

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: December 5, 2019

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, December 12, 2019:**

1. Recommend acceptance of the statement of income and expenditures as of October 31, 2019 **(Exhibit A-1)**
2. Recommend acceptance of the Ocean County College Report of Audit for the fiscal year ended June 30, 2019 **(Exhibit A-2 To be distributed at meeting)**
3. Recommend that the following contracts be awarded:
 - a. For the first year of an optional two-year contract for automatic door maintenance, replacement, and repairs at Ocean County College **(Exhibit A-3)**
 - b. For the first year of an optional two-year contract for the inspection and service of fire prevention and fire control equipment at Ocean County College **(Exhibit A-4)**
4. Recommend adoption of resolutions to award the following contracts:
 - a. For catering services for the Barnegat Bay Sailing Hall of Fame event at Ocean County College **(Exhibit A-5)**
 - b. For the purchase of a Bosendorfer Imperial Grand Piano for use by students during individual piano lessons at Ocean County College **(Exhibit A-6)**

- c. For travel services for the OCC Study Abroad Seminar in Switzerland from July 11, 2020, through July 19, 2020 (**Exhibit A-7**)
 - d. For a contractor to assign volleyball officials for the National Junior College Athletic Association (NJCAA) Region XIX 2020-2021 women's volleyball season (**Exhibit A-8**)
 - e. For the purchase of two Ford Transit Passenger Vans for use by the Athletic Department at Ocean County College (**Exhibit A-9**)
 - f. For a 12-month agreement for street sweeping services from January 1, 2020, through December 31, 2020, at Ocean County College (**Exhibit A-10**)
 - g. For the renewal of the Electronic Access Control System database and installation of a user interface for use by the Security Department at Ocean County College (**Exhibit A-11**)
 - h. For professional services to provide individual counseling to students at Ocean County College (**Exhibit A-12**)
5. Recommend that the following contracts be amended:
- a. An additional \$30,275, for a maximum total of \$637,076, to Cambridge Construction Management, Inc., Clinton, New Jersey, to provide additional construction management services for the Performing Arts Academy building project through January 31, 2020, at Ocean County College (contract originally awarded at the June 1, 2017, Board meeting) (**Exhibit A-13**)
 - b. An additional \$142,000, for a maximum total of \$2,368,000, to Frankoski Construction Company, Inc., East Orange, New Jersey, for additional general construction services for the conversion of the Natatorium to Gymnasium project at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting) (**Exhibit A-14**)
 - c. An additional \$149,903, for a maximum total of \$20,854,755, to Wallace Brothers, Inc., Brick, New Jersey, for change orders for the construction of a new Performing Arts Academy at Ocean County College (contract originally awarded at the May 10, 2018, Board meeting) (**Exhibit A-15**)

6. Recommend rejection of the bid proposals for roof top unit replacements at the Southern Education Center, received on November 20, 2019, in accordance with New Jersey Statute 18A:18A-22.d to substantially revise the specifications for the goods or services to be rebid at a future date. **(Exhibit A-14)**

EXHIBIT A-1

EXHIBIT A

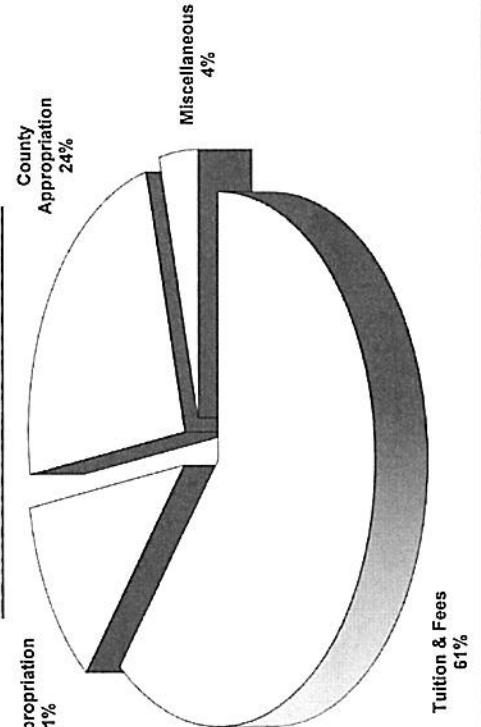
OCEAN COUNTY COLLEGE

STATEMENT OF CURRENT EXPENDITURES FY 2019-2020

For the Period Ending October 2019

	ACTUAL	ENCUMBRANCES	TOTAL	FY2019-2020 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	19,560,126		19,560,126	40,408,219	20,848,093	48.41%
State Appropriation	2,475,496		2,475,496	7,707,574	5,232,078	32.12%
County Appropriation	3,925,421		3,925,421	15,701,682	11,776,262	25.00%
Miscellaneous	548,703		548,703	2,624,999	2,076,296	20.90%
Total Revenue:	26,509,746		26,509,746	66,442,474	39,932,728	39.90%
EXPENDITURES:						
Instruction	5,538,258	557,304	6,095,562	19,626,040	13,530,478	31.06%
Academic Support	3,642,862	365,351	4,008,213	11,796,279	7,788,066	33.98%
Student Services	2,195,795	173,906	2,369,701	6,789,593	4,419,892	34.90%
Institutional Support	5,480,772	1,594,843	7,075,615	15,541,390	8,465,775	45.53%
Plant Maint-Opr.	2,551,856	1,899,464	4,451,320	10,804,172	6,352,852	41.20%
Scholarships	457,468	-	457,468	735,000	277,532	62.24%
Debt Service	-	-	-	1,150,000	1,150,000	0.00%
Total Expenditures:	19,867,012	4,590,868	24,457,880	66,442,474	41,984,594	36.81%

FY 2020 BUDGET REVENUE SOURCES



10/31/19 YTD EXPENDITURES BY FUNCTION

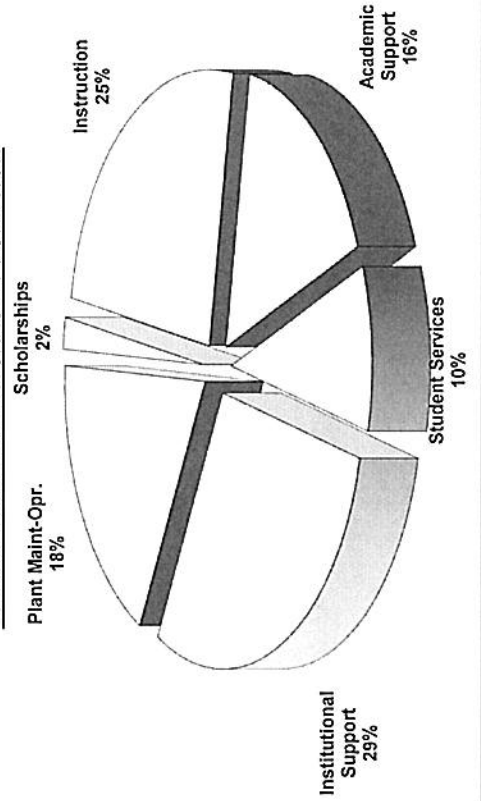


EXHIBIT A-2

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD for Automatic Door Maintenance Repair and Replacement Service

RECOMMENDATION: Contract award to **Stanley Access Technologies, LLC**, 17 Marlen Drive, Trenton, NJ 08691 for an amount not to exceed: **\$59,420.00** for a one year contract with a second year contract option for Automatic Door Maintenance, Repair and Replacement Service at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-769 publicly advertised on October 9, 2019 with an addendum issued on October 16, 2019 and bids received November 13, 2019.

Contract Term: December 12, 2019 – December 11, 2020 (first year)

NATURE OF BID: Automatic Door Maintenance Repair and Replacement Service

YEAR 1:**BID ITEM #1: Hourly Mechanic Rate**

- (A) Regular Rate
- (B) Overtime Rate
- (C) Holiday Rate

BID ITEM # 2: Material Mark-up or Discount: Mark-up /or Discount

SOURCE OF FUNDS: Maintenance / Building Equipment Repairs & Maintenance
FY 2019/2020

BID SUMMARY

Bidder's Name		Stanley Access Technologies LLC*	Eastern Door Service
BID ITEM #1: Hourly Labor Rate			
A. Regular Rate		\$ 142.00	\$ 140.00
B. Overtime Rate		\$ 213.00	\$ 210.00
C. Holiday Rate		\$ 284.00	\$ 280.00
BID ITEM #2: Materials Markup (%) or Discount %			
		-5%	50%
		\$ 4,750.00	\$ 7,500.00
WORKSHEET		Multiplier	
A. Regular Rate	200 hrs	\$ 28,400.00	\$ 28,000.00
B. Overtime Rate	70 hrs	\$ 14,910.00	\$ 14,700.00
C. Holiday Rate	40 hrs	\$ 11,360.00	\$ 11,200.00
Estimated Annual Labor		\$ 54,670.00	\$ 53,900.00
Estimated Annual Materials Cost	5000	\$ 4,750.00	\$ 7,500.00
Total Estimated Annual Amount		\$ 59,420.00	\$ 61,400.00

*Recommended Vendor

The following is a list of vendors who received the BID documents: Vendors in **bold-type** submitted bids.

Automatic Door Systems
BBR Printers
CIS
Constructconnect
Construction Information Systems
Construction Journal
dormakaba USA Inc
EasTec
Eastern Door Service
eRepublic, Inc.
Frankoski Construction Co., Inc
Legai BUild
North America Procurement Council Inc., PBC
Stanley Access Technologies LLC
The Blue Book
The Blue Book Network

EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD for Inspection and Service for Fire Prevention & Fire Control Equipment

RECOMMENDATION: Contract award to **Allied Fire & Safety Equipment Co., Inc.** 517 Green Grove Road, Neptune, NJ 07754 in the amount not to exceed: **\$70,769.00** for a one year contract with a second year contract option for Inspection and Service for Fire Prevention and Fire Control Equipment at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-782 publicly advertised October 23, 2019 and bids received November 20, 2019.

Contract Term: December 12, 2019 – December 11, 2020 (first year)

NATURE OF BID: Inspection and Service for Fire Prevention & Fire Control Equipment

YEAR 1:

BID ITEM #1: Lump Sum Total to provide Annual Total system testing and report

BID ITEM #2: Portable Extinguisher Inspection / Service (includes all labor)

BID ITEM #3: MECHANIC Hourly Labor Rate
 A. Regular Rate
 B. Overtime Rate (after hours & weekend rate)
 C. Sunday/Holiday Rate
 MECHANIC'S HELPER Hourly Labor Rate
 D. Regular Rate
 E. Overtime Rate (after hours & weekend rate)
 F. Sunday/Holiday Rate

BID ITEM #4: Parts Discount or Markup on Estimated Material of
 (-) Materials Discount or (+) Materials Markup %

SOURCE OF FUNDS: Maintenance / Building Equipment Repairs and Maintenance
 FY 2019/2020

BID SUMMARY

Bidder's Name YEAR 1	Allied Fire & Safety Equipment Co., Inc.*			Harring Fire Protection, LLC		
BID ITEM #1			\$ 24,000.00			\$ 23,500.00
BID ITEM #2			\$ 1,494.00			\$ 1,333.00
BID ITEM #3	Rate \$/hour	multiplier	subtotal	Rate \$/hour	multiplier	subtotal
MECHANIC G. Regular Rate	\$ 95.00	105	\$ 9,975.00	\$ 125.00	105	\$ 13,125.00
H. Overtime	\$ 140.00	60	\$ 8,400.00	\$ 150.00	60	\$ 9,000.00
I. Sunday/Holiday Rate	\$ 140.00	20	\$ 2,800.00	\$ 190.00	20	\$ 3,800.00
HELPER J. Regular Rate	\$ 95.00	90	\$ 8,550.00	\$ 85.00	90	\$ 7,650.00
K. Overtime	\$ 140.00	50	\$ 7,000.00	\$ 110.00	50	\$ 5,500.00
L. Sunday/Holiday Rate	\$ 140.00	20	\$ 2,800.00	\$ 140.00	20	\$ 2,800.00
BID ITEM #3 TOTAL			\$ 39,525.00			\$ 41,875.00
	multiplier (discount/markup)		subtotal	multiplier (discount/markup)		subtotal
BID ITEM #4 TOTAL	\$5,000	15%	\$ 5,750.00	\$5,000	10%	\$ 5,500.00
GRAND TOTAL (BID ITEMS #'s 1-4)			\$ 70,769.00			\$ 72,208.00

* Recommended Vendor

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

A-1 National Fire
Allied Fire & Safety Equipment Company, Inc.
 BBR Printers
 ConstructConnect
 eRepublic, Inc.
 Fire Security Technologies
 Fyr-Fyter Sales & Service, Inc.
Harring Fire Protection, LLC
 Independence Fire Sprinkler Company, LLC
 Legai BUild
 School Wholesale Supplies LLC
 The Blue Book

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Catering Services

WHEREAS, a contract in the amount of **\$11,025.00**, (BPO #9994)), has been awarded to **Ryjam, Inc. t/a Merri Makers**, 511 Herbertsville Road, Brick, NJ 08724 to provide Catering Services for the Barnegat Bay Sailing Hall of Fame event held at Ocean County College on November 9, 2019; and

WHEREAS, the initial contract being under threshold with an expected number of attendees at one hundred fifty (150) did not require Board of Trustees approval; and

WHEREAS, an additional **\$7,350.00** is necessary to pay Invoice #RJ309356 for additional Catering Services for an additional one hundred (100) attendees who purchased tickets for the event; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Ryjam Inc. t/a Merri Makers**, 511 Herbertsville Road, Brick, NJ 08724 with an additional amount of **\$7,350.00** for a total amount of **\$18,375.00** to purchase additional Catering Services for the Barnegat Bay Sailing Hall of Fame event at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Catering Services

VENDOR: Ryjam, Inc. t/a Merri Makers
511 Herbertsville Road
Brick, NJ 08724

ACCOUNT: Sailing Program / Student Clubs & Activities
FY 2019/2020

ORIGINAL CONTRACT: \$11,025.00
AMENDMENT: \$7,350.00

TOTAL AMOUNT: \$18,375.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase of a Bösendorfer Imperial Grand Piano

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase a Bösendorfer Imperial Grand Piano for Educational purposes. The piano will be used by students during individual piano lessons at Ocean County College. During lessons, students can gain experience as well as inspiration by playing a piano of the highest quality which allows the most sensitive artistic expression. This piano will also inspire performances by students, faculty, community members and guest artists; and

WHEREAS, the piano is the personal instrument of one of America's greatest living pianists, Garrick Ohlsson and could serve as a critical point of interest and attraction for Ocean County College. The grand piano has been immaculately maintained by Garrick Ohlsson over its 40 year life and has a minimum life span of 100 years; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(13) The acquisition of artifacts or other items of unique intrinsic, artistic or historic character; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Garrick Ohlsson**, 3628 16th Street, San Francisco, CA 94114 in the amount not to exceed: **\$60,000.00** to purchase a Bösendorfer Imperial Grand Piano at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of a Bösendorfer Imperial Grand Piano

VENDOR:	Garrick Ohlsson 3628 16 th Street San Francisco, CA 94114
ACCOUNT:	College Center / Minor Capital \$20,000.00 Foundation \$40,000.00 FY 2019/2020
TOTAL:	<u>\$60,000.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Travel Services – Switzerland

Study Abroad Seminar

July 11, 2020 – July 19, 2020

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for travel services for a Study Abroad Seminar, scheduled to take place in Switzerland July 11, 2020 – July 19, 2020. This trip will highlight the hospitality aspects of Zurich, Lucerne, Bern, Geneva and more. Students will be introduced to hotel directors, learn the ins and outs of food and accommodation services and experience fine dining and unique food tours; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(23) et seq., expenses for travel or conferences; and

WHEREAS, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, said proposal to be in accordance with proposal specifications and requirements of RFQ #19/20 Q-675, Quote 01 received on November 12, 2019 from a firm from the International Travel and Study Abroad Services Providers Pool approved at the Board of Trustees meeting on August 22, 2019; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Teach By Travel, Inc.**, 215 East Main Street, East Brookfield, MA 01515 in the amount not to exceed: **\$80,000.00** for the Study Abroad Seminar in Switzerland, July 11, 2020 – July 19, 2019.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Travel Services – Switzerland Study Abroad Seminar**July 11, 2020 – July 19, 2020**

VENDOR:	Teach By Travel, Inc. 215 East Main Street East Brookfield, MA 01515
ACCOUNT:	International Education / Program FY 2019/2020
TOTAL:	<u>\$80,000.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

Table A

Vendor	Description Of Services	Cost for 18 Students
Teach by Travel	Study Abroad Services Provider (Includes Airfare, Lodging, Meals and Tour Guide)	\$74,682.00
Teach by Travel	Travel Insurance	\$4,122.00
Park Avenue Limousine	Airport Shuttle	\$1,450.00*
Total Cost		\$80,254.00
Cost per Student (Does not include tuition and associated fees)		\$4,458.55

*Cost associated with a
previously awarded contract

EXHIBIT A-8

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to identify a **Qualified Pool of Contractors for Assigning Services** of Women's Volleyball Game officials for the National Junior College Athletic Association (NJCAA) for the Region XIX 2020-2021 women's volleyball seasons; and

WHEREAS, Ocean County College, on behalf of Region XIX, has received and opened Qualifications, RFQ #19/20 Q-779 for the provision of Assigning Services of Women's Volleyball Officials on November 19, 2019 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq. for receiving Requests for Qualifications.

WHEREAS, awards will be determined following a formal quotation procurement method when specific projects are selected to be undertaken for the Region XIX 2020-2021 women's volleyball seasons; and

THEREFORE, BE IT RESOLVED that the following firm be and is hereby qualified for the provision of Assigning Services of Women's Volleyball Game officials for the National Junior College Athletic Association (NJCAA) for the Region XIX 2020-2021 women's volleyball seasons; and

QUALIFIED VENDOR

David M. Lockwood
39 Narbrook Park
Narberth, NJ 19072

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase of Athletics Vans

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase two (2) Ford Transit Passenger Vans for the Athletic Department at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative #65MCESCCPS-ESCNJ 17/18-21; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Beyer Ford, LLC**, 170 Ridgedale Avenue, Morristown, NJ 07960 in the amount not to exceed: **\$80,000.00** for the purchase of two (2) Ford Transit Passenger Vans for the Athletic Department at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative #65MCESCCPS-ESCNJ 17/18-21

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Athletics Vans

VENDOR: **Beyer Ford, LLC**
170 Ridgedale Avenue
Morristown, NJ 07960

ACCOUNT: College Center / Minor Capital
FY 2019/2020

AMOUNT: \$80,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

RESOLUTION

RESOLUTION OF OCEAN COUNTY COLLEGE, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR JANUARY 1, 2020 – December 31, 2020

WHEREAS, Street Sweeping Services must be provided as mandated by the most current Federal and New Jersey Department of Environmental Protection (NJDEP) Stormwater Management requirements, guidelines and Best Management Practices (BMP), and NJDEP Bureau of Solid and Hazardous Waste Management requirements, guidelines and BMP; and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et.seq. authorizes the County of Ocean to offer certain governmental services; and

WHEREAS, N.J.S.A. 40A:65-1 et.seq. requires such a contract to be authorized by resolution; and

WHEREAS, the agreement authorizes the County of Ocean to provide services without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b), contracts made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof (County of Ocean); and

WHEREAS, it is the desire of the Board of Trustees of Ocean County College to authorize the execution of a contract with the County of Ocean for the provision of services, and materials and equipment as set forth in Schedule "C"; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute a Shared Services Agreement with the County of Ocean, 101 Hooper Avenue, Toms River, NJ 08753 for a twelve month service agreement in the amount not to exceed: **\$30,000.00** to provide Street Sweeping Services at Ocean County College.

2. That the Director of Facilities, James Calamia and/or the Assistant Director of Custodial and Landscape Services, Jon Ross, are authorized to submit requests to the County of Ocean for services or materials on behalf of Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Street Sweeping Services

Contract Term: January 1, 2020 – December 31, 2020

VENDOR: County of Ocean
101 Hooper Avenue
Toms River, NJ 08753

ACCOUNT: Grounds / Code Compliance
FY 2019/2020

AMOUNT: \$30,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing the Award of a Contract for Renewal of Software Agreement
January 1, 2020 to December 31, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the Software Agreement Software House C-CURE database application providing a user interface for security control at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Integrated Systems & Services, Inc.** 541 Industrial Way West, Eatontown, NJ 07724 in the amount not to exceed: **\$17,827.00** need to renew the Software Agreement Software House C-CURE database application providing a user interface for security control at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Software Agreement

Contract Term: January 1, 2020 – December 31, 2020

VENDOR: **Integrated Systems & Services, Inc.**
541 Industrial Way West
Eatontown, NJ 07724

ACCOUNT: **Security / Service – Maintenance**
FY 2019/2020

TOTAL: **\$17,827.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Counseling Professionals - On Campus External Mental Health Provider** at Ocean County College and Kean Ocean; and

WHEREAS, this licensed mental health organization will provide individual counseling services to Ocean County College and Kean Ocean students who require more than the 3-4 sessions provided by Ocean County College licensed counseling staff; and

WHEREAS, the College has received and opened Qualifications, RFQ #19/20 Q-787, for the provision of Professional Counseling Services on December 3, 2019, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement method when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is one year, December 12, 2019 through December 11, 2020; and

THEREFORE, BE IT RESOLVED that the following firm be and is hereby qualified for the provision of Professional Counseling Services at Ocean County College.

Ocean Mental Health Services
687 Route 9
Bayville, NJ 08721

The following is a list of vendors who received the RFQ: Vendors in **bold-type** submitted qualification packages.

AMRI COUNSELING SERVICES	Long Beach Island Community Center, Inc.
BBR Printers	North America Procurement Council Inc.
Construction Journal	Ocean Mental Health Services
Eastchester Family Services	Preferred Behavioral Health Group
IMS	SevenOutsource
Legai BUild	Shay Enterprise

EXHIBIT A-13

OCEAN COUNTY COLLEGE**AMENDMENT****AWARD for Construction Management Services**

RECOMMENDATION: Contract award to **Cambridge Construction Management, Inc.**, 97 Grayrock Road, Clinton, NJ 08809 be amended with an additional amount of **\$30,275.00** for a total amount of **\$637,076.00**. The original contract in the amount of **\$599,901.00** was awarded at the Board of Trustees meeting on June 1, 2017. A previous amendment in the amount of **\$6,900.00** was awarded at the Board of Trustees meeting on January 25, 2018.

The additional monies will provide Construction Management Services for the Performing Arts Academy Building project through January 31, 2020 at Ocean County College. Craig Gianotti from Cambridge will remain onsite full time to schedule, monitor and administrate the general construction contractor's completion of substantial and final completion activities.

Said contract to be in accordance with specifications and requirements of RFQ #16/17 Q-24 Quote #01 received on May 19, 2017. The Requests for Quotes were sent to firms from the Professional Qualified Construction Management Services Pool RFQ #16/17 Q-24 approved at the Board of Trustees meeting on December 8, 2016.

EXHIBIT A-14

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Construction Services

RECOMMENDATION: Contract award to **Frankoski Construction Co. Inc.**, 314 Dodd Street, East Orange, NJ 07017 be amended with an additional amount of **\$142,000.00** for a total amount of **\$2,368,000.00**. The original contract in the amount of **\$2,126,000.00** for General Construction Services for the Conversion of Natatorium to Gymnasium project in the Health and Physical Education Center (HPEC) Building at Ocean County College was awarded at the Board of Trustees meeting on April 25, 2019. An amendment in the amount of **\$100,000.00** was awarded at the Board of Trustees meeting on May 30, 2019.

The additional monies are needed for allowance usage authorizations #'s 9-12 (items 1-4), and potential issues (items 5-10) as listed on attached contingency request #2. Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #19 B-521 publicly advertised on February 25, 2019 and bids received on April 11, 2019.

NATURE OF BID: General Construction Services

BID ITEM #1: Total Lump Sum Amount

SOURCE OF FUNDS: Capital Account / Natatorium (Pool) Repurpose
FY 2019/2020

BID SUMMARY

VENDOR	TOTAL LUMP SUM AMOUNT
Frankoski Construction Company, Inc.	\$2,126,000.00

HPEC Natatorium Renovation Contingency Request #2			
Item	Description of Known & Potential Issues	Estimate	
1	AU-9 - Sanitary Sewer exterior work - add'l. labor due to unknown underground conflicts (T&M)	\$ 15,245.00	
2	AU-10 - Add a 2nd logo to floor design - Owner request	\$ 12,077.00	
3	AU-11 - Relocate WAP's per IT	\$ 4,949.80	
4	AU-12 - Replace fire alarm conduit, wiring & devices due to corrosion unknown at time of design (estimated cost)	\$ 15,000.00	
5	Possible ceiling reconstruction over bleachers due to poor condition of existing materials (estimated; being reviewed/negotiated)	\$ 9,000.00	
6	Additional electrical rough-in to accommodate A/V capabilities for presentations and events unknown during design - Owner request	\$ 15,000.00	
7	Additional electrical to add dimming to new lighting for presentations and events - Owner request	\$ 20,000.00	
8	Additional prep costs for finish work due to unknown existing conditions	\$ 10,000.00	
9	Repoint exterior brick - Owner request	\$ 15,000.00	
10	Possibility of additional sitework necessary to meet ADA grading at new vestibule due to unknown underground conflicts	\$ 25,000.00	
	Contingency Request Amount	\$ 141,271.80	
		\$142,000.00	
Note 1	This contingency request amount is within the project budget.		
Note 2	This list may not be all inclusive. It is a worst case scenario based on current knowledge of the project and typical issues that sometimes occur that force un-bought work to be performed.		

EXHIBIT A-15

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

RECOMMENDATION: Contract award to **Wallace Bros. Inc.**, 400 Chambers Bridge Road, Brick, NJ 08723 be amended with an additional amount of **\$149,903.00** for a total amount of **\$20,854,755.00**. Amendments in the amounts of **\$130,000.00**, **\$190,000.00**, **\$350,000.00**, **\$374,852.00** and **\$200,000.00** were previously awarded at the Board of Trustees meetings on June 26, 2018, November 1, 2018, January 24, 2019, July 25, 2019 and September 26, 2019 respectively. The original contract in the amount of **\$19,460,000.00** to provide General Contractor Construction Services to construct a new Performing Arts Academy (PAA) Building at Ocean County College was awarded at the Board of Trustees Retreat on May 10, 2018.

See attached Table A for requests for additional monies for each item.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #17/18 B-26 publicly advertised on March 28, 2018, amended on April 18, 2018, and the bids received May 1, 2018.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Base Bid Amount

BID ITEM #2: Alternate #1 – Furnish and install metal wall panel cladding system at the existing Grunin Building

SOURCE OF FUNDS: Capital Account / Performing Arts Academy
FY 2019/2020

BID SUMMARY

Bidder Name	Bid Item #1	Bid Item #2	TOTAL
Wallace Bros., Inc.*	\$ 19,170,000.00	\$ 290,000.00	\$ 19,460,000.00

TABLE A

**Performing Arts Academy (PAA) Project
Contingency Request
MJB
December 9, 2019**

Request below covers a work duration through project completion
From December 12, 2019 – January 31, 2020

<u>Item</u>	<u>Description</u>	<u>Estimate</u>
1	Unforeseen finishes discrepancies and field conditions	\$20,000.00
2	Unforeseen issues with HVAC after start-up	\$30,000.00
3	Logistical issues of working in occupied building	\$10,000.00
4	Resolution of closeout issues; Punchlist items viewed as extra work by GC	\$20,000.00
5	AU-68 (address Grunin classroom existing HVAC conditions) and AU-69 (additional clock & intercom system/wireless access points)	\$69,903.00
Total		\$149,903.00

*Note This list may not be all inclusive. It is the worst case scenario based on current knowledge of the project and typical issues that sometimes occur that force un-bought work to be performed.

EXHIBIT A-16

OCEAN COUNTY COLLEGE**REJECTION**

RECOMMEND the rejection of bids for BID #19/20 B-772, Roof Top Unit Replacements in the Southern Education Center (SEC) in Manahawkin, NJ. at Ocean County College. Four (4) bids from bidders listed below received on November 20, 2019 shall be rejected in accordance with N.J.S.A. 18A:18A-22.d, Ocean County College needs to substantially revise the specifications for the goods or services.

EACM Corp.
1070 Ocean Avenue
Sea Bright, NJ 07760

Gaudelli Bros., Inc.
202 S. Wade Blvd.
Millville, NJ 08332

LGB Mechanical
555 North Route 73
West Berlin, NJ 08091

McCloskey Mechanical Contractors
445 Lower Landing Road
Blackwood, NJ 08012