

# ***EXHIBIT A***



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** January 23, 2014

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Monday, January 27, 2014:**

1. Recommend acceptance of the statement of income and expenditures as of December 31, 2013 **(Exhibit A-1)**
2. Recommend adoption of a resolution to enter into and execute an Intergovernmental Agreement with the County of Ocean for the provision of parking lot and road improvements on certain lots and streets of the College, the amount not to exceed \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department, effective through December 31, 2014. **(Exhibit A-2)**
3. Recommend adoption of a resolution to award the following contracts as a result of an emergency condition due to abnormally cold temperatures that began on January 3, 2014, which resulted in breaking pipes, subsequent flooding in the Administration Building, and loss of heat to several other buildings on campus **(Exhibit A-3):**
  - a. For water mitigation and clean-up
  - b. For restoration work
  - c. For moving services
  - d. For furniture replacement

4. Recommend adoption of a resolution to approve the FY 2015 capital facilities project for the construction of a new Nursing/Information Technology Building, totaling an estimated \$16,450,000, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean for this project **(Exhibit A-4)**
5. Recommend that the following contracts be awarded:
  - a. For the renumbering of the campus buildings at Ocean County College **(Exhibit A-5)**
  - b. For the purchase of lawn tractors/mowers for use at Ocean County College **(Exhibit A-6)**
  - c. For the replacement of ductwork in the Nursing Building at Ocean County College **(Exhibit A-7)**
  - d. For the purchase of Kaspersky Anti-Virus software for use at Ocean County College **(Exhibit A-8)**
6. Recommend adoption of the following resolutions to award contracts:
  - a. For the purchase of two Chevrolet passenger vans for use by the Student Life Department and the Athletics Department at Ocean County College **(Exhibit A-9)**
  - b. For the purchase of exterior recycling stations for the Gateway Building at Ocean County College **(Exhibit A-10)**
  - c. For the purchase of Apple computers, monitors, keyboards, and protection plan for use by various departments at Ocean County College **(Exhibit A-11)**
  - d. For energy management services at Ocean County College **(Exhibit A-12)**
  - e. For the purchase of Dell computers and the renewal of the Microsoft Software Volume License Agreement at Ocean County College **(Exhibit A-13)**
  - f. For technical and management assistance consulting services at Ocean County College **(Exhibit A-14)**
  - g. For the installation, repairs, testing, and troubleshooting of the College Center LAN and wireless network and new underground telephone cable for the new Student Center at Ocean County College **(Exhibit A-15)**

- h. For professional consulting services to assist in defining, leading, and navigating the changes that will be demanded by a new Five-Year Strategic Plan at Ocean County College (**Exhibit A-16**)

7. Recommend that the following contracts be amended:

- a. An additional \$666, for a maximum total of \$26,365.36, to Edward Harrison, DBA Baywood Marina, Brick, New Jersey, for the winterization, storage, and spring engine start-up of the Bay Boat purchased for the Barnegat Bay Partnership (contract originally awarded at the June 24, 2013, Board meeting) (**Exhibit A-17**)
- b. An additional \$362.31, for a maximum total of \$27,137.49, to CDW Government, Vernon Hills, Illinois, for the purchase of Autocad software as part of the computer hardware, software, and supplies for Ocean County College (contract originally awarded at the December 2, 2013, Board meeting) (**Exhibit A-18**)
- c. An additional \$4,760.56, for a maximum total of \$36,796.46, to Pocket Nurse, Ambridge, Pennsylvania, for nurse bags and kits as part of the purchase of Nursing Skill Lab supplies for the Nursing Department at Ocean County College (contract originally awarded at the July 22, 2013, Board meeting) (**Exhibit A-19**)
- d. An additional \$2,880, for a maximum total of \$42,233, to Perceptive Software, Shawnee, Kansas, for the purchase of Image Now Interact for Lexmark as part of the one-year maintenance license renewal for document imaging/Image Now software (contract originally awarded at the September 13, 2013, Board meeting) (**Exhibit A-20**)
- e. An additional \$5,000, for a maximum total of \$847,294.65, to eCollege.com, DBA Pearson eCollege, Centennial, Colorado, for Pilot Program/Biometri Signature software as part of the development and promotion of Ocean County College's online programs (contract originally awarded at the May 29, 2012, Board meeting) (**Exhibit A-21**)
- f. An additional \$5,800, for a maximum total of \$22,270, to The DaVinci Group, LLC, Woodbury, New Jersey, for the identification of wet tap locations on the hot water distribution system as part of the engineering for the new campus pump at Ocean County College (contract originally awarded at the December 12, 2012, Board meeting) (**Exhibit A-22**)

- g. An additional \$15,400, for a maximum total of \$610,400, to Kimmel Bogrette Architecture + Site, Conshohocken, Pennsylvania, for engineering design to calculate heat load for new boilers and investigate and provide specifications for fuel cell removal as part of the architecture and engineering services for the Instructional Building renovations (contract originally awarded at the September 23, 2013, Board meeting) **(Exhibit A-23)**
  - h. An additional \$40,000, for a maximum total of \$60,000, to Timothy Peters Plumbing and Heating Company, Inc., Manasquan, New Jersey, for additional plumbing services during the second year of a two-year agreement at the Ocean County College main campus and the Southern Education Center (contract originally awarded at the July 22, 2013, Board meeting) **(Exhibit A-24)**
  - i. An additional \$122,644, for a maximum total of \$2,596,498, to Ellucian Company, LP, formerly SunGard Higher Education Managed Services, Inc., and Datatel, Inc., Chicago, Illinois, for a one-year agreement for instructional design support as part of the computer management services at Ocean County College (contract originally awarded at the July 23, 2012, Board meeting) **(Exhibit A-25)**
  - j. An additional \$183,000, for a maximum total of \$1,038,349, to Concord Engineering Group, Inc., Voorhees, New Jersey, for a change order for additional engineering for added scope for heat exchangers and chiller to ensure reliable operation of the Combined Heat and Power Plant systems and to qualify for monetary incentives as part of the engineering services for the Combined Heat and Power Plant at Ocean County College (contract originally awarded at the September 21, 2009, Board meeting) **(Exhibit A-26)**
8. Recommend that the Board accept an \$8,500 grant award from the Ocean County Cultural and Heritage Commission to support performing arts activities at Ocean County College through a play performance based on Shakespearean work to commemorate the 450<sup>th</sup> birthday of Shakespeare. Project manager: Ms. Carol Kaunitz, Director of Auxiliary Services. Project period: January 1 through December 31, 2014.

**Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.**

- 9. Recommend revision of Policy #5300, Students, Tuition and Fees **(Exhibit A-27)**
- 10. Recommend approval of the Ocean County College FY 2015 budget **(Exhibit A-28)**

## ***EXHIBIT A-1***

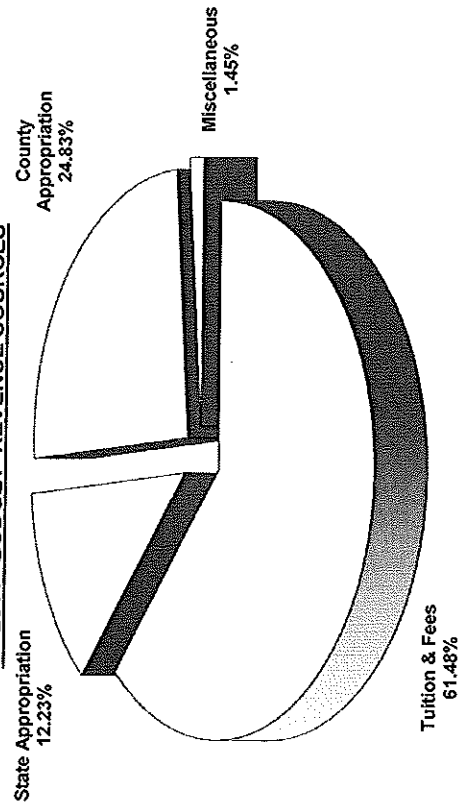
## EXHIBIT A

## OCEAN COUNTY COLLEGE

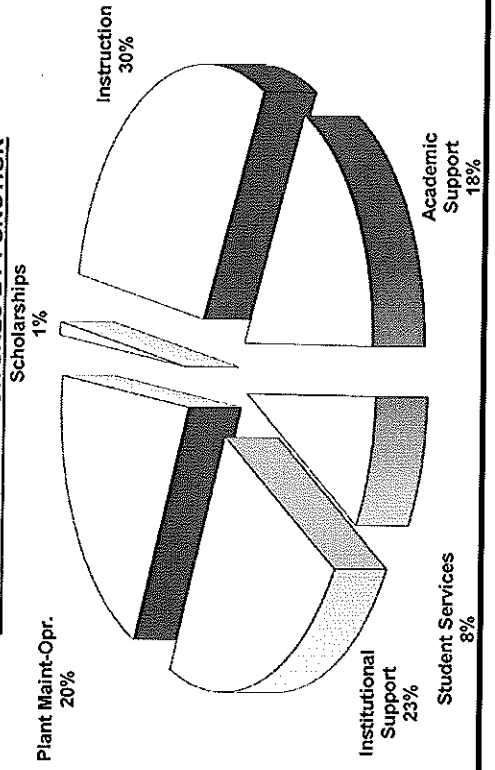
STATEMENT OF CURRENT EXPENDITURES FY 2013-2014  
For the Period Ending December 31, 2013 (not audited)

	ACTUAL	ENCUMBRANCES	TOTAL	FY2013-2014 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	28,637,373		28,637,373	36,399,010	7,761,637	78.68%
State Appropriation	3,754,602		3,754,602	7,240,311	3,485,709	51.86%
County Appropriation	3,675,065		3,675,065	14,700,259	11,025,194	25.00%
Miscellaneous	331,741		331,741	861,110	529,369	38.52%
<b>Total Revenue:</b>	<b>36,398,781</b>		<b>36,398,781</b>	<b>59,200,690</b>	<b>22,801,909</b>	<b>61.48%</b>
<b>EXPENDITURES:</b>						
Instruction	8,868,131	560,660	9,428,790	20,882,295	11,453,505	45.15%
Academic Support	4,859,018	761,800	5,620,818	11,167,300	5,546,482	50.33%
Student Services	2,564,033	119,069	2,683,102	5,692,269	3,009,167	47.14%
Institutional Support	5,694,364	1,666,464	7,360,830	10,479,363	3,118,533	70.24%
Plant Maint-Oper.	3,785,311	2,631,091	6,416,402	8,947,060	2,530,658	71.72%
Scholarships	262,834	0	262,834	532,403	269,568	49.37%
Debt Service	0	0	0	1,500,000	1,500,000	0.00%
<b>Total Expenditures:</b>	<b>26,033,692</b>	<b>5,739,084</b>	<b>31,772,776</b>	<b>59,200,690</b>	<b>27,427,914</b>	<b>53.67%</b>

## FY 2014 BUDGET REVENUE SOURCES



## 12/31/13 YTD EXPENDITURES BY FUNCTION



## ***EXHIBIT A-2***





**BOARD OF TRUSTEES  
RESOLUTION**

**WHEREAS,** the County of Ocean has created and established a program to assist municipalities and governmental agencies in the repair and maintenance of municipal streets and property in addition to providing certain materials and supplies in connection therewith; and

**WHEREAS,** the Board of Trustees of Ocean County College has requested the County to provide parking lot and road improvements on certain lots and streets of the College, not to exceed the sum of \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department; and

**WHEREAS,** Ocean County College wishes to enter into an agreement with the County of Ocean for the provision of these services;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OCEAN COUNTY COLLEGE, IN THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The President of Ocean County College is hereby authorized and directed to enter into and execute an Intergovernmental Agreement with the County of Ocean.
2. This Agreement will be administered on behalf of Ocean County College by the President.
3. This Agreement will provide parking lot and road improvements on certain lots and streets of Ocean County College by the County of Ocean, not to exceed the sum of \$150,000, with up to \$115,000 to the Ocean County Engineering Department and up to \$35,000 to the Ocean County Road Department.
4. A copy of this Agreement shall be kept on file and be available for public inspection in the Office of the President of Ocean County College.
5. This Agreement shall take effect upon full execution by the parties and shall remain in full force and effect through December 31, 2014. Sufficient funds have been appropriated and are available for this purpose in the current College budget.
6. A certified copy of this resolution shall be forwarded to:
  - A. Clerk of the Ocean County Board of Chosen Freeholders
  - B. Ocean County Engineering Department
  - C. Ocean County Road Department
  - D. Ocean County Department of Finance

*Adopted: January 27, 2014*

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Carl V. Thulin, Jr., Chair

## ***EXHIBIT A-3***

OCEAN COUNTY COLLEGE  
RESOLUTION

January 27, 2014

WHEREAS, an emergency condition existed on the Ocean County College main campus, Toms River, New Jersey;

WHEREAS, abnormally cold temperatures that began on January 3, 2014 caused several pipes to burst on the Ocean County College campus; this lead to a flood in the Administration Building which required immediate clean-up and mold prevention services and restoration. The building was closed for unimpeded clean-up and dry-out. Other pipe breaks on campus caused loss of heat in several buildings;

WHEREAS, the emergency began on January 3, 2014;

WHEREAS, it was necessary and imperative for the College to immediately address this problem to ensure for the health and safety of the occupants and public using the building;

WHEREAS, it was necessary to invoke N.J.S.A. 18A:64A-25.6 (emergency purchases and contracts) in order to obtain delivery of materials, supplies or the performance of the services required to mitigate the problem caused by the flood;

WHEREAS, contracts were awarded to DTZ for clean-up work, DKI for restoration work, Lowy's Moving Services, and Butler Office Interiors;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OCEAN COUNTY COLLEGE, STATE OF NEW JERSEY, as follows:

1. Purchase Order is issued to DTZ, 275 Grove St., Suite 3-200, Aubundale, MA 02466, in the amount of \$60,000.00.  
Purchase Order is issued to DKI (Insurance Restoration Specialist), 30 Abeel Road, Monroe Township, NJ 08831, in the amount of \$135,000.00.  
Purchase Order is issued to Lowy's Moving Service, PO Box 608, Neptune, NJ 07754, in the amount of \$7,000.00.  
Purchase Order is issued to Butler Office Interiors, 1545 Route 37 W, Suite 3, Toms River, NJ 08755, in the amount of \$2,500.00.

**Total amount of contracts is \$204,500.00**

2. This action was taken pursuant to N.J.S.A. 18A:64A-25.6 in view of the above-described emergency.

3. The Executive Vice President of Finance and Administration has certified that funds are available for this purpose.

  
\_\_\_\_\_  
Sara Winchester  
Executive V.P. of Finance and Administration

4. A copy of this resolution shall be available in the:  
Office of the President  
Office of the Purchasing Department

## ***EXHIBIT A-4***



**BOARD OF TRUSTEES**

**RESOLUTION**

- WHEREAS, the New Jersey Council of County Colleges has requested the community college sector submit a request to release Chapter 12, Public Law 1971, Capital Facilities Projects, not to exceed \$2,300,000 for FY 2015; and
- WHEREAS, the State of New Jersey Treasurer's Office is anticipated to release Chapter 12, P.L. 1971, funds to the sector; and
- WHEREAS, the State will commit these funds on a basis of fifty percent State and matching fifty percent County formula; and
- WHEREAS, the total project cost for the construction of a new Nursing/Information Technology Building is estimated at \$16,450,000; and
- WHEREAS, the project will be funded by FY14 and FY15 Chapter 12. The balance of the project not funded by Chapter 12 will be funded by the College and the County of Ocean through a mutually beneficial agreement yet to be determined; and
- WHEREAS, the Board of Trustees of Ocean County College approved a ten-year Facilities Master Plan on November 10, 2003, which designated facilities improvement and construction projects;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the FY 2015 capital facilities project, consistent with the recommendations in the Facilities Plan, and directs the appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved project. The project is designated as follows:

Chapter 12 Funds for the Construction of a New Nursing/Information Technology Building	Not to exceed \$2,300,000
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Stephan R. Leone  
Secretary

*Adopted: January 27, 2014*

## ***EXHIBIT A-5***

## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Recommend that a contract be awarded to **North Star Signs**, 66 Clinton Road, Fairfield, NJ 07004 in the amount not to exceed: **\$37,830.00** for **"Renumbering of Campus Buildings"** at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bid proposal from North Star Signs received January 17, 2014

**NATURE OF BID:** Renumbering of Campus Buildings

**BID ITEM #1:** Lump Sum Total

**SOURCE OF FUNDS:** Building Repairs and Maintenance / Business Division  
F/Y 2013/2014

**BID SUMMARY**

<b>VENDOR</b>	<b>BID ITEM #1</b>
North Star Signs* 66 Clinton Road Fairfield, New Jersey 07004	\$37,830.00

\* RECOMMENDED VENDOR

The below vendors were also invited to submit a bid:

Allied Environmental Signage  
69 Megill Road  
Farmingdale, New Jersey 07727

[lindap@fossilgraphics.com](mailto:lindap@fossilgraphics.com)

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-6***

## OCEAN COUNTY COLLEGE

**RECOMMENDATION:** Recommend that a contract be awarded to Blossom Lawn Care Center, Inc. 642 Clifton Avenue, Toms River, New Jersey, in the amount not to exceed: **\$22,078.00** for **"New Lawn Tractors/Mowers"** at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bid proposal from North Star Signs received January 14, 2014

**NATURE OF BID:** New Lawn Tractors/Mowers B-40 13/14

**BID ITEM #1:** Lump Sum Total - (2) Lawn Mowers

**SOURCE OF FUNDS:** Building Repairs and Maintenance / Business Division  
FY 2013/2014

**BID SUMMARY**

<b>VENDOR</b>	<b>BID ITEM #1</b>
Blossom Lawn Center* 642 Clifton Avenue Toms River, N.J. 08753	\$22,078.00
Blossom Lawn Center^ 642 Clifton Avenue Toms River, N.J. 08753	\$28,398.00
Fudges^^ 725 Locust Drive Oak Leaf, TX	\$30,450.00

\* RECOMMENDED VENDOR; alternate Gravely gas engine mower

^ Alternate Gravely diesel engine

^^ As specified Kubota mower

All of the vendors invited to submit a bid are represented above

BOARD MEETING: January 27, 2014

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## ***EXHIBIT A-7***

**RECOMMENDATION:** Recommend that a contract be awarded to George Koustas Painting & Construction, LLC. 70 Beechwood Avenue, West Long Branch, New Jersey 07764 in the amount not to exceed: **\$145,000.00** for "Nursing Building Ductwork" at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bid proposal from George Koustas Painting & Construction, LLC. received January 15, 2014

**NATURE OF BID:** Nursing Building Ductwork B-41 3/14

**BID ITEM #1:** Lump Sum Total

**SOURCE OF FUNDS:** Nursing Building Renovations / Capital Account  
F/Y 2013/2014

**BID SUMMARY**

VENDOR	BID ITEM #1
MidCoast Mechanical 6 Columbia Road Neptune, NJ 07753	\$260,945.00
George Koustas Painting & Construction, LLC* 70 Beechwood Avenue West Long Branch, New Jersey 07769	\$145,000.00
MBT Contracting^ 63 Beaver Brook Rd Lincoln Park, NJ 07035	\$87,100.00
G.B.I dba/Thermal Piping 493 Sykesville Road Wrightstown, NJ 07035	\$287,500.00
Comfort Mechanical Corp. 420 Division Street Long Branch, NJ 07740	\$259,135.00
Epic Mechanical 3320 Route 66 Neptune, NJ 07753	\$265,000.00
Gabe Scanga Inc. 90 Main Street Farmingdale, NJ 07727	\$292,000.00
EACM Corp. 1070 Ocean Avenue Sea Bright, NJ 07760	\$194,475.00
Gaudelli Brothers Mechanical 202 South Wade Blvd. Millville, NJ 08332	\$373,000.00
Air Control Technology 998 Tauton Avenue West Berlin, NJ 08091	\$371,116.00

\* RECOMMENDED VENDOR

^ Non-compliant-MBT Contracting; did not sign addendum

All vendors invited to submit a bid are represented above

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-8***

# OCEAN COUNTY COLLEGE

**EXHIBIT A - 8**

**RECOMMENDATION:** Recommend that a one-year contract be awarded to SHI International Corp. 290 Davidson Avenue, Somerset, N.J., in the amount not to exceed: **\$16,334.24** for "Purchase of Kaspersky Anti Virus Software" for Ocean County College.

Said contracts to be in accordance with bid specifications and requirements dated December 2, 2013, and the bids received January 16, 2014

**PROJECT:** Purchase of Kaspersky Anti Virus Software B-47 13/14

**ITEM #1:** Kaspersky Endpoint Security Anti Virus Software

**ITEM #2:** Kaspersky Security for Virtualization

**ITEM #3:** Kaspersky Remote Kickoff Base Services

**SOURCE OF FUNDS:** Information Technology / Software  
F/Y 2013/2014

## **BID SUMMARY**

<b>VENDOR</b>	<b>ITEM 1</b>	<b>ITEM 2</b>	<b>ITEM 3</b>	<b>TOTAL</b>
<b>Shi International Corp*</b> 290 Davidson Avenue Somerset, NJ 08873	\$12,860.00	\$2,128.00	\$1,346.24	\$16,334.24
CDW Government^ 230 No. Milwaukee Av Vernon Hills, IL. 60061	\$12,500.00	\$2,200.00	\$1,460.44	\$16,160.44
PCM/ Sarcom^^ 150 Brick Blvd Brick, NJ 08723	\$15,020.00	\$2,484.00	\$1,369.76	\$18,873.76
Howard Computers^^^ 580 Eastview Drive Laurel, MS. 39441	\$14,400.00	\$1,788.00	\$1,355.77	\$17,543.77
Southern Computer Warehouse^^^^ 1395 S. Marietta Pkwy Marietta, GA. 30067	\$14,240.00	\$2,400.00	\$1,339.74	\$17,979.74
EIRC ^^^^^ 107 Gilbreth Pkwy Mullica Hill, NJ	\$15,240.00	\$1,893.00	\$1,435.41	\$18,568.41

\* **RECOMMENDED VENDOR**

^ Non-Compliant-CDW Government; did not sign the Proposal Form

^^ Non-Compliant –PCM/Sarcom; did not submit original package and addendum #1

^^^ Non-Compliant-Howard Computers; did not sign bid form #2, addendum #1 and addendum #2

^^^^ Non-Compliant-Southern Computer Warehouse; did not sign addendum #2

^^^^^Non-Compliant-EIRC; did not sign addendum # 1 and addendum # 2

The following vendors were also invited to submit a Bid

Software One [Abigail.weaver@softwareone.com](mailto:Abigail.weaver@softwareone.com) Abigail Weaver

BOARD MEETING: January 27, 2014

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## ***EXHIBIT A-9***

OCEAN COUNTY COLLEGE

RESOLUTION

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase "Two (2) "2014" Chevrolet Express Passenger CG12406 RWD 2500 Vans" for the Athletics Department and Student Life Department at Ocean County College; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with Mall Chevrolet, Inc., 75 Haddonfield Road, Cherry Hill, N.J., 08002 for the purchase of "Two (2) "2014" Chevrolet Express Passenger Vans" for the Athletics Department and Student Life Department at Ocean County College in the total amount not to exceed: **\$49,942.52**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).

3. Specific line item against which this contract is to be charged is as follows:

**College Center  
Minor Capital  
F/Y 2013/2014**

BOARD MEETING: January 27, 2014  
par



RESOLUTION

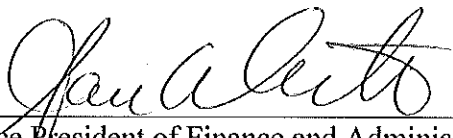
CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**VENDOR:** Mall Chevrolet, Inc.  
75 Haddonfield Road  
Cherry Hill, New Jersey 08002

**ACCOUNT:** College Center / Minor Capital  
2013/2014

**TOTAL:** \$49,942.52

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-10***

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR

RECYCLING STATIONS FOR GATEWAY BUILDING

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

**WHEREAS**, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **MAX-R** 1880 Executive Drive, Oconomowoc, WI 53066 in the amount not to exceed **\$34,880.00** for the purchase of "Exterior Recycling Stations" for the Gateway Building" at Ocean County College.

BOARD MEETING: January 27, 2014  
par

RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF EXTERIOR RECYCLING STATIONS  
GATEWAY BUILDING

VENDOR: MAX-R  
1880 Executive Drive  
Oconomowoc, WI 53066

ACCOUNT: GATEWAY BUILDING / CAPITAL ACCOUNT  
F/Y 2013/2014

AMOUNT  
NOT TO EXCEED: \$34,880.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-11***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase “Apple iMac and Mac Pro Computers including AppleCare Protection Plan, Monitors, Keyboards and Apple iPad Air Wi-Fi” for use in the various departments Ocean County College; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

3. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **APPLE COMPUTER INC., 12545 RIATA VISTA CIRCLE, AUSTIN, TEXAS 78787**, for the purchase of “Apple iMac Computers including AppleCare Protection plan and Apple iPad Air Wi-Fi” for use in various department at Ocean County College in the amount not to exceed: **\$129,557.79**
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a).
3. Specific line item against which this contract is to be charged is as follows:

Perkins Grant 13/14 – Minor Capital	\$104,227.00
Perkins Grant 13/14-Software	\$ 2,841.99
Perkins Grant 13/14–Supplies Instruction	\$ 13,338.00
Perkins Grant 13/14 Minor Capital Computer	\$ 4,179.00
IT – Equipment Repairs-Computers	\$ 402.00
College Center-Minor Capital Computer	\$ 4,569.80

BOARD MEETING: January 27, 2014  
par

## RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE  
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

PURCHASE OF MAC PRO, IMACS, APPLE CARE PROTECTION CARE, AND iPad AIR WI-FI


**VENDOR:** Apple Computer Inc.  
2420 Riata Vista Circle  
Austin, Texas 78727-6524

**ACCOUNT:**

Perkins Grant 13/14 – Minor Capital	\$104,227.00
Perkins Grant 13/14-Software	\$ 2,841.99
Perkins Grant 13/14–Supplies Instruction	\$ 13,338.00
Perkins Grant 13/14 Minor Capital Computer	\$ 4,179.00
IT – Equipment Repairs-Computers	\$ 402.00
College Center-Minor Capital Computer	\$ 4,569.80

**TOTAL:** \$129,557.79

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-12***



**OCEAN COUNTY COLLEGE**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
ENERGY MANAGEMENT SERVICES**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

**WHEREAS**, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A25.5a(19)., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with Peterson Service Co., Inc. 234 Route 70, Medford, N.J. 08055 in the amount not to exceed: **\$19,511.00** for "Energy Management Services" at Ocean County College.

BOARD MEETING: January 27, 2014  
par

**RESOLUTION**

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Energy Management Services

**VENDOR:** Peterson Service Company Inc.  
234 Route 70  
Medford, New Jersey 08055

**ACCOUNT:** Maintenance / Building Repairs and Maintenance  
F/Y 2013/2014

**AMOUNT:** \$19,511.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-13***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to "Purchase New Dell Latitude Computers" and "Renew the Microsoft Software Volume License Agreement" at Ocean County College. Contract period: 2/1/2014-1/31/2015; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection.

**NOW THEREFORE, BE IT RESOLVED** by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Dell Marketing, 1 Dell Way, Round Rock, TX 78682**, in the amount not to exceed: **\$45,876.58**
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a)
3. Specific line item against which this contract is to be charged is as follows:

Software / Information Technology	\$29,160.39
Perkins Grant 2013/2014 / Minor Capital-Computer	\$15,678.68
Barneget Bay Partnership / Minor Capital-Computer	\$ 1,037.51


BOARD MEETING: January 27, 2014  
par

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	Dell Marketing 1 Dell Way Round Rock, TX 78682	
<b>ACCOUNT:</b>	Software / Information Technology	\$29,160.39
	Perkins Grant 2013/2014 / Minor Capital-Computer	\$15,678.68
	Barnegat Bay Partnership / Minor Capital-Computer	\$ 1,037.51
<b>AMOUNT:</b>		<u>\$45,876.58</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-14***

**OCEAN COUNTY COLLEGE**  
**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR**  
**CONSULTING SERVICES**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(15), professional consulting services; and

**WHEREAS**, it has been determined that consultant services are required to provide the following services:

- Provide advice and guidance to senior management in regard to the development of a data warehouse.
- Provide technical and management assistance to the Director of Institutional Research to improve services provided by the IR Department to the College community.
- Assist senior management in reengineering the Ocean County College hiring process and draft necessary policies, procedures and internal documentation.
- Provide technical assistance to take full advantage of the software systems used by the Human Resources Department

Contract period beginning January 27, 2014 and ending by December 31, 2014 unless earlier terminated or extended.

**WHEREAS**, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.a(15) et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

Ocean County College is hereby authorized and directed to enter into and execute an Agreement with Dr. Richard Yankosky, 8199 Honey Clover Court, Frederick, MD 21702. Dr. Richard Yankosky will provide consulting services for an hourly rate of \$90.00 per hour. It is estimated that the consultant will work 10 - 15 hours per week for 36 weeks. Total compensation including expenses will not exceed: **\$45,000.00.**

BOARD MEETING: January 27, 2014

RESOLUTION  
CONSULTING SERVICES

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**VENDOR:** Dr Richard Yankosky  
8199 Honey Clover Court  
Frederick, MD 21702

**SOURCE OF FUNDS:** Information Technology / Consulting Fees

**TOTAL:** \$45,000.00  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014



## ***EXHIBIT A-15***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**WHEREAS**, on July 22, 2013, contracts totaling **\$15,464.25** were awarded to NetQ Multimedia Company, 156 E. Commodore Blvd., Jackson, N.J. 08827 for the installation, repairs, testing, and troubleshooting of LAN and Wireless Networks at Ocean County College. Purchase order # B0006412 (\$15,000.00) and P00015629 (\$464.25). The original contracts were under the threshold and did not require Board of Trustees approval; and

**WHEREAS**, an additional **\$30,685.00** is needed for the purchase and installation of new underground telephone cable and the relocation of the existing underground telephone cable for the construction of the new Student Center at a cost of **\$15,685.00**, and **\$15,000.00** for the installation, repair, testing, and troubleshooting LAN and wireless network for various projects at Ocean County College; and

**WHEREAS**, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing the total value of the acquisition will exceed **\$17,500.00**; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.A.C. 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with NetQ Multimedia Company, 919 Route 33, Freehold, N.J., 07728 providing "installation, repairs, testing and troubleshooting Ocean County College's LAN and Wireless Network" and "new underground telephone cable for construction of new student center" in the amount Not to Exceed: **\$46,149.25**

2. Specific line item against which this contract is to be charged is as follows:

<b>Service Maintenance / Information Technology</b>	<b>\$30,464.25</b>
<b>Student Center / Capital Account</b>	<b>\$15,685.00</b>

## RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	NetQ Multimedia Company 919 Route 33 Freehold, New Jersey 07728	
<b>ACCOUNT</b>	Service Maintenance / Information Technology	\$30,464.25
	Student Center / Capital Account	\$15,685.00
<b>TOTAL:</b>		<u><u>\$46,149.25</u></u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-16***

**OCEAN COUNTY COLLEGE**  
**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR**  
**CONSULTING SERVICES**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(15); and

**WHEREAS**, it has been determined that as a result of the college-wide assessment/strategic review conducted in 2013, a new five-year strategic plan is needed to provide Ocean County College with a clear and compelling blueprint for becoming the national leader in optimizing student success.

**WHEREAS**, it has been determined that a comprehensive consulting agreement with Strategic Initiatives, Inc. is necessary to assist the College in defining, leading and navigating the changes that will be demanded by the revised plan.

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.a(15) et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

Ocean County College is hereby authorized and directed to enter into and execute an Agreement with **STRATEGIC INITIATIVES, INC. (CONSULTANT)**, a Virginia Corporation, P.O. Box 1696, Herndon, VA 20172-1696, Dr. Donald M. Norris, President. Strategic Initiatives will perform this project for the period of January 1, 2014 through December 31, 2015, a fixed price of **\$120,000.00** per year in professional services plus **\$24,000.00** reimbursement of actual travel expenses, in the amount not to exceed: **\$144,000.00** per calendar year.

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
CONSULTING SERVICES**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	Strategic Initiatives, Inc. 12209 Jonathons Glen Way P.O. Box 1696 Herndon, VA 20172-1696	
<b>ACCOUNT:</b>	\$240,000.00 <u>\$ 48,000.00</u>	Fees/Consultants-College Wide Travel F/Y 2013/2014
<b>TOTAL:</b>	<u><b>\$288,000.00</b></u>	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and 2014/2015 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
SW

## ***EXHIBIT A-17***

**AMENDMENT:** Recommend the contract to **Edward J. Harrison, Inc., DBA Baywood Marina**, 63 Pilot Drive, Brick, New Jersey, 08723, be amended in the additional amount of **\$666.00** for a total amount of **\$26,365.36**. The monies are necessary for the winter storage for the 2013 Key Largo 186 Bay Boat for the Barnegat Bay Partnership. The original contract in the amount of **\$22,870.00** was awarded at the June 24, 2013 Board of Trustees meeting. An amendment in the amount of **\$2,829.36** was awarded at the November 4, 2013 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements dated June 7, 2013 and bids received June 18, 2013.

**NATURE OF BID:** Purchase of one 2013 Key Largo 186 Bay Boat

**ITEM #1:** 2013 Key Largo 186 Bay Boat

**ITEM #2:** Trailer Upgrade to Galvanized Trailer

**ITEM #3:** Dealer Prep/Rigging Fee Including Freight

**ITEM #4:** Spring Service

**ITEM #5:** Winter Service

**ITEM #6:** Total Bid Price

**SOURCE OF FUNDS:** New Jersey State Climate Change Funding  
Restricted Account  
F/Y 2013/2014

**BID SUMMARY**

	Edward J. Harrison Inc.* 63 Pilot Drive Brick, New Jersey 08723
ITEM # 1	\$19,999.00
ITEM # 2	\$ 495.00
ITEM # 3	\$ 1,795.00
ITEM # 4	\$ 217.00
ITEM # 5	\$ 364.00
ITEM # 6	\$22,870.00

\* RECOMMENDED VENDOR

The following is a list of vendors also invited to submit bids:

[karen@greencovemarina.com](mailto:karen@greencovemarina.com)

[rick@imboats.com](mailto:rick@imboats.com)

[boatlift@verizon.net](mailto:boatlift@verizon.net)

[navesinkmarina@comcast.net](mailto:navesinkmarina@comcast.net)

[toms@mckeeyachtsales.com](mailto:toms@mckeeyachtsales.com)

[mermaidscovermarina@gmail.com](mailto:mermaidscovermarina@gmail.com)

[sales@valhallaboatsales.com](mailto:sales@valhallaboatsales.com)

[munrosmarina@aol.com](mailto:munrosmarina@aol.com)

[kpys-kim@comcast.net](mailto:kpys-kim@comcast.net)

[dillonscreek@comcast.net](mailto:dillonscreek@comcast.net)

[info@trentonmarine.com](mailto:info@trentonmarine.com)

[sales@brennanboat.com](mailto:sales@brennanboat.com)

[sales@gatewaymarinainc.com](mailto:sales@gatewaymarinainc.com)

[njboats@comcast.net](mailto:njboats@comcast.net)

BOARD MEETING: January 27, 2014

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## ***EXHIBIT A-18***

OCEAN COUNTY COLLEGE

AMENDMENT

**Purchase of Computer Hardware, Software and Miscellaneous Supplies**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the **\$26,775.18** contract awarded by Resolution on December 2, 2013 to CDW Government for the purchase of computer hardware, software and miscellaneous supplies at Ocean County College; and

**WHEREAS**, the contract awarded by Resolution on December 2, 2013 was exempt from bidding pursuant to provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with CDW Government, 200 N. Milwaukee Avenue, Vernon Hills, IL. 60061, for additional amount of **\$362.31** for a total amount of **\$27,137.49**. The monies are necessary to purchase "Autocad Software". The original contract in the amount of **\$26,775.18** was awarded at the December 2, 2013 Board of Trustees meeting.

BOARD MEETING: January 27, 2014  
par

## RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**VENDOR:** CDW Government  
200 N. Milwaukee Avenue  
Vernon Hills, IL 60061

<b>ACCOUNT:</b>	\$5,099.00	Media Services / Supplies Media
	\$2,477.96	TV Studio / Minor Capital
	\$5,157.75	IT / Minor Capital-Computer
	\$1,017.90	IT / Supplies General
	\$6,381.75	Maintenance / Supplies Operation & Maintenance
	\$5,772.00	Perkins Grant 13/14 / Software
	\$ 527.60	Gateway Building / Capital Account
	\$ 195.55	IT / Supplies Technical Maintenance
	\$ 145.67	Perkins Grant 13/14 / Supplies Instruction
	\$ 362.31	Physical Plant / Software
		<b>F/Y 2013/2014</b>

<b>PREVIOUS CONTRACTS:</b>	\$13,226.71
<b>ADDITIONAL</b>	\$13,548.47
<b>TOTAL AMOUNT:</b>	\$26,775.18 12/2/13
<b>AMENDMENT:</b>	\$ 362.31
<b>TOTAL AMOUNT:</b>	\$27,137.49
	=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-19***

## OCEAN COUNTY COLLEGE

## A M E N D M E N T

**WHEREAS**, on July 1, 2013 contracts totaling **\$13,000.00** (\$10,000.00 for B6260 & \$3,000.00 for B6264) were awarded to **Pocket Nurse**, 200 1<sup>st</sup> Street, Ambridge, PA 15003, for Nursing Skill Lab Supplies. The original contract was under the threshold and did not require Board of Trustees approval; the contract was amended in the additional amount of **\$5,751.90** for a total amount of **\$18,751.90** at the July 22<sup>nd</sup> Board of Trustees meeting; and

**WHEREAS**, on November 4, 2013 a contract in the amount of **\$13,284.00** (P15900) was issued for the purchase of one infant incubator and one mobile medication system; and

**WHEREAS**, an additional **\$4,760.56** for a total amount of **\$36,796.46** is necessary for the purchase of printed nurse bags with kit components; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 5:34-8.2 vendor aggregation rules.

**NOW THEREFORE, BE IT RESOLVED** by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials to amend the contract with **Pocket Nurse**, 200 1<sup>st</sup> Street, Ambridge, PA 15003, in the additional amount of \$4,470.56 for a total amount not to exceed: **\$36,796.46**.

2. Specific line item against which this contract is to be charged is as follows:

Subscriptions –CD Rom Library/Library	\$12,500.00
Library Books/Library	\$ 6,251.90
Minor Capital/Perkins Grant 2013/2014	\$13,284.00
Nursing Supplies/Instructional	\$ 4,760.56

BOARD MEETING: January 27, 2014

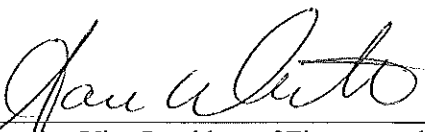
Par

## RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	Pocket Nurse 200 1 <sup>st</sup> Street Ambridge, PA 15003	
<b>ACCOUNT:</b>	Subscriptions –CD Rom Library/Library \$12,500.00 Library Books/Library \$ 6,251.90 Minor Capital/Perkins Grant 2013/2014 \$13,284.00 Nursing Supplies/Instructional \$ 4,760.56	
<b>ORIGINAL AMOUNT:</b>	\$18,751.90	7/22/13 approved
<b>AMENDMENT:</b>	\$13,284.00	11/4/13 approved
<b>CURRENT:</b>	\$ 4,760.56	
<b>TOTAL CONTRACT</b>	<u>\$36,796.46</u>	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-20***

OCEAN COUNTY COLLEGE

AMENDMENT

**Maintenance License Renewal for Document Imaging-Image Now Software  
Contract Term: October 01, 2013 to September 30, 2014**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the **\$39,353.00** contract awarded by Resolution on September 13, 2013 to Perceptive Software for "maintenance license renewal for document imaging and image now software" at Ocean County College; and

**WHEREAS**, the contract awarded by Resolution on September 13, 2013 was exempt from bidding pursuant to provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Perceptive Software**, 22701 West 68<sup>th</sup> Terrace, Shawnee, KS 69629 for an additional amount of **\$2,880.00** for a total amount of **\$42,233.00**. The monies are necessary to purchase "Image Now Interact for Lexmark". The original contract in the amount of **\$39,353.00** for "One Year Maintenance License Renewal for Document Imaging/Image Now Software" was awarded at the September 13, 2013 Board of Trustees retreat.



## RESOLUTION

**Maintenance License Renewal for Document Imaging/Image Now Software**  
**Contract Term: October 01, 2013 to September 30, 2014**

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	Perceptive Software 22701 West 68 <sup>th</sup> Terrace Shawnee, KS 66229	
<b>ACCOUNT:</b>	Software Maintenance/OIT Software/OIT	\$39,353.00 \$ 2,880.00
<b>ORIGINAL AMOUNT:</b>	<b>\$39,353.00</b>	09/13/2013 approved
<b>AMENDMENT:</b>	<b>2,880.00</b>	
<b>TOTAL AMOUNT:</b>	<b>\$42,233.00</b>	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-21***

**OCEAN COUNTY COLLEGE  
AMENDMENT  
E-Learning**

**EXHIBIT A - 21**

**WHEREAS**, on May 29, 2012 a contract in the amount of **\$500,000.00** was awarded to eCollege.com (d/b/a Pearson eCollege) 2154 East Commons Avenue, Centennial, Co., 80122 to develop and promote Ocean County College's online programs;

**WHEREAS**, on July 23, 2012 an amendment in the amount of **\$16,920.00** for additional online tutoring services was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, on December 14, 2012 an amendment in the amount of **\$60,374.65** for online workforce development pilot program course was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, on February 25, 2013 an amendment in the amount of **\$12,500.00** for the purchase of Exam Guard Licenses was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, on March 22, 2013 an amendment in the amount of **\$2,500.00** for demo course implementation was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, on June 24, 2013 an amendment in the amount of **\$125,000.00** for a three month extension (7/1/13-9/30/13) to the current marketing agreement was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, on September 23, 2013 an amendment in the amount of **\$125,000.00** for a three month extension (10/1/13-12/31/13) to the current marketing agreement was approved by the Board of Trustees of Ocean County College; and

**WHEREAS**, the Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the total value of the acquisition will exceed \$17,500; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

**WHEREAS**, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees is hereby authorized and directed to amend the contract with eCollege.com (d/b/a Pearson eCollege) 2154 East Commons Avenue, Centennial, Co., 80122 for an additional amount of **\$5,000.00** for a total amount of **\$847,294.65**. The monies are needed for "Pilot Program/Biometri Signature Software" The original contract in the amount of **\$500,000.00** was awarded at the May 29, 2012 board of Trustees meeting. Amendments in the amount of **\$342,294.65** were previously awarded.

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

<b>VENDOR:</b>	eCollege.com (d/b/a Pearson eCollege) 2154 East Commons Avenue, #4000 Centennial, Co. 80122	
<b>ACCOUNT:</b>	E-Learning / Contract Payment	\$839,794.65
	E-learning / Software	\$ 5,000.00
	E-Learning / Vendor Fees	\$ 2,500.00
	2013/2014	
<b>ORIGINAL AMOUNT:</b>	\$500,000.00	
AMENDMENT:	16,920.00	approved 07/23/12
AMENDMENT:	60,374.65	approved 12/14/12
AMENDMENT:	12,500.00	approved 2/25/13
AMENDMENT:	2,500.00	approved 3/22/13
AMENDMENT	125,000.00	approved 6/24/13
AMENDMENT	125,000.00	approved 9/23/13
AMENDMENT	5,000.00	
<b>TOTAL AMOUNT:</b>	<b>\$847,294.65</b> =====	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-22***

OCEAN COUNTY COLLEGE  
AMENDMENT

**EXHIBIT A - 2 2**

**AMENDMENT:** Recommend the contract to The DaVinci Group, LLC, 76 East Centre Street, Woodbury, N.J., 08096 for "Engineering for New Campus Pump" be amended for an additional amount of **\$5,800.00** for a total amount of **\$22,270.00**. The monies are necessary for the identification of wet tap locations on the hot water distribution system. The original contract in the amount of **\$16,470.00** was awarded at the December 12, 2012 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements and the bids received October 12, 2012.

**NATURE OF BID:** Engineering for New Campus Pump

**ITEM #A:** Design Development Stage

**ITEM #B:** Construction Stage

**ITEM #C:** Post Construction Stage

**ITEM#D:** Lump Sum Total

<b><u>SOURCE OF FUNDS:</u></b>	Green Power Facility / Capital Account	\$16,470.00
	Repairs and Maintenance / Business Division	\$ 5,800.00
	F/Y 2013/2014	

**BID SUMMARY**

	<b>The Davinci Group*</b> 72 E. Centre St Woodbury, NJ 08096	Gillian & Hartmann Inc 1515 Lower Ferry Rd Trenton, NJ 08625	DLB Associates 265 Industrial Way Eatontown, NJ 07724	Concord Engineering 520 S. Burnt Mill Voorhees, NJ 08043
Item A	\$8,640.00	\$19,000.00	\$25,900.00	\$16,244.00
Item B	\$4,950.00	\$13,500.00	\$8,300.00	\$9,000.00
Item C	\$2,880.00	\$1,500.00	\$4,200.00	\$2,000.00
Item D	\$16,470.00	\$34,000.00	\$38,400.00	\$27,244.00

\*recommended vendor

All Vendors invited to bid are represented above.

BOARD MEETING: January 27, 2014

par

## ***EXHIBIT A-23***

OCEAN COUNTY COLLEGE  
AMENDMENT

**EXHIBIT A - 23**

**AMENDMENT:** Recommend the contract to Kimmel Bogrette Architecture + Site, 151 East 10<sup>th</sup> Avenue, Conshohocken, PA., 19428 be amended in the amount of **\$15,400.00** for a total amount of **\$610,400.00**. The monies are necessary for engineering design to calculate heat load for new boilers; investigate and provide specifications for fuel cell removal. The original contract in the amount of **\$595,000.00** for "Architecture & Engineering Services for Instructional Building Renovations" was awarded at the September 23, 2013 Board of Trustees meeting at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements and the proposals received July 10, 2013

Architect & Engineer firms are selected from the Ocean County College Qualified Pool of Professional Architectural Services approved at the March 22, 2013 Board of Trustees meeting.

**NATURE OF PROPOSAL:** Architecture & Engineering Services for Instructional Building Renovations  
13/14 Q-01

**ITEM #1** Total Project Fee

**SOURCE OF FUNDS:** Instructional Building Renovations / Capital Account  
F/Y 2013/2014

**PROPOSAL SUMMARY**

<b>VENDOR</b>	<b>ITEM # 1</b>	<b>EVALUATION RESULTS TOTAL POINTS</b>
<b>Kimmel Bogrette Architecture + Site*</b> 151 East 10 <sup>th</sup> Avenue Conshohocken, PA 19428	\$595,000.00	53
Design Resources Group Architects 371 Hoes Lane Piscataway, NJ 08854	\$700,000.00	29
Kimball & Associates 615 West Highway Avenue Ebensburg, PA 15931	\$535,000.00	46
JRS Architects 181 East Jericho Turnpike Mineola, NY 11501	\$806,000.00	30
Vitetta 2 International Plaza Philadelphia, PA 19113	\$561,248.00	28
Settembrino Architects 25 Bridge Avenue Red Bank, NJ 07701	\$525,000.00	39

\* RECOMMENDED VENDOR

BOARD MEETING: January 27, 2014



The evaluation committee consists of the following Ocean County College employees, Matthew Kennedy, Mike Bruno, Mark Bowcock, and Ocean County College Member of the Board of Trustees, Linda Novack, Vice Chair

The evaluation results are based on:

1. Price
2. Project Understanding/Approach
3. Relevant Experience

The following is a list of vendors selected from "Qualified Pool of Professional Architectural Services Firms" also invited to submit proposals:

DMR Architects  
777 Terrace Avenue  
Hasbrouck Heights, NJ 07604

The RBA Group Inc.  
7 Campus Drive  
Parsippany, NJ 07054

SSP Architectural Group  
148 West End Avenue  
Somerville, NJ 08876

Gibson Tarquini Group  
765 Cuthbert Blvd.  
Cherry Hill, NJ 08002

P.S. & S. Architects  
67-A Mountain Blvd Ext  
Warren, NJ 07059

FVHD Architects Planners  
1515 Lower Ferry Road  
Trenton, NJ 08628

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-24***

## OCEAN COUNTY COLLEGE

**AMENDMENT:** Recommend the contract awarded to **Timothy Peters Plumbing & Heating Co., Inc., 2310 Route 34 North, Manasquan, N.J., 08736** be amended in the additional amount of **40,000.00** for a total amount of **\$60,000.00**. The monies are necessary for additional plumbing services for the second year of a two-year contract. The original contract in the amount of **\$20,000.00** for "Plumbing Services" at Ocean County College main campus and Southern Education Center was awarded at the July 22, 2013 Board of Trustees meeting.

Said contract to be in accordance with bid received May 22, 2012

**NATURE OF BID:** Maintenance & Material - Plumbing Services (B-02 12/13)

**INITIAL CONTRACT YEAR**  
**JOURNEYMAN**

**BID ITEM #1A:** Straight time rate per hour  
**BID ITEM #1B:** Before/after normal hours  
**BID ITEM #1C:** Weekend rate

**APPRENTICE**

**BID ITEM #2A:** Straight time rate per hour  
**BID ITEM #2B:** Before/after normal hours  
**BID ITEM #2C:** Weekend rate

**BID ITEM #3A:** Materials % of mark-up

**SECOND YEAR CONTRACT**  
**JOURNEYMAN**

**BID ITEM #1A:** Straight time rate per hour  
**BID ITEM #1B:** Before/after normal hours  
**BID ITEM #1C:** Weekend rate

**APPRENTICE**

**BID ITEM #2A:** Straight time rate per hour  
**BID ITEM #2B:** Before/after normal hours  
**BID ITEM #2C:** Weekend rate

**BIDITEM #3A:** Materials % of mark-up

**SOURCE OF FUNDS:** Physical Plant / Service – Maintenance

**BOARD MEETING:** January 27, 2014

**BID SUMMARY**

BID ITEM#	Magic Touch Construction, 59 W. Front Street Keyport, NJ 07735	T. Peters Plumbing* 2310 Rte 34 North Manasquan, NJ 08736	Chappell Mechanical Inc 3461 E. Thistle Av Toms River, NJ 08753	Brian Patterson Mechanical 5 Cindy Lane Ocean Twp., NJ 07712
YEAR #1				
1A	\$ 89.60	\$ 73.50	\$ 81.00	\$ 86.00
1B	\$134.40	\$110.25	\$121.50	\$128.00
1C	\$179.20	\$147.00	\$162.00	\$128.00
2A	\$ 49.80	\$ 40.98	\$ 51.00	\$ 54.00
2B	\$74.70	\$ 61.47	\$ 76.50	\$ 78.00
2C	\$ 99.60	\$ 81.96	\$102.00	\$ 78.00
3A	10%	10%	10%	10%
YEAR #2				
1A	\$ 91.70	\$ 73.50	\$82.50	\$ 86.00
1B	\$137.55	\$110.25	\$123.75	\$128.00
1C	\$183.40	\$147.00	\$165.00	\$128.00
2A	\$ 52.60	\$ 40.98	\$ 62.00	\$ 54.00
2B	\$ 78.90	\$61.47	\$ 93.00	\$ 78.00
2C	\$105.20	\$81.96	\$124.00	\$78.00
3A	10%	10%	10%	10%
BID ITEM#	MBT Contracting 63 Beaver Brook Road Lincoln Park, NJ 07035	Binsky & Snyder 281 Centennial Avenue Piscataway, NJ 08854		
YEAR #1				
1A	\$ 78.00	\$124.25		
1B	\$ 85.00	\$186.56		
1C	\$105.00	\$248.50		
2A	\$ 38.00	\$105.50		
2B	\$ 48.00	\$158.25		
2C	\$ 65.00	\$211.00		
3A	10%	10%		
YEAR #2				
1A	\$ 80.00	\$128.00		
1B	\$ 89.00	\$192.00		
1C	\$110.00	\$256.00		
2A	\$ 40.00	\$108.25		
2B	\$ 50.00	\$162.38		
2C	\$ 68.00	\$216.50		
3A	10%	10%		

All vendors invited to submit a bid are represented above.

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-25***

**OCEAN COUNTY COLLEGE**

**AMENDMENT**

**Instructional Design Support: 2/1/14 – 1/31/15**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the **\$2,341,393.00** contract awarded by Resolution on July 23, 2012 to Ellucian Company, L.P. formerly Sungard Higher Education Managed Services, Inc. and Datatel, Inc.; and

**WHEREAS**, the contract awarded by Resolution on July 23, 2012 was exempt from bidding pursuant to provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that the funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the Office of the Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

1. The Ocean County Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the contracts with Ellucian Company, L.P. formerly Sungard Higher Education Managed Services, Inc. and Datatel, Inc. for an additional amount of **\$122,644.00** for a total amount of **\$2,596,498.00**. The additional monies are necessary for a one year contract for "Instructional Design Support". The original contract in the amount of **\$2,341,393.00** was awarded at the July 23, 2012 Board of Trustees meeting. Amendments in the total amount of **\$132,461.00** were previously awarded at the November 05, 2012 Board of Trustees meeting and the September 13, 2013 Board of Trustees meeting.

BOARD MEETING: January 27, 2014  
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## OCEAN COUNTY COLLEGE

## RESOLUTION

CERTIFICATION OF THE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: ELLUCIAN COMPANY L.P.  
(formerly, Sungard Higher Education Managed Services Inc. and Datatel Inc.)  
62590 Collections Center Drive  
Chicago, IL. 60693

ACCOUNT:	VP Technology and Campus Services / Contract Payment	\$1,948,050.00
	Information Technology / Software Maintenance	\$ 267,330.00
	Grants / Contract Payment	\$ 139,373.00
	Information Technology / Fees Consultants	\$ 111,101.00
	Financial Aid / Fees Consultants	\$ 8,000.00
	E-Learning / Fees Consultants	\$ 122,644.00
	Total	\$2,596,498.00

ORIGINAL AMOUNT:	\$2,341,393.00	July 23, 2012
AMENDMENT:	25,540.00	November 05, 2012
AMENDMENT:	106,921.00	September 13, 2013
	122,644.00	
TOTAL AMOUNT:	\$2,596,498.00	

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
par

## ***EXHIBIT A-26***



## OCEAN COUNTY COLLEGE

## AMENDMENT

PROFESSIONAL ENGINEERING SERVICES FOR  
COMBINED HEATING, COOLING AND POWER PLANT

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the **\$395,330.00** contract awarded by a Resolution on September 21, 2009 to **CONCORD ENGINEERING GROUP, INC. 520 So. Burnt Mill Road, Voorhees, New Jersey 08043** to provide "ENGINEERING SERVICES FOR COMBINED HEATING, COOLING AND POWER PLANT AND RELATED UTILITY DISTRIBUTION SERVICES" resulting from 09/10 Q-11 RFQ (request for qualifications) at Ocean County College.

WHEREAS, an additional **\$183,000.00** is needed to provide an additional allowance for added scope for heat exchangers and chiller to ensure reliable operation of the CHP HW and CHW systems and to qualify for monetary incentives; and

WHEREAS, a Certificate has been provided by the Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **CONCORD ENGINEERING GROUP INC.** for an additional amount of **\$183,000.00** for a total amount of **\$1,038,349.00**. The additional funds are required for change order #12 (additional engineering for added scope for heat exchangers and chiller to ensure reliable operation of the CHP HW and CHW systems and to qualify for monetary incentives). The original contract in the amount of **\$395,330.00** was awarded at the September 21, 2009 Board of Trustees meeting. Amendments in the amount of **\$460,019.00** were previously approved by the Board of Trustees.

2. Specific line item against which this contract is to be charged is as follows:


GREEN POWER FACILITY  
F/Y 2013/2014

## RESOLUTION

## ENGINEERING SERVICES FOR COMBINED HEATING, COLLING AND POWER PLANT

VENDOR:	Concord Engineering Group, Inc. 520 South Burnt Mill Road Voorhees, New Jersey 08043	
ACCOUNT:	Green Power Facility/ Capital Account	\$1,034,399.00
	Physical Plant/Service Maintenance	3,950.00
ORIGINAL AMOUNT:		\$395,330.00
CHANGE ORDERS 1 & 2		\$189,986.00
CHANGE ORDER 3		\$ 7,000.00
CHANGE ORDER 4-6		\$ 70,578.00
CHANGE ORDER 7		\$ 55,950.00
CHANGE ORDER 8		\$ 54,195.00
Title V Reporting		\$ 3,950.00
CHANGE ORDER 9 & 10		\$ 33,360.00
CHANGE ORDER 11		\$ 45,000.00
CHANGE ORDER 12		\$183,000.00
TOTAL AMOUNT:		<u>\$1,038,349.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2013/2014 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Vice President of Finance and Administration

BOARD MEETING: January 27, 2014  
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## ***EXHIBIT A-27***

**EXHIBIT A - 27****POLICY****1. Public Hearing**

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, by publicizing in the OCC Viking News (when possible), and/or by posting announcement via broadcast e-mail to College employees.

**2. Schedule of Tuition and Fees**

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

**3. College/Student Fee**

This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents. Out-of-County e-Learning students are excluded.

**4. Course Fees**

A course fee as listed on the attached schedule will be required of all students enrolled in certain designated courses. Fee categories appear in the college catalog at the conclusion of the applicable course descriptions.

**5. Ocean County Senior Citizen Tuition Rate**

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee, and excluding all online courses.

**6. National Guard Tuition Waiver**

Eligible NJ National Guard and their surviving spouses and children (see Policy #5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.

**7. Tuition Waiver for Eligible Participants in Job Training Programs**

Eligible New Jersey Job Training Program Participants (see Policy #5340 for eligibility criteria) will be entitled to waiver of payment of that portion of tuition from the program which is not covered by financial aid. The program participant will be required to pay all other applicable fees.

**POLICY (Cont'd)**

8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver  
Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, late fees and other fees listed on the schedule of tuition and fees.
  
10. Eligible Ocean County High School Students  
Eligible currently enrolled Ocean County high school students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award for the first six credits as shown on the attached schedule. Eligible high school students shall pay no college/student fees for the first six credits only. This benefit excludes all online courses.

Revision Dates for Tuition and Fee Schedules are shown on attached Schedules.

**EXHIBIT A - 27****STUDENTS  
TUITION AND FEES  
Tuition/Fee Schedule #5300****POLICY (Cont'd)****TUITION AND FEES PER CREDIT - Effective Fall 2013 2014****Ocean County Residents**

Tuition per credit.....	\$ <del>404.00</del> 104.00
College/student fee per credit.....	18.00
Technology fee.....	12.00
Total per credit.....	\$ <del>434.00</del> 134.00

**Out-of-County Residents**

Tuition per credit.....	\$ 133.00
College/student fee per credit.....	18.00
Technology fee.....	12.00
Total per credit .....	\$ 163.00

**Out-of-State Residents**

Tuition per credit.....	\$ 215.00
College/student fee per credit.....	18.00
Technology fee.....	12.00
Total per credit.....	\$ 245.00

**E-Learning Courses-Ocean County Residents**

Tuition per credit.....	\$ <del>404.00</del> 104.00
College/student fee per credit.....	18.00
Technology fee .....	12.00
Total per credit .....	\$ <del>434.00</del> 134.00

**Eligible Ocean County Silver Edge Senior Citizens**

Tuition per credit.....	\$ <del>50.00</del> 52.00
College/student fee per credit.....	0.00
Technology fee.....	12.00
Total per credit.....	\$ <del>62.00</del> 64.00

**E-Learning Courses-Out-of-County Residents**

Tuition per credit .....	\$ 215.00
College/student fee per credit.....	0.00
Technology fee .....	12.00
Total per credit .....	\$ 227.00

**Eligible New Jersey National Guard Members/  
Surviving Spouse/Surviving Children**

Tuition (up to 15 cr.).....	\$ 0.00
College/student fee per credit.....	18.00
Technology fee.....	12.00
Total per credit .....	\$ 30.00

**Eligible Ocean County HS Jump Start Students (1-6 Credits), 12th Grade Initiative Students (1-11 Credits)**

Tuition per credit .....	\$ <del>104</del> 104.00
College/student fee per credit.....	\$ 0.00
Technology fee .....	\$ 12.00
Trustee Discount .....	\$ -32.00
Total per credit .....	\$ <del>84</del> 84.00

Tuition (above 15 cr.) per cr.....	\$ <del>104</del> 104.00
College/student fee per credit.....	18.00
Technology fee.....	12.00
Total per credit above 15 ....	\$ <del>134</del> 134.00

**Eligible New Jersey Job Training Program Participants**

Tuition per credit.....	\$ 0.00
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**Ocean County High School Early Admission Students (12 or more credits)**

See Ocean County Resident Rate

College/Student fee per credit .....	0.00
Technology fee .....	12.00
Total per credit.....	\$ 12.00

**Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children**

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

College/student fee per credit.....	\$ 18.00
Technology fee.....	12.00
Total per credit	\$ 30.00(within above limits)

**OTHER FEES**

1. Tuition Deposit (Nursing Students Only) .....\$300.00  
A nonrefundable deposit is required of newly accepted nursing students.

**EXHIBIT A - 27****POLICY (Cont'd)****2. Graduation and Certificate Fee**

- A graduation fee is due at the time of application for graduation. ....\$25.00  
 A cap & gown fee is charged to those students who plan to attend graduation.....\$ 42.00  
 A document preparation fee is charged students receiving certificates. ....\$10.00

**3. Security Office**

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket ..... \$15.00 /25.00/100.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$ 100.00 ticket will be issued for the following violation

1. Parking in a handicapped space without a handicap permit

**4. Office of Student Life Emergency Loan Overdue Fees**

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

- 14-20 days overdue.....\$ 5.00  
 21 or more days overdue .....\$10.00

**5. Return Check Fee for any College Payment.....\$25.00****6. Registration fee is charged to all students for each registration term.....\$20.00****7. Post Registration Charge.....\$25.00**

All students are expected to comply with the schedule of registration as published in the college calendar. Post registration generally will be permitted through the census date for those who failed to do so during the regular registration period and a \$25.00 service fee will be charged.

**8. Tuition Payment Plan.....\$30.00 (6-11 credits), \$50.00 (12+ credits)**  
 The college provides a payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

**9. LPN Career Mobility Option Charges**

Credit by Practical Examination Fee for NURS 175 Exam:.....\$1,000.00

**10. Credit by Examination Fee.**

\$100.00 for 1<sup>st</sup> credit plus \$50.00 for each additional credit

**EXHIBIT A - 27****POLICY (Cont'd)****11. Testing Center Fees (per test)****A. Accuplacer Tests**

First time full test (4 sections) .....	\$ 20.00
Challenge full test (4 sections) .....	20.00
Each section .....	5.00
Diagnostics each section.....	5.00

College level Math .....	5.00
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**B. Technology Test Out .....** 40.00**C. TEAS Nursing Examination .....** 50.00**D. College Level Exams (CLEP and DANTES/DSST) .....** 40.00**E. Independent Study/Distance Learning .....** 40.00

(Fee charged to administer and proctor tests from other institutions.)

**F. Licensing and Business Examinations/Certifications (up to 3 hours) .....** 45.00

Each additional hour..... 10.00

**12. Course Fees**

Code	Fee	Code	Fee	Code	Fee
1	\$20.00	4	\$ 50.00	7	Online Courses - \$100.00
2	\$ 25.00	5	\$ 70.00	8	Nursing Only - <del>\$1,750.00</del> 2000.00
3	\$ 32.00	6	\$75.00	9	International Fee – TBD for each seminar

Adopted: December 12, 1994

Revised: April 22, 1996

Revised: June 23, 1998

Revised: May 24, 1999

Revised: January 25, 2000

Revised: November 5, 2001

Revised: May 28, 2002

Revised: November 10, 2003

Revised: September 27, 2004

Revised: January 27, 2006

Revised: August 28, 2006

Revised: March 26, 2007

Revised: April 27, 2009

Revised: July 25, 2011

Revised: January 27, 2014

Revised: February 27, 1995

Revised: June 24, 1996

Revised: January 25, 1999

Revised: September 27, 1999

Revised: June 26, 2000

Revised: January 25, 2002

Revised: June 24, 2002

Revised: January 29, 2004

Revised: January 24, 2005

Revised: April 26, 2006

Revised: December 11, 2006

Revised: January 28, 2008

Revised: January 25, 2010

Revised: January 30, 2012

Revised: February 26, 1996

Revised: April 28, 1997

Revised: March 22, 1999

Revised: November 4, 1999

Revised: January 22, 2001

Revised: April 15, 2002

Revised: February 24, 2003

Revised: May 4, 2004

Revised: April 25, 2005

Revised: June 26, 2006

Revised: January 22, 2007

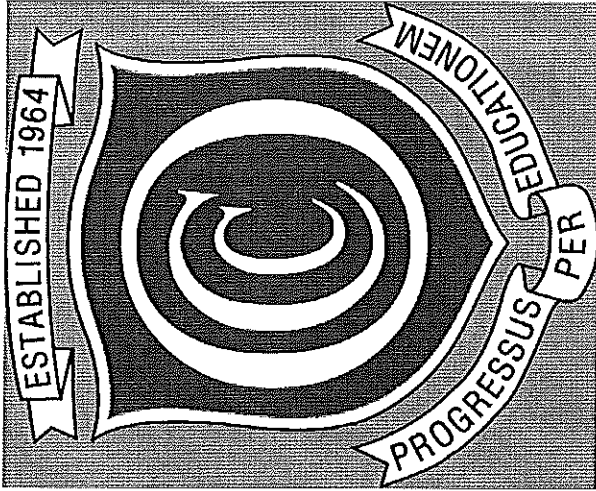
Revised: March 24, 2008

Revised: March 28, 2011

Revised: March 22, 2013



## ***EXHIBIT A-28***



# **Ocean County College**

## **FY 14/15 Budget Request**

### **January 27, 2014**

To: Dr. Jon H. Larson, President  
 From: Sara Winchester  
 Executive Vice President of Finance and Administration  
 Date: January 27, 2014  
 Re: Fiscal Year 2014-2015 Operating Budget Request

Enclosed is Ocean County College's Operating Budget Request for fiscal year July 1, 2014 to June 30, 2015.

The overall budget is predicated on anticipated revenues in the amount of \$60,350,959. Compared to the operating budget for FY 2013-2014, the primary changes to our revenue sources are expected to be as follows:

Enrollment	Overall level based on actual enrollment for FY13
Tuition	\$3.00 in-county increase (from \$101 per credit to \$104)
College & Technology Fees	No increase
Course Fees	Fee Code #8 from \$1,750 to \$2,000 (Nursing only)
County of Ocean	Level
State of New Jersey	Level

On the expenditure side, the most significant increases were due to the escalating cost of employee health insurance premiums and pension programs. Expenses also increased due to costs associated with the expansion of the campus including the Gateway Building. Gateway Building operating expenses will be partially offset by billings to Kean University. Despite the increase in square footage, utility increases were estimated to be minimal due to the impending start-up of the CHP plant and other energy conservation initiatives that have been put in place over the past few years.

Expense was reduced over the prior year due to the restructured Ellucian Information Technology support contract. The savings were somewhat offset by increases to direct salaries including the additional of several College Lecturer IIs. The College is maintaining its commitment to both refreshing technology and addressing deferred maintenance. Set aside funds have been allocated accordingly.

Subject to the OCC Board of Trustee's approval this month, this budget will next be presented to the Ocean County Board of School Estimate later in the year.

Summary of Tuition & Fee Recommendations  
Board of Trustees, January 27, 2014

	FY2011	FY2012	FY2013	FY2014	Proposed FY2015
In-County Tuition	\$ 94.00	\$ 94.00	\$ 98.00	\$ 101.00	\$ 104.00
College Fee per Credit	\$ 17.00	\$ 17.00	\$ 18.00	\$ 18.00	\$ 18.00
Technology Fee per Credit	\$ 11.00	\$ 11.00	\$ 12.00	\$ 12.00	\$ 12.00

Course Fees      Increases implemented in FY2013

Nursing Course Fee      FY2015 increase from \$1,750 to \$2,000

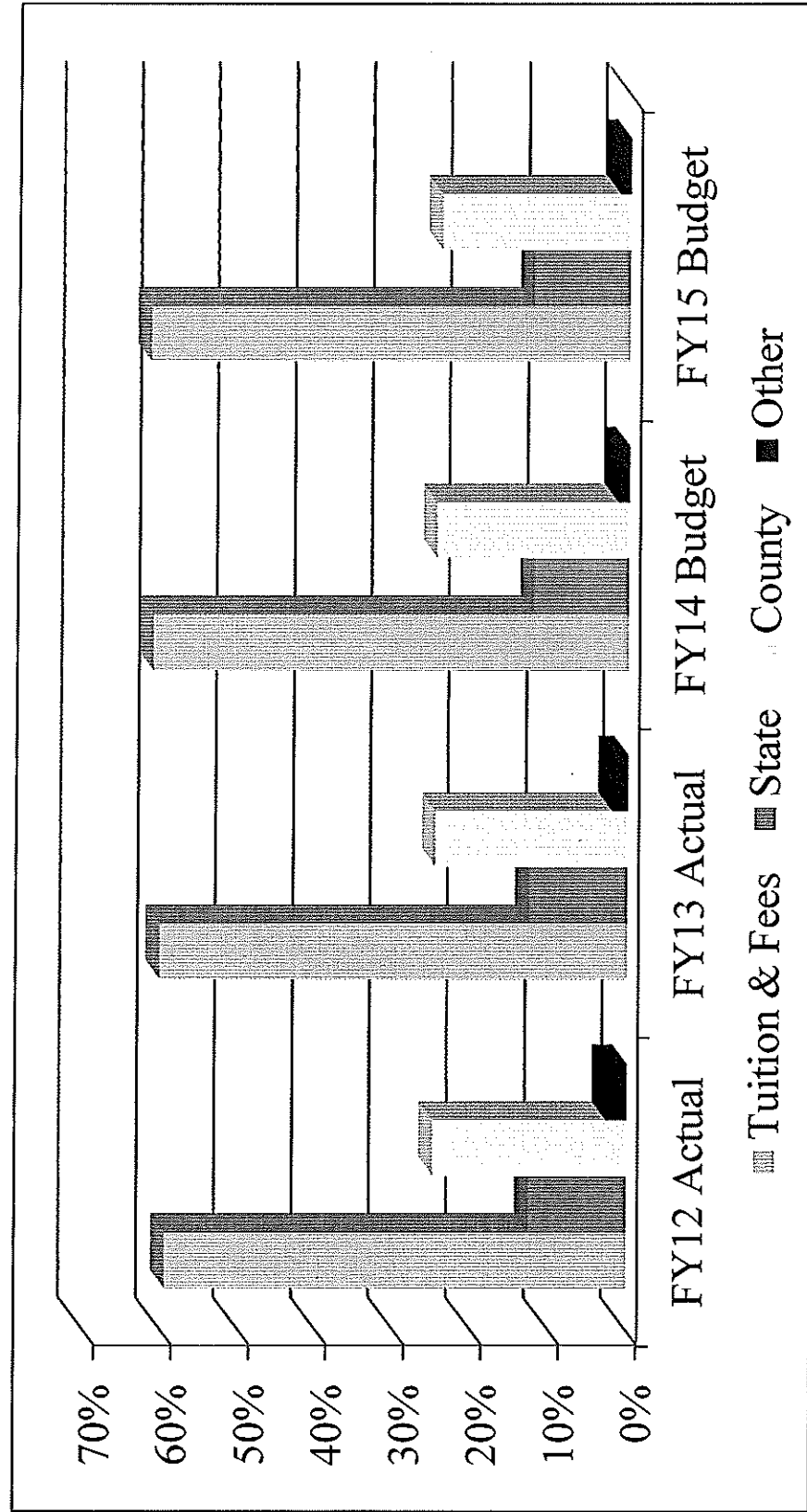
Payment Plan/Late Fee      No Change

Registration Fee      No Change

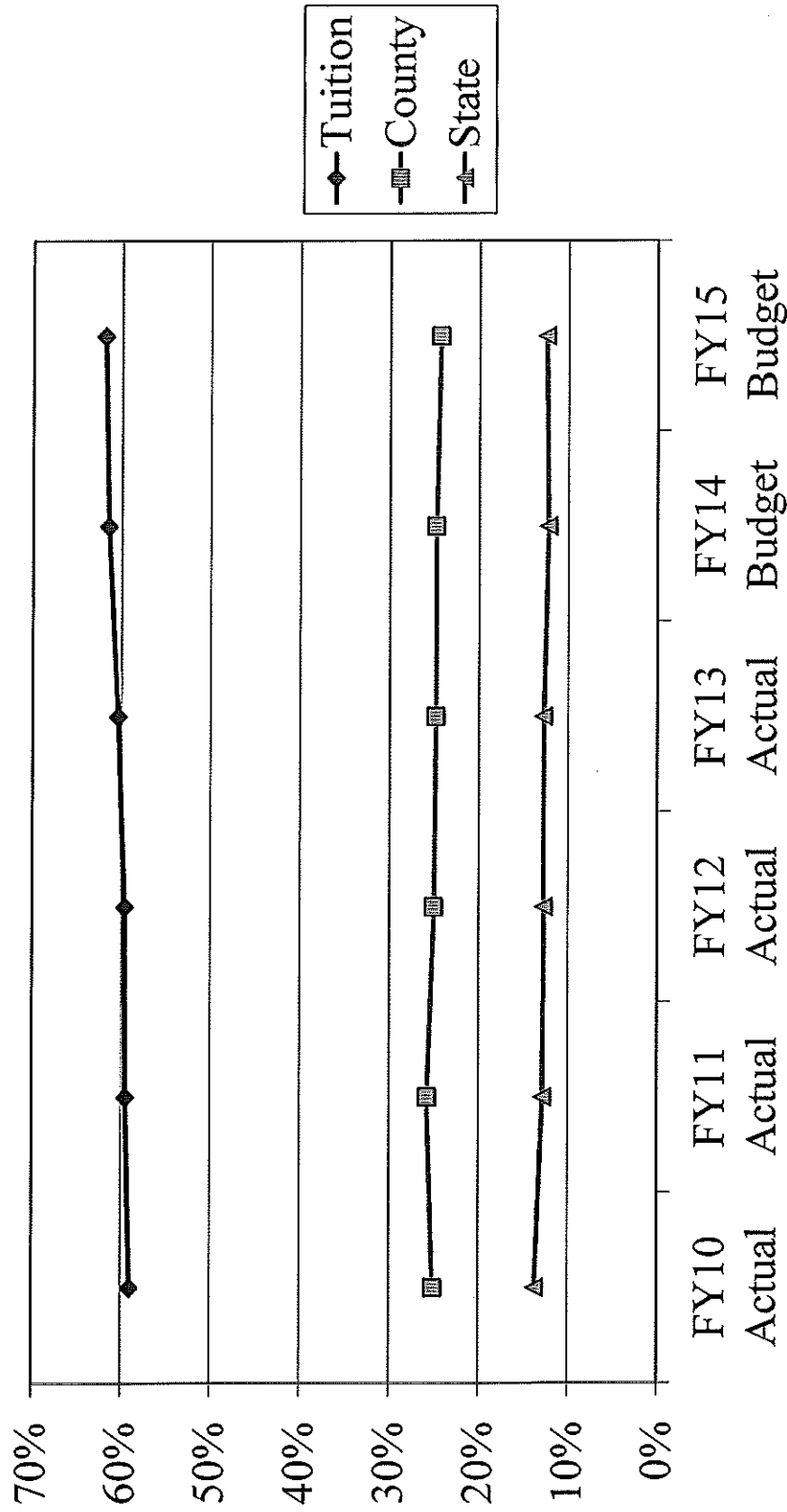
	FY2011	FY2012	FY2013	Projected FY2014	Proposed FY2015
Enrollment					
On Campus Credits	204,558	195,464	183,993	183,772	183,993
e-Learning Credits	33,169	38,700	40,124	39,975	40,124
Total Credits	237,727	234,164	224,117	223,747	224,117

Ocean County College Proposed Budget Request FY 2014-2015 Current Operating Revenue					
	Actual 6/30/2013 FY 12 - 13	Budget FY13 - 14	Budget FY 14 - 15	Increase (Decrease)	% of Budget
Tuition	23,355,775	24,100,681	24,565,449	464,768	40.7%
E-Learning Tuition Fees:					
E-Learning Course Fee	1,173,150	1,214,187	1,351,540	137,353	
College	3,507,198	3,461,779	3,515,281	53,502	
Course	2,118,652	2,165,607	2,329,546	163,939	
Technology Fee	2,674,267	2,704,306	2,683,605	(20,701)	
Payment Plan/Late Fees	256,180	260,134	260,134	-	
Registration Fee	574,565	566,337	577,031	10,694	
Subtotal All Fees:	10,304,012	10,372,350	10,717,137	344,787	17.8%
Total Credit Tuition & Fees	33,659,787	34,473,032	35,282,586	809,554	58.5%
Continuing Education	1,908,777	1,751,548	1,884,479	132,931	3.1%
School Relations & Alt. Route	158,080	174,430	174,430	-	0.3%
Total Tuition & Fees	35,726,644	36,399,010	37,341,495	942,485	61.87%
State Support	7,548,731	7,240,311	7,509,205	268,894	12.44%
County Support					
General Operations	14,600,259	14,600,259	14,600,259	-	
Nursing Program Support	100,000	100,000	100,000	-	
Total County Support	14,700,259	14,700,259	14,700,259	-	24.36%
Other Income:					
Interest	173,582	167,992	150,000	(17,992)	
Foundation contract	62,208	50,000	50,000	-	
Miscellaneous	970,447	643,118	600,000	(43,118)	
Total Other Income	1,206,237	861,110	800,000	(61,110)	1.33%
Total Operating Revenue:	59,181,871	59,200,690	60,350,959	1,150,269	100.00%

# Ocean County College FY14/15 Budget Request Operating Revenue Source Percentages



## Three Main Sources of Revenue Remain Stable



The County of Ocean Provides Additional Capital Support Not Reflected in the Operating Budget

Ocean County College  
Budget Statement  
Fiscal Year 2014-2015

EXHIBIT A - 28

<u>REVENUE:</u>	<u>ACTUAL FY 12-13</u>	<u>BUDGET FY 13-14</u>	<u>BUDGET REQUEST FY 14-15</u>
Tuition and Fees	\$35,726,644	\$36,399,010	\$37,341,495
State of NJ	7,548,731	7,240,311	7,509,205
County of Ocean	14,700,259	14,700,259	14,700,259
Miscellaneous	1,206,237	861,110	800,000
<b>TOTAL OPERATING REVENUE</b>	<b>\$59,181,871</b>	<b>\$59,200,690</b>	<b>\$60,350,959</b>
<u>EXPENDITURES:</u>			
Instruction	\$18,214,957	\$20,882,295	\$20,646,482
Academic Support	10,388,164	11,167,300	11,516,804
Student Service	5,264,699	5,692,269	5,912,414
Institutional Support Operation & Maint. Of Plant	10,435,763	10,479,363	11,020,660
Scholarships	7,383,970	8,947,060	9,222,196
Debt Service	419,097	532,403	532,403
	1,500,000	1,500,000	1,500,000
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$53,606,650</b>	<b>\$59,200,690</b>	<b>\$60,350,959</b>



**OCEAN COUNTY COLLEGE  
ANNUAL BUDGET REQUEST 2014-2015  
EXPENDITURES BY FUNCTION AND CATEGORY**

	<b>Actual FY 12-13</b>	<b>Budget FY 13-14</b>	<b>Budget Request FY 14-15</b>	<b>One Yr. % Increase (Decrease)</b>	<b>% of Budget</b>
<b>A. Function</b>					
Instruction	19,437,532	20,882,295	20,646,482	-1.13%	34.21%
Academic Support	9,941,847	11,167,300	11,516,804	3.13%	19.08%
Sub Total Academic	29,379,379	32,049,595	32,163,286	0.35%	53.29%
Student Services	5,140,194	5,692,269	5,912,414	3.87%	9.80%
Institutional Support	10,485,222	10,479,363	11,020,660	5.17%	18.26%
Operation & Maint. of Plant	7,685,944	8,947,060	9,222,196	3.08%	15.28%
Scholarships & Fellowships	487,086	532,403	532,403	0.00%	0.88%
Debt Service	2,000,000	1,500,000	1,500,000	0.00%	2.49%
<b>Total Function</b>	<b>55,177,826</b>	<b>59,200,690</b>	<b>60,350,959</b>	<b>1.94%</b>	<b>100.00%</b>
<b>B. Category</b>					
Personnel	28,016,069	32,023,710	31,259,435	-2.39%	51.80%
Staff/Fringe Benefits	8,942,022	10,261,550	10,443,144	1.77%	17.30%
Sub Total - Compensation	36,958,091	42,285,260	41,702,579	-1.38%	69.09%
Operating	15,148,559	15,415,430	17,148,380	11.24%	28.41%
Debt Service	1,500,000	1,500,000	1,500,000	0.00%	2.49%
<b>Total Category</b>	<b>53,606,650</b>	<b>59,200,690</b>	<b>60,350,959</b>	<b>1.94%</b>	<b>100.00%</b>

# Ocean County College FY15 Budget Request Total Student FTE

