## **PREPARATION CHECKLIST** FOR NEW & TRANSFER STUDENTS





OCEAN COUNTY COLLEGE

Admission to OCC with acceptance in NJ STARS

C	hecklist of Events	Steps/Instructions	Due Date	Check/Notes
*	Apply to Ocean County College in a degree-seeking program	To apply, visit <b>www.ocean.edu</b> . Applicants with questions can contact the Admissions Office at 732-255-0400 ext. 2960. The Admissions Office is located in the Administration Building (building #1), on the first floor. Representatives are available to meet with prospective NJ STARS students and their families.	<b>Open enrollment</b> Complete an OCC application for admission at <b>www.ocean.edu</b> .	
2	Complete the Federal financial aid paperwork	To apply for federal student aid, visit <b>www.FAFSA.ed.gov</b> . OCC's school code is <b>002624.</b> For assistance, register for one of our FAFSA workshops at <b>go.ocean.edu/events.</b> Create a FSA ID at <b>fsaid.ed.gov.</b>	FALL students         9/15/19           SPRING students         2/15/20	
3	Register for Selective Service*	All males aged 18-25 are required to register with the Selective Service System. Apply by visiting <b>FAFSA.ed.gov</b> or <b>SSS.gov</b> .	Should accompany FAFSA	
4	Complete your State financial aid paperwork*	Complete your state financial aid by visiting <b>www.hesaa.org</b> and following the grants and scholarships link to NJ FAMS to create your user name and password. Check to make sure that your NJ Additional Application Questions are completed.	FALL returning students         11/1/19           FALL new students         11/1/19           SPRING returning         3/1/20           SPRING new         3/1/20	
6	Financial verification by State*	If selected for verification, submit all the requested paperwork (usually this includes worksheets, tax returns, etc.) to HESAA.	Adhere to state deadlines found at <b>www.hesaa.org</b>	
6	Submit your transcripts	All NJ Stars students must submit a copy of their <b>official</b> final High School and any post-secondary school transcripts to our Registration & Records Office. For assistance call 732-255-0304. If your high school does not place your ranking on your transcripts or you qualified only at end of junior year, you must request that your high school complete a Certification of Class Ranking Form. The form is available on our website.	Request that your transcript be sent once you graduate.	
7	Submit your OFFICIAL college placement test scores, AP scores, and any completed college credit to the Office of Registration and Records	<ul> <li>Required standardized test scores for students who graduated high school in Spring 2017 and beyond:</li> <li>1. SAT: Evidenced-Based Reading and Writing 450; MATH 500.</li> <li>2. PARCC - Grade 11: English Language Arts/Literacy 4+; Algebra II 4+ Any combination of these scores is acceptable.</li> <li>If you do not have these scores, schedule an appointment to take the Accuplacer Test at OCC by visiting go.ocean.edu/test.</li> </ul>	Request official SAT and AP scores through College Board. Request official PARCC scores through your high school.	
8	Register for classes	After applying to OCC, students will receive information regarding the registration process.	<b>Open enrollment.</b> Registration begins mid-April for the fall semester and mid-November for the spring semester.	
9	Complete required OCC forms for new students.	These forms, including an NJ STARS contract for new STARS students, are available at the HUB desk in the lobby of the Administration Building (#1) or online in your Financial Aid Self-Service Portal.	Complete forms as soon as possible following registration.	
1	Pay the fees portion of your semester bill	Once registered, visit Ocean Connect to access Student Finance and receive your current bill. If you have questions or concerns regarding your bill, contact the Student Billing Office at 732-255-0324. NJ STARS covers the tuition portion of your bill only.	Once the NJ STARS award is posted on your account, you will be responsible for paying the remainder of the bill in accordance with OCC's payment deadlines.	

If a student is determined to be ineligible for the STARS program at any time during the certification process, the bill will become the responsibility of the student.