



BOARD OF TRUSTEES

Public Retreat/Meeting

Minutes

January 12, 2017

A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:14 p.m., on Thursday, January 12, 2017, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2016 reorganization meeting and distributed as required by law.

Public Meeting
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mr. Stephan Leone, Mr. Jerry Dasti, Mr. Frank Dupignac, Mr. Thomas Monahan, Mrs. Joanne Pehlivanian, Ms. Danielle Robleski, Mr. Jack Sahradnik, Dr. Jon Larson, and Executive Vice President Sara Winchester.

Attendance

Finance Committee

Mr. Dasti introduced Ms. Winchester, who presented the Finance Committee Report, which included a recommendation to approve the My Way Win International Partnership.

Upon unanimous roll call vote, the following Finance Committee items were approved:

➤ The following contract was awarded:

Contract
Awarded

➤ A maximum of \$25,000 to NV5 (Northeast, Inc.), Rahway, New Jersey, for professional construction testing and inspection services for the Instructional Building renovations at Ocean County College.

➤ The following resolutions were adopted:

➤ A maximum of \$54,600 to America-Mideast Educational and Training Services, Inc., Washington, District of Columbia, for program travel support services for the OCC Study Abroad Course in Jordan from July 15, 2017, to August 9, 2017.

Resolutions
Adopted for
Contract Awards

➤ A maximum of \$30,900 to AspirEDU, Inc., Tampa, Florida, for a one-year web subscription for professional student retention analytics for e-Learning programs at Ocean County College.

- A maximum of \$33,000 to Pearson Education, Inc., Old Tappan, New Jersey, for the purchase of Accuplacer Tests for use by e-Learning at Ocean County College.
- The following contract was amended:
 - An additional \$11,124.45, for a maximum total of \$30,124.45, to PeopleAdmin, Inc., Austin, Texas, for the purchase of a software module for the automated applicant tracking management system for use by the Human Resources Department at Ocean County College (contract originally awarded at the August 25, 2016, Board meeting).
- A resolution was adopted to authorize the President to execute an agreement with My Way Win International to enter into a pilot partnership for the period of January 1, 2017, through December 31, 2020, for the College to provide e-learning courses to MyWay Win-recruited students residing in China who would like to receive an American education.

Contract
AmendedResolution
Adopted to
Execute AgreementPersonnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report
ApprovedDiscussion Items

Dr. Larson introduced Ms. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, who provided the trustees with an overview of the mission statement review process and a proposed new mission statement. The trustees offered suggestions for revisions and will provide additional feedback via email following today's meeting. Ms. Beshara-Blauth will incorporate their suggestions and the revised Mission Statement will be shared at a Colloquium workshop on Friday, January 20, 2017.

Proposed Mission
Statement

Ms. Winchester shared with the trustees the parameters on which the OCC FY 2018 budget was developed: a very slight increase in State funding; level County funding; an increase in student tuition from \$112 to \$116 per credit; several small course fee increases; and a 1% increase in enrollment. Even with this increase in tuition, OCC will most likely retain its favorable position among all New Jersey community colleges in terms of tuition. The OCC FY 2018 budget will be recommended for approval at the January Board meeting.

OCC FY 2018
BudgetMiscellaneous

The Board, at 1:27 p.m., adopted a resolution upon unanimous roll call vote to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution
Adopted for
Closed Session

The closed session ended and the public meeting resumed at 1:44 p.m.

Public Meeting
Resumed

The next meetings of the Board are scheduled for:

Meetings
Scheduled

Thursday, January 26, 2017	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	10:30 a.m.	Personnel Committee
	11:00 a.m.	Closed Session
	12:30 p.m.	Regular Monthly Public Meeting

With no further business or comments from the trustees or the public, the meeting adjourned at 1:45 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President