

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: January 27, 2016

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Monday, February 1, 2016:**

1. Recommend acceptance of the statement of income and expenditures as of December 31, 2015 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
 - a. For the evaluation and design of new campus signage at Ocean County College (**Exhibit A-2**)
 - b. For the purchase and installation of office furnishings for the Administration Building renovations at Ocean County College (**Exhibit A-3**)
 - c. For the purchase of a one-year contract for Kaspersky security licenses for use at Ocean County College (**Exhibit A-4**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the renewal of Microsoft Campus volume license agreement for use at Ocean County College (**Exhibit A-5**)
 - b. For the purchase of information technology software support and maintenance for use at Ocean County College (**Exhibit A-6**)

- c. For program support services for the OCC Study Abroad Course in Morocco from July 12, - August 2, 2016 **(Exhibit A-7)**
4. Recommend that the following contracts be amended:
- a. An additional \$18,705, for a maximum total of \$16,734,644.19, to Brockwell & Carrington Contractors, Inc., Towaco, New Jersey, for change orders for additional wiring for Lutron control panel, additional pavement materials for the access road, the installation of sod on the campus mass, additional wiring for the TV system, and the installation of WAP at exterior soffit at the Student Center at Ocean County College (contract originally awarded at the November 4, 2013, Board meeting) **(Exhibit A-8)**
 - b. An additional \$1,000, for a maximum total of \$352,697.64, to Bellia Office Furniture, Inc., Woodbury, New Jersey, to cover the cost for storage of five trucks due to the one-week delay in the opening of the Student Center (contract originally awarded at the July 27, 2015, Board meeting) **(Exhibit A-9)**
5. Recommend adoption of a resolution to accept a \$13,493 grant from the New Jersey Department of Law and Public Safety, through the County of Ocean, for the purchase of a Ver-Mac Portable Message Board. **(Exhibit A-10)**

EXHIBIT A-1

EXHIBIT A

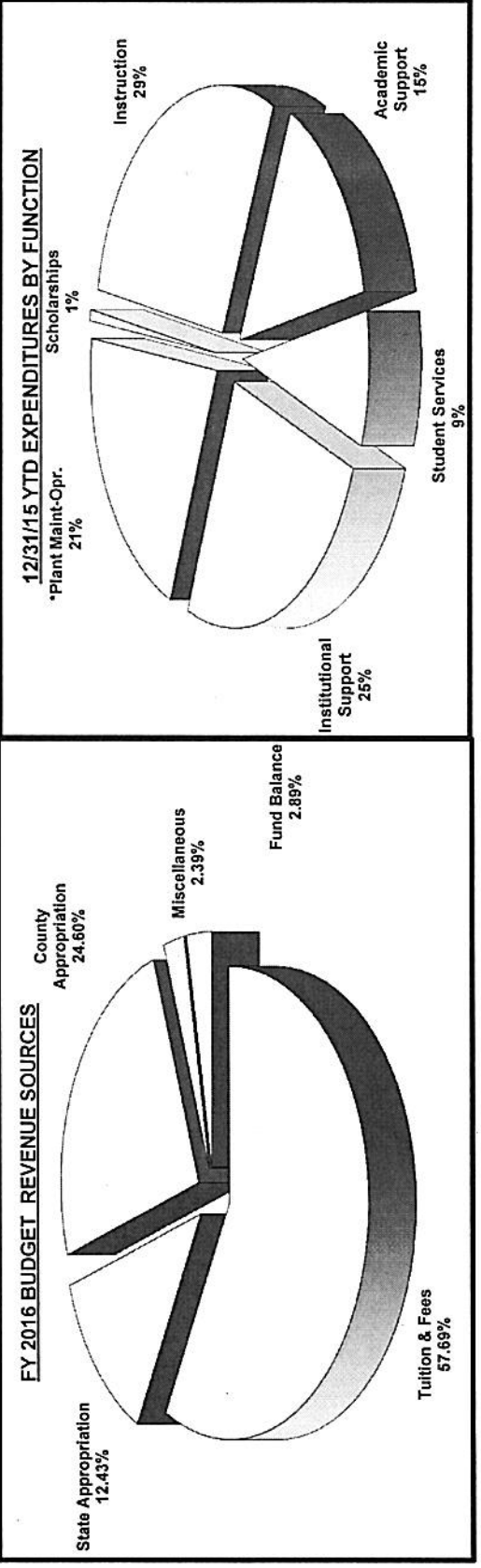
OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2015-2016

For the Period Ending December, 2015 (not audited)

	ACTIONAL	ENCUMBRANCES	TOTAL	BUDGET-REVISED	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	27,289,576		27,289,576	34,469,486	7,179,910	79.17%
State Appropriation	3,713,244		3,713,244	7,426,489	3,713,245	50.00%
County Appropriation	7,350,130		7,350,130	14,700,259	7,350,130	50.00%
Miscellaneous	52,231		52,231	1,428,075	1,375,844	3.66%
Fund Balance	0		0	1,726,577	1,726,577	0.00%
Total Revenue:	38,405,180		38,405,180	59,750,886	21,345,706	64.28%

EXPENDITURES:						
Instruction	8,643,669	733,712	9,377,381	20,076,883	10,699,502	46.71%
Academic Support	4,574,806	396,608	4,971,414	10,830,413	5,858,999	45.90%
Student Services	2,570,176	282,772	2,852,947	5,948,108	3,095,161	47.96%
Institutional Support	6,338,016	1,914,470	8,252,486	11,707,322	3,454,836	70.49%
*Plant Maint-Opr.	3,716,508	3,126,443	6,842,951	9,155,757	2,312,806	74.74%
Scholarships	232,100	0	232,100	532,403	300,302	43.59%
Debt Services	0	0	0	1,500,000	1,500,000	0.00%
Total Expenditures:	26,075,274	6,454,005	32,529,280	59,750,886	27,221,606	54.44%



* Includes Gateway Operating expenditures reimbursable from Kean

EXHIBIT A-2

OCEAN COUNTY COLLEGE

Campus Signage Survey Program

RECOMMENDATION: Recommend that a contract be awarded to **Designer Sign Systems, LLC.**
50 Broad Street Carlstadt, New Jersey 07072 in the amount not to exceed: **\$16,295.00** for
“Campus Signage Survey Program” at Ocean County College.

Said contract to be in accordance with bid specifications and requirements and the bids received January 20, 2016

NATURE OF BID: Campus Signage Survey Program

ITEM #1: Price for the complete evaluation and design of new campus signage

ITEM #2: Price for additional meeting (if required)

ITEM #3: Total Bid Price

SOURCE OF FUNDS: Business Division / Building Repair & Maintenance
F/Y 2015/2016

BID SUMMARY

VENDOR	Designer Sign System LLC* 50 Broad Street Carlstadt, NJ 07072	CoreStates Inc. 58 Mt. Bethel Rd Warren, NJ 07059	North Star Signs, Inc. 66 Clinton Road Fairfield, NJ 07004
ITEM #1	\$16,000.00	\$17,500.00	\$18,665.00
ITEM #2	\$295.00	\$1,000.00	\$250.00
ITEM #3	\$16,295.00	\$18,500.00	\$18,915.00

VENDOR	Crystal McKenzie Inc. (CMI) 220 East 23 rd Street New York, NY 10010	DLB Associates 265 Industrial Way West Eatontown, NJ 07724	Merje Environments & Experiences 120 North Church St W. Chester, PA 19380
ITEM #1	\$19,500.00	\$21,715.00	\$24,500.00
ITEM #2	\$1,450.00	\$500.00	\$2,320.00
ITEM #3	\$20,950.00	\$22,215.00	\$26,820.00

VENDOR	AB Design 10005 Stonemill Road Richmond, VA 23233	Spiezle Architecture Group 120 Sanhican Dr Trenton, NJ 08618
ITEM #1	\$26,968.00	\$84,520.00
ITEM #2	\$1,270.00	\$580.00
ITEM #3	\$28,238.00	\$85,100.00

* RECOMMENDED VENDOR

BOARD MEETING: February 1, 2016

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The below vendors were also invited to submit a bid:

<u>COMPANY NAME</u>	<u>CONTACT NAME</u>	<u>EMAIL ADDRESS</u>
Allied Environmental Signage		info@allied-signs.com
ARH	W England	wengl@arh-us.com
Bergen Sign Company	Ryan Murphy	richw@bergensign.com
Blackney Hayes Architects	Darin Jellison	djellison@blackneyhayes.com
BR+A Consulting Engineers,	Steve Montibello	smontibello@brplusa.com
Buell Kratzer Powell	Joseph Powell	jpowell@bkp-ltd.com
Butler Sign Company		Tamika@ButlerSignCo.com
CadDesigns.net		info@cadsigns.net
CannonDesign	Dahlia Daubon	ddaubon@cannondesign.com
CCS International, Inc	Roshanna Tokh	rtokh@ccsdifference.com
Clarke Caton Hintz	Sharon L. Moore	smoore@cchnj.com
Cloud Gehshan Associates	Amy Cockerill	acockerill@cloudegehshan.com
Concord Engineering	Christine Brown	cbrown@concord-engineering.com
Convergent Technologies	Veronica Montague	vmontague@ctdginc.com
Costanza Spector architects	Harry E. Wright	hwright@cscarchitects.com
CP Engineers, LLC	Joseph M. Mikulka	joe.mikulka@cpengineers.com
CSC Architects	Stephen Sgro	ssgro@cscarchitects.com
DCI Signs		info@dcisigns.com
Design Resources Group	Phil Cacossa	philc@drgaia.com
Designer Sign Systems, LLC	Judy Barbieri	judithb@dss-nj.com
DFGibsonArchitects, P.C.	Michael McCann	mmccann@dfgibson.com
Dicara / Rubino Architects	Frank Keller	fkeller@dicararubino.com
DLB Associates	acqueline Jakubik	jjakubik@dlbassociates.com
DMR Architects	Megan Byers	meganb@dmrarchitects.com
DRG Architects	Jim Repka	jimr@drgaia.com
Ewingcole	Rebecca Vargas	rnvarcas@ewingcole.com
FKA Architects	Michael R. Bieri	mbieri@fkarch.com
Francis Cauffman	Tom Gilligo	tgilligo@franciscauffman.com
French & Parrello Associates	Lance Smith	lance.smith@fpaengineers.com
FVHD Architect/Planners	Allyson Foose	afoose@fvhdpc.com
Gibson Tarquini Group	Lisa Gibson	lgibson@gibsontarquini.com
Gillan & Hartmann, Inc.	Marschell Lee	mtlee@gillan-hartmann.com
Gilsanz Murray Stefiek	Rikki Barry	rikki.barry@gmsllp.com
Girtain Sign Company	ron@girtainsigns.com	
GMS	Anthony Pagnota	anthony.pagnotta@gmsllp.com
Goshow Architects	Jesse Floyd	jlf@goshow.com

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Gruskin Architecture	Kathy Bielecka	kbielecka@gruskingroup.com
HAKS	William R. Corfield	wcorfield@haks.net
Hatch Mott McDonald		robert.mainberger@hatchmott.com
HLW International	Richard J. Snyder	rsnyder@hlw.com
Hudson Awning & Sign		moreinfo@hudsonawning.com
i2Integrated Image	Jamin Rosenfeld	jrosenfeld@integratedimage.com
IBI Group - Gruzen Samton	Brittany Unis	Brittany.unis@ibigroup.com
ikon.5 architects	Sharon McHugh	smchugh@ikon5architects.com
IMS		sbrandstatter@imsinfo.com
Intertech Associates Inc.	Dana McGarvey	dmcgarvey@intertechassociates.com
Joseph B. Callaghan, Inc.		adroth@jbcengineers.com
RA Architects & Assoc	Michelle Iaconelli	michelle@mckernanarchitects.com
JRS Architects, P.C.	Chris Rudman	cr@jrsarchitect.com
Kaplan Gaunt DeSantis	Ned Gaunt	nedg@kgdarch.com
Kimmel Bogrette Architecture	M. Kimmel	jhoran@kimmel-bogrette.com
Kirkegaard Associates	Remy Prechelt	rprechelt@kirkegaard.com
KS Engineers, P.C.	Eileen Della Volle	edellavolle@kseng.com
KSS Architects	Juliet Geldi	jgeldi@kssarchitects.com
Lammy & Giorgio	Tara Lyons	tlyons@lgarch.com
Langan Engineering	Michael Szura	mszura@langan.com
Louis Berger	Bruce Lockwood	blockwood@louisberger.com
M&E Engineers	Drew DePalma	ddepalma@meengineers.com
Mark-o-Lite Signs		markolitesign@aol.com
Maser Consulting P.A.	Vicky A. Thomas	vthomas@maserconsulting.com
Michael Anthony Sign & Awning Co.		mbradley@masign.com
Mitchell Giurgola Architects	Delphine Daniels	daniels@mittchellgiurgola.com
MKSD, LLC	Patty Barnes	patty@mksdarchitects.com
Mr. Sign		jdmrsign@gmail.com
Nalls Architecture, Inc.	Priscilla T. Nalls	ptnalls@nallsarch.com
Nelson	Donna Zalecky	dzalecky@nelsononline.com
Netta Architects, LLC	Maria McKenna	mmckenna@nettaarchitects.com
New Horizons Consultants	Ryan Peschieri	newhorizonsinnj@gmail.com
NK Architects	Michael Gorman	gormanm@nkarchitects.com
Nova Industries (Nova Sign)	Timothy Stoume	info@novasigngroup.com
NV 5- Northeast, Inc.	Jeff Clark	Jeff.Clark@NV5.com
Olaya Studio	Rich Olaya	rich@olayastudio.com
Omland Engineering Assoc.	Lois Putas	lputas@bowmanconsulting.com

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P.S. & S. Architects	Bruce Hawkins	bhawkins@psands.com
Partner Engineering	Shannan L. Garry	SGarry@partneresi.com
Pei Cobb & Architects LLP	Marc Diamond	mdiamond@pcf-p.com
PZS Architects, LLC	Melissa Dea	mjoyce@pzsarchitects.com
R2 ARCHITECTS, LLC	David J. Rudzenski,	drudzenski@r2architects.com
Remington, Vernick & Vena	Paul Van Gelder	pvangelder@chacompanies.com
reuther+bowen	Marc Bowen	mbowen@reutherbowen.com
RMF Engineering, Inc. P.C.	Melissa Smith	melissa.smith@rmf.com
RSC Architects	Joffre Parrales	jparrales@rscarchitects.com
Settembrino Architects	Barbara Smith	bsmith@settembrino.com
Sign Pros		lisa@signprosnj.com
Sign-A-Rama	Paul Stanik	info@signarama-eatontownoakhurst.com
Signs by Blohm		blohmsigns@optonline.net
SMP Architects	Todd Woodward	tkw@smparchitects.com
Sonnenfeld and Trocchia.com	Andrew F. Trocchia Jr.	aft@st-architects.com
SOSH Architects	Regina Gerber	rgerber@sosharch.com
Stantec Consulting Services	Carrie Estelle	carrie.estelle@stantec.com
Strada, Stacey, Humphreys..		sblankin@stradallc.com
Studio Technico	Nadine Cascardi	nperegrim@comcast.net
Suburban Consulting Eng.	Kirk B. Danielson	kdanielson@suburbanconsulting.com
T&M Associates	David Domen	ddomen@tandmassociates.com
The KMA Group	Michael S. Cornell	msc@thekmagroup.com
The Musial Group	Noel S. Musial	nsmusial@themusialgroup.com
The S/L/A/M Collaborative	Janet McLaughlin	Mclaughlin@slamcoll.com
Typestries		rick@typestries.com
Urbahn Architects	Rafael Stein, RA	steinr@urbahn.com
Urban Engineers, Inc.	Myrna Triano	corporate_development@urbanengineers.com
Urban Sign	Liz Ruff	liz@urbansigncompany.com
Urban Sign		info@urbansigncompany.com
USA Architects, Planners	Paul R. Swartz, AIA	Dkoehler@usaarchitects.com
Vanderweil Donna DeFreitas		DDefreitas@Vanderweil.com
Vitetta Architects & Engineers	Cynthia Kraynik	kraynik@vitetta.com
VJ Associates of NJ	Tracy Link	tlink@vjassociates.com
Yezzi Associates, LLC	Dan Sernotti	<u>dsernotti@yezziassociates.com</u>

BOARD MEETING: February 1, 2016
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EXHIBIT A-3

Purchase and Installation of Furnishings for Administration Building Renovations

RECOMMENDATION: Recommend that a contract be awarded to **Butler Office Interiors** 1545 Route 37 W. Toms River N.J. 08755 in the amount not to exceed: **\$33,240.00** for the "Purchase and Installation of Trendway Furnishings". Recommend that a contract be awarded to **ARD Facilities Management Group LLC**. 10 Johnson Drive, Raritan, N.J. 08869 in the amount not to exceed: **\$4,918.06** for the "Purchase and Installation of Groupe Lacasse United Chair" at Ocean County College. Total Contract amount **\$38,158.06**

Said contract to be in accordance with bid specifications and requirements dated January 5, 2016 and the bids received January 20, 2016

NATURE OF BID: Purchase and Installation of Furnishings for Administration Building Renovations

ITEM #1: Trendway Furnishings

ITEM #2: Groupe Lacasse United Chair

ITEM #3: Total Bid Price

SOURCE OF FUNDS: Business Division / Minor Capital Furniture & Fixtures
F/Y 2015/2016

<i>VENDOR</i>	<i>ITEM 1</i>	<i>ITEM 2</i>	<i>TOTAL</i>
Butler Office Interiors* 1545 Route 37 West Toms River, NJ 08755	\$33,240.00	\$6,223.00	\$39,463.00
ARD Facilities Management Group LLC * 10 Johnson Drive Raritan, NJ 08869	\$46,828.00	\$4,918.06	\$51,746.06
TRI-R 3450 Sylon Blvd Hainesport, NJ 08036	\$41,910.00	No bid	\$41,910.00
Arenson Office Furnishings Inc. 90 Woodbridge Center Drive Woodbridge, NJ 07095	\$46,426.79	\$7,929.63	\$54,356.42
Johnson Business Products Inc. 301 Greenwood Avenue Midland Park, NJ 07432	\$46,178.79	\$8,290.44	\$54,469.23
Contemporary Wall Systems Inc. 50 Williams Parkway East Hanover, NJ 07936	\$48,589.00	\$8,278.00	\$56,867.00
YBA Business Interiors 9 High Street Newton, NJ 07860	\$50,626.89	\$8,259.50	\$58,886.39
R & L Office Furniture 52 Forest Avenue Paramus, NJ 07652	\$56,792.02	\$13,623.09	\$70,415.11

* RECOMMENDED VENDORS
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The below vendors were also invited to submit a bid:

<u>Vendor</u>	<u>Contact</u>	<u>Email address</u>
Commercial Interiors	Vicki	vicki@cidnt.com
Contemmor Wall Systems	Karen Congero	karenc57@aol.com
Creative Library Concepts	Dave K	davek@creativellibraryconcepts.com
Diversified Office Solutions	John J	jjenkins@diversifiedofficesolutions.com
J. Gronske & Associates	Jerry G	Jerry@jgronske.com
Interiors Unlimited	sales	info@interiorunlimited.com
Interstate Office Interiors	Brent V.	brent@iointeriors.com
Johnson Business Products	sales	mailbox@johnson-usa.com
Office Project Solutions	T. Smith	tsmith@officeprojects.com
Office concepts Group	S. Kotch	skotch@officeconceptsgroup.com
Source One Furniture	Jesse	jess@sourceonefurniture.com
Specialized Storage	Sales	sales@specializedstorage.com
The Eagle Group	Sales	sales@theeaglegroup.com
The Worek company	Sales	worekcomplany@gmail.com
Bertino & Associates	Alexis Tobias	alexis@bertinoassociates.com
Educ Intelligence Inc.	JP Das	jpdas@eii-usa.com

BOARD MEETING: February 1, 2016

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EXHIBIT A-4

OCEAN COUNTY COLLEGE

Purchase of Kaspersky Security Licenses

RECOMMENDATION: Recommend that a one-year contract be awarded to **SHI International Corp.** 290 Davidson Avenue, Somerset, N.J., in the amount not to exceed: **\$18,320.00** for "Purchase of Kaspersky Security Licenses" for Ocean County College.

Said contracts to be in accordance with bid specifications and requirements dated January 7, 2016 and the bids received January 20, 2016

PROJECT: Purchase of Kaspersky Security Licenses B-55 15/16

ITEM #1: Kaspersky Endpoint Security Licenses KL4867AAWFZ

ITEM #2: Kaspersky Security Virtualization Licenses KL4151AAUFQ

ITEM #3: Total Bid

SOURCE OF FUNDS: Information Technology / Software
F/Y 2015/2016

BID SUMMARY

<i>VENDOR</i>	<i>ITEM 1</i>	<i>ITEM 2</i>	<i>TOTAL</i>
Shi International Corp* 290 Davidson Avenue Somerset, NJ 08873	\$14,720.00	\$3,600.00	\$18,320.00
ScholarBuys LLC 11 West Main Street Carpentersville, IL 60110	\$23,360.00	\$7,434.00	\$30,794.00
Dell Marketing L.P One Dell Way Round Rock, TX 48682	\$23,800.00	\$7,572.00	\$31,372.00

* RECOMMENDED VENDOR

The following vendors were also invited to submit a Bid

CDW-G
Insight Public Sector
Ingram Micro
Tech Data-US

Matthew Cameron
Victor Sanabia
Lisa Zwick
Sales

mattcam@cdwg.com
victor.sanabia@insight.com
Lisa.Zwick@ingrammicro.com
softlic@techdata.com

BOARD MEETING: February 1, 2016
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EXHIBIT A-5

OCEAN COUNTY COLLEGE

R E S O L U T I O N

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew "Microsoft Campus Agreement (volume license agreement)" at Ocean County College; and.

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection.

NOW THEREFORE, BE IT RESOLVED by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Dell Marketing, 1 Dell Way, Round Rock, TX 78682**, in the amount not to exceed: **\$29,118.33**
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a)
3. **Dell Marketing** State Contract number 89850 Expiration Date: June 30, 2020
4. Specific line item against which this contract is to be charged is as follows:

Information Technology / Software

BOARD MEETING: February 1, 2016
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RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: Dell Marketing
1 Dell Way
Round Rock, TX 78682

ACCOUNT: Information Technology / Software
F/Y 2015/2016

AMOUNT: \$29,118.33

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: February 1, 2015
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EXHIBIT A-6

OCEAN COUNTY COLLEGE

R E S O L U T I O N

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew "CommVault support & premium maintenance" at Ocean County College; and.

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the County College Contracts Law (Chapter 64A of Title 18A of the New Jersey Statutes) requires that the resolution authorizing an award of contract for this service without public bids, be made available for public inspection.

NOW THEREFORE, BE IT RESOLVED by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **CDW Government 230 North Milwaukee Avenue, Vernon Hills, IL 60061** in the amount not to exceed: **\$23,900.00**

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a)

3. CDW Government State Contract number 89849, Expiration Date: June 30, 2020

4. Specific line item against which this contract is to be charged is as follows:

Information Technology / Software

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RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: CDW Government
230 North Milwaukee Avenue
Vernon Hills, IL. 60061

ACCOUNT: Information Technology / Software
F/Y 2015/2016

AMOUNT: \$23,900.00
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2015/2016 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: February 1, 2016
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EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Morocco: Language and Culture Trip
July 12, 2016 – August 2, 2016

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for program support services for the study abroad course scheduled to take place in Morocco July 12, 2016 – August 2, 2016; and.

WHEREAS, Ocean County College will pay the vendor on behalf of the trip participants and the trip participants will pay the full cost of the tuition, fees and partial program cost individually to Ocean County College. The remaining balance will be paid by Federal Grant Funds: Undergraduate International Studies and Foreign Language (UISFL); and

Pricing Bands:

<u>Price Bands</u>	<u>Price/Student</u>
11-13 Students	\$2,975.00
14-16 Students	\$2,475.00
17-19 Students	\$2,200.00
20-22 Students	\$1,975.00
23-25 Students	\$1,825.00
26-28 Students	\$1,700.00

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5 et seq.; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

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WHEREAS, Ocean County College wishes to award said contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Ocean County College Board of Trustees as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **America-Mideast Educational and Training Services, Inc. 1730 M St. NW, Suite 1100 Washington, DC 20036** in the amount not to exceed: **\$43,800.00**

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RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: America-Mideast Educational and Training Services, Inc.
1730 M St. NW, Suite 1100
Washington, DC 20036-4505

ACCOUNT: Undergraduate International Studies and Foreign Language
Middle East Center / Fees course Development
F/Y 2016/2017

AMOUNT: \$43,800.00
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2016/2017 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

BOARD MEETING: February 1, 2016
par

EXHIBIT A-8

**OCEAN COUNTY COLLEGE
AMENDMENT**

Construction of the Jon and Judith Larson Student Center

AMENDMENT: Recommend the contract to **Brockwell & Carrington Contractors, Inc.**, be amended in the additional amount of **\$18,705.00** for a total amount of **\$16,734,644.19**. The monies are needed for change order #21- **\$6,133.00** (additional wiring for Lutron control panel), change order #22- **\$6,747.00** (additional pavement materials for the access road at the Student Center), change order #23-**\$1,961.00** (install sod at mall), change order #24-**\$1,264.00** (additional wiring for TV system) and change order #25-**\$2,600.00** (install WAP at exterior soffit) The original contract in the amount of **\$16,062,000.00** was awarded at the November 4, 2013 Board of Trustees meeting. Amendments in the total amount of **\$653,939.19** were previously awarded.

Said contract to be in accordance with bids received October 10, 2013.

NATURE OF BID: Construction of New Student Center 12/13-B48

ITEM 1	Base Bid
Alt. 1	Glass railing system at 2 nd Floor
Alt. 2	Provide aluminum column covers in lieu of GRG
Alt. 3	Provide terrazzo in lieu of linoleum
Alt. 4	Provide exterior sun control devices and reduced shades
Alt. 5	Provide stair 3
Alt. 6	Provide LED lighting at exterior cove
Alt. 7	(Deduct) Food Service Equipment
Total	FINAL TOTALS

SOURCE OF FUNDS: College Center / BS & PL
F/Y 2013/2014

BID SUMMARY

VENDOR	APS Contracting, Inc. 155-166 Penn. Ave. Patterson, NJ 07503	Benjamin Harvey, Inc. 9 Cindy Lane Ocean, NJ 07712	BORO Construction 400 Fehleley Drive King Of Prussia, PA 19406	Brockwell & Carrington, Inc.* 1 Como Court Towaco, NJ 07082
BASE BID	\$16,936,000.00	\$15,690,000.00	\$15,978,000.00	\$15,440,000.00
Alt. 1	\$121,000.00	\$60,000.00	\$53,500.00	\$41,000.00
Alt. 2	(\$80,000.00)	\$143,000.00	\$24,200.00	\$120,000.00
Alt. 3	\$140,000.00	\$161,000.00	\$214,000.00	\$220,000.00
Alt. 4	\$82,400.00	\$76,000.00	\$66,250.00	\$120,000.00
Alt. 5	\$45,000.00	\$160,000.00	\$164,000.00	\$196,000.00
Alt. 6	\$37,750.00	\$78,000.00	\$62,200.00	\$65,000.00
Alt. 7	(\$30,000.00)	(\$46,000.00)	(\$30,000.00)	(\$140,000.00)
Total	\$17,252,150.00	\$16,322,000.00	\$16,532,150.00	\$16,062,000.00

***RECOMMENDED VENDOR**

BOARD MEETING: February 1, 2016
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VENDOR	Fitzpatrick & Assoc. 1115 Pine Brook Rd. Tinton Falls, NJ 07724	Lighton Industries 699 Cross Street Lakewood, NJ 08701	Niram Construction 91 Fulton Street Boonton, NJ 07005	G&P Parlamas, Inc. 1928 Heck Avenue Neptune, NJ 07753
BASE BID	\$16,375,000.00	\$17,900,000.00	\$16,589,000.00	\$17,960,000.00
Alt. 1	\$35,000.00	\$42,500.00	\$40,000.00	\$45,000.00
Alt. 2	\$181,000.00	\$269,000.00	\$80,000.00	\$125,000.00
Alt. 3	\$195,000.00	\$329,000.00	\$200,000.00	\$195,000.00
Alt. 4	\$80,000.00	(\$54,000.00)	\$120,000.00	\$135,000.00
Alt. 5	\$225,000.00	\$153,000.00	\$166,000.00	\$95,000.00
Alt. 6	\$65,000.00	\$119,000.00	\$87,000.00	\$85,000.00
Alt. 7	(\$140,000.00)	No change	No change	(\$30,000.00)
Total	\$17,016,000.00	\$18,728,500.00	\$17,282,000.00	\$18,610,000.00

VENDOR	Patock Const. Co. 43 Gilbert Street No. Tinton Falls, NJ 07701	Ray Angelini, Inc. 105 Blackwood- Barnsboro Rd. Sewell, NJ 08080	Tormee Construction, Inc. PO Box 7921 Shrewsbury, NJ 07702	Wallace Brothers, Inc. 400 Chambers Bridge Road Brick, NJ 08723
BASE BID	\$16,377,700.00	\$18,540,000.00	\$16,357,000.00	\$15,986,000.00
Alt. 1	\$40,777.00	\$32,000.00	\$45,000.00	\$32,000.00
Alt. 2	\$87,770.00	\$281,000.00	\$200,000.00	\$198,000.00
Alt. 3	\$162,777.00	\$105,000.00	\$195,000.00	\$209,000.00
Alt. 4	\$48,777.00	\$28,500.00	\$25,000.00	\$40,500.00
Alt. 5	\$151,777.00	\$210,711.00	\$200,000.00	\$155,000.00
Alt. 6	\$39,777.00	\$56,300.00	\$82,000.00	\$78,000.00
Alt. 7	(\$140,000.00)	(\$140,000.00)	No change	No change
Total	\$16,769,355.00	\$19,113,511.00	\$17,104,000.00	\$16,698,500.00

VENDOR	C&C Construction Management, Inc. 10063 Sandmeyer Ln. Philadelphia, PA 19116	Dandrea Const. 407 Commerce Ln. West Berlin, NJ 08091	DOBCO, Inc. 15 Corporate Drive Wayne, NJ 07470	Ernest Bock & Sons, Inc. 2800 Southampton Road Philadelphia, PA 19154
BASE BID	\$15,787,000.00	\$16,413,000.00	\$19,400,000.00	\$15,785,000.00
Alt. 1	\$45,000.00	\$31,500.00	\$90,000.00	\$32,000.00
Alt. 2	\$183,000.00	\$176,000.00	\$200,000.00	\$235,000.00
Alt. 3	\$58,300.00	\$280,000.00	\$190,000.00	\$185,000.00
Alt. 4	\$120,000.00	(\$6,000.00)	\$80,000.00	\$42,000.00
Alt. 5	\$220,000.00	\$189,000.00	\$300,000.00	\$192,000.00
Alt. 6	\$105,000.00	\$91,800.00	\$80,000.00	\$75,000.00
Alt. 7	(\$140,000.00)	(\$45,000.00)	\$370,000.00	(\$140,000.00)
Total	\$16,378,300.00	\$17,130,000.00	\$20,710,000.00	\$16,406,000.00

BOARD MEETING: February 1, 2016
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The following is a list of vendors who were also invited to submit bids:

Sambe Construction Co., Inc.
1650 Hylton Road
Pennsauken, NJ 08110

iSqFt
4500 Lake Forest Drive, Ste. 502
Cincinnati, OH 45242

Lighton Industries, c.
699 Cross Street
Lakewood, NJ 08701

CDC News
4201 W. Palmer, Ste. A200
Austin, TX 78727

Epic Management
136 Eleventh Street
Piscataway, NJ 08854

Eagle Construction
1624 Jacksonville
Burlington, NJ 08016

Sidd & Associates
500 Rt. 33 West
Millstone, NJ 05835

Breaker Electric, Inc.
488 Monmouth Road
Clarksburg, NJ 08510

McGraw Hill
3315 Central Avenue
Hot Springs, AR

WU & Associates, Inc.
597 Deer Road
Cherry Hill, NJ 08034

The Blue Book
800 E. Main Street
Jefferson Valley, NY 10535

Reed Construction
30 Technology
Norcross, GA 30092

Hall Building Corp
PO Box 904
Farmingdale, NJ 07727

Fuscon Enterprises, Inc.
414 Central Avenue
Westfield, NJ 07091

HSC Builders &
304 New Mill Lane
Exton, PA 19341

The Bedwell Company
1380 Wilmington Pike
West Chester, PA 19382

Michael Riesz and Co.
588 New Brunswick Avenue
Fords, NJ 08863

Ernest Bock and
2800 Southampton
Philadelphia, PA 19154

EXHIBIT A-9

OCEAN COUNTY COLLEGE
AMENDMENT

Purchase and Installation of Furniture for the New Student Center

AMENDMENT: Recommend that the contract to **Bellia Office Furniture, Inc.** 1047 N. Broad Street, Woodbury, New Jersey 08096 be amended in the additional amount of **\$1,000.00** for a total amount of **\$352,697.64**. The monies are necessary to cover the cost for storage of 5 trucks due to the one week delay in the opening of the building. The original contract in the amount of **\$351,697.64** was awarded at the July 27, 2015 Board of Trustees meeting.

Said contract to be in accordance with bid specifications and requirements dated June 23, 2015 and the bids received July 7, 2015

NATURE OF BID: Purchase and Installation of Furniture for the New Student Center
B-29 15/16

ITEM #1: Total Bid Price for Furniture

ITEM #2: Total Bid Price for Installation of Furniture

ITEM #3: Total for Item #1 and Item #2

ITEM #4: Option # 1 Alternate

SOURCE OF FUNDS: Student Center / Capital Account
F/Y 2015/2016

BID SUMMARY

VENDOR	Bellia Office Furniture, Inc. 1047 N. Broad Street Woodbury, NJ 08096
ITEM #1	\$306,313.64
ITEM #2	\$ 45,384.00
ITEM #3	\$351,697.64
ITEM #4	\$ 23,808.00

* RECOMMENDED VENDOR

The following is a list of vendors also invited to submit bids:

Butler Office Interiors	tom@buttleroffice.com
Krueger International	sarah.mclaughlin@ki.com
Nickerson Furniture	msivillich@nickersoncorp.com
Tanner Furniture	scott@tannerfurniture.com
W.S. Goff Co.	barrygoff@wsgoff.com
TRI-R Inc.	trir40@aol.com

BOARD MEETING: February 1, 2016

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EXHIBIT A-10

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made on this _____ day of _____, 2016 by and **BETWEEN: OCEAN COUNTY COLLEGE**, having its principal offices located at 1 College Dr, Toms River, NJ 08754 (hereinafter referred to as “Agency”); and

THE COUNTY OF OCEAN, a body politic of the State of New Jersey, having its offices at Administration Building, 101 Hooper Avenue, P.O. Box 2191, Toms River, New Jersey 08754, (hereinafter referred to as “County”).

WHEREAS, FY16 966 Reimbursement Grant (hereinafter referred to as FY16 966 Grant) is a program run by the Ocean County Sheriff Department (hereinafter referred to as OCSD), for the purpose to provide State funding for the purchase of equipment for Agencies and Departments of Ocean County; and

WHEREAS, the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General will provide funding to the County of Ocean, through the FY16 966 Grant; and

WHEREAS, the County will act as a pass through funding agent for the State of New Jersey, Department of Law and Public Safety, Office of the Attorney General; and

WHEREAS, the Agency wishes to enter into a Memorandum of Understanding with the County for the purpose of setting forth the obligations of the parties with respect to the purchase of equipment.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter set forth pursuant to the authority provided by law, the parties hereby agree to and with each other as follows:

1. **RESPONSIBILITIES OF THE AGENCY.** The Agency agrees that it shall have the following responsibilities during the term of the Memorandum of Understanding:
 - (a) Agency will purchase the equipment set forth by the New Jersey State Department of Law and Public Safety, Office of Attorney General approved equipment list, attached as schedule A.
 - (b) Agency will be responsible for maintenance, repairs, and insurance coverage for all equipment purchased under this Memorandum of Understanding.
 - (c) The Agency will submit the required receipts to Ocean County for all approved items purchased under this Memorandum of Understanding no later than May 1, 2016. Required receipts shall consist of an Agency Voucher, copy of purchase order, vendor invoice, proof of payment.
2. **RESPONSIBILITIES OF COUNTY.** The County agrees that it shall have the following responsibilities during the term of this Memorandum of Understanding.
 - (a) The County shall reimburse the agency in an amount not to exceed \$13,493.00 for purchase of the equipment set forth on the approved equipment list (see Attachment A), when funded by the New Jersey State Department of Law and Public Safety, Office of Attorney General
3. **TERM.** This agreement shall commence when fully executed by the undersigned parties and shall continue in full force and effect until June 30, 2016.
4. **TERMINATION.** Either party to this Memorandum of Understanding may give written notice to the other party to terminate this Memorandum of Understanding.

5. **RELATIONSHIP OF PARTIES.** The agency's personnel pursuant to this Memorandum of Understanding are not and shall not be considered agents or employees of the County.
6. **ASSIGNABILITY.** The agency shall not assign or transfer any of the work or services to be performed hereunder of any other interest in this Memorandum of Understanding without the prior written approval of the County.
7. **ENTIRE MEMORANDUM OF UNDERSTANDING.** This Memorandum of Understanding contains the entire agreement between the parties and no modification hereof shall be effective unless in writing signed by the party to be charged therewith. This Memorandum of Understanding shall supercede any other understanding or correspondence that may have been exchanged between the parties on the subject matter hereof.
8. **BINDING EFFECT.** This Memorandum of Understanding has been duly entered into and constitutes a legal, valid and binding obligation of the County and the Ocean County College, enforceable in accordance with its terms, and shall insure to the benefit of the parties hereto and their successors and assigns.

IN WITNESS WHEREOF, the parties have caused these presents to be signed by their proper corporate officers and their proper corporate seals to be affixed hereto on the day and date first above written.

ATTEST:

OCEAN COUNTY COLLEGE

ATTEST:

OCEAN COUNTY SHERIFF DEPT.

MICHAEL G. MASTRONARDY
SHERIFF

ATTEST:

COUNTY OF OCEAN

BETTY VASIL, CLERK

FREEHOLDER-DIRECTOR

ATTACHMENT A
OCEAN COUNTY COLLEGE

(1) Ver-Mac Portable Message Board	\$ 13,493.00
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AMOUNT NOT TO EXCEED:	\$ 13,493.00
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