



BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001
www.ocean.edu

November 2014

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of September 30, 2014

The following contracts were awarded:

- To Berry, Sahradnik, Kotzas & Benson, P.C. for the first year of a two-year agreement for professional legal services at Ocean County College
- To Suburban Trails, Inc. for transportation of OCC athletic teams for sporting events at various locations
- To Sodon's Electric Inc. for the purchase and installation of parking lot lighting equipment in Lots #5 and #6 at Ocean County College
- To Longo Electrical Mechanical, Inc. for high voltage switchgear testing and service at Ocean County College
- To French & Parrello Associates for professional engineering consulting services for campus-wide concrete work at Ocean County College

The following resolutions were adopted:

- For services of a tour operator for the "Historical Travel to France" travel seminar offered from May 22, 2015 – June 10, 2015, through the International Education Program at Ocean County College
- For professional food service consulting services at Ocean County College
- For the purchase of Apple Mac Computers for use at Ocean County College

The following contracts were amended:

- Additional monies to DTZ, Bloomfield, New Jersey, for a 3% cost of living expense, closing of the Instructional Building, athletics and overnight shift work, and the purchase of washer and maintenance equipment as part of the second year of a three-year agreement for custodial services at Ocean County College (contract originally awarded at the April 28, 2014, Board meeting)
- Additional monies to Sirsi Corporation, Provo, Utah, for the installation and training of additional SirsiDynix MobileCirc software as part of the annual renewal of computer software maintenance at Ocean County College (contract originally awarded at the June 23, 2014, Board meeting)
- Additional monies to Dimension Data, Inc., Edison, New Jersey, for additional hardware and software for use as part of the upgrade to Cisco Voice Over IP equipment and the integration of video conferencing at Ocean County College (contract originally awarded at the May 27, 2014, Board meeting)

- Additional monies to Vertical V – Northeast, Inc., Rahway, New Jersey, for additional construction testing services for the new Student Center at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting)
- Additional monies to Deterrent Technologies, Ocean Township, New Jersey, for time and material for any parts and labor for CCTV, access control, and card readers not covered by warranty, and the replacement of cameras, gate operators and arms, and access control to doors as part of the second year of a two-year agreement for security access control services at Ocean County College (contract originally awarded at the August 25, 2014, Board meeting)
- Additional monies to Kimmel Bogrette Architecture + Site, Conshohocken, Pennsylvania, for a change order for relocation of the hot water plant from the Instructional Building to the combined heat and power plant as part of the architectural and engineering services for the Instructional Building renovations at Ocean County College (contract originally awarded at the September 23, 2013, Board meeting)
- Additional monies to Ellucian Company, LP, Fairfax, Virginia, for additional fees for instructional technology support, administrative system services, additional staffing, and ecommerce annual volume fee from July 1, 2014, to June 30, 2015, as part of the renewal of the annual licensing and maintenance agreement for Colleague/Datatel administrative programs at Ocean County College (contract originally awarded at the July 25, 2014, Board meeting)

The following was rescinded:

- A portion of the \$14,086.32 contract awarded to American Medical Depot, King of Prussia, Pennsylvania, at the August 25, 2014, Board meeting, due to incorrect bid submissions by the vendor as follows:
 - \$1,162 for the purchase of an exam table
 - \$437.32 for the purchase of four wheelchairs, and, instead

Recommend the award of the following contracts:

- \$1,600 to Johnson Scientific, Inc., Williamstown, New Jersey, for the purchase of an exam table
- \$576 to Med-Part, Brooklyn, New York, for the purchase of four wheelchairs
- The \$43,347.60 contract awarded to the Rochelle Group, LTD, Rotonda West, Florida, at the April 28, 2014, Board meeting, for professional food service consulting services, phase 2, due to the dissolution of the company

The following was accepted:

- A \$42,020 award from the New Jersey Department of Labor and Workforce Development, through the Ocean County Private Industry Council, to provide administrative support for the OCC High School Equivalency Assessment (HSEA) Testing Center. Project manager: Ms. Carol Cappetta, Chief Examiner. Funding period: October 1, 2014, through June 30, 2015.
- An \$824,450 four-year award from the U.S. Department of Labor, Employment, and Training Administration to partner in a Trade Adjustment Assistance Community College and Career Training (TAACCCT) consortium led by Bergen Community College to develop new programs in Patient Care Technician and Holistic Health and Wellness programs. Project managers: Dr. Jianping Wang, Vice President of Academic Affairs; Ms. Allison King, Vice President of e-Learning and Enterprise Initiatives; and Ms. Patricia Fenn, Assistant Vice President of Continuing and

Professional Education and Workforce Development. Funding period: October 1, 2014, through September 30, 2018.

- A \$511,891 three-year award from the U.S. Department of Education, Undergraduate International Studies and Foreign Language Program, to provide funding to establish a Middle East Center, develop a Middle East Studies certificate, and integrate Middle East studies into OCC courses in multiple disciplines as well as to support a Middle East Studies Specialist for the teaching and administrative activities of the Center, with OCC serving as the lead institution in a consortium with AMIDEAST and Kean University. Project manager: Dr. Maysa Hayward, Dean of Instructional Outreach. Funding period: October 1, 2014, through September 30, 2017.

BUILDING AND GROUNDS COMMITTEE

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for November 3, 2014.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact VP Jianping Wang x503 for specific information

Approved:

The following 2014-2015 Ocean County College Advisory Committees:

- a. Addictions and Human Services Advisory Committee
- b. Administrative Office Management Advisory Committee
- c. Business Advisory Committee
- d. Computer Studies Advisory Committee
- e. Criminal Justice Advisory Committee
- f. Education Advisory Committee
- g. Engineering Advisory Committee
- h. Environmental Science Advisory Committee
- i. Fine Arts Advisory Committee
- j. Fire Science Advisory Committee
- k. Health and Human Performance Advisory Committee
- l. Interpreter Training Advisory Committee
- m. Media and Communications Advisory Committee
- n. Nursing Advisory Committee
- o. Paralegal Advisory Committee
- p. Sailing Advisory Committee

Revised Policy #5134, Students, Classification, Registration

New Courses

HRTM 120, Marketing for Hospitality, Tourism
HRTM 124, Quality Guest/Customer Service Management
HRTM 214, Supervision and Human Resource Management
HHAW 100, Global History of Healthcare
HHAW 101, Alternative Therapies in Health and Wellness
HHAW 102, Environmental Harmony: A Holistic Perspective
HHAW 120, Philosophies and Paradigms of Healthcare

HHAW 121, Psychology and Physiology of Stress
 HHAW 200, Food and Healing: A Holistic Approach to Nutrition
 HHAW 221, Principles of Energy Movement
 HHAW 222, Holistic Design
 HIST 271, History of England

Revised Courses

CSIT 144, Introduction to Operating Systems Using UNIX
 CSIT 165, Programming I
 CSIT 166, Programming II
 CSIT 265, Data Structures and Analysis
 HRTM 110, Introduction to Hospitality, Recreation, and Tourism Management, formerly
 HOSP 110, Introduction to Hospitality Management
 HRTM 212, Conferences, Conventions, and Special Events Management, formerly
 HOSP 112, Event Planning
 HRTM 220, Managerial Accounting for Hospitality Industry, formerly HOSP 120, Food,
 Beverage, and Labor Cost Control
 HRTM 225, Legal Aspects of Hospitality, Recreation, and Tourism, formerly HOSP 115,
 Hospitality Law

Revised Courses (Change to Title Only)

1. ARTS 181, Art from Prehistory to Middle Ages
2. ARTS 182, Art from Renaissance to Modern World
3. ARTS 205, Modern Art
4. HIST 171, Western Civilization to 1650
5. HIST 172, Western Civilization from 1650
6. HIST 173, United States History to 1877
7. HIST 174, United States History from 1877

PERSONNEL COMMITTEE

Contact VP Sara Winchester x2062 for specific information

EMPLOYMENT

Administrative

Alexa Beshara	Executive Director of Institutional Planning, Effectiveness & Compliance	1/5/15
Eric Daniels	Technical Trainer of I.T.	11/17/14
Diana Gatti	Student Support Services Project Director	11/10/14
Lisa Kasper	Director of Admissions	11/4/14

Professional

Ciara Mastrodomenico	Asst. Varsity Coach- Women's Basketball	10/16/14
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Managerial/Technical

Bridget Davis	P/T Accounts Receivable Technician	11/4/14
Andrew DeFeo	P/T Lab Support Technician	11/4/14
Joseph Lee	Lab Support I.T. Technician II	11/4/14
Anthony Melore	HVAC Maintenance Technician	11/4/14
Sara Revello	P/T Writing Tutor	11/4/14

CHANGE OF STATUS**Administrative**

Debora Humphreys	From: Human Resources Technician	
	To: HR Employee Benefit Supervisor	11/4/14

Managerial/Technical

Kevin Hotz	From: Reserve Lab Support IT Technician	
	To: P/T Lab Support IT Technician	11/4/14
Alexandra Sirianni	From: HR Specialist	
	To: Human Resources Technician	11/4/14

Professional Educator

Marc LaBella	From: Associate Professor Of Biology	
	To: College Lecturer II e-Learning	1/2/15
Alfred Longo	From: Professor of Social Science	
	To: College Lecturer II e-Learning	1/2/15

RESIGNATION

Academic

Richard Trimble	Associate Professor of Humanities & Fine Arts	1/21/15
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Administrative

James Lennox	Assoc. Director of Building Maintenance	10/18/14
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Professional

Robin Hafen	P/T Director of Weekend Services	12/15/14
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RETIREMENT

Academic

Paul Butler	Associate Professor	1/1/15
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PRESIDENTS REPORT

<https://www.ocean.edu/content/public/for-the-community/news/presidents-report-nov-2014.html>

REORGANIZATION OF THE BOARD OF TRUSTEES

1. **Chairperson - Mr. Thulin**
 2. **Vice Chairperson – Mrs. Novak**
 3. **Secretary – Mr. Leone**
 4. **Treasurer – Mr. Dasti**
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1. **Buildings and Grounds Committee**
Mrs. Novak, Chairperson
Mr. Dasti
Mr. Dupignac
Mr. Kaunitz
 2. **Bylaw, Policy, and Curriculum Committee**
Mr. Monahan, Chairperson
Mr. Leone
Mrs. Pehlivanian
 3. **Finance Committee**
Mr. Dasti, Chairperson
Mr. Frank Dupignac
Mr. Emil Kaunitz

Mr. Thulin

4. **Personnel Committee**

Mr. Leone, Chairperson
Mr. Monahan
Mrs. Pehlivanian
Dr. Smithers
Mr. Thulin

6. **Board of School Estimate**

Mr. Thulin
Mr. Dasti
Mr. Leone, Secretary

7. **New Jersey Council of County Colleges Ambassador**

Mr. Thulin

8. **Audit Committee**

Mr. Dasti
Mr. Leone
Mrs. Novak
Mr. Kaunitz
Mr. Thulin

9. **Liaison Committee**

Mr. Dupignac
Mr. Leone
Mrs. Pehlivanian

10. **Compensation Committee**

Mr. Dasti, Chairperson
Mr. Leone
Mrs. Novak
Mr. Thulin

11. **Litigation Committee**

Members to be appointed as needed

Designation of the fourth Monday of each month for the regular monthly meeting of the Board of Trustees at 12:30 p.m. in the Boardroom of the Administration Building, except as noted:

Monday, December 8, 2014
Monday, January 26, 2015
Monday, February 23, 2015

Monday, March 23, 2015
Monday, April 27, 2015
Tuesday, May 26, 2015
Monday, June 22, 2015
Monday, July 27, 2015
Monday, August 24, 2015
Monday, September 28, 2015
No October meeting
Monday, November 2, 2015
Monday, December 7, 2015

E. **Designation of the following days for Board Retreats at
12:00 noon in the Boardroom of the Administration Building:**

Friday, December 16, 2014
Friday, January 16, 2015
Friday, April 17, 2015
Friday, July 17, 2015
Friday, October 16, 2015

F. **Designation of Depositories**