

May 2012

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following were accepted:

- The statement of income and expenditures as of April 30, 2012

The following contracts were awarded:

- To Clifton Larson Allen LLP for a one-year agreement for professional auditing services at Ocean County College, with an option to renew for a second year

The following resolutions for contracts were awarded:

- For services to advertise, promote, and market online programs at Ocean County College
- For educational services for various Summer Classes for Kids through Continuing and Professional Education at Ocean County College

The following contracts were amended:

- Additional monies to Dimension Data, Charlotte, North Carolina, for additional maintenance support and the purchase of Cisco telephones for campus-wide use as part of the voice and data maintenance support during 2011-2012 at Ocean County College (contracts originally awarded at the July 25, 2011, and August 22, 2011, Board meetings)
- Additional monies to Pedroni Fuel Company, Vineland, New Jersey, for the purchase of additional unleaded gasoline and diesel fuel for use in vehicles, equipment, and machinery at Ocean County College (contract originally awarded at the June 27, 2011, Board meeting)
- Additional monies to EBSCO Subscription Services, Tinton Falls, New Jersey, for additional art, communications, legal information, and criminal justice periodical subscriptions (contract originally awarded at the August 22, 2011, Board meeting)
- Additional monies to Santorini Construction Company, Neptune, New Jersey, for change orders for power and control wiring to the Urea tank heater and air compressor, the addition of power cable wiring to control valves and sensor, the installation of an additional gas regulator, and modifications to the ATC system as part of the construction of a combined heat and power plant at Ocean County College (contract originally awarded at the March 28, 2011, Board meeting)
- Additional monies to Thomson Reuters, D/B/A Thomson West, Eagan, Minnesota, for additional costs associated with the purchase of Law Reporter and Westlaw subscriptions for the

Library at Ocean County College (contract originally awarded at the August 22, 2011, Board meeting)

- Additional monies to Education Dynamics, Hoboken, New Jersey, for the continuation of marketing services to generate and manage new leads for online students at Ocean County College (contract originally awarded at the April 25, 2011, Board meeting)
- Additional monies to All American Poly Corporation, Piscataway, New Jersey, for the purchase of additional custodial trash can liners for use at Ocean County College (contract originally awarded at the September 26, 2011, Board meeting)
- Additional monies to Gangi Graphics, Brick, New Jersey, during the second year of a two-year agreement for additional offset printing services at Ocean County College (contract originally awarded at the May 23, 2011, Board meeting)
- Additional monies to Concord Engineering Group, Inc., Voorhees, New Jersey, for change orders for the p4p grant application/twelve-month reporting, operation and maintenance support, engineering calculations for hot water and chilled water to College Center, and additional operation and maintenance guidance after start-up as part of the professional engineering services for the combined heat and power plant and related utility distribution services (contract originally awarded at the September 21, 2009, Board meeting)
- Additional monies to Blackney Hayes Architects, Philadelphia, Pennsylvania, for a change order to revise the feasibility study design as part of professional architectural and engineering services for the College Center (contract originally awarded at the April 26, 2010, Board meeting)
- Additional monies to Blackney Hayes Architects, Philadelphia, Pennsylvania, for a change order for modifications to the A/V systems in the classrooms and lecture hall as part of the professional architectural and engineering services for the Gateway Building (contract originally awarded at the July 27, 2009, Board meeting)

Recommended:

- Acknowledgment of an agreement with Horizon BCBSNJ, Newark, New Jersey, for employee dental coverage during 2012-2013 at Ocean County College
- Adoption of a resolution to authorize a professional services contract with the Township of Toms River, New Jersey, to undertake a project entitled "Sea Nettle Barriers at Shelter Cove Beach," for which the Barnegat Bay Partnership will be compensated \$6,038
- Adoption of a resolution authorizing the submission of an application for a \$70,170 grant award from the New Jersey Department of Community Affairs, Division on Women, to provide funding for services to meet the needs of displaced homemakers in Ocean County by fostering the development of career and employment skills and educational opportunities so clients and their families can become economically self-sufficient. Funding period: July 1, 2012, through June 30, 2013. Project director: Dr. Kate Pandolpho, Director of Career, Employment, and Counseling Services.

BUILDING AND GROUNDS COMMITTEE

Contact Exec. VP James McGinty x2239 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for April 30, 2012.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Interim VP Richard Strada x487 for specific information

Revised:

Policy #5128, Students, Admission, Acceptance and Evaluation of Credits

Policy #5140, Students, Registration, Credit for Prior Learning

Policy #7220, Special Programs, Institutional Research Projects/Data Requests

Revised Courses:

- 1) AHMT 210, Advanced Medical Terminology
- 2) COEM 284, Broadcast News Production
- 3) COMM 151, Media Writing I
- 4) COMM 152, Media Writing II
- 5) CVET 151, Applied Mechanics
- 6) ENGR 251, Electrical Engineering I
- 7) ENVI 152, Environmental Science
- 8) INTR 290, Internship
- 9) LAAW 210, Medical Legal Ethics
- 10) PHAR 101, Pharmacology Principles and Calculations

Adopted:

A resolution to establish a partnership with the University of Medicine and Dentistry of New Jersey to offer joint programs through Memorandums of Agreement in:

- a. Psychosocial Rehabilitation and Treatment Degree
- b. Dental Hygiene Degree
- c. Occupational Therapy Assistant Degree
- d. Respiratory Care Degree
- e. Respiratory Therapy Degree
- f. Dental Assisting Certificate
- g. Dietary Management Certificate

Approved:

The following course of action by the Board of Trustees to address two areas of concern identified as a result of the current Self-Assessment process, which was established in March 2008:

- a. The first area of concern was that the College community did not understand the role of the individual members of the Board of Trustees. The Board believes that better use of its web page with quarterly descriptions of accomplishments may help improve that understanding.
- b. The second area of concern was that Trustees had limited connections with the college community for the exchange of ideas. The Board has decided to hold two "town meetings," one in the fall and one in the spring of AY 2012-2013 with all full-time College employees. A separate meeting will be held for students who wish to have an opportunity to express their views to the Board.

PERSONNEL COMMITTEE

Contact Karen Blyskal x2096 for specific information

EMPLOYMENT

Academic (Full-Time Faculty)

| | | |
|----------------|-----------------------|---------|
| Lisa Braunwell | Instructor of Nursing | 8/29/12 |
|----------------|-----------------------|---------|

Administrative

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|-----------------|---------------------------|---------|
| Sabreena Joynes | Asst. Director of Payroll | 7/23/12 |
|-----------------|---------------------------|---------|

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| Patricia Guazzelli | Student Support Services Project Specialist (Funded By Trio Grant) | 6/4/12 |
|--------------------|--|--------|

Professional

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|----------------|---------------------------------|---------|
| Jennifer Barny | Field and Lab Technician BBP | 4/30/12 |
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| Nicholas Grotts | Field and Lab Technician BBP | 4/30/12 |
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| Brendan Harrison | Field and Lab Technician BBP | 4/30/12 |
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| Jaqueline McCort | Field and Lab Technician BBP | 4/30/12 |
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| Brenden Newell | Field and Lab Technician BBP | 4/30/12 |
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| Nina Sassano | Field and Lab Technician BBP | 4/30/12 |
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Managerial/Technical

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|------------|--------------------------|---------|
| Gary Meder | Financial Aid Specialist | 5/29/12 |
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Support Staff

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| Wayne Reed | Security Shift Sergeant I | 5/29/12 |
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RESIGNATION

Academic – Full-Time Faculty

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|------------|-----------------------|--------|
| Anne Breen | Instructor of Nursing | 7/1/12 |
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Administrative

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| Frank Calderone | Manager of Building Maintenance | 5/15/12 |
|-----------------|------------------------------------|---------|

Professional

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| Laura Dentrux | Asst. Softball Coach | 5/22/12 |
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Managerial/Technical

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|-----------------------------|---------------------------------------|---------|
| M. Lynn Doslik | P/T Human Resources Technician | 5/12/12 |
| <u>Support Staff</u> | | |
| Timothy Piccuiro | Evening Custodian I Physical Plant | 6/2/12 |

SERVICE RETIREMENT

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|---------------------------------|--------------------------------------|----------|
| <u>Full-Time Faculty</u> | | |
| Judith Zinis | Professor of English & Literature | 7/1/12 |
| <u>Adjunct Faculty</u> | | |
| Edwin Schultz | Adjunct I, Mathematics | 7/1/12 |
| <u>Administrative</u> | | |
| Kathleen Buffum | P/T Manager of OCC Foundation | 7/1/2012 |
| Nancy Gerry | Director of School Relations | 7/1/2012 |

PRESIDENTS REPORT

http://www.ocean.edu/presidents_speeches/May_29_2012_President_Report.pdf