



BOARD CLIPS

College Drive • P.O. Box 2001 • Toms River, NJ 08754-2001
www.ocean.edu

November 2019

FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of September 30, 2019

The following contracts were awarded:

- To Ed-O Insulation Company, Inc. for the first year of an optional two-year contract for heating, ventilation, and air conditioning (HVAC) pipe and duct insulation services at Ocean County College
- To NORESKO, LLC for professional mechanical, electrical, plumbing, and envelope commissioning services for the new Student Enrollment Building at Ocean County College
- To Johnstone Supply, Inc. for the second year contract option for the purchase of heating, ventilation, and air conditioning (HVAC) supplies and materials for use at Ocean County College
- To NV5 Northeast, Inc. for professional construction material testing and inspection services for the new Student Enrollment Building at Ocean County College

The following resolutions were adopted:

- For youth peer outreach support training services to be offered through the Continuing and Professional Education Department at Ocean County College
- For employment counseling training services to be offered through the Continuing and Professional Education Department at Ocean County College
- For service learning training projects to be offered through the Continuing and Professional Education Department at Ocean County College
- For educational services for Continuing and Professional Education STEM Based Summer Camps for Kids at Ocean County College
- For the second year of a two-year contract for the renewal of the position management software module and automated applicant tracking management system for use by the Human Resources Department at Ocean County College
- For the purchase of photography equipment and supplies for use at Ocean County College

The following were amended:

- Additional monies to Cengage Learning, Inc., Boston, Massachusetts, for an additional database subscription and annual hosting fee for use in the Library at Ocean County College (contract originally awarded at the June 27, 2019, Board meeting)
- Contract dates for the first year contract with second and third year contract options to October 1, 2019, to September 30, 2020, for the TurnItIn Plagiarism and Writing Software license through the

New Jersey Joint Purchasing Consortium, with Ocean County College serving as the lead agent (contract originally awarded at the August 22, 2019, Board meeting)

- Additional monies to RSC Architects, Hackensack, New Jersey, for an additional three months of architectural and engineering services for the Performing Arts Center through February 29, 2020, at Ocean County College (contract originally awarded at the April 13, 2017, Board retreat)
- Additional monies to Success Communications Group, Parsippany, New Jersey, for additional media placement agency services for the Community College Opportunity Grant at Ocean County College (contract originally awarded at the May 30, 2019, Board meeting)

The following was accepted:

- A four year \$660,080 grant award (\$165,020 per year) from the U.S. Department of Labor for the “Scaling Apprenticeship through Sector-Based Strategies” project, a consortium collaboration with Bergen Community College, for Continuing and Professional Education to place students in noncredit apprenticeships in the health care industry. Project Period: July 15, 2019, through July 14, 2023. Project Director: Ms. Kaitlin Everett, Director of Continuing and Professional Education, Workforce Development, and Community Programs.
- Grant awards from the New Jersey Department of Environmental Protection for Barnegat Bay Partnership projects:
 - \$100,000 for the “Bay-Friendly Stewardship Certification Program” for the development and implementation of a comprehensive stewardship program for the Barnegat Bay, designed to certify residents, schools, and municipalities as “Bay-Friendly” through the completion of a suite of voluntary actions that target the reduction of non-point source pollution. Project Period: January 2020 through December 2021. Project Director: Dr. L. Stanton Hales, Jr., Barnegat Bay Partnership Director.
 - \$700,000 for the “Toms River Watershed Restoration Plan” for the development of a watershed management plan and implementation of select projects to improve water quality in the Toms River watershed. Project Period: January 2020 through December 2022. Project Director: Dr. L. Stanton Hales, Jr., Barnegat Bay Partnership Director.
 - \$420,000 for the “Watershed Restoration Plan for Cedar Creek, Oyster Creek, and Forked River” for the development of a watershed management plan and implementation of select projects to improve water quality in the Cedar Creek, Oyster Creek, and Forked River watersheds. Project Period: January 2020 through December 2022. Project Director: Dr. L. Stanton Hales, Jr., Barnegat Bay Partnership Director.

BUILDING AND GROUNDS COMMITTEE

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for November 7, 2019.

BY LAW POLICY AND CURRICULUM COMMITTEE

Contact Vice President Joe Konopka x2264 for specific information

Approved:

The following 2019-20 Advisory Committees:

- a. Addictions and Human Services Advisory Committee
- b. American Sign Language/English Interpreting Advisory Committee
- c. Business Advisory Committee
- d. Computer Studies Advisory Committee
- e. Criminal Justice Advisory Committee
- f. Engineering Advisory Committee
- g. Fine and Performing Arts Advisory Committee
- h. Fire Science Advisory Committee
- i. Health and Human Performance Advisory Committee
- j. Hospitality, Recreation, and Tourism Management Advisory Committee
- k. Media and Communication Advisory Committee
- l. Nursing Advisory Committee
- m. Paralegal Advisory Committee
- n. Sailing Advisory Committee

Revised Program

- 1) Associate in Arts Degree in Fine Arts

B. New Certificate

- 1) Certificate of Proficiency in Advanced Accounting

C. Revised Certificate

- 1) Certificate of Proficiency in Accounting

D. Terminated Certificates

- 2) Certificate of Completion in Accounting
- 3) Certificate of Proficiency in Administrative Office Management – Bookkeeping

E. Revised Courses

- 4) ACCT 265 – Auditing
- 5) ACCT 271 – Forensic Accounting
- 6) ACCT 273 – Legal Aspects of Financial Fraud
- 7) ENGL 153 – Creative Writing
- 8) ENGL 258 – The Short Novel

PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

EMPLOYMENT

Administrative

First Name	Last Name	Position	Start Date
Shirley	Baker	Associate Director of Academic Advising	1/6/20

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Emily	Jones	e-Learning Graduate Intern, Instructional Design (PT)	11/18/19

Professional

First Name	Last Name	Position	Start Date
Norma	Betz	Part-Time History Teacher	11/11/19
Camille	Congilose	Assistant Coach – Women’s Basketball	11/11/19
Kaitlyn	Konopka	Assistant Coach – Softball	11/11/19
Angelo	Marzella	Temp, Sport Assistant Attendant	11/18/19
Maria	Quevedo	Nursing Clinical Instructor	11/18/19

CHANGE OF STATUS**Administrative**

First Name	Last Name	From	To	Effective Date
Leonard	Mannino	Assoc. Director of Bldg. Maintenance	Director of Bldg. Maintenance	11/18/19
Christina	Matuszewski	Sr. Human Resources Technician	Talent Acquisition Specialist	11/18/19
Jon	Ross	Manager of Bldgs. and Grounds	Asst. Director of Custodial and Landscape Services	10/1/19
Mark	Wilson	Director of Cultural Affairs	Executive Director, Cultural Programming and Partnerships	11/18/19

Non-Affiliated Hourly

First Name	Last Name	From	To	Effective Date
Jeromy	Gregory-D’Amico	Reserve Professional Tutor	Professional Tutor II-Math (PT)	11/18/19
Tyler	O’Grady	Reserve Professional Tutor	Professional Tutor II-Math (PT)	11/18/19
Jared	Rosen	Reserve Professional Tutor	Professional Tutor II-Math (PT)	11/18/19

Professional

First Name	Last Name	From	To	Effective Date
Darnell	Williams	Assistant Coach – Women’s Basketball	Head Coach – Women’s Basketball	9/30/19

RESIGNATIONS

Academic

First Name	Last Name	Position	Effective Date
Kevin	Donovan	Adjunct Associate Professor– Arts & Humanities	11/7/19
Alexandra	Ravenelle	Adjunct Assistant Professor – eLearning	10/14/2019

Professional

First Name	Last Name	Position	Effective Date
Kirsten	Sciallo	Head Coach – Women’s Basketball	9/27/19

Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Sara	Cook	Information Access Technician, Library (PT)	10/18/19

Election of Officers

1. **Chairperson** - Mr. Carl V. Thulin
2. **Vice Chairperson** - Mrs. Linda Novak
3. **Secretary** - Mr. Stephan Leone
4. **Treasurer** - Mr. Jerry Dasti

B. Designation of Committee Membership

1. **Buildings and Grounds Committee**
Mrs. Linda Novak, Chairperson
Mr. Jerry Dasti
Mr. Frank Dupignac
Mr. Joe Teichman
Mr. Steven Zabarsky
Mr. Carl V. Thulin (ex officio)
2. **Bylaw, Policy, and Curriculum Committee**
Mrs. Pehlivanian, Chairperson
Mr. Robert Fall
Mr. Carl V. Thulin (ex officio)
3. **Finance Committee**
Mr. Jerry Dasti, Chairperson
Mr. Frank Dupignac
Mrs. Linda Novak
Mr. John Peterson
Mr. Carl V. Thulin (ex officio)

4. **Personnel Committee**
Mr. Stephan Leone, Chairperson
Mr. Robert Fall
Mrs. Joanne Pehlivanian
Mr. Carl V. Thulin (ex officio)
5. **Executive Committee**
Officers of the Board
6. **Audit Committee**
Mr. Jerry Dasti
Mrs. Linda Novak
Mrs. Joanne Pehlivanian
Mr. Joe Teichman
Mr. Carl V. Thulin (ex officio)
7. **Compensation Committee**
Mr. Jerry Dasti, Chairperson
Mr. Stephan Leone
Mrs. Linda Novak
Mr. Carl V. Thulin (ex officio)
8. **International Program Committee**
Mr. Robert Fall, Chairperson
Mr. Stephan Leone
Mrs. Linda Novak
Mr. John Peterson
Mr. Carl V. Thulin (ex officio)
9. **Litigation Committee**
Members to be appointed as needed
(Grievance Hearings – Mr. Dupignac,
Mr. Leone, Mr. Peterson,
Mr. Teichman, Mr. Thulin)

C. **Designation of the fourth Thursday of each month for the regular monthly meeting of the Board of Trustees at 12:30 p.m. in the Boardroom of the Administration Building, except as noted:**

Thursday, December 12, 2019
Thursday, January 23, 2020
Thursday, February 27, 2020
Thursday, March 26, 2020
Thursday, April 23, 2020
Thursday, May 28, 2020
Thursday, June 25, 2020
Thursday, July 23, 2020
Thursday, August 27, 2020
Thursday, September 24, 2020
No October meeting
Thursday, November 5, 2020
Thursday, December 10, 2020

D. **Designation of the following days for Board Retreats at 12:00 noon in the Boardroom of the Administration Building:**

Thursday, January 9, 2020
Tuesday, April 7, 2020
Thursday, July 9, 2020
Thursday, October 15, 2020

E. **Designation of Depositories**

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-16/>