Avenue DuBois, PA 15801	\$29,495.00	14 DAYS
Pro Sound Inc. 1375 NE 123 Street Miami, FL 33161	\$29,495.00	30 DAYS
Video Concepts Inc.^ 1825 26 th Road Astoria, NY 11102	\$28,995.00	
Video Hi-Tech Corp. 125 Gazza Blvd. Farmingdale, NY 11735	\$29,495.00	10 DAYS

*Recommended Vendor-Adorama Camera was selected as the most advantageous based on the delivery date provided on the bid proposal.

^ Non-Compliant – Video Concepts Inc did not sign the proposal or failed to complete/notary

BOARD MEETING: March 24, 2014

Par

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, three contracts in the total amount of **\$16,562.82** for Cisco phones (P15698-\$2,225.46), Conference Stations (P15918-\$826.54), and power cables and modules (P15737-\$13,510.82) were awarded to Dimension Data, 11006 Rushmore Drive, Charlotte, N.C. 28277 for various classrooms at Ocean County College. These contracts were under the threshold and did not require Board of Trustee approval; and

WHEREAS, an additional **\$7,487.20** is necessary for the purchase of ten Cisco phones and two Cisco 10GBase-LR SFP Modules. The new phones are being purchased to replenish Ocean County College inventory for new hires; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with Dimension Data, 256 Bayville Avenue, Bayville, New Jersey 08721, in the amount not to exceed: **\$24,050.02**

2. Specific line item against which this contract is to be charged is as follows:

Minor Capital / Network	\$18,065.12
Gateway Building / Capital Account	2,225.46
Minor Capital / Telephone	2,932.90
Minor Capital Computer	826.54
F/Y 2013/2014	

BOARD MEETING: March 24, 2014
par

RESOLUTION


CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Dimension Data
11006 Rushmore Drive
Charlotte, NC 28277

ACCOUNT: Minor Capital / Network
Gateway Building / Capital Account
Minor Capital / Telephone
Minor Capital Computer
F/Y 2013/2014

AMOUNTS: \$18,065.12
\$ 2,225.46
\$ 2,932.90
\$ 826.54
\$24,050.02

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: March 24, 2014
par

EXHIBIT A-10

OCEAN COUNTY COLLEGE
BOARD OF TRUSTEES

RESOLUTION



- WHEREAS, NJSA 18A:64A-25.10 authorizes the Board of Trustees of two or more county colleges to provide jointly by agreement for the purchase of work, materials, or supplies for their respective colleges and also authorizes the Board of Trustees to enter into agreement with other institutions of higher education; and
- WHEREAS, the New Jersey County College Joint Purchasing Consortium is composed of the membership of the county colleges in New Jersey; and
- WHEREAS, the Joint Purchasing Consortium was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions.
- WHEREAS, Ocean County College has determined it would be advantageous to combine the joint purchasing power of New Jersey's county colleges in order to obtain the best pricing for the purchase of consulting services for the procurement of natural gas.
- WHEREAS, Ocean County College has acted as Lead Agency and administered a Request for Proposals to assist the Consortium in obtaining consultant services for the procurement of natural gas to include data collection and analysis, procurement strategy and RFP development, bid process, advertisement, bid/auction, and monitoring services; and
- WHEREAS, the membership of the Joint Purchasing Consortium has reviewed all proposals received in response to the RFP and via official vote selected T & M Associates

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes the College to enter into a professional services contract with T & M Associates, 1256 North Church Street, Moorestown, New Jersey 08057 to provide Consulting Services to assist the Consortium in the procurement of natural gas.

BOARD MEETING: March 24, 2014

RESOLUTION

NATURAL GAS CONSULTANT SERVICES FOR THE NEW JERSEY COUNTY COLLEGE
ENERGY PURCHASING CONSORTIUM

VENDOR: T&M Associates
1256 North Church Street
Moorestown, New Jersey 08057

ACCOUNT: Compensation will be paid through the energy supplier monthly as a
commission

Stephan R. Leone, Secretary

Carl V. Thulin, Chair

BOARD MEETING: March 24, 2014

EXHIBIT A-11

OCEAN COUNTY COLLEGE

A M E N D M E N T

WHEREAS, on July 1, 2013 contracts totaling \$13,000.00 (\$10,000.00 for B6260 & \$3,000.00 for B6264) were awarded to **Pocket Nurse**, 200 1st Street, Ambridge, PA 15003, for Nursing Skill Lab Supplies. The original contract was under the threshold and did not require Board of Trustees approval; the contract was amended in the additional amount of \$5,751.90 for a total amount of \$18,751.90 at the July 22nd Board of Trustees meeting; and

WHEREAS, on November 4, 2013 a contract in the amount of \$13,284.00 (P15900) was issued for the purchase of one infant incubator and one mobile medication system; and

WHEREAS, on January 27, 2014 a contract in the amount of \$4,760.56 (P16108) was issued for the purchase of printed nurse bags with kit components; and

WHEREAS, an additional \$187.50 is needed for demo dose supplies for medical office assistant course offered through Continuing Professional Education at Ocean County College; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials to amend the contract with **Pocket Nurse**, 200 1st Street, Ambridge, PA 15003, in the additional amount of \$187.50 for a total amount not to exceed: **\$36,983.96**.

2. Specific line item against which this contract is to be charged is as follows:

Subscriptions –CD Rom Library/Library	\$12,500.00
Library Books/Library	\$ 6,251.90
Minor Capital/Perkins Grant 2013/2014	\$13,284.00
Nursing Supplies/Instructional	\$ 4,760.56
CPE Allied Health/Supplies Instructional	\$ 187.50

BOARD MEETING: March 24, 2014

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RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR:	Pocket Nurse 200 1 st Street Ambridge, PA 15003	
ACCOUNT:	Subscriptions –CD Rom Library/Library \$12,500.00 Library Books/Library \$ 6,251.90 Minor Capital/Perkins Grant 2013/2014 \$13,284.00 Nursing Supplies/Instructional \$ 4,760.56 CPE Allied Health/Supplies Instructional \$ 187.50	
ORIGINAL AMOUNT:	\$18,751.90	7/22/13 approved
AMENDMENT:	\$13,284.00	11/4/13 approved
AMENDMENT:	\$ 4,760.56	1/27/14 approved
CURRENT:	187.50	
TOTAL CONTRACT	<u>\$36,983.96</u>	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: March 24, 2014
par

EXHIBIT A-12

OCEAN COUNTY COLLEGE

EXHIBIT A - 12

Architectural and Engineering Services New Student Center

AMENDMENT: Recommend the contract to **BLACKNEY HAYES ARCHITECTS**, 150 S. Independence Mall West, Philadelphia, PA. 19106 be amended in the additional amount of **\$33,000.00** for a total amount of **\$792,565.00**. The additional monies are necessary for change order #6 (design services for a new heat exchanger addition, and design services to revise exterior doors design). The original contract in the amount of **\$707,325.00** was awarded at the April 26, 2010 Board of Trustees meeting. Amendments in the amount of **\$52,240.00** were previously awarded.

Said contract to be in accordance with proposal specifications and requirements received February 03, 2010

NATURE OF PROPOSAL: Architectural and Engineering Services for the College Center Additions and Renovations

PROPOSAL ITEM #1: BASIC SERVICES FEE (lump sum total fee)

SOURCE OF FUNDS: College Center

PROPOSAL SUMMARY

Vendor	Proposal Item # 1
Blackney Hayes Architects* 150 S.Independence Mall Philadelphia, PA 19106	\$707,325.00
DMR Architects 777 Terrace Avenue Hasbrouck Heights, NJ 07604	\$649,000.00
SNS Architects** 1 Paragon Drive Montvale, NJ	\$973,500.00
KSS Architects 337 Witherspoon Street Princeton, NJ 08542	\$1,408,500.00
Fletcher Thompson Architects 27 Schoolhouse Road Somerset, NJ 08873	\$1,031,250.00

* RECOMMENDED VENDOR

BOARD MEETING: March 24, 2014
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BELOW IS A LIST OF ALL VENDORS INVITED TO SUBMIT PROPOSALS:

EXHIBIT A - 12

Cannon Design
360 Madison Avenue
New York, NY 10017

Clarke, Caton & Hintz
400 Sullivan Way
Trenton, NJ 08628

Cubellis Architects
1617 JFK Blvd
Philadelphia, PA

DF Gibson Architects
36 West 37th Street
New York, NY 10018

D/H & K architects
101 East Main Street
Moorestown, NJ 08057

Dicaro / Rubino Architects
30 Galesi Drive
Wayne, NJ 07470

Ford 3 Architects
32 Nassau Street
Princeton, NJ 08542

Gensier Architects
1230 Ave of the Americas
New York, NY

Faraday, Veisz & Fraytak Architects
1515 Lower Ferry Road
Trenton, NJ 08618

Grad Architects
2 Gateway Centre
Newark, NJ 07102

GYA Associates
1821 Ranstead Street
Philadelphia, PA 19103

H2L2 Architects
714 Market Street
Philadelphia, PA 19106

H & G Architects
45 East 20th Street
New York, NY 10003

Michael Graves Associates
341 Nassau Street
Princeton, NJ 08540

Ikon 5 Architects
86 Mapleton Road
Princeton, NJ 08540

NK Architects
95 Washington Street
Morristown, NJ

PS&S Architects
67-B Mountain Blvd. Ext
Warren, NJ 07059

Saphire & Albarran
20 North Mail Street
Pennington, NJ 08534

Rivardo, Schnitzer & Capizzi
596 Anderson Avenue
Cliffside Park, NJ 07010

Saylor Gregg Architects
100 South Broad
Philadelphia, PA 19110

Ronald Schmitt Associates
222 Grand Avenue
Englewood, NJ 07631
08754

SOSH Architects
1020 Atlantic Avenue
Atlantic City, NJ 08401

Yezzi Associates
18 Washington St
Toms River, NJ

UJMN Associates
718 Arch Street
Philadelphia, PA 19106

Voith Mactavish Architects
1616 Walnut Street
Philadelphia, PA 19103

William Wolf Architects
50 Hawthorne Av
Princeton, NJ 08540

BOARD MEETING: March 24, 2014
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EXHIBIT A-13

AMENDMENT: Recommend the contract awarded to **Bil-Jim Construction**, 577 South Hope Chapel Road, Jackson, NJ 08727, be amended in the additional amount of **\$75,000.00** for a total amount of **\$475,000.00**. The monies are necessary for "Snow Removal" and "Emergency Operator and Backhoe for Underground Utility Break at Russell Building and Hot Water Pipe Repair at Bartlett Hall". The original contract in the amount of **\$400,000.00** was awarded at the November 4, 2013 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements received September 25, 2013.

NATURE OF BID: Snow Removal Services – Fiscal Year 2013/2014 (optional 2nd year)

BID ITEM #1: Snow Matrix for Snow Plow and Sidewalks – Lower Campus

BID ITEM #2: Snow Matrix for Snow Plow and Sidewalks – Upper Campus

BID ITEM #3: Snow Matrix for Snow Plow and Sidewalks – SEC

BID ITEM #4: Snow Matrix for Snow Plow and Sidewalks – Brown Property

SOURCE OF FUNDS: Snow Removal / Grounds
F/Y 2013/2014

YEAR 1 & 2 (optional)

BID SUMMARY

	Bil-Jim Construction* 577 South Hope Chapel Rd. Jackson, NJ 08727	Diamond Const. 125 Old Orchard Rd. Toms River, NJ	All Seasons Maintenance 22 South Hope Chapel Rd. Jackson, NJ 08527
SNOW PLOW Lower Campus (Lowest/Highest)	\$10,500.00/\$36,000.00	\$42,000.00/\$118,000.00	\$15,000.00/\$119,500.00
SIDEWALK Lower Campus (Lowest/Highest)	\$6,000.00/\$18,000.00	\$12,000.00/\$50,000.00	\$12,000.00/\$95,000.00
SNOW PLOW Upper Campus (Lowest/Highest)	\$2,500.00/\$17,000.00	\$30,000.00/\$106,000.00	\$5000.00/\$54,500.00
SIDEWALK Upper Campus (Lowest/Highest)	\$2,400.00/\$13,000.00	\$6,000.00/\$25,000.00	\$2,750.00/\$28,000.00
SNOW PLOW SEC (Lowest/Highest)	\$2,720.00/19,420.00	\$9,000.00/\$16,600.00	\$1,250.00/\$31,000.00
SIDEWALK SEC (Lowest/Highest)	\$608.00/\$8,808.00	\$1,500.00/\$5,300.00	\$300.00/\$5,500.00
SNOW PLOW Brown Property (Lowest/Highest)	\$200.00/\$2,525.00	\$3,000.00/\$6,800.00	\$700.00/\$7,700.00
SIDEWALK Brown Property (Lowest/Highest)	\$100.00/\$300.00	\$500.00/\$4,000.00	None provided

*RECOMMENDED VENDOR

The following is a list of vendors also invited to bid:

Cenova, Inc.
2745 West Allegheny Avenue
Philadelphia, PA 19132

Arctic Management
2107 State Highway 35
Suite 102
Holmdel, NJ 07733

Snow and Ice Management

Ultraflow Irrigation

EXHIBIT A-14

**OCEAN COUNTY COLLEGE
AMENDMENT**

EXHIBIT A - 14

WHEREAS, contracts in the amounts of **\$7,500.00** (B6468), **\$1,310.00** (B6468A1), **\$4,900.00** (PO15566) and **\$3,145.00** (PO15730) for "Accuplacer Tests" and "Textbooks" were awarded to **The College Board**, 45 Columbus Avenue, New York, NY 10023. These contracts were under the threshold and did not require Board of Trustee approval. An amendment in the amount of **\$12,630.00** for the purchase of additional "Accuplacer Tests" was awarded at the November 4, 2013 Board of Trustees meeting; and

WHEREAS, an additional **\$2,453.10** is necessary for the purchase of "Accuplacer Units" and "Diagnostic Units" for College Readiness Now (New Jersey Council of Community Colleges); and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., 18A:64A-25.10, joint purchases by County Colleges **\$21,598.10**, and the enactment of P.L. 2007,c.304 for non-profit organizations **\$10,340.00**

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **The College Board**, 45 Columbus Avenue, New York, NY 10023, in the additional amount of **\$2,453.10** for a total amount of **\$31,938.10**. The monies are needed for "accuplacer and diagnostic units" testing materials. The original contract in the amount of **\$29,485.00** was awarded at the November 4, 2013.

2. Specific line item against which this contract is to be charged is as follows:

Testing Center / Testing Materials	\$19,145.00
Recruitment & Admissions / Supplies General	\$ 1,530.00
Advanced Placement / Supplies Instructional	\$ 8,810.00
College Readiness-NJCCC/Grant/ Testing Materials	\$ 2,453.10
F/Y 2013/2014	

BOARD MEETING: March 24, 2014
par

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: The College Board
45 Columbus Avenue
New York, New York 10023-6992

ACCOUNT: Testing Center / Testing Materials \$19,145.00
College Readiness-NJCCC Grant/ Testing Materials \$2,453.10
Recruitment & Admissions / Supplies General \$1,530.00
Advanced Placement / Supplies Instructional \$8,810.00

F/Y 2013/2014

ORIGINAL AMOUNT: \$29,485.00 approved 11/4/2013

AMENDMENT: \$ 2,453.10

TOTAL: **\$31,938.10**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: March 24, 2014
par

EXHIBIT A-15

OCEAN COUNTY COLLEGE

REJECTION

RECOMMEND the bid B-55 13/14 received on March 11, 2014 for
“NURSING SOFTWARE” be rejected in accordance with bid specifications
and requirements received March 11, 2014. Only one response received for
the referenced project and the firm “Wolters Kluwer” neglected to complete
the required documents, therefore is non-compliant.

BOARD MEETING: March 24, 2014
par