



# BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001  
[www.ocean.edu](http://www.ocean.edu)

May 2019

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of April 30, 2019

The following contracts were awarded:

- To Bowman & Company LLP for the second year contract option for professional auditing services at Ocean County College
- To Success Communications for the second year contract option for media placement agency services at Ocean County College
- To Atlantic Switch & Generator, LLC for the first year of an optional two-year contract for professional generator preventative maintenance and repair services at Ocean County College
- To Electron Services for the first year of an optional two-year contract for variable frequency drive replacement and repairs at Ocean County College
- To Core Mechanical Inc. for the first year of an optional two-year contract for HVAC duct and vent cleaning services at Ocean County College
- To Automated Building Controls and Peterson Service Co., Inc. for the first year of an optional two-year contract for the operation and maintenance of the energy management system at Ocean County College
- To Pharos Enterprises, LLC for general contractor construction services for the renovation of the Security Building to build a Crime Scene Lab at Ocean County College

The following resolutions were awarded:

- For the first year of a two-year contract for chiller maintenance services at Ocean County College
- For the first year of an optional three-year contract for professional consulting for insurance broker and risk management services at Ocean County College
- For membership in the School Alliance Insurance Fund for general liability college insurance at Ocean County College
- For the first year of a five-year contract for a Box Office Ticketing System for the Theatre and Planetarium at Ocean County College
- For the purchase of miscellaneous books, Internet database subscriptions, and service fees for use in the Library at Ocean County College
- For the administration of a Certified Nurse's Aide Long-Term Care course for the Continuing and

Professional Education Department at Ocean County College

- For a one-year contract for elevator repair and maintenance services at Ocean County College
- For a one-year contract for ongoing campus-wide roof repairs at Ocean County College
- For a one-year contract for planned maintenance and inspection services for the refrigeration of Office of Information Technology equipment at Ocean County College
- For the purchase of a Kubota Utility Vehicle and a power salt spreader for use by the Facilities Department at Ocean County College
- For the purchase of 72 Biological Microscopes for use by the Science Department at Ocean County College
- For cloud-based managed data services through the Canvas Learning Management System from April 1, 2019, through June 30, 2021, at Ocean County College
- For HVAC maintenance services from July 1, 2019, through June 30, 2020, at Ocean County College
- For the purchase and installation of lounge, administrative, classroom, and miscellaneous furniture for use in the new Performing Arts Academy at Ocean County College
- For the purchase and installation of administrative furniture and instructor chairs for use in the new Performing Arts Academy at Ocean County College
- For the purchase and installation of cabinets, shelving, and individual storage compartments for use in the new Performing Arts Academy at Ocean County College
- For the purchase of two battery operated, low-speed vehicles for use by the Facilities Department at Ocean County College
- For the first year with a second-year contract option for employee and student background screening services at Ocean County College through the New Jersey Council of County Colleges Joint Purchasing Consortium with Ocean County College serving as the lead agency
- For a one-year contract renewal of the fundraising and relationship management software from October 9, 2019, through October 8, 2020, for use at Ocean County College
- For a Barnegat Bay Project Sub-award together with the Ocean County Soil Conservation District to fund “Jersey Friendly Yards” and “Bay Friendly Stewardship Certification Program” projects at Ocean County College
- For the purchase of instructional and non-instructional medical and laboratory supplies for use by the Science Department at Ocean County College
- For a six-month agreement for street sweeping services from July 1, 2019, through December 31, 2019, at Ocean County College
- For the second year contract option for online proctoring services through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium for the e-Learning Department at Ocean County College

The following was amended:

- Additional monies to Frankoski Construction Company, Inc., East Orange, New Jersey, for additional general construction services for the conversion of the Natatorium to Gymnasium project in the Health and Human Performance Center at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting)
- Additional monies to Lew Corporation, Mine Hill, New Jersey, for additional professional asbestos abatement as part of the conversion of the Pool to the Performing Arts Academy gymnasium in the Health and Human Performance Center at Ocean County College

The following was accepted:

- Acceptance of a \$465,965 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2019, through June 30, 2020.
- Acceptance of a \$10,000 grant award from the State of New Jersey, Office of the Secretary of Higher Education, for the Community College Innovation Challenge Special Project Grant, to create a positive media campaign that encourages prospective first generation college students to explore our campus in person and online. Project Director: Ms. Jan Kirsten, Executive Director of College Relations. Project Period: April 30, 2019, through June 30, 2019.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for May 30, 2019.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Interim Associate VP Joe Konopka x2264 for specific information

Approved:

a. New Policy

- 1) #5030, Students, General, Death of a Student

b. Revised Policies

- 1) #5132, Students, Registration, General Requirements
- 2) #5144, Students, Withdrawal, Refund
- 3) #5165, Students, Academic Standards, College Skills Assessment Program

c. Revised Programs

- 1) Associate in Arts Degree in Digital Mass Media – Broadcast/Production Option

- 2) Associate in Arts Degree in Digital Mass Media – Journalism Option
- 3) Associate in Arts Degree in Fine Arts
- 4) Associate in Arts Degree in Global Studies
- 5) Associate in Arts Degree in Liberal Arts
- 6) Associate in Arts Degree in Liberal Arts – English Option
- 7) Associate in Arts Degree in Liberal Arts – History Option
- 8) Associate in Arts Degree in Liberal Arts – Psychology Option
- 9) Associate in Arts Degree in Performing Arts
- 10) Associate in Arts Degree in Performing Arts – Arts Administration Option
- 11) Associate in Arts Degree in Performing Arts – Dance Option
- 12) Associate in Arts Degree in Performing Arts – Music Option
- 13) Associate in Science Degree in Engineering 2019-2020
- 14) Associate in Science Degree in Psychosocial Rehabilitation 2019-2020

d. New Courses

- 1) MUSC 139, Introduction to Jazz Performance
- 2) PSYC 250, Introduction to Quantitative Analysis in the Social Sciences

e. Revised Course

- 1) MUSC 142, 143, 242, 243, Jazz Band I-IV

f. Revised Course and Name Change

- 1) THTR 296, Theatre in London to Travel Seminar: Theatre in London

## PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### EMPLOYMENT

#### Administrative

First Name	Last Name	Position	Start Date
Colleen	Adams	Accountant	6/10/19
Cara	Dubitsky	HRIS Supervisor	6/10/19
John	Lopez	Director of College Safety & Security	7/8/19
Vivian	Lynn	Dean of e-Learning	7/8/19
Sylvia	Riviello	Dean, School of Science, Technology, Engineering & Mathematics (STEM)	7/1/19

#### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Jessica	Hunter	Special Needs Aide & Inclusion Facilitator, Kids Camp (PT)	6/24/19

**Professional Educators**

First Name	Last Name	Position	Start Date
Kenneth	Michalek	College Lecturer II – Computer Studies	8/19/19

**Support Staff**

First Name	Last Name	Position	Start Date
Jose	Londono III	Part-Time Security Officer II	6/10/19
Francis	McDonnell	Part-Time Security Officer II	6/10/19
Eric	Ortiz	Security Officer II	6/10/19
David	Rotan	Security Officer II	6/10/19
Brian	Zappi	Security Officer II	6/10/19

**CHANGE OF STATUS****Administrative**

First Name	Last Name	From	To	Effective Date
Kirsten	Bollinger	Reserve Academic Advisor	Academic Advisor	6/17/19
Eileen	Buckle	Interim Director of Program Compliance	Director of Program Compliance	6/3/19
James	Campbell	P/T Enrollment Services Technician	Academic Advisor	6/10/19
Kashonna	Garcon	P/T Enrollment Services Technician	Academic Advisor	6/10/19
James	Marshall	College Lecturer II-Library	Assistant Director of Assessment	6/17/19
Jessica	Zawerczuk	Marketing & Sales Manager	Assistant Director, Marketing & Sales	6/3/19

**Non-Affiliated Hourly**

First Name	Last Name	From	To	Effective Date
Molly	LaPosa	P/T TV Master Control Operator	TV Master Control Operator/Production Assistant	7/1/19
Walter	Lorenzen	Grounds Supervisor	Building & Grounds Technician	6/8/19

**Professional Educators**

First Name	Last Name	From	To	Effective Date
Lincoln	Simmons	Adjunct Asst. Professor-Science	College Lecturer II- Biology	8/19/19

## RESIGNATIONS

### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Alice	Botein-Furrevig	Associate Professor of English	7/1/19
David	Schenck	Lieutenant-Security	5/26/19
Samantha	Walter	Academic Advisor	5/22/19

### **Non-Affiliated Hourly**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Ariane	Bruno	Part-Time Enrollment Services Technician	5/18/19
Julie	Eisenlohr	Part-Time Writing Skills Tutor	5/31/19

### **Professional**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Evan	Andariese	Assistant Coach – Basketball (Men's)	5/15/19
Dana	Costello	Assistant Coach – Soccer (Women's) [Last season coached – Fall 2018] – <b>and-</b> Assistant Coach – Basketball (Women's)	5/17/19
Robert	Mazanec	Head Coach – Softball	5/26/19

### **Support Staff**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Salem	Bahr	Security Officer II	5/4/19
Thomas	Ebert	Part-Time Security Officer	5/11/19

## **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-11/>