

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: September 18, 2013

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Monday, September 23, 2013**:

1. Recommend acceptance of the statement of income and expenditures as of August 31, 2013 **(Exhibit A-1)**
2. Recommend adoption of a resolution to approve the distribution of the President's Book Award, to be funded by Auxiliary Services and donations, to assist in the purchase of textbooks by students who graduated from an Ocean County high school, demonstrate financial need, and do not qualify for Federal or State financial aid or other scholarship aid and to direct the appropriate College officials to initiate and administrate the award program **(Exhibit A-2)**
3. Recommend that the following contracts be awarded:
 - a. For the second year of a two-year agreement for painting services at Ocean County College **(Exhibit A-3)**
 - b. For information technology hardware, maintenance of software, and technical support at Ocean County College **(Exhibit A-4)**
 - c. For professional architectural and engineering design consulting services for the renovation of the Instructional Building at Ocean County College **(Exhibit A-5)**

3. Recommend adoption of the following resolutions to award contracts:
 - a. For the purchase of three Ford pickup trucks for use at Ocean County College **(Exhibit A-6)**
 - b. For the purchase of three Chevrolet cargo vans for use at Ocean County College **(Exhibit A-7)**
 - c. For the first year of a three-year agreement for the Adobe-Enterprise license at Ocean County College **(Exhibit A-8)**
 - d. For the services of a tour operator for the “World of the Maya Tour” travel seminar to Mexico to be offered from March 22 to March 30, 2014, by Ocean County College **(Exhibit A-9)**
 - e. For the purchase of Enterprise software and software maintenance at Ocean County College **(Exhibit A-10)**
4. Recommend that the following contracts be amended:
 - a. An additional \$21,102.04, for a maximum total of \$1,045,732.04, to Bellia Office Furniture, Woodbury, New Jersey, for a change order to furnish and install ADA tables and chairs in the Gateway Building as part of the purchase and installation of furniture for the Gateway Building (contract originally awarded at the January 28, 2013, Board meeting) **(Exhibit A-11)**
 - b. An additional \$3,200, for a maximum total of \$230,200, to Digitalwave, Huntingdon Valley, Pennsylvania, for two additional CQ5 training sessions as part of the redesign of the Ocean County College website (contract originally awarded at the September 24, 2013, Board meeting) **(Exhibit A-12)**
 - c. An additional \$27,568.32, for a maximum total of \$213,074.12, to Veolia Energy, Trenton, New Jersey, for energy cooling system modifications to allow long-term operations under full load as part of the two-year operation and maintenance services agreement for the Combined Heat and Power Plant at Ocean County College (contract originally awarded at the August 27, 2012, Board meeting) **(Exhibit A-13)**
 - d. An additional \$6,391, for a maximum total of \$182,565, to Gangi Graphics, Brick, New Jersey, for additional offset printing services completed by June 30, 2013, as part of the offset printing services during 2012-2013 (contract originally awarded at the June 25, 2013, Board meeting) **(Exhibit A-14)**

- e. An additional \$22,588.40, for a maximum total of \$437,588.40, to Dell Marketing, Round Rock, Texas, for additional computer monitors for the Gateway Building as part of the purchase of Dell computers, parts, and supplies for Ocean County College (contract originally awarded at the June 7, 2013, Board meeting) **(Exhibit A-15)**
- 5. Recommend rejection of bid proposals received in response to the Request for Proposals for the Feasibility Study of the Ocean County College Library due to being in excess of allocated budget; the project will be rebid at a future date **(Exhibit A-16)**
- 6. Recommend acceptance of a \$60,000 grant award from the New Jersey Department of Children and Families, Division on Women, to expand the services provided through the Displaced Homemaker project as a part of the recovery effort following Super Storm Sandy, including the hiring of a part-time career counselor/case manager and offering expanded workshops in the impacted area. Funding period: August 1, 2013, through July 31, 2014. Project director: Dr. Kate Pandolpho, Director of Career, Employment, and Counseling Services.

EXHIBIT A-1

EXHIBIT A

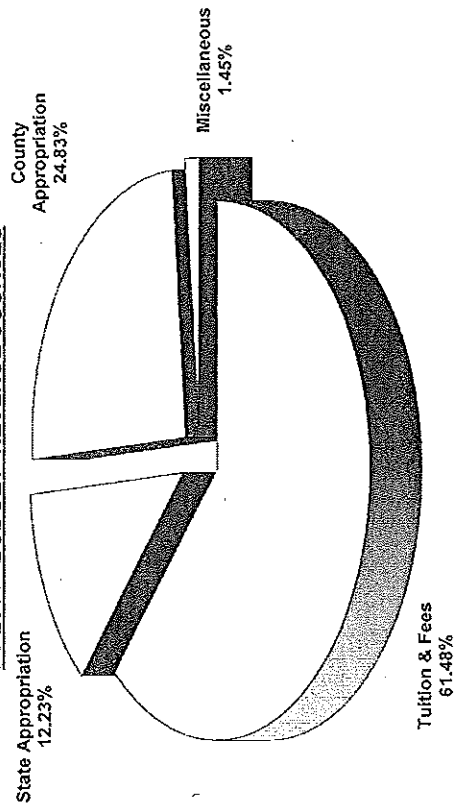
OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2013-2014

For the Period Ending August 31, 2013 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	FY2013-2014 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	16,485,262		16,485,262	36,399,010	19,913,748	45.29%
State Appropriation	1,251,534		1,251,534	7,240,311	5,988,777	17.29%
County Appropriation	3,675,065		3,675,065	14,700,259	11,025,194	25.00%
Miscellaneous	52,600		52,600	861,110	808,510	6.11%
Total Revenue:	21,464,461		21,464,461	59,200,690	37,736,229	36.26%
EXPENDITURES:						
Instruction	1,189,858	962,390	2,152,247	20,882,295	18,730,048	10.31%
Academic Support	1,552,512	372,789	1,925,300	11,167,300	9,242,000	17.24%
Student Services	896,545	170,370	1,066,916	5,692,269	4,625,353	18.74%
Institutional Support	2,095,740	1,554,173	3,649,915	10,479,363	6,829,448	34.83%
Plant Maint-Opr.	1,080,220	1,160,743	2,240,963	8,947,060	6,706,097	25.05%
Scholarships	105,078	0	105,078	532,403	427,324	19.74%
Debt Service	0	0	0	1,500,000	1,499,999	0.00%
Total Expenditures:	6,919,954	4,220,466	11,140,420	59,200,690	48,060,269	18.82%

FY 2014 BUDGET REVENUE SOURCES



08/31/13 YTD EXPENDITURES BY FUNCTION

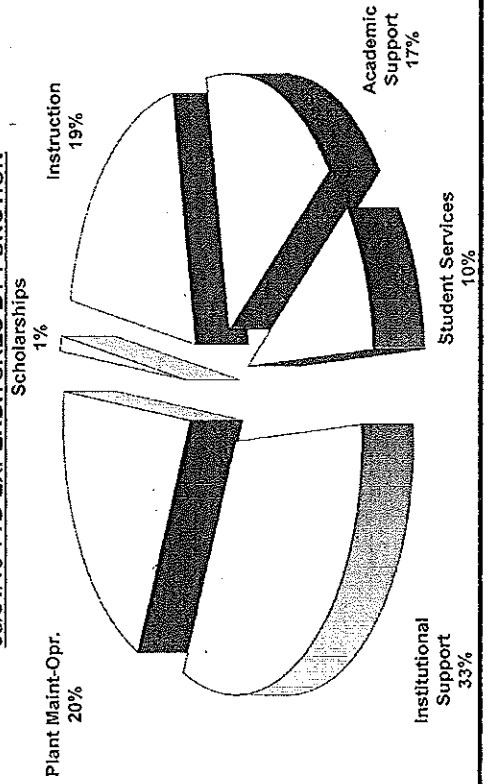


EXHIBIT A-2



BOARD OF TRUSTEES

RESOLUTION

WHEREAS, the Ocean County College Board of Trustees recognizes the financial difficulties many students are facing and wishes to provide assistance to offset the cost of textbooks; and

WHEREAS, there are many students who do not qualify for financial aid but who nevertheless are in need of assistance; and

WHEREAS, the College will establish a President's Book Award to assist these students in the purchase of textbooks; and

WHEREAS, the award will be funded by Auxiliary Services funds in an amount not to exceed \$25,000 annually as well as through donations; and

WHEREAS, these funds will be awarded to students who have graduated from an Ocean County high school, demonstrate financial need, and do not qualify for Federal or State financial aid; and

WHEREAS, an application for the President's Book Award will be made available to students and a three-member committee from Financial Aid, the Center for Access and Equality, and Auxiliary Services will be established to recommend awards for each fall and spring semester;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the distribution of the President's Book Award to assist students with the purchase of textbooks and hereby directs the appropriate College officials to initiate and administrate the President's Book Award.

Adopted: September 23, 2013

Stephan R. Leone
Secretary

EXHIBIT A-3

RECOMMENDATION: Recommend that a contract be awarded to **M.B.T. Contracting LLC**, 63 Beaver Brook Road, Lincoln Park, N.J. 07035 in the amount not to exceed: **\$25,000.00** for the second year of a two-year contract for "Maintenance & Material Painting Services" at the main campus of Ocean County College, the Southern Education Center in Manahawkin New Jersey, and the Barnegat Bay Partnership Brown property on Haines Avenue, Toms River, New Jersey.

Said contract to be in accordance with bid specifications and requirements and the proposal of the recommended vendor received on May 22, 2012

NATURE OF BID: B-01 12/13 Maintenance & Material - Painting Services

YEAR #1 & #2

BID ITEM #1: JOURNEYMAN

BID ITEM #1A: Straight Time Rate

BID ITEM #1B: Overtime Rate

BID ITEM #1C: Weekend & Holiday Rate

BID ITEM #2: FOREMAN

BID ITEM #2A: Straight Time Rate

BID ITEM #2B: Overtime Rate

BID ITEM #2C: Weekend & Holiday Rate

BID ITEM #3: APPRENTICE

BID ITEM #3A: Straight Time Rate

BID ITEM #3B: Overtime Rate

BID ITEM #3C: Weekend & Holiday Rate

BID ITEM #4: % of markup on contractor supplied materials

SOURCE OF FUNDS: PHYSICAL PLANT / SERVICE-MAINTENANCE
F/Y 2012/2013

BOARD MEETING: September 23, 2013

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	HARA Group 1725 Rt. 9 Toms River, NJ 08755	Zack Painting 900 King Georges Dr Fords, NJ 08863	T&M Painting 19 Worth Road Neptune, NJ 07753	3R Painting 1800 Bloomsbury A Ocean Twsp. NJ 07712
YEAR 1				
#1A	\$108.00	\$ 61.95	\$52.00	\$ 78.00
#1B	\$131.00	\$ 81.52	\$71.00	\$123.00
#1C	\$148.00	\$101.10	\$71.00	\$123.00
#2A	\$127.00	\$ 66.71	\$56.00	\$108.00
#2B	\$150.00	\$ 88.24	\$75.00	\$150.00
#2C	\$162.00	\$109.80	\$75.00	\$150.00
#3A	\$ 98.00	No bid	\$38.00	\$ 50.00
#3B	\$112.00	No bid	\$50.00	\$ 75.00
#3C	\$131.00	No bid	\$50.00	\$ 75.00
#4	14%	10%	10%	10%
YEAR 2				
#1A	\$109.00	\$ 65.35	\$53.00	\$ 78.00
#1B	\$132.00	\$ 86.33	\$74.00	\$123.00
#1C	\$149.00	\$107.30	\$74.00	\$123.00
#2A	\$128.00	\$ 70.12	\$58.00	\$108.00
#2B	\$151.00	\$ 93.04	\$75.00	\$150.00
#2C	\$162.00	\$116.00	\$75.00	\$150.00
#3A	\$ 99.00	No bid	\$39.00	\$ 50.00
#3B	\$113.00	No bid	\$52.00	\$ 75.00
#3C	\$134.00	No bid	\$52.00	\$ 75.00
#4	14%	10%	10%	10%

	MBT Contracting* 63 Beaver Brook Rd. Lincoln Park, NJ 07035	GPC Inc. 20 East Willow St Millburn, NJ 07041	Emerga Support Serv^ 150 Delsea Dr Sewell, NJ 08080
YEAR 1			
#1A	\$46.00	\$ 64.00	\$47.09
#1B	\$60.00	\$ 90.00	\$70.63
#1C	\$74.00	\$120.00	\$70.63
#2A	\$49.00	\$ 66.00	\$50.23
#2B	\$65.00	\$ 93.00	\$75.35
#2C	\$80.00	\$130.00	\$75.35
#3A	\$22.00	\$ 35.00	\$16.27
#3B	\$30.00	\$ 65.00	\$24.40
#3C	\$38.00	\$ 70.00	\$24.40
#4	10%	5%	10%
YEAR 2			
#1A	\$48.00	\$ 66.00	\$47.09
#1B	\$62.00	\$ 95.00	\$70.63
#1C	\$76.00	\$127.00	\$70.63
#2A	\$52.00	\$ 67.00	\$50.23
#2B	\$68.00	\$ 99.00	\$75.35
#2C	\$84.00	\$130.00	\$75.35
#3A	\$24.00	\$ 36.00	\$16.27
#3B	\$32.00	\$ 56.00	\$24.40
#3C	\$40.00	\$ 72.00	\$24.40
#4	10%	5%	10%

* LOW BID—RECOMMENDED VENDOR

^ Non-Compliant due to incomplete submission of paperwork
Board Meeting: September 23, 2013

The following is a list of vendors also invited to bid:

Thomas Moore	tmmpaintwallpaper@gmail.net
Theo Michalopoulos	tmichalopoulos1@gmail.com
Scott Sherman	sshermanpainting@aol.com
Ramiro Castano	casbogoyin@hotmail.com
Peggy at JG Painting	pgonis@comcast.net
Paul Zafiriou Pharos	Espaul@pharosent.com
Mike Sdregas	msdregas@yahoo.com
Mark Williams	mpw@williamsbuilders.com
Lynda Daly	Mediad@aol.com
Jessica Feldman	jfeldman@bidclerk.com
James Cannon	jcannon@alliedpainting.com
Guy Meyer	gmeyergroup@gmail.com
Gary Saley	Gerry@crafas.net
George Koustas	Georgekoustas@comcast.net
Effie Buludis	Buludis@aol.com
Donnell Hauck	donnellh@integra.net
Crignano Contrating	nedcoia@cirgnanoinc.com
Chuck Harris	charris@pro-spec.com
Bob	bob@alpinepainting.com
Amir	bestratecontractor@hotmail.com
Andrew Aya	xnk3570@yahoo.gr

BOARD MEETING: September 23, 2013
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EXHIBIT A-4

OCEAN COUNTY COLLEGE**EXHIBIT A - 4**

RECOMMENDATION: Recommend that a one-year contract be awarded to NEC Corporation of America, 6535 North State Highway 161, Irving, TX. 75039 in the amount not to exceed: **\$153,834.81** for "Information Technology Hardware and Software Maintenance and Technical Support for all Cisco Network Equipment including Voice over IP" for Ocean County College.

Said contracts to be in accordance with proposal specifications and requirements dated August 9, 2013, and the bid proposal from NEC Corporation of America dated August 20, 2013

NATURE OF RFP: Information Technology Hardware and Software Maintenance and Technical Support Q-05 13/14

ITEM #1: Total Proposal Price – One Year Contract

ITEM #1A: Total Proposal Price – Optional Year Two

ITEM #1B: Total Proposal Price – Optional Year Three

SOURCE OF FUNDS: Telephone / Service and Maintenance
F/Y 2013/2014

PROPOSAL SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>	<i>ITEM 1A</i>	<i>ITEM 1B</i>	<i>EVALUATION RESULTS TOTAL POINTS</i>
NEC Corporation of America* 6535 North State Highway 161 Irving, TX 75039	\$153,834.81	\$153,085.23	\$147,540.70	367
Dimension Data, Inc. 499 Thornall Street Edison, NJ 08837	\$171,755.83	\$136,138.99	\$137,265.58	354
Acuative Corporation^ 20 Two Bridges Road Fairfield, NJ 07004	\$163,333.00	\$140,474.00	\$125,987.00	

* RECOMMENDED VENDOR

^ Non-Compliant-Acuative Corporation did not sign the Proposal Form

The evaluation committee consists of the following Ocean County College employees, Hatem Akl, Richard Goshey, Edward Tafaro and Joyce Ann Lamparello

The evaluation results were based on:

1. Number & qualifications of staff to be assigned to the College
2. Organizational approach and commitment to timeliness
3. Credentials Certifications and Authorization
4. Hardware maintenance capabilities/experience
5. Public ratings such as from Gartner Inc., etc.
6. Remote monitoring capabilities
7. Firm experience
8. References
9. Price

Board Meeting: September 23, 2013

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The following vendors were also invited to submit a proposal:

Presidio Networked Solutions
Blue Water Comm
4810 Belmar Blvd
Wall Township, NJ 07719

CDW
260 Industrial Way West
Eatontown, NJ 07724

Verizon Services Corp.
201 Centennial Avenue
Piscataway, NJ 08854

EPlus Technology, Inc.
4 Crossroad Center
Hamilton, NJ 08691

Logicalis
One Penn Plaza
New York, NY 10119

Softchoice Corp.
111 S. Independence Mall E.
Philadelphia, PA 19106

Compucom Systems Inc
1225 Forest Parkway
Paulsboro, NJ 08066

BOARD MEETING: September 23, 2013
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EXHIBIT A-5

RECOMMENDATION: Recommend that a contract be awarded to Kimmel Bogrette Architecture + Site, 151 East 10th Avenue, Conshohocken, PA., 19428 in the amount not to exceed: **\$595,000.00** for "Architecture & Engineering Services for Instructional Building Renovations" at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements and the proposals received July 10, 2013

Architect & Engineer firms are selected from the Ocean County College Qualified Pool of Professional Architectural Services approved at the March 22, 2013 Board of Trustees meeting.

NATURE OF PROPOSAL: Architecture & Engineering Services for Instructional Building Renovations
13/14 Q-01

ITEM #1 Total Project Fee

SOURCE OF FUNDS: Instructional Building Renovations / Capital Account
F/Y 2013/2014

PROPOSAL SUMMARY

VENDOR	ITEM # 1	EVALUATION RESULTS TOTAL POINTS
Kimmel Bogrette Architecture + Site* 151 East 10 th Avenue Conshohocken, PA 19428	\$595,000.00	53
Design Resources Group Architects 371 Hoes Lane Piscataway, NJ 08854	\$700,000.00	29
Kimball & Associates 615 West Highway Avenue Ebensburg, PA 15931	\$535,000.00	46
JRS Architects 181 East Jericho Turnpike Mineola, NY 11501	\$806,000.00	30
Vitetta 2 International Plaza Philadelphia, PA 19113	\$561,248.00	28
Settembrino Architects 25 Bridge Avenue Red Bank, NJ 07701	\$525,000.00	39

* RECOMMENDED VENDOR

Board Meeting: September 23, 2013
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The evaluation committee consists of the following Ocean County College employees, Matthew Kennedy, Mike Bruno, Mark Bowcock, and Ocean County College Member of the Board of Trustees, Linda Novack, Vice Chair

The evaluation results are based on:

1. Price
2. Project Understanding/Approach
3. Relevant Experience

The following is a list of vendors selected from "Qualified Pool of Professional Architectural Services Firms" also invited to submit proposals:

DMR Architects
777 Terrace Avenue
Hasbrouck Heights, NJ 07604

The RBA Group Inc.
7 Campus Drive
Parsippany, NJ 07054

SSP Architectural Group
148 West End Avenue
Somerville, NJ 08876

Gibson Tarquini Group
765 Cuthbert Blvd.
Cherry Hill, NJ 08002

P.S. & S. Architects
67-A Mountain Blvd Ext
Warren, NJ 07059

FVHD Architects Planners
1515 Lower Ferry Road
Trenton, NJ 08628

BOARD MEETING: September 23, 2013
par

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "Two (2) Ford F-250 4x4 Utility Body Trucks equipped with Snow Plows and Trailer Hitches and One (1) Ford F-250 4x4 Pickup Truck with Snow Plow and Trailer Hitch." The new trucks will replace "1991" and "1998" pickup trucks for the Facilities Department at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with DFFLM, LLC T/A Ditschman/Flemington Ford, 215 Route 202 & 31, Flemington, N.J., 08822 for the purchase of "Three (3) F-250 Trucks each equipped with snow plows and trailer hitches" for the Facilities Department at Ocean County College in the total amount not to exceed: **\$85,358.00**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).

3. Specific line item against which this contract is to be charged is as follows:

**Business Division
Building Maintenance and Repairs
F/Y 2013/2014**

BOARD MEETING: September 23, 2013
par

RESOLUTION


CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: DFFLM, LLC. T/A Ditschman/Flemington Ford
215 Routes 202 & 31
Flemington, New Jersey 08822

ACCOUNT: Business Division
Building Maintenance and Repairs
2013/2014

TOTAL: \$85,358.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: September 23, 2013
par

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase "Three (3) "2014" Chevrolet Express 1500 Cargo Vans." For the Facilities Department at Ocean County College; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with Mall Chevrolet, Inc., 75 Haddonfield Road, Cherry Hill, N.J., 08002 for the purchase of "Three (3) "2014" Chevrolet Express 1500 Cargo Vans" for the Facilities Department at Ocean County College in the total amount not to exceed: **\$62,000.00**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).

3. Specific line item against which this contract is to be charged is as follows:

**Business Division
Building Maintenance and Repairs
F/Y 2013/2014**

BOARD MEETING: September 23, 2013
par

RESOLUTION


CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Mall Chevrolet, Inc.
75 Haddonfield Road
Cherry Hill, New Jersey 08002

ACCOUNT: Business Division
Building Maintenance and Repairs
2013/2014

TOTAL: \$62,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: September 23, 2013
par

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

**Software License: Adobe Enterprise License
First Year of a Three Year Contract**

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

WHEREAS, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A25.5a(19)., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **SHI International Corp.**, 53 Knightsbridge Street, Piscataway, N.J., 08854 for the first year of a three year agreement in the amount not to exceed: **\$22,950.00** for Ocean County College.

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Purchase Contract: Adobe Enterprise License
First Year of a Three Year Contract

VENDOR: **SHI International Corp**
33 Knightsbridge Street
Piscataway, New Jersey 08854

ACCOUNT: OIT / SOFTWARE MAINTENANCE
F/Y 2013/2014

AMOUNT: **\$22,950.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: September 23, 2013
par

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

Travel Seminar to Mexico
World of the Maya Tour
March 22, 2014 – March 30, 2014

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College.

WHEREAS, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with **Tropical Travel Representative, 205 Golden Shadow Circle, The Woodlands, TX. 77381** in the amount not to exceed: **\$30,200.00** for Ocean County College.

BOARD MEETING: September 23, 2013
Par

RESOLUTION

Travel Seminar to Mexico
World of the Maya Tour
March 22, 2014 – March 30, 2014

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS
TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Tropical Travel Representative
205 Golden Shadow Circle
Spring, Texas 77381-4114

ACCOUNT: INTERNATIONAL EDUCATION / Program

TOTAL: \$30,200.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of
Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the
contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: September 23, 2014
par

EXHIBIT A-10

OCEAN COUNTY COLLEGE**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR**

Enterprise service from Ellucian to migrate from Colleague Unidata to Colleague Microsoft SQL; and software licenses, first year annual maintenance and related professional implementation services for Ellucian Student Academic Planning, Position Budgeting and ODS Data Orchestrator.

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to enter into and execute an Agreement with Ellucian Company LP, 4375 Fair Lakes Court, Fairfax, VA., 22033 in the amount not to exceed a total of \$388,818.80 for the following: enterprise service from Ellucian to migrate from Colleague Unidata to Colleague Microsoft SQL (\$163,198.80); and software licenses, first year annual maintenance and related professional implementation services for Ellucian Student Academic Planning, Position Budgeting and ODS Data Orchestrator (\$225,620.00).

BOARD MEETING: September 23, 2013

Par

RESOLUTION


CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Ellucian Company LP
4375 Fair Lakes Court
Fairfax, VA 22033

ACCOUNT: Software Maintenance/Information Technology
2013/2014

TOTAL: **\$388,818.80**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

BOARD MEETING: September 23, 2013
par

EXHIBIT A-11

OCEAN COUNTY COLLEGE
AMENDMENT

EXHIBIT A - 11

"Purchase and Installation of Furniture for the Gateway Building"

AMENDMENT: Recommend the contract to Bellia Office Furniture, 1047 N. Board Street, Woodbury, N.J., 08096 be amended in the additional amount of **\$21,102.04** for a total amount of **\$1,045,732.04**. The monies are necessary for change order # 3(furnish and install ADA tables and chairs in the Gateway Building). The original contract in the amount of **\$1,017,605.00** was awarded at the January 28, 2013 Board of Trustees meeting. Amendments in the amount of **\$1,577.00** and **\$5,448.00** were awarded at the April 22, 2013 and July 22, 2013 Board of Trustees meeting.

Said contract to be in accordance with specifications and requirements and the proposal of the recommended vendor received on January 16, 2013. B-31 12/13

NATURE OF BID: Purchase and Installation of Furniture for the Gateway Building

ITEM #1: Lump Sum Total Project (all labor and materials necessary to furnish and install the furniture and related materials in the Gateway Building)

ITEM #2: Unit price for additional deliveries and installation

ITEM #3: (alternate 1) Additional cost to add upholstered seats in Pallas Bonnaroo

ITEM #4: (alternate 2) Additional cost to add extra lounge furniture in the student lounge, north corridor and atriums

SOURCE OF FUNDS: Gateway Building / Construction in Progress

BID SUMMARY

VENDOR	Bellia Office Furniture* 1047 N. Broad St. Woodbury, NJ 08096	C.F.I. 1154 Route 22 Mountainside, NJ 07092	Business Interiors by Staples 100 Springbrooke Blvd Aston, PA 19014	Arrenson Office Furniture 90 Woodbridge Center Drive Woodbridge, NJ 07095
ITEM #1	\$925,000.00	\$938,774.00	\$926,224.03	\$958,572.06
ITEM #2	\$6.00 / unit	-0-	-0-	-0-
ITEM #3	\$60,294.00	\$63,004.76	\$60,290.37	\$63,004.76
ITEM #4	\$32,311.00	\$32,631.04	\$33,136.33	\$32,631.04
Total	\$1,017,605.00	\$1,034,409.80	\$1,019,650.73	\$1,054,207.86

* RECOMMENDED VENDOR

BOARD MEETING: September 23, 2013
par

The following is a list of vendors also invited to submit bids:

Allstate Furniture	<u>joe@allstateofficeint.com</u>
Butler Office	<u>bob@butleroffice.com</u>
Ergo Space	<u>instantoffice@att.net</u>
Feigus Furniture	<u>brad@feigus.com</u>
Grace Ober	<u>Grace.Ober@staples.com</u>
Nickerson NJ	<u>mchapman@nickersonnj.com</u>
Tanner Furniture	<u>paul@tannernj.com</u>
WS Goff	<u>barrygoff@wsgoff.com</u>

BOARD MEETING: September 23, 2013
par

EXHIBIT A-12

AMENDMENT: Recommend the contract to Digitalwave 1800 Byberry Road, Huntingdon Valley, PA. 19006 be amended in the additional amount of **\$3,200.00** for a total amount of **\$230,200.00**. The monies are necessary for two additional CQ5 training sessions. The original contract in the amount of **\$227,000.00** for the "WEB SITE REDESIGN" at Ocean County College was awarded at the September 24, 2012 Board of Trustees meeting. Item # E will not be accepted by Ocean County College.

Said contract to be in accordance with proposal specifications and proposal requirements dated August 21, 2012 and the proposals received on September 18, 2012

NATURE OF PROPOSAL: Web Site Redesign Q-10 12/13

ITEM #A: Discover, Audit and Operational Recommendation Phase

ITEM #B: Design, Architecture and Standardization Efforts

ITEM #C: Core Business and Major Academic Area Web Page Conversion

ITEM #D: Migration of Remaining Web Pages (cost per 1,000 pages) (alternate)

ITEM #E: List any additional expenses required to implement the program

ITEM #F: Total Proposal Price

SOURCE OF FUNDS: College Advancement – Contract Payment \$100,000.00
E-Learning – Contract Payment \$50,000.00

PROPOSAL SUMMARY

	Digitalwave<* 700 Byberry Rd Huntington Valley PA 18006	BMWV<< 17 Governors Ct Balltimore, MD 21244	Ellucian Co. LP<< 4 Country View Rd Malvern, PA 19355	Gravity Switch> 89 Market St Northampton, MA 01060
ITEM A	\$29,750.00	\$33,550.00	\$62,005.00	
ITEM B	\$140,900.00	\$44,600.00	\$88,912.00	
ITEM C	\$27,600.00	\$62,250.00	\$66,545.00	
ITEM D	\$28,750.00	\$8,750.00	\$9,865.00	
ITEM E	a. \$65,000.00 b. \$79,800.00	\$6,000.00	No fees listed	
ITEM F	\$198,250.00	\$146,400.00	\$217,462.00	
Evaluation Results Total Points	39	15	37	

EXHIBIT A - 12

	MetaRhythm<<< 245 W. 29 th St New York, NY 10001	NCS Pearson 5601 Green Valley D Bloomington, MN 55437	Fast Track** 1615 Sunset Av Seattle, WA 98116	KAS Design** 3587 Route 9 Freehold, NJ 07728
ITEM A	\$28,125.00	\$30,000.00	\$3,958.00	\$6,800.00
ITEM B	\$122,625.00	2a \$55,000.00 2b \$105,000.00 2c \$150,000.00- \$210,000.00 range	\$12,814.00	\$18,500.00
ITEM C	\$31,500.00	\$25,000.00	\$14,786.00	\$1,900.00
ITEM D	no response	\$105,000.00 - \$165,000.00 range	\$2,957.00	\$1,000 per 1000 copies
ITEM E	no response	\$55,000.00	no response	no response
ITEM F	\$198,750.00	\$525,000.00 - \$645,000.00 range	\$34,515.00	28,200.00
Evaluation Results Total Points	10	38		

	Serverlogic 9020 SW Washington Sq Portland, OR 97223
ITEM A	\$10,841.00
ITEM B	\$78,432.00
ITEM C	\$38,400.00
ITEM D	\$9,600.00
ITEM E	no response
ITEM F	\$137,273.00
Evaluation Results Total Points	24

* Recommended Vendor

** Non compliant: KAS Design did not include CD ROM, did not sign stock disclosure and non-collusion form is not notarized, Fast Trace did not include compliance paperwork

< Total proposal price does not include item D or E

<< Total proposal price does not include item D

<<<Total proposal price includes a price for an item (project management) not included on proposal form

> Vendor did not submit response to re-quote Q-10

The evaluation committee consists of the following Ocean County College employees, Richard Yankowsky, Jan Kristen, Patricia Fenn and Maureen Conlon

The evaluation results were based on:

1. Technical response to the scope of work
2. Number and qualifications of staff to be assigned to the College
3. Organizational approach and commitment to timeliness
4. Firm experience and references
5. Price

The following is a list of vendors also invited to submit proposals:

1/0 Technology Corp	pwilliams@1over0.com
Alpha Synopsys	sanjib@alphasynopsys.com
Andrew Gabron at Winning Strategies	andrew.gabron@winningstrat.com
C D Meyer Inc.	chris@cdmeyer.com
Derek Rose at Digital Wave	Derek.rose@digitalwave.com
Elcom CMS	josh@elcomCMS.com
George Gailer at Specialty Systems	GGaller@specialtysystems.com
Jacquelyn Malcolm	Jacquelyn.malcom@yahoo.com
James Horigan at Digital Wave Inc.	james.horogan@digitalwave.com
Jason Mark at Gravity Switch	Jason@gravityswitch.com
Jeff Kastning at KAS Design, LLC	info@kasdesign.com
Joseph Mitchell at Pearson Learning	joe.mitchell@pearson.com
Kathryn Evans at Serverlogic	kathrynevans@serverlogic.com
Katie Borkowski at Lorel	kborkowski@lorel.com
Lori Shecter at appdrenaline	Lori@appdrenaline.com
Mallory Wood at mStoner Inc.	Mallory.wood@mstoner.com
Mark Brown at Intrafinity	Mark.brown@intrafinity.com
Nat Grauman at Metarhythm.com	nat@metarhythm.com
RG Wilse at BMWV	gwillsr3@bmww.com
Ravi Mittal at info Systems	ravimittal@raveinfosys.net
Revise.com	Joseph.nagrant@revize.com
Rich Felte at Ellucian	Rich.Felte@ellucian.com
Stephanie Cuttler at Active Network	Stephanie.Cuttler@activenetwork.com
Thomas Forgione	TF@waisite.com
William Doherty at Forge Academia	Wdoherty@forgeacademia.com

BOARD MEETING: September 23, 2013
par

EXHIBIT A-13

AMENDMENT: Recommend the contract to Veolia Energy 320 South Warren St., Trenton, N.J., 08608 be amended in the additional amount of **\$27,568.32** for a total amount of **\$213,074.12**. The monies are necessary for "CHP engine cooling system modifications to allow long term operations of the CHP engine under full load". The original two year contract in the amount of **\$185,505.80** for "Operation and Maintenance Services for the CHP Combined Cooling, Heat and Power Plant at Ocean County College was awarded at the August 27, 2012 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements and bids received June 14, 2012

NATURE OF BID: Operation and Maintenance Services for the Combined Cooling, Heat and Power Plant B-08 12/13

BID ITEM #1: Year 1 - Total for Labor and Materials

BID ITEM #2: Year 2 – Total for Labor and Materials

SOURCE OF FUNDS: CHP Operations / Contract Payment

BID SUMMARY

VENDOR	BID ITEM #1	BID ITEM #2	Total
Veolia Energy* 320 S. Warren St. Trenton, NJ 08608	\$82,912.00	\$102,593.80	\$185,505.80
Ameresco 125 Half Mile Road Red Bank, NJ 07701	\$80,690.00	\$120,740.00	\$201,430.00

*Recommended Vendor

The Following is a list of vendors also invited to bid:

Pepco Energy Services
1825 Atlantic Avenue
Atlantic City, NJ 08401

ABM Building Value
708 W. Colfax Avenue
Kenilworth, NJ 07033

PIC Group Inc
1165 Norchchase Parkway
Marietta, GA 30067

Binsky Service
281 Centennial Avenue
Piscataway, NJ 08854

BOARD MEETING: September 23, 2013
par

EXHIBIT A-14

AMENDMENT: Recommend the contract to Gangi Graphics, 1669 Route 88 West, Brick, N.J., 08724 be amended in the additional amount of \$6,391.00 for a total amount of \$182,565.00. The monies are necessary for additional offset printing services. The original contract in the amount of \$141,174.00 for "Offset Printing Services" at Ocean County College was awarded at the June 25, 2012. An amendment in the amount of \$35,000.00 was awarded at the May 28, 2013 Board of Trustees meeting.

Said contract to be in accordance with proposal specifications and requirements dated May 16, 2012 and proposals received May 30, 2012

NATURE OF PROPOSAL: Offset Printing Services for Ocean County College
Fiscal Year 2012/2013 (Q-01 12/13)

ITEM #1: Total Proposal Price

SOURCE OF FUNDS: PUBLICATIONS – PRINTING & PROGRAM COST

PROPOSAL SUMMARY

VENDOR	Gangi Graphics* 1669 Route 88W Brick, NJ 08724	Graphic Image, Inc.** 561 Boston Post Road Milford, CT. 06460	Advanced Computer Concepts, Inc./TREC 808 Lowell Avenue Toms River, NJ 08753	PIP Printing 2960 Yorktowne Blvd Brick, NJ 08723
ITEM #1	\$141,174.00	\$31,620.00	\$167,800.00	\$167,980.00
Evaluation Results Total Points	54	45	not evaluated due to over budget	not evaluated due to over budget

VENDOR	Hummel Printing Inc 850 Springfield Road Union, NJ 07083	GraphicColor Corp.**, [^] 3490 No. Mill Road Vineland, NJ 08360
ITEM #1	\$163,025.00	\$29,190.00
Evaluation Results Total Points	not evaluated due to over budget	27

* RECOMMENDED VENDOR

[^] Vendor did not supply samples

** Vendor supplied unit quantity only. Vendor did not calculate total annual estimated jobs.

Total annual estimated amount Graphic Color \$164,095.00

Total annual estimated amount Graphic Image \$168,340.00

The evaluation committee consists of the following Ocean County College employees, Jan Kristen, Scott Bruinooge and Joyce Ann Lamparello. The committee evaluated the three lowest proposals submitted

Board Meeting: September 23, 2013

The following is a list of vendors also invited to submit proposals:

Action Printing
N6637 Rolling Meadows Drive
Fond Du Lac, WI 54937

A.E. Litho Offset Printers Inc.
450 Broad Street
Beverly, N.J. 08010-9000

Symphony Printing
19-21 Brook Street
Belleville, N.J. 07109

SprintHill Laser Service Corp,
6 Industrial Park Road Suite A
Lake Ariel, PA 18436

Image Graphix
575 Prospect Street
Lakewood, NJ 08701

Beltower Advertising
322 Fairfield Avenue
Bellevue, KY 41073

Jersey Printing

bob@jerseyprinting.com

Garrison Printing

lisa@gogarrison.com

BOARD MEETING: September 23, 2013
par

EXHIBIT A-15

OCEAN COUNTY COLLEGE

AMENDMENT

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$415,000.00** contract awarded by Resolution on June 07, 2013 to "Dell Computers" for the replacement of outdated technology and "parts and supplies "to repair existing computers at Ocean County College; and

WHEREAS, the contract awarded by Resolution on June 07, 2013 was exempt from public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9); and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

WHEREAS, the County College Contracts Law Chapter 64A of Title 18A of the New Jersey Statutes requires that the resolution authorizing an award of a contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the contract with **Dell Marketing, 1 Dell Way, Round Rock, TX 78682**, in the additional amount of **\$22,588.40** for a total amount of **\$437,588.40**. The monies are necessary for the purchase of computer monitors for The Gateway Building. The original contract in the amount of **\$415,000.00** was awarded at the June 7, 2013 Board Retreat.

2. Specific line item against which this contract is to be charged is as follows:

Minor Capital/Computer Business Division \$400,000.00
Supplies-Technical Maintenance / Information Technology \$15,000.00
Gateway Building / Capital Account \$22,588.40
F/Y 2013/2014

Board Meeting: September 23, 2013
 par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Minor Capital/Computer – Business Division
Supplies Technical Maintenance / Information Technology
Gateway Building / Capital Account
2013/2014**

VENDOR: Dell Marketing
1 Dell Way
Round Rock, TX 78682


ACCOUNT:	Minor Capital/Computer/Business Division	\$400,000.00
	Supplies-Technical Maintenance / Information Technology	\$15,000.00
	Gateway Building / Capital Account	\$22,588.40

Original Amount: \$415,000.00

Amendment: 22,588.40

Total Amount: \$437,588.40

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Vice President of Finance and Administration

Board Meeting: September 23, 2013
Par

EXHIBIT A-16

OCEAN COUNTY COLLEGE

REJECTION

Q-04 2013/2014

RECOMMEND all RFP's for the "Feasibility Study of Ocean County College Library" be rejected in accordance with bid specifications and requirements received July 9, 2013 due to being over budget. The project will be rebid at a future date.