



PRESIDENT'S REPORT

Jon H. Larson, Ph.D.

TO: Members, OCC Board of Trustees

FROM: Jon H. Larson, Ph.D.
President

SUBJECT: Items of Interest for the July 25, 2019, Board Meeting

DATE: July 22, 2019

Academic Affairs

➤ School of Nursing and Health Sciences

- Ms. Maryann Martirano, a first-year nursing student, was the recipient of a \$1,000 New Jersey State Nurses Association (NJSNA) Scholarship. This is the third year in a row that an Ocean County College student has received this award. Ms. Caitlin Opirhory, a Fall 2017 graduate of the OCC Nursing Program, also received a \$1,000 NJSNA scholarship this year to continue her studies in the BSN program at Villanova University.

NJSNA provides scholarships annually to one student attending an associate program and one student enrolled in a baccalaureate program who demonstrate academic achievement, professional conduct, and involvement in school activities.

- The School of Nursing staff is in the process of placing approximately 345 nursing students within 15 clinical agencies for the Fall 2019 semester. Placing students within clinical sites includes validation that physical exams and immunization records are current, criminal background checks are clear and updated, orientation to each facility is completed, and access to the facility's electronic medical record is obtained. This fall there are 36 clinical groups, each requiring a Clinical Instructor to oversee students in the health care facility to which they are assigned.
- Nursing College Lecturers continued to meet throughout the month to work on projects required to maintain the Accreditation Commission for Education in Nursing (ACEN) standards. The Assessment and Outcomes Committee and the Nursing Curriculum Committee have also met during the month to review program outcomes and implement changes to improve student completion rates and licensure examination passing rates.

- Representatives from Kean University continue to meet monthly with Dr. Tracy Walsh, Dean of Nursing and Health Sciences, and Dr. Joseph Konopka, Vice President of Academic Affairs, to discuss a 3 + 1 BSN program. The application required to obtain permission from the New Jersey Board of Nursing for the BSN program is currently being negotiated with Kean University officials.

➤ School of Arts and Humanities

- Work is continuing on updating current courses and creating new courses in Art History, Modernism, History, English, and Audio Engineering by College Lecturer IIs Stephanie Shestakow, Catherine Mancuso, Robert Marchie, Dr. Madison Peschock, and Lee Kobus, respectively.

Several College Lecturer IIs are engaged in creating and updating Canvas resource pages for adjunct faculty in the areas of English, History, Applied Music, and Communications, including Christine Bryant, English; Rick Carr, English; Samantha Glassford, English; Kristyn Stout, English; Robert Marchie, History; Stephen Downey, History; Brian Gilmore, Humanities and Fine Arts; and Jason Molloy, English.

- Communications/Theatre College Lecturer II Paul Chalakani and the OCC Repertory Theatre Company presented Stephen Sondheim's beloved musical, *Into the Woods*, from July 11-14 and July 18-21, 2019, in the Grunin Center.

➤ Professional Development and Workshops

- College Lecturer II Catherine Mancuso has completed a comprehensive course development training program, which will be distributed to all teaching staff campus-wide. In the Fall of 2019, faculty and lecturers who wish to develop courses will be required to complete this mandatory training program.
- Assistant Dean of the School of Arts and Humanities Veronica Guevara-Lovgren, College Lecturer II Catherine Mancuso, and Adjunct Faculty Member in English Heather Sciarappa will be attending the Community College Showcase: Promoting Equity and Student Success at New Jersey City University on July 30, 2019.
- Assistant Dean Veronica Guevara-Lovgren joined the Immigrant Student Success 2019 Webinar, which was hosted by the Immigration Learning Center on July 9 and 10, 2019. She shared the webinar information with the School faculty, staff, and adjuncts.

➤ School of Business and Social Sciences

- On June 21, 2019, Dr. Katherine Toy, College Lecturer II in Economics, attended the annual Bloomberg for Education Symposium in New York City. This year's theme was *The Future of Experiential Learning in the Classroom*. Bloomberg specialists presented information on new features of the Bloomberg terminal, such as Bloomberg Query Language and Data Visualization. Bloomberg Query Language is a new cloud-based platform to retrieve Bloomberg data and perform custom analytics. Examples of Data Visualization include using custom scanner plots to discern trading strategies and using the Bloomberg "MAPS" function in the growing field of Geospatial Intelligence.

- On July 1 and 2, 2019, College Lecturer II in Business Law Adam Bisaccia, attended the Street Law, Inc., Training Program at New York Law School. Street Law, Inc., is a global, non-profit organization whose central mission is to develop classroom programs to educate high school students about law and government within the context of a history, civics, political science, law, or social studies class. Throughout its forty year history, the Street Law initiative has trained upper-level law students and then placed them into participating high schools to team-teach approved lesson plans focusing on various legal issues in areas such as criminal law, criminal procedure, torts, constitutional law, and contract law. Currently, there are nearly 100 U.S.-based programs, all of which are at the Law School level. Should the Street Law, Inc., initiative be implemented here, it would make OCC the first community college nationally to implement the program.
- From June 24-27, 2019, Mr. Sean Bips, College Lecturer II in Hospitality, Recreation, and Tourism Management, accompanied four OCC students to the PBL National Competition held in San Antonio, Texas. The four students included James Vitkuske (Public Speaking, Business Decision Making), Tsvi Kassover (Business Decision Making), Daiana Conde (Business Decision Making) and Jayme Luzzi (Job Interviewing). Although none of the four students placed in their respective categories or open events, all four students became more confident in a business environment as a result of networking with other PBL clubs across the country and experiencing competition at the national level.
- Dr. Margaret Maghan, College Lecturer II in Psychology, is a committed and active volunteer at Dottie's House, which is located in Ocean County. Dottie's House provides transitional housing for women and children who are domestic abuse survivors. As a result of her time spent volunteering, Dr. Maghan has assisted several of the resident families in exploring the possibility of attending OCC. In collaboration with the OCC Admissions Office, a private open house with lunch will be hosted for several newly admitted students. The Financial Aid Office and Disability Services will also be attending the luncheon to assist, as many are the first in their families to attend college.
- School of Science, Technology, Engineering, and Mathematics
 - The School of Science, Technology, Engineering, and Mathematics (STEM) welcomed its new Dean, Dr. Sylvia Riviello, on July 1, 2019. Dr. Riviello's degrees are in Chemistry, and she has a strong background in e-Learning as well as in face-to-face teaching and entrepreneurship.
 - Mathematics College Lecturer II Julia Kim attended the United States Conference on Teaching Statistics (USCOTS) held annually at Penn State University from May 16 to 18, 2019. This year's theme was Evaluating Evidence. She engaged in various multi-faceted seminars, workshops, keynote presentations, and poster sessions.
 - In conjunction with the Barnegat Bay Partnership program, the OCC project Makerspace installed an enhanced water quality monitoring system in the Barnegat Bay. This project was led by OCC Makerspace and was expanded to provide students in Graphics for Engineers with a real-world application for their group project. The Engineering Department also provided consulting services by troubleshooting a design flaw in the sensor's electronics. Chairing this project and installation were STEM College Lecturers Dr. Angel Camilo, Mr. Edmund Hong, and Ms. Pamela Bogdan.
 - With guidance from NAVAIR, the Engineering Department submitted a whitepaper to the Office of Naval Research Grant Program, Alternative Pathways to Engineering and

Engineering Technology. The proposal was developed jointly with the Toms River School District and has four components: Academics, Social/Cultural, Work Experience and Industry Exposure, and Hands-On Training.

- **Detailed components** for the implementation of advanced machining and mechatronics courses and infrastructure are being reviewed by a subcommittee of the OCC Engineering Advisory Committee (EAC). This is the first EAC subcommittee; others will be formed to bring in local industry experts to help with new curriculum and program development. This proposal was overseen by Ms. Pamela Bogdan, Dr. Angel Camilo, and Mr. Neil Schiller, Associate Professor of Engineering.
- The Engineering Department has filled two of five work-study positions, and one additional student is in the pipeline. Students in these positions are assigned projects that support the growth of the Engineering Department as well as provide them with projects that significantly improve the content of their professional resumes.
- At Thursday's Board of Trustees meeting, Ms. Pamela Bogdan will present a high-level review of the Engineering and Technology Program's three- to five-year roadmap, including an overview of the Engineering curriculum. She will discuss a proposed program expansion to serve the needs of a broader spectrum of students, including technical certificates, partnerships with local high schools, transfer agreements, student goals and career experiences, and the opportunities available for links to industry and careers, all of which will support the success of our students.

Student Affairs

Mr. Christopher Carbone, Career Services Coordinator, recently reported that Amanda Carte, a second-year OCC student in business, has accepted an offer for Congressman Andy Kim's Fellowship.

The fellowship is a full-time legislative and public policy experience in Washington, D.C., which will provide Amanda with the opportunity to work on policy issues that directly affect Ocean County. Amanda will assist the Congressman and his staff with legislative, research, communications, and administrative work. This is a three-month, full-time fellowship opportunity beginning in September and concluding in November, during which she will receive a monthly stipend for her work. Amanda was chosen over a large pool of highly successful applicants for this prestigious opportunity. Beyond her academic and professional talents, Amanda is a mother, cancer survivor, and the wife to a disabled veteran.

Along with Mr. Carbone, College Lecturer II in Business Studies Adam Bisaccia, and Veteran Coordinator Ryan Luurtsema actively participated and supported Amanda's pursuit of this wonderful assignment.

➤ **Southern Education Center**

The Southern Education Center will be holding an Open House on Tuesday, August 13, 2019, from 10 a.m. to 2 p.m. Appropriate mailings will be sent in the coming week to alert prospective and returning students living in southern Ocean County of the event. In addition to registration and advisement in a number of areas, representatives of student-related services will also be in attendance to support incoming and returning students.

Admissions

- During **June and July**, Admissions representatives attended and **presented** at **multiple college and career events** around the county for **prospective students** to **learn more about OCC**.

Upcoming activities include:

- **SEC Open House and Enrollment Day – August 13, 2019**
- **College Pathways Presentations at 14 High Schools – September**
- **Dual Credit High School Embedded Enrollment Processing – September/October**
- **OCC e-Learning Open House – September**
- Admissions, in collaboration with College Relations, has created an **Adult Learners landing webpage**, https://www.ocean.edu/admission_and_aid/adult-learner/. This webpage helps **prospective adult students** in the community understand the **benefits of attending OCC**, with special **emphasis on flexibility, transferability/partnerships, affordability, and support services**. The page also **guides prospective Adult Learners** through some **frequently-asked questions, career options, and the OCC enrollment process**.
- The Admissions team, led by **Dr. A.J. Trump, Director of Admissions/Enrollment Management**, and **Ms. Nadine Hawkins, Assistant Director of Admissions**, in collaboration with College Relations, updated their main recruitment piece, the **FY 2019-20 OCC View Book**, which is distributed to **tens of thousands prospective students** each year. The latest edition is **highlighted by multiple student testimonials, updated face-to-face and online degree and certificate options, information on student clubs and intercollegiate athletics, and the three pillars that make OCC unique and attractive – flexibility, transferability, and affordability**. The View Book will be an integral part of recruiting for 2020.

➤ Student Life

As the club advisor to **HOSA-Future Health Professionals**, Chemistry College Lecturer II **Scott Farrell** accompanied four students to the **HOSA International Leadership Conference** in **Orlando, Florida**, from **June 19 to 22, 2019**, which had over **10,000 students** in attendance. In competitions against students from both two- and four-year institutions, **OCC's students** did very well: **Leandra Bourdot** placed **2nd** in the **Knowledge Test on Medical Law and Ethics**; **Chloe Page** placed **3rd** in **Medical Spelling**; and **Oladotun Aluko** placed **4th** in the **Knowledge Test on Nutrition**. **Zachary Maynor** competed in **Extemporaneous Writing** and **National Geographic testing in Microbiology**. Also, **Leandra** placed in the **top 10** in the **National Geographic testing in Anatomy and Physiology**.

HOSA-Future Health Professionals is an organization for those students who are going to enter the health field. Founded in 1976, with New Jersey being one of the founding states, **HOSA** now has chapters in **48 states; Washington, D.C.; Puerto Rico; American Samoa; Canada; Mexico; and China**. There are over **245,000 members of HOSA**.

➤ Center for Student Success

- The **Testing Center** implemented a **Test-Taker Satisfaction Survey** on **April 30, 2019**. The results for the period of **April 30 to May 19, 2019**, are summarized below:

Number of Test Takers Served	503	
Number of Surveys Completed	491	98%
Easy to Check-In/Check-Out	468	95%
Able to Complete Test Today	469	96%
Comfortable Room	462	94%
Helpful, Courteous Staff	484	99%
Overall Satisfaction Rate	470	96%
Very Satisfied	327	67%
Satisfied	143	29%

- **Members of the Center participated in two webinars sponsored by the National College Testing Association (NCTA) – Building Codes and Accessibility: What the IBC and A117.1 Mean to You; and Developing Continuous Improvement Based on Self-Assessment (Part 1 of 5).**
- **Ms. Gina Zippo-Mazur, Coordinator of the Accessibility Services Program, attended Equity and Excellence: Access in Higher Education, AHEAD's 42nd annual, international conference for a week of extraordinary professional development and networking on the topic of Disability and Higher Education. Presenters and participants came from diverse fields, including education, technology, law, scholarship, and government.**
- **Due to popular demand, the Ocean County Office of Emergency Management is continuing classes on Community Emergency Response Team Training (CERT) here at OCC. Collaboration is continuing among Disability Services, Security, and the County Office of Emergency Management. Classes are scheduled to resume August 2, 2019.**
- **New record-keeping and data collection software, Student Accommodation Manager, has been implemented in Disability Services.**
- **The OCC Foundation provided \$16,000 to Disability Services to support students and members of the campus community with hearing loss. Funds will be spent for captioning services for five major college-wide events and adaptive technology to benefit the deaf and hard-of-hearing community.**

Finance and Administration

Finance and Administration is continuing the practice of hiring OCC/Kean alumni interns to fill entry-level administrative positions. The idea of hiring alumni began in the Purchasing and Payables Office and has proven successful. The interns are all recent OCC graduates who have also attended Kean/Ocean or will attend in the fall. Two OCC alumni and two Kean alumni interns were hired full time, and, recently, as a result of a high number of applicants for a posted Undergraduate Intern position in Purchasing and Payables, additional intern positions were offered in the Accounting and Facilities Offices. All three offices have welcomed the new interns, who are proudly working at their alma mater.

➤ College Relations

Ms. Jan Kirsten, Executive Director of College Relations, invited Ms. Karen Smith, Vice President of University Relations at Kean University, to attend Thursday's Board meeting to do a brief overview of collaborative marketing efforts for Kean/Ocean, some of which include the SEC Open House on August 13, 2019, new banners and decals on and off campus providing guidance to

students, and digital advertising in the southern part of the County. Ms. Smith will also be sharing a new, refreshed Kean/Ocean logo.

The new OCC App for Student Life has been introduced via a soft rollout. The College Relations team will fully publicize the app in the following ways for the fall semester:

- **Promotional video** – to be displayed on the OCC website, flat panels, OCTV-20, Canvas announcement, and all social media outlets
- **Bookmarks** – to be available with all textbooks purchased at the Bookstore and to be distributed to all employees at Colloquium
- **Full-page announcement** in the OCC Student Handbook
- **Banners** – to be located in the Student Center and the HUB
- **Posters** – to be posted on all campus bulletin boards

➤ **Alumni**

The 6th Annual Alumni, Student, and Staff Picnic will be held on Friday, August 9, 2019, at the Lakewood BlueClaws game. Tickets are available to purchase at go.ocean.edu/BlueClaws.

➤ **Purchasing and Payables**

Led by Ms. Christine Healey, Director of Purchasing and Payables, the OCC Purchasing Office has facilitated a major increase in contracts through the New Jersey Council of County Colleges' Joint Purchasing Consortium. The following contracts were awarded in FY 2019, which resulted in savings of over \$2,500,000 for the sector:

Product or Service	Lead College	Contract Savings	Admin. Savings	Total
Electric	Middlesex	\$ 1,472,624	\$ 14,224	
Natural Gas	Ocean	\$ 201,913	\$ 12,192	
Readspeaker	Bergen	\$ 19,765	\$ 10,160	
Turnitin	Ocean	\$ 158,601	\$ 9,144	
Accuplacer	Ocean	\$ 82,973	\$ 9,144	
Bookstore	Ocean	\$ 90,723	\$ 3,048	
Blackboard	NJCCC	\$ 9,600	\$ 4,064	
Career Coach/Analyst-EMSI	JPC	\$ 108,000	\$ 14,224	
Scientific/Medical Supplies	Camden	\$ 85,523	\$ 23,100	
Athletic Uniforms	Ocean	\$ 63,457	\$ 7,112	
Online Test Proctoring	Ocean	\$ 15,000	\$ 3,048	
Testing and Review Materials	Ocean	\$ 151,365	\$ 9,114	
Athletic Game Officials	Ocean		\$ 13,208	
		\$ 2,459,544	\$ 131,782	\$ 2,591,326

➤ **Continuing and Professional Education**

- In the next month, a consortium of 15 New Jersey community colleges will begin the planning and implementation of the U. S. Department of Labor-funded Scaling Apprenticeship Through Sector-Based Strategies Grant. The grant focuses on entry-level allied health training programs with career growth opportunities. At OCC, the CPE Pharmacy Technician and Certified Clinical Medical Assistant programs will be matched with local employers. This

consortium grant will span four years and fund \$12,000,000 of apprenticeship-related consortium activities throughout New Jersey.

- In compliance with the terms of the Settlement Agreement entered into by the New Jersey Department of Health, OCC, and Monmouth Ocean Hospital Service Corporation (MONOC), a risk analysis and compliance has been submitted by Mr. George Buchanan, OCC's Compliance Officer, for the Paramedic Education Program (PEP). The program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). With the compliance plan submitted, OCC and MONOC are working together to reinstate the paramedic program within the established guidelines in Spring 2020.

➤ Security

In accordance with New Jersey Public Law 2015, Chapter 220, and College Policy #2332, Reporting of On-Campus Criminal and Fire Events, attached is the monthly statistics report of crimes, fires, and other emergencies on campus for the reporting period June 24, 2019, through July 22, 2019.

e-Learning and Learning Enterprises

Course development for Fall 2019 is complete, and the Spring 2020 course development schedule is in progress. Over 240 online master courses have been reviewed to determine the courses that need to be updated and those that need redevelopment.

In addition to course development, Examity Proctoring will be implemented for Fall 2019 for all distance learning sections of Microbiology, General Chemistry I, Calculus I, Calculus II, Calculus III, and Introduction to Astronomy. Each course will have two proctored exams. The courses are currently being updated to include Examity information for students, and training is being scheduled for instructors. Also, the Online Instructor Training and Master Course Development Training are still being offered, and additional training on Canvas and Publisher Integration is being planned for the Fall semester for both face-to-face and distance learning instructors.

Required Reporting Statistics

Board of Trustees Meeting

June 25, 2019

The following has been prepared for presentation to the Ocean County College Board of Trustees, for its regular meeting. This report consists of all offenses defined as reportable crimes under the federal Jeanne Clery Act, fires, and other emergencies which occurred on campus during the reporting period of June 24, 2019 through July 22, 2019.

1. A count and classification of all criminal incidents (defined as reportable crimes under the federal Jeanne Clery Act) which occurred on campus and which were recorded by campus security, campus security authority (CSA) or local police departments.			
Date	Crime	Summary	Status
Occurred: July 17, 2019 Reported: July 17, 2019	Harassment	A former student of a professor showed up at a class he was teaching in the Gateway Building. The former student was given a verbal warning previously by the professor not to show up there at all. Security was aware of the prior incident. A report was made and passed on to the Title IX Coordinator Tracey Donaldson.	Still Open. On July 19, 2019 Title IX Coordinator Tracey Donaldson sent the former student A No Contact Letter advising him to have no contact with the professor.
2. A list of campus alerts, threats, or emergencies which occurred on campus.			

Date	Alert/Threat	Summary	Status
N/A	None		

3. A count and classification of all fire incidents which occurred on campus and which were recorded by campus security and local fire departments.			
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Date	Fire Incident	Summary	Status
N/A	NONE		

Respectfully submitted,
Sydney Stroman ASST. Director of Security