

# ***EXHIBIT A***

**EXHIBIT A**



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** January 16, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, January 23, 2020**:

1. Recommend acceptance of the statement of income and expenditures as of December 31, 2019 (**Exhibit A-1**)

**Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.**

2. Recommend revision of Policy #5300, Students, Tuition and Fees (**Exhibit A-2**)
3. Recommend approval of the revised Ocean County College FY 2020 budget (**Exhibit A-3**)  
**TO BE DISTRIBUTED AT MEETING**
4. Recommend approval of the Ocean County College FY 2021 budget (**Exhibit A-4**) **TO BE DISTRIBUTED AT MEETING**
5. Recommend that the following contracts be awarded:
  - a. For general contractor construction services for the Conference Center Renovation project at Ocean County College (**Exhibit A-5**)
  - b. For the second year contract option for the replacement of campus signage on an as needed basis at Ocean County College (**Exhibit A-6**)

6. Recommend adoption of resolutions to award the following contracts:

- a. For the license renewal and technical support of the CommVault software subscription at Ocean County College (**Exhibit A-7**)
- b. For the purchase and installation of conference, administrative, and miscellaneous furniture for use by various departments at Ocean County College (**Exhibit A-8**)
- c. For the authorization a one-year contract option for professional economic modeling program services through the New Jersey County College Joint Purchasing Consortium, for a one-year contract option for professional economic modeling program services (**Exhibit A-9**)
- d. For the purchase of the following custodial supplies on an as needed basis at Ocean County College:
  1. Trash can liners and toilet paper from January 23, through June 30, 2020 (**Exhibit A-10**)
  2. Paper Towels from September 26, 2019, through June 30, 2020 (**Exhibit A-11**)
- e. For the renewal of the web subscription of professional student retention analytics from January 24, 2020, through January 23, 2021, for the e-Learning Department at Ocean County College (**Exhibit A-12**)
- f. For the purchase of copy paper through the National Cooperative Purchasing Alliance (NCPA) for use at Ocean County College (**Exhibit A-13**)
- g. For travel services for the OCC Study Abroad Seminar in Morocco from June 4, 2020, through June 18, 2020 (**Exhibit A-14**)
- h. For professional support services for the implementation and support of new Colleague Customer Relationship Management subscription software from February 1, 2020, through June 30, 2020 at Ocean County College (**Exhibit A-15**)
- i. For a five-year agreement for maintenance and support of existing and new modules of Colleague subscription software and cloud software from July 1, 2020, through June 30, 2025, at Ocean County College (**Exhibit A-16**)
- j. For professional ecological engineering consulting services for the Toms River Watershed Restoration and Protection Plan project through the Barnegat Bay Partnership at Ocean County College (**Exhibit A-17**)

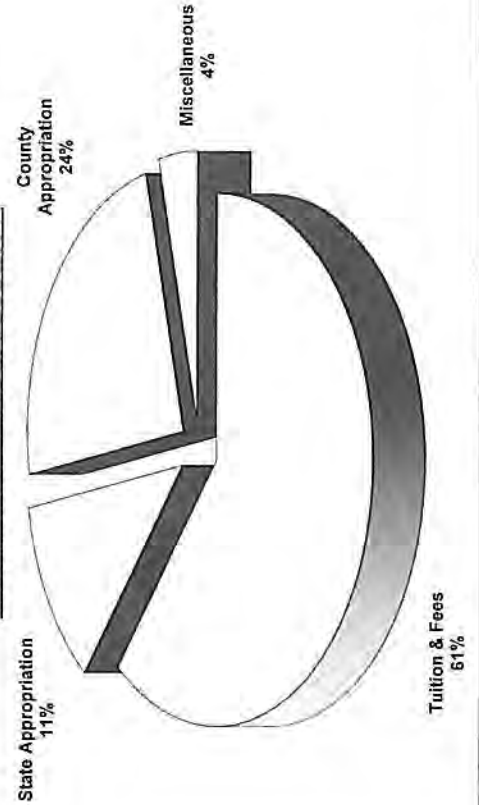
- k. For professional ecological engineering consulting services for the Cedar Creek, Oyster Creek, and Forked River Watershed Restoration and Protection Plan project through the Barnegat Bay Partnership at Ocean County College **(Exhibit A-18)**
7. Recommend that the following contracts be amended:
- a. An additional \$11,219.71, for a maximum total of \$674,219.71, to Paul Otto Building Company, Cranford, New Jersey, to close out the College Center demolition project at Ocean County College (contract originally awarded at the March 28, 2019, Board meeting) **(Exhibit A-19)**
  - b. An additional \$140,000, for a maximum total of \$2,398,413.13, to Earle Asphalt Company, Farmingdale, New Jersey, for change orders for the professional contractor services for Parking Lot #2 and Service Road upgrades at Ocean County College (contract originally awarded at the August 22, 2019, Board meeting) **(Exhibit A-20)**
  - c. An additional \$13,280, for a maximum total of \$1,012,788.85, to RSC Architects, Hackensack, New Jersey, for additional Architectural and Engineering Design Services for the Audio/Visual Systems of the new Performing Arts Academy at Ocean County College (contract originally awarded at the April 13, 2017, Board retreat) **(Exhibit A-21)**
  - d. An additional \$2,000, for a maximum total of \$20,000, to Keppler Speakers, Arlington, Virginia, for travel expenses due to the weather-related rescheduling of the Living Out Loud workshop for the Interpreter Training Program at Ocean County College (contract originally awarded at the August 22, 2019, Board meeting) **(Exhibit A-22)**
  - e. An additional \$150,000, for a maximum total of \$507,456, to Ellucian Company, LP, for implementation of additional software for Colleague administrative programs and technical support at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting) **(Exhibit A-23)**
  - f. An additional \$70,000, for a maximum total of \$1,753,000, to Pharos Enterprises, LLC, South Amboy, New Jersey, for change orders for the renovation of the Security Building to build a Crime Scene Lab at Ocean County College (contract originally awarded at the May 30, 2019, Board meeting) **(Exhibit A-24)**

## ***EXHIBIT A-1***

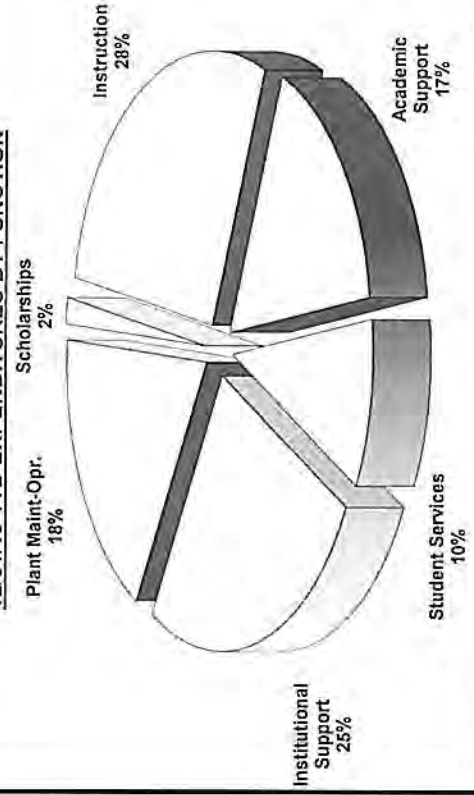
**EXHIBIT A**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2019-2020**  
**For the Period Ending December 2019**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2019-2020 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	30,330,095		30,330,095	40,408,219	10,078,124	75.06%
State Appropriation	3,713,244		3,713,244	7,707,574	3,994,330	48.18%
County Appropriation	7,850,841		7,850,841	15,701,682	7,850,841	50.00%
Miscellaneous	1,248,370		1,248,370	2,624,999	1,376,629	47.56%
<b>Total Revenue:</b>	<b>43,142,550</b>		<b>43,142,550</b>	<b>66,442,474</b>	<b>23,299,924</b>	<b>64.93%</b>
<b>EXPENDITURES:</b>						
Instruction	9,237,870	503,982	9,741,852	19,626,040	9,884,188	49.64%
Academic Support	5,577,215	257,196	5,834,411	11,796,279	5,961,868	49.46%
Student Services	3,259,645	151,339	3,410,985	6,789,593	3,378,608	50.24%
Institutional Support	7,387,220	1,408,742	8,795,963	15,541,390	6,745,427	56.60%
Plant Maint-Opr.	3,802,167	2,384,651	6,186,817	10,804,172	4,617,355	57.26%
Scholarships	522,659	-	522,659	735,000	212,341	71.11%
Debt Service	-	-	-	1,150,000	1,150,000	0.00%
<b>Total Expenditures:</b>	<b>29,786,776</b>	<b>4,705,910</b>	<b>34,492,687</b>	<b>66,442,474</b>	<b>31,949,787</b>	<b>51.91%</b>

**FY 2020 BUDGET REVENUE SOURCES**



**12/31/19 YTD EXPENDITURES BY FUNCTION**



## ***EXHIBIT A-2***



**POLICY****1. Public Hearing**

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

**2. Schedule of Tuition and Fees**

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

**3. College/Student Fee**

~~This fee is established as a per credit charge and partially covers expenses that include student government, student clubs and organizations, student publications, student social activities, student health services, counseling services, transfer and placement services, financial aid services, admissions and records services, and intercollegiate athletics. Out-of-county, out-of-state, and out-of-country students pay the same college/student fee as county residents.~~

**34. Course Fees**

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

**45. Ocean County Senior Citizen Tuition Rate**

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees, ~~and other required fees as provided in the approved schedule of tuition and fees, except for the college/student fee.~~

**56. National Guard Tuition Waiver**

Eligible NJ National Guard and their surviving spouses and children (see Policy #5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay ~~all college/student fees, course fees, and late fees, and other fees listed on the schedule of tuition and fees.~~

**67. Tuition Waiver for Eligible Unemployed Individuals**

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a layoff notice a proof of eligibility or an Employability Development Plan from the Division of Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees.



**POLICY (Cont'd)**

Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

**78. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver**

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay all college/student fees, course fees, and late fees, ~~and other fees listed on the schedule of tuition and fees.~~

**840. Eligible High School Students**

Eligible currently enrolled high school students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule. ~~Eligible high school students shall pay no college/student fees.~~

Tuition and Fee Schedules are shown on attached Schedules.

**SCHEDULE OF TUITION AND FEES****TUITION AND FEES PER CREDIT - Effective Fall 2020/21****Ocean County Residents**

Tuition per credit.....	\$ 121.00	155.50
College/student fee per credit.....	19.00	
Technology fee.....	12.50	
Total per credit.....	\$	152.50

**Out-of-County Residents**

Tuition per credit .....	\$ 139.00	173.50
College/student fee per credit.....	19.00	
Technology fee .....	12.50	
Total per credit .....		\$ 170.50

**Out-of-State Residents**

Tuition per credit.....	\$ 225.00	250.00
College/student fee per credit.....	19.00	
Technology fee.....	12.50	
Total per credit.....	\$	256.50

**Eligible High School Students**

Tuition per credit .....	\$ 121.00	155.50
College/student fee per credit.....	0.00	
Technology fee .....	12.50	
Trustee Discount .....	-50.34	0.00
Total per credit .....	\$	99.50

**Eligible Ocean County Silver Edge Senior Citizens**

Tuition per credit.....	\$ 60.50	77.75
College/student fee per credit.....	0.00	
Technology fee.....	12.50	
Total per credit.....	\$	73.00

Applicable tuition waivers (up to 15 cr.) and course fees apply to the following programs:

• <u>Eligible New Jersey National Guard Members/ Surviving Spouse/Surviving Children</u>	
Tuition (up to 15 cr.) .....	\$ 0.00
College/student fee per credit.....	19.00
Technology fee.....	12.50
Total per credit .....	\$ 31.50

Tuition (above 15 cr.) per credit.....	\$
121.00	155.50
College/student fee per credit.....	19.00
Technology fee.....	12.50
Total per credit above 15 .....	\$ 152.50

• <u>Eligible Unemployed Individuals</u>	
Tuition per credit.....	\$ 0.00
College/Student fee per credit .....	0.00
Technology fee.....	12.50
Total per credit .....	\$ 12.50

• Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children  
Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

College/student fee per credit.....	\$ 19.00
Technology fee.....	12.50

————— Total per credit ————— \$ 31.50 (within above limits)

**SCHEDULE OF TUITION AND FEES (Cont'd)****OTHER FEES**

1. Tuition Deposit (Nursing Students Only) ..... \$300.00  
A nonrefundable deposit is required of newly accepted nursing students.

23. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket..... \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$250.00 ticket will be issued for the following violation

1. Parking in a handicapped space without a handicap permit

34. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue ..... \$ 5.00  
21 or more days overdue ..... \$10.00

45. Return Check Fee for any College Payment ..... \$25.00

56. Post Registration Charge..... \$25.00

Students are expected to comply with the schedule of registration as published in the college calendar. A \$25.00 service fee will apply to late registrations.

67. Tuition Payment Plan – Effective Spring 2018..... \$30.00

The college provides an interest free payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

78. LPN Career Mobility Option Charges

Credit by Practical Examination Fee for NURS 175 Exam:\$1,000.00

89. Credit by Examination Fee.

\$100.00 for 1<sup>st</sup> credit plus \$50.00 for each additional credit

**SCHEDULE OF TUITION AND FEES (Cont'd)****940. Testing Center Fees (per test)**

A. Technology Test Out .....	43.50
B. TEAS Nursing Examination .....	108.50
C. College Level Exams (CLEP and DANTES/DSST) .....	43.50
D. Independent Study/Distance Learning .....	43.50
(Fee charged to administer and proctor tests from other institutions.)	
E. Licensing and Business Examinations/Certifications (up to 3 hours) .....	48.50
Each additional hour.....	10.00

**1044. Course Fees**

Code	Fee	Code	Fee	Code	Fee
1	\$20.00	4	\$ 55.00	7	Online Courses - \$100.00
2	\$30.00	5	\$115.00	8	Nursing Only - \$26700.00
3	\$ 40.00	6	\$105.00	9	
				10	International Fee – TBD for each seminar

**1142. Instructional Material Fee (IMAT)**

The IMAT fee will apply to certain designated course sections that use digital instructional material delivered through the on-line learning management system in lieu of a text book. The fee will vary depending on the cost of the material.

Adopted: December 12, 1994	Revised: February 27, 1995	Revised: February 26, 1996
Revised: April 22, 1996	Revised: June 24, 1996	Revised: April 28, 1997
Revised: June 23, 1998	Revised: January 25, 1999	Revised: March 22, 1999
Revised: May 24, 1999	Revised: September 27, 1999	Revised: November 4, 1999
Revised: January 25, 2000	Revised: June 26, 2000	Revised: January 22, 2001
Revised: November 5, 2001	Revised: January 25, 2002	Revised: April 15, 2002
Revised: May 28, 2002	Revised: June 24, 2002	Revised: February 24, 2003
Revised: November 10, 2003	Revised: January 29, 2004	Revised: May 4, 2004
Revised: September 27, 2004	Revised: January 24, 2005	Revised: April 25, 2005
Revised: January 27, 2006	Revised: April 26, 2006	Revised: June 26, 2006
Revised: August 28, 2006	Revised: December 11, 2006	Revised: January 22, 2007
Revised: March 26, 2007	Revised: January 28, 2008	Revised: March 24, 2008
Revised: April 27, 2009	Revised: January 25, 2010	Revised: March 28, 2011
Revised: July 25, 2011	Revised: January 30, 2012	Revised: March 22, 2013
Revised: January 27, 2014	Revised: January 26, 2015	Revised: February 29, 2016
Revised: January 26, 2017	Revised: November 2, 2017 ...	Revised: January 25, 2018
Revised: April 26, 2018	Revised: January 24, 2019 ...	Revised: September 26, 2019

Revised: January 23, 2020

## ***EXHIBIT A-3***

## ***EXHIBIT A-4***





## BOARD OF TRUSTEES

### RESOLUTION

WHEREAS, the New Jersey Council of County Colleges has requested the community college sector submit a request to release Chapter 12, Public Law 1971, Capital Facilities Projects, not to exceed \$3,500,000 for FY 2021; and

WHEREAS, the State of New Jersey Treasurer's Office is anticipated to release Chapter 12, P.L. 1971, funds to the sector; and

WHEREAS, the State will commit these funds on a basis of fifty percent State and matching fifty percent County formula; and

WHEREAS, the funds will be used to construct a new Administration Building on the Ocean County College campus; and

WHEREAS, the total cost of the project is estimated at \$15,000,000; and

WHEREAS, the project will be funded by FY2020 Chapter 12, FY2021 Chapter 12, College funds and an allocation from the County of Ocean; and

WHEREAS, the Board of Trustees of Ocean County College approved a ten-year Facilities Master Plan on February 29, 2016, which designated facilities improvement and construction projects;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the FY 2021 capital facilities projects, consistent with the recommendations in the Facilities Plan, and directs the appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved projects. The project is designated as follows:

FY2021 Chapter 12 Funds for the construction of a new Administration Building.

Not to exceed \$3,500,000.

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Stephan R. Leone  
Secretary

Adopted: January 23, 2019

## ***EXHIBIT A-5***

## OCEAN COUNTY COLLEGE

### AWARD for General Contractor Construction Services for the Conference Center Interior and Exterior Alterations – Conference Center Building #10

**RECOMMENDATION:** Contract award to **Tri-Form Construction, Inc.**, 119 Liberty Street, Metuchen, NJ 08840 in the amount not to exceed **\$1,469,000.00** for General Contractor Construction Services for the Conference Center Renovations.

This project includes the conversion of an existing campus building once used as the College Bookstore into a Conference Center composed of a large main meeting room, a smaller meeting room, as well as providing open seating for informal collaboration. The existing offices shall remain. Finishes in the entire building will be upgraded. The project also includes minimal site work, new domestic water and electrical feeds to the building, the addition of a single ADA bathroom, replacement of the HVAC system and full lighting replacement.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-786 publicly advertised on November 12, 2019, with an addendum issued on December 11, 2019 and bids received on January 7, 2020.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Lump Sum Amount

**SOURCE OF FUNDS:** Capital Account / Conference Center  
FY 2019/2020

### **BID SUMMARY**

BIDDER'S NAME		BID ITEM #1
Tri- Form Construction, Inc.*	\$	1,469,000.00
Frankoski Construction Co. Inc.	\$	1,474,644.00
Kappa Construction Corp.	\$	1,478,500.00
Santorini Construction, Inc.	\$	1,496,000.00
G Meyer Group	\$	1,497,367.00
M&M Construction	\$	1,500,000.00
Shorelands Construction, Inc.	\$	1,566,776.00
Wallace Bros. Inc.	\$	1,596,400.00
GPC, Inc.	\$	1,629,000.00
Pharos Enterprises LLC	\$	1,631,000.00
Altec Building Systems Corp.	\$	1,666,000.00
J.H. Williams Enterprises, Inc.	\$	1,738,000.00
3R Painting and Contracting	\$	1,779,500.00
Structural Concepts Inc.	\$	1,795,000.00
Paul Otto Building Co.	\$	1,895,000.00
Apex Enterprises of Union, Inc.	\$	1,983,000.00
Cypreco Industries Inc.	\$	2,650,000.00

\*Recommended Vendor

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

**3R Painting and Contracting**

Allied Building Products

Allstate Office Interiors

**Altec Building Systems Corp.**

Annese Mechanical Inc

**Apex Enterprises of Union, Inc**

BBR Printers

Brockwell & Carrington Contractors, Inc

Catel, Inc.

Cenero LLC

CIS

Commercial Furniture Interiors

Constructconnect

Construction Information Systems

Construction Journal

**Cypreco Industries Inc.**

DLB Associates

Dodge Data & Analytics

Dury Electric

Economic Project Solutions

Electri-Tech, Inc.

eRepublic, Inc.

Fitzpatrick & Associates, Inc.

**Frankoski Construction Co., Inc**

**G Meyer Group**

G3 Architects

Gillan & Hartmann, Inc.

**GPC Inc.**

Hall Building Corp.

Helios Construction, Inc.

i-Sourcing Technologies Pvt

Innovative Commercial Interiors

Integrated Marketing Systems

Integrated Systems

**J.H. Williams Enterprises, Inc.**

**Kappa Construction Corp.**

Kavi Construction, LLC.

KPFF INC

L.R. Kimball

Legai BUild

**M&M Construction Company, Inc**

MJJ Construction LLC

North America Procurement Council Inc., PBC

Olaya Studio

**Paul Otto Building Company**

Peterson Service Company

**Pharos Enterprises LLC**

R Maxwell Construction Co. Inc

R. Wilkinson & Sons Construction Inc.

RAAD Construction Group, LLC

RSC Architects

**Santorini Construction**

Settembrino Architects

**Shorelands Construction Inc.**

Smartprocure Inc

Sodon's Electric Inc.

Staging Concepts, Inc.

**Structural Concepts, Inc**

Sunnyfield Corporation

Supreme Conditioning

Tekcon Construction, Inc.

Thassian Mechanical Contracting, INC.

The Blue Book

The G Meyer Group

**TRI-FORM Construction INC.**

UniMak

Video Hi-Tech Corp d/b/a Adwar Video

W.B. Mason Company, Inc.

**Wallace Bros., Inc.**

Russo Corporation

## ***EXHIBIT A-6***

## OCEAN COUNTY COLLEGE

### Award for Internal & External Signage

**RECOMMENDATION:** Second year contract option to three (3) Vendors listed below in the amount not to exceed: **\$80,000.00** for Campus Wide Internal and External Signage on an as needed basis at Ocean County College. The signage consists of general signs and graphics (decals, directional signage, yard signs), banners and custom displays, interiors (posters, interior wayfinding).

<b>North Star Signs, Inc.</b> 66 Clinton Road Fairfield, NJ 07004
<b>Printing Lab</b> 609 55 <sup>th</sup> Street West New York, NY 07093
<b>Fast Signs</b> 1743 Route 88 Brick, NJ 08724

Said contract to be in accordance with bid specifications and bid requirements of BID #18/19 B-448 and B-477 publicly advertised on October 26, 2018 and December 7, 2018 with addendums issued on November 9, 2018 and December 20, 2018 and bids received on November 30, 2018 and January 15, 2019 respectively

Contract Term: January 24, 2020 – January 23, 2021 (second year)

**NATURE OF BID:** Internal and External Signage

**BID ITEMS:** See attached BID Summary for Internal and External Signage

Unit Costs for Bid Items for Quantities in Increments of 1, 2-5, 6-10 and 11+

**SOURCE OF FUNDS:** Business Division / Building Repairs & Maintenance  
FY 2019/2020

## BID SUMMARY

Item	BIDDER	North Star Signs, Inc.					Fast Signs					Printing Lab				
		Unit Cost for Quantities					Unit Cost for Quantities					Unit Cost for Quantities				
		1	2-5	6-10	11+		1	2-5	6-10	11+		1	2-5	6-10	11+	
Lawn Sign Plastic	Full color, 2-sided 24" x 18"	No Bid				Std. Lawn Sign Posts Total Cost	\$ 3.00	\$ 2.50	\$ 2.50	\$ 1.95	\$ 28.00	\$ 28.00	\$ 26.00	\$ 22.00	\$ 20.00	
Lawn Sign Plastic	Full color, 1-sided 24" x 34"					6-ft u-channel posts (2 per unit) Total Cost	\$ 50.00	\$ 37.50	\$ 21.45	\$ 16.60	\$ 28.00	\$ 28.00	\$ 26.00	\$ 22.00	\$ 20.00	
Lawn Sign Plastic	Full color, 1-sided 24" x 36"	No Bid				6-ft u-channel posts (2 per unit) Total Cost	\$ 50.00	\$ 39.00	\$ 33.75	\$ 28.00	\$ 30.00	\$ 30.00	\$ 29.00	\$ 28.00	\$ 27.00	
Lawn Sign Plastic	Up to 36" x 48", cost per sq. inch	No Bid				6-ft u-channel posts (2 per unit) Total Cost	\$ 39.00	\$ 37.50	\$ 35.00	\$ 32.50	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	
Vinyl Lawn Banner	Full color, 1-sided; grommets 72" x 30"	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 89.00	\$ 76.50	\$ 68.50	\$ 60.50	\$ 54.00	\$ 54.00	\$ 53.00	\$ 52.00	\$ 51.00	
Vinyl Lawn Banner	Full color, 1-sided; grommets 36" x 120"	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 50.00	\$ 39.00	\$ 33.75	\$ 28.00	\$ 29.00	\$ 29.00	\$ 28.00	\$ 27.00	\$ 26.00	
Vinyl Lawn Banner	Full color, 2-sided; grommets 36" x 120"	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 39.00	\$ 37.50	\$ 35.00	\$ 32.50	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	
Vinyl Lawn Banner	Full color, 1-sided; grommets; cost per sq. inch	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 0.06	\$ 0.04	\$ 0.035	\$ 0.025	\$ 0.056	\$ 0.056	\$ 0.053	\$ 0.051	\$ 0.05	
Vinyl Lawn Banner	Full color, 2-sided; grommets; cost per sq. inch	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 39.00	\$ 37.50	\$ 35.00	\$ 32.50	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	\$ 24.00	
Vinyl Lawn Banner	Full color, 1-sided; grommets; cost per sq. inch	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	No Bid				No Bid					
Vinyl Lawn Banner	Full color, 2-sided; grommets; cost per sq. inch	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	No Bid				No Bid					
Outdoor Banner	Full color, cost per sq. foot	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 7.50	\$ 5.95	\$ 4.95	\$ 3.95	\$ 4.00	\$ 4.00	\$ 3.75	\$ 3.40	\$ 3.25	
Retractable Banner Stand	Full color, 1-sided	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 95.00	NA	NA	NA	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	
Outdoor Poster & Snap Frame	Full color poster on 3mm aluminum composite material	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	NA	NA	NA	NA	\$ 5.00	\$ 5.00	\$ 4.75	\$ 4.40	\$ 4.25	
Outdoor mounted plaque	Single line border on plaque, raised logo and print, black background, mounted with mechanical fasteners onto 6" post	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 229.00	\$ 219.00	\$ 185.00	\$ 169.00	\$ 215.00	\$ 215.00	\$ 210.00	\$ 205.00	\$ 200.00	
Windscreen	Custom-printed, full color, grommets	No Bid				6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 459.50	\$ 440.00	\$ 429.50	\$ 415.00	\$ 560.00	\$ 560.00	\$ 546.00	\$ 540.00	\$ 526.00	
						6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 125.00	\$ 75.00	\$ 60.00	\$ 50.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	
						6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 584.50	\$ 515.00	\$ 489.50	\$ 465.00	\$ 760.00	\$ 760.00	\$ 746.00	\$ 740.00	\$ 726.00	
						6-ft u-channel posts (2 per unit) Installation Total Cost	No Bid				No Bid					
						6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 695.00	\$ 625.00	\$ 550.00	\$ 495.00	\$ 686.00	\$ 686.00	\$ 676.00	\$ 667.00	\$ 650.00	
						6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 175.00	\$ 150.00	\$ 125.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	
						6-ft u-channel posts (2 per unit) Installation Total Cost	\$ 870.00	\$ 775.00	\$ 675.00	\$ 595.00	\$ 886.00	\$ 886.00	\$ 876.00	\$ 867.00	\$ 850.00	



	Step and Repeat Banner	Full color; with stand 5' x 8'	No Bid				\$ 513.00	\$ 458.00	\$ 425.00	\$ 369.00	\$ 365.00	\$ 360.00	\$ 350.00	\$ 345.00
	Step and Repeat Banner	Full color; without stand 5' x 8'	No Bid				\$ 238.00	\$ 198.00	\$ 158.00	\$ 118.00	\$ 125.00	\$ 122.00	\$ 120.00	\$ 110.00
	Step and Repeat Banner	Full color; with stand 8' x 10'	No Bid				\$ 825.00	\$ 725.00	\$ 625.00	\$ 550.00	\$ 603.00	\$ 600.00	\$ 590.00	\$ 580.00
	Step and Repeat Banner	Full color; without stand 8' x 10'	No Bid				\$ 396.00	\$ 320.00	\$ 240.00	\$ 200.00	\$ 250.00	\$ 245.00	\$ 240.00	\$ 230.00
	Step and Repeat Banner	Full color; with stand 8' x 12'	No Bid				\$ 927.00	\$ 820.00	\$ 690.00	\$ 625.00	\$ 780.00	\$ 770.00	\$ 760.00	\$ 750.00
	Step and Repeat Banner	Full color; without stand 8' x 12'	No Bid				\$ 433.00	\$ 360.00	\$ 270.00	\$ 220.00	\$ 300.00	\$ 290.00	\$ 280.00	\$ 270.00
	Campus Map	Full color, for exterior locations. Install to cover existing map; current map is printed on an aluminum material.	\$ 945.00 \$ 570.00 \$ 1,515.00	\$ 945.00 \$ 570.00 \$ 1,515.00			No Bid				No Bid			
	Vehicle Lettering	Installation Total Cost					\$ 50.00 \$ 95.00 \$ 145.00	\$ 25.00 \$ 47.50 \$ 72.50	\$ 17.50 \$ 30.00 \$ 47.50	\$ 15.00 \$ 25.00 \$ 40.00	\$ 60.00 \$ 150.00 \$ 210.00	\$ 58.00 \$ 150.00 \$ 208.00	\$ 56.00 \$ 150.00 \$ 206.00	\$ 54.00 \$ 150.00 \$ 204.00
	Mesh stanchion barricade covers	Full color custom printed; fabric folds over barricade, grommets on bottom for tie-down	No Bid				\$ 257.50 \$ 95.00 \$ 352.50	\$ 220.00 \$ 60.00 \$ 280.00	\$ 129.50 \$ 45.00 \$ 174.50	\$ 125.00 \$ 35.00 \$ 160.00	\$ 149.00 \$ 200.00 \$ 349.00	\$ 148.00 \$ 200.00 \$ 348.00	\$ 147.00 \$ 200.00 \$ 347.00	\$ 145.00 \$ 200.00 \$ 345.00
	Outdoor Stair Artwork for Vertical Side of Concrete Steps	Full color PAPER/MATERIAL: UV laminated high tack vinyl for moderately textured surfaces	No Bid				\$ 600.00 \$ 360.00 \$ 960.00	\$ 550.00 \$ 275.00 \$ 825.00	\$ 495.00 \$ 225.00 \$ 720.00	\$ 450.00 \$ 200.00 \$ 650.00	\$ 485.00 \$ 200.00 \$ 685.00	\$ 484.00 \$ 150.00 \$ 634.00	\$ 483.00 \$ 150.00 \$ 633.00	\$ 482.00 \$ 150.00 \$ 632.00
	Building Signage	1/4" panel with cutouts; cost per sq. inch	\$ 0.70 N/A N/A	\$ 0.70 N/A N/A	\$ 0.70 N/A N/A						No Bid			
	Building Signage Letters	1/4" deep fabricated aluminum; cost per letter	\$ 70.00 \$ 2,400.00 Total Cost	\$ 70.00 \$ 2,400.00 Total Cost	\$ 70.00 \$ 2,400.00 Total Cost						No Bid			
	Building Signage Letters	1" deep fabricated aluminum; cost per letter 6"-7"H	\$ 63.00 \$ 2,400.00 Total Cost	\$ 63.00 \$ 2,400.00 Total Cost	\$ 63.00 \$ 2,400.00 Total Cost						No Bid			
	Building Signage Letters	1" deep fabricated aluminum; cost per letter 12"H	\$ 108.00 \$ 2,400.00 Total Cost	\$ 108.00 \$ 2,400.00 Total Cost	\$ 108.00 \$ 2,400.00 Total Cost						No Bid			
	Building Signage Logo	1" deep fabricated aluminum; cost per sq. inch	\$ 9.00 \$ 2,400.00 Total Cost	\$ 9.00 \$ 2,400.00 Total Cost	\$ 9.00 \$ 2,400.00 Total Cost						No Bid			
	Building Number Panel	2 colors; white on blue background 36"W x 36"H x 0.80"D	\$ 230.00 \$ 570.00 Total Cost	\$ 230.00 \$ 570.00 Total Cost	\$ 230.00 \$ 570.00 Total Cost						No Bid			
	Building Number Panel	2 colors; white on blue background 36"W x 48"H x 0.80"D	\$ 280.00 \$ 570.00 Total Cost	\$ 280.00 \$ 570.00 Total Cost	\$ 280.00 \$ 570.00 Total Cost						No Bid			
	Building Logo Panel	3 colors; OCC logo on white background	\$ 230.00 \$ 570.00 Total Cost	\$ 230.00 \$ 570.00 Total Cost	\$ 230.00 \$ 570.00 Total Cost						No Bid			
	Building Number/Logo Panel	Full color	\$ 230.00 \$ 800.00 Total Cost	\$ 230.00 \$ 800.00 Total Cost	\$ 230.00 \$ 800.00 Total Cost						No Bid			
	Building ID Sign	2 colors; install on metal panel	\$ 70.00 \$ 570.00 Total Cost	\$ 70.00 \$ 570.00 Total Cost	\$ 70.00 \$ 570.00 Total Cost						No Bid			
	Post & Panel Sign	Direct printed graphics, full color	\$ 1,165.00 \$ 890.00 Total Cost	\$ 1,165.00 \$ 890.00 Total Cost	\$ 1,165.00 \$ 890.00 Total Cost						No Bid			



[illegible]

**Recommended Vendor for Each Item in Bold-Type**

## ***EXHIBIT A-7***



**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing the Award of a Contract for CommVault Support & Maintenance****Contract Term: March 1, 2020 – February 28, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew CommVault Support & Maintenance for data protection in the Office of Information Technology at Ocean County College; and,

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$27,033.53** to renew the CommVault Support & Maintenance at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **SHI International Corp.**, State Contract Number 89851, State Contract Term: 9/01/15 to 6/30/20.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for CommVault Support & Maintenance**

**Contract Term: March 1, 2020 – February 28, 2021**

<b>VENDOR:</b>	<b>SHI International Corp.</b> 290 Davidson Avenue Somerset, NJ 08873
<b>ACCOUNT:</b>	Information Technology / Software Maintenance FY 2019/2020
<b>AMOUNT:</b>	<b><u>\$27,033.53</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-8***



## OCEAN COUNTY COLLEGE

### RESOLUTION

#### Authorizing the Award of a Contract to Furnish and Install New Furniture

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase new Furniture consisting of tables, chairs, stools, filing cabinets, etc. for various departments at Ocean County College procured through Cooperative contract ESCNJ (Educational Services Commission of New Jersey); and

**WHEREAS**, the furniture is for the new Security Building Crime Lab- \$55,915.59, the Conference Room in Human Resources - \$10,492.13, Educational Opportunity Fund (EOF) offices - \$9,372.07, and the Counseling Center offices - \$1,076.75 for a total amount of \$76,856.54 at Ocean County College; and

**WHEREAS**, **Krueger International, Inc.** 1330 Bellevue St. Box 8100, Green Bay, WI 54308 was awarded the contract for Furniture and Accessories and **Bellia Office Furniture, Inc.**, 1047 N. Broad Street, Woodbury, NJ 08096 is the authorized dealer per cooperative contract ESCNJ Bid #17/18 -16; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Krueger International, Inc.** 1330 Bellevue Street, Green Bay, WI 54302 C/O **Bellia Office Furniture, Inc.**, 1047 N. Broad Street, Woodbury, NJ 08096 in the amount not to exceed: **\$76,856.54** to furnish and install furniture for the new Security Building Crime Lab, Human Resources, EOF offices, and the Counseling Center offices at Ocean County College. This purchase and installation is procured through Cooperative contract ESCNJ (Middlesex Regional Education Services Commission) Bid #17/18-16 – Contract Term: 7-2-2017 to 7-1-2020.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Furnish and Install New Furniture**

<b>VENDOR:</b>	<b>Krueger International, Inc.</b> 1330 Bellevue St. Box 8100 Green Bay, WI 54302 C/O <b>Bellia Office Furniture, Inc.</b> 1047 N. Broad Street Woodbury, NJ 08096
<b>ACCOUNT:</b>	Business Division / Minor Capital - Furniture FY 19/20
<b>TOTAL :</b>	<hr/> <hr/> <b>\$76,856.54</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

## OCEAN COUNTY COLLEGE RESOLUTION

**WHEREAS**, NJSA 18A:64A-25.10 authorizes the Boards of Trustees of two or more county colleges to provide jointly by agreement for the purchase of professional services, work, materials, or supplies for their respective colleges and also authorizes the Board of Trustees to enter into agreement with other institutions of higher education; and

**WHEREAS**, the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) is composed of the membership of the county colleges in New Jersey; and

**WHEREAS**, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

**WHEREAS**, Ocean County College has determined it would be advantageous to combine the joint purchasing power of all eighteen New Jersey community colleges in order to obtain the most affordable pricing for professional services for the procurement of Economic Modeling Program Services; and

**WHEREAS**, Ocean County College has acted on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency in procuring Economic Modeling Program Services in accordance with a Joint Purchasing Consortium. Software program products and services to include Analyst software providing access to labor market information, demographics, and economic data. The program shall have the ability to create career-focused and labor-focused reports which includes data to meet State compliance requirements; and

**WHEREAS**, the lead agency, acting on behalf of the Joint Purchasing Consortium has reviewed the proposal received in response to RFP #18/19 Q-227 publicly advertised on November 26, 2018 and proposal received on December 18, 2018 and Economic Modeling, LLC (EMSI) was selected – see attached Table A; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute the option year of a one year contract with a one year option Agreement with **Economic Modeling, LLC (EMSI)** 409 S. Jackson Street, Moscow, ID 83843 for Economic Modeling Program Services through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC). Pricing is dependent on the number of schools utilizing the cooperative contract.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Economic Modeling Program Services**

**Contract Term: February 1, 2020 – January 31, 2021**

**VENDOR:** Economic Modeling, LLC  
EMSI  
409 S. Jackson Street  
Moscow, ID 83843

**AMOUNT:** Pricing is dependent on the number of schools utilizing the cooperative contract

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

TABLE A

## BIDDER EMSI \*

Analyst includes Job Posting Analytics (JPA), Statewide data and business data. Combined programs is split into two sections: D1 is Analyst & Career Coach bundled together. D2 reflects the combo pricing in D1 plus a discounted price for the PDGA. The add-on sections indicate which optional features beyond the standard platform are available for Analyst and Career Coach.

RFP ITEM #1	PROGRAM SERVICES	SCHOOL SIZE	NUMBER OF PARTICIPATING SCHOOLS			RFP ITEM #2—USER LICENSES*	
			1	2-10	11-19	# of Licenses	Discount
A.	Economic Data Analysis Analyst software, Statewide dataset, Job Posting Analytics, Business Listings™, training and support	NA	\$12,500	\$9,000	\$7,000	1-3	no change
						4-6	no change
						7-10	No change
B.	Jobs/Career Data Analysis Career Coach customized website, 100-mile radius dataset, occupation-to-program mapping, training and support	<5K	\$10,000	\$9,000	\$8,000	NA	
		5-15K	\$15,000	\$13,500	\$12,000		
		>15K	\$20,000	\$18,000	\$16,000		
C.	WF Demand & Supply Gap Analysis (PDGA)	N/A	\$15,000	\$14,000	\$14,000	NA	
D.	Economic Impact Study	N/A	\$15,000	\$14,000	\$14,000		
E1.	Combined Programs - RFP items A & B above - Economic Data Analysis & Jobs/Career Data Analysis	<5K	\$16,000	\$15,000	\$14,000		
		5-15K	\$20,000	\$18,000	\$17,000		
		>15K	\$24,000	\$22,000	\$19,000		
E2.	RFP Items A, B & C above - Economic Data Analysis & Jobs/Career Data Analysis & WF Demand & Supply Gap Analysis	<5K	\$31,000	\$29,000	\$28,000	With this bundle, the value in E1 is the ongoing yearly subscription cost. The PDGA cost is a one-time consulting service cost	
		5-15K	\$35,000	\$32,000	\$31,000		
		>15K	\$39,000	\$36,000	\$33,000		
E3.	RFP Items A, B, C & D - Economic Data Analysis & Jobs/Career Data Analysis & WF Demand & Supply Gap Analysis & Economic Impact Study	<5K	\$46,000	\$40,000	\$39,000	Note: As above, E1 is the ongoing yearly subscription cost. The PDGA & EIS costs are one-time consulting service costs	
		5-15K	\$50,000	\$43,000	\$42,000		
		>15K	\$54,000	\$47,000	\$44,000		
E4.	Economic Impact Study and PDGA bundle	N/A	\$30,000	\$25,000	\$25,000	This is a bundle of just consulting services with no ongoing yearly costs	

\*Recommended Vendor

## ***EXHIBIT A-10***



**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing the Award of a Contract for Custodial Supplies  
Contract Term: January 23, 2020 – June 30, 2020**

**WHEREAS**, contracts in the amounts of **\$10,000.00**, (BPO #9992) and **\$9,988.80**, (PO #20619), have been awarded to **BioShine, Inc.**, 190 Summerhill Road, Spotswood, NJ 08884 for the purchase of Custodial Supplies consisting of trash can liners and toilet tissue as needed at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 17/18-47; and

**WHEREAS**, an additional **\$5,000.00** is necessary to purchase additional Custodial Supplies as needed for the balance of FY 2020; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **BioShine, Inc.**, 190 Summerhill Road, Spotswood, NJ 08884 with an additional amount of **\$5,000.00** for a total amount of **\$24,988.80** to purchase additional Custodial Supplies as needed at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 17/18-47. Contract Term: 1-22-2018 to 1-21-2021.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Custodial Supplies**

**VENDOR:** BioShine, Inc.  
190 Summerhill Road  
Spotswood, NJ 08884

**ACCOUNT:** Custodial / Supplies - Custodial  
FY 2019/2020

<b>ORIGINAL CONTRACTS:</b>	<b>\$19,988.80</b>
<b>AGGREGATE AMOUNT:</b>	<b>5,000.00</b>
	<hr/>
<b>TOTAL AMOUNT:</b>	<b>\$24,988.80</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-11***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing the Award of a Contract for Custodial Supplies  
Contract Term: September 26, 2019 – June 30, 2020**

**WHEREAS**, contracts in the amounts of **\$6,000.00**, (BPO #9983), and **\$4,000.00**, (BPO#9983A1), have been awarded to **Scoles Floorshine Industries**, PO Box 2303, Farmingdale, NJ 07727 for the purchase of Custodial Supplies consisting of paper towels as needed at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 17/18-47; and

**WHEREAS**, the initial contracts being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, an additional **\$10,000.00** is necessary to purchase Custodial Supplies as needed for the balance of FY 2020; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Scoles Floorshine Industries**, PO Box 2303, Farmingdale, NJ 07727 with an additional amount of **\$10,000.00** for a total amount of **\$20,000.00** to purchase additional Paper Towels as needed at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 17/18-47. Contract Term: 1-22-2018 to 1-21-2021.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Custodial Supplies**

**VENDOR:** Scoles Floorshine Industries  
PO Box 2303  
Farmingdale, NJ 07727

**ACCOUNT:** Custodial / Supplies - Custodial  
FY 2019/2020

**ORIGINAL CONTRACTS:** \$10,000.00

**AGGREGATE AMOUNT:** \$10,000.00

**TOTAL AMOUNT:** \$20,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing the Award of a Contract for Renewal of Analytic Subscription  
Services for E-Learning Programs****Contract Term: January 24, 2020 – January 23, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the subscription of the student retention analytics product, "Dropout Detective", that retrieves data from the Canvas learning management system and identifies students who are at risk of dropping out or failing online courses, and an instructor analytics product that provides analytics on the behaviors and performance of instructors; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **AspirEDU, Inc.** 17804 Osprey Pointe Place, Tampa, Florida 33647 in the amount not to exceed: **\$28,784.80** to renew the Analytic Subscription Services for E-Learning Programs at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Renewal of Analytic Subscription Services for E-Learning Programs**

**Contract Term: January 24, 2020 – January 23, 2021**

**VENDOR:** AspirEDU, Inc.  
17804 Osprey Pointe Place  
Tampa, FL 33647

**ACCOUNT:** E-Learning / Contract Payment  
FY 2019/2020

**AMOUNT:** \$28,784.80

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



## ***EXHIBIT A-13***

## OCEAN COUNTY COLLEGE

## RESOLUTION

## Authorizing the Award of a Contract for Copy Paper

Contract Term: February 1, 2020 – June 30, 2020

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Copy Paper on an as needed basis procured through National Cooperative Purchasing Alliance (NCPA) Contract #11-18 for Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a five month Agreement with **Office Basics, Inc.**, 22 Creek Circle, Boothwyn, PA 19061 in the amount not to exceed: **\$25,000.00** to purchase Copy Paper on an as needed basis at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA) Contract #11-18 – Contract Term: May 1, 2017 to May 30, 2020.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Copy Paper**

**Contract Term: February 1, 2020 – June 30, 2020**

<b>VENDOR:</b>	<b>Office Basics, Inc.</b> 22 Creek Circle Boothwyn, PA 19061
<b>ACCOUNT:</b>	College Wide / Supplies - General FY 2019/2020
<b>TOTAL:</b>	<hr/> <hr/> <b>\$25,000.00</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-14***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### **Authorizing the Award of a Contract for Travel Services – Morocco Study Abroad Seminar June 4, 2020 – June 18, 2020.**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for program support services for a Study Abroad Language and Culture Seminar scheduled to take place in Morocco June 4, 2020 – June 18, 2020. Studies will include historical and cultural highlights of Rabat, Morocco, guided tours of Marrakech, Volubilis, Fez, and Rabat with teachings on the contrast of cultures in Morocco; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(23) et seq., expenses for travel or conferences; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, Ocean County College may pay a deposit to the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

**WHEREAS**, travel services and seminars are to be provided in accordance with proposal specifications and requirements of a Memorandum of Understanding Agreement to be made between Ocean County College and Universite Internationale de Rabat; and

**WHEREAS**, Fellowship International Travel as a qualified firm from the International Travel and Study Abroad Services Providers Pool, RFQ #19/20 Q-675, approved at the Board of Trustees meeting on August 22, 2019 will provide air transportation; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute Agreements with **Universite Internationale de Rabat**, Campus de l'UIR, Parc Technopolis, Rocade de Rabat-Sale', Sala Al Jadida, Sale', Morocco 11100 in the amount not to exceed: **\$25,300.00** and **Fellowship International Travel**, 10220 Timber Ridge Road, Ashland, VA 23005 in the amount not to exceed: **\$9,700.00** (see attached Table A) for the Study Abroad Seminar in Morocco at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Travel Services - Morocco Study Abroad Seminar  
June 4, 2020 – June 18, 2020**

**VENDOR:**                    **Universite Internationale de Rabat**  
Campus de l'UIR, Parc Technopolis,  
Rocade de Rabat-Sale', Sala Al Jadida,  
Sale', Morocco 11100

**Fellowship Travel International**  
10220 Timber Ridge Drive  
Ashland, VA 23005

**ACCOUNT:**                International Education / Program  
FY 2019/2020

**\$25,300.00 – Universite Internationale de Rabat**  
**\$9,700.00 - Fellowship Travel International**

**TOTAL AMOUNT: \$35,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

**TABLE A**

<b>Vendor</b>	<b>Description Of Services</b>	<b>Cost for 10 Participants</b>
UNIVERSITE INTERNATIONALE DE RABAT	Study Abroad Services Provider (Includes Lodging, Meals & Tour Guides)	\$21,000.00
TBD	Travel Insurance	\$1,964.80
Park Avenue	Airport Shuttle	\$1,038.00
Air Transportation	Royal Air Maroc	\$9,700.00
<b>Total Cost</b>		<b>\$33,702.80</b>
Estimated Cost per Participant Plus Tuition & Fees		\$3,812.80

## ***EXHIBIT A-15***



## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing the Award of a Contract for Professional Support Services for  
Colleague Subscription Software****Contract Term: February 1, 2020– June 30, 2020**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for Professional Support Services for the implementation of new Administrative Colleague Subscription Software to be implemented July 1, 2020. Services include delivery of a functional overview of Colleague Finance for integration of the Fixed Assets Module and Customer Relationship Management (CRM) software with advisory support to prepare for deployment of the new software at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a five month Agreement with **Ellucian Company LP**, 4375 Fair Lakes Court, Fairfax, VA 22033 in the amount not to exceed: **\$100,110.00** for Professional Support Services for implementation of new Colleague Subscription Software at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Professional Support Services for Colleague Subscription Software**

**Contract Term: February 1, 2020– June 30, 2020**

**VENDOR:**            **Ellucian Company LP**  
4375 Fair Lakes Court  
Fairfax, VA 22033

**ACCOUNT:**        Information Technology / Software Maintenance  
FY 2019/2020

**TOTAL:**                                  
**\$100,110.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-16***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing the Award of a Contract for Colleague Subscription  
Software and Cloud Software****Contract Term: July 1, 2020– June 30, 2025**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for the New Term Configuration contract for Existing and New Modules of Colleague Subscription Software and Cloud Software to include Maintenance and Software Support Services at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a five year Agreement with **Ellucian Company LP**, 4375 Fair Lakes Court, Fairfax, VA 22033 in the amount not to exceed: **\$2,781,449.00** for Colleague Subscription Software and Cloud Software at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Colleague Subscription Software and Cloud Software**

**Contract Term: July 1, 2020– June 30, 2025**

**VENDOR:** **Ellucian Company LP**  
4375 Fair Lakes Court  
Fairfax, VA 22033

**ACCOUNT:** Information Technology / Software Maintenance  
FY 2020/2021

**TOTAL AMOUNT:** \$2,781,449.00

New Term Configuration	7/1/20- 6/30/21	7/1/21- 6/30/22	7/1/22- 6/30/23	7/1/23- 6/30/24	7/1/24- 6/30/25	Total Five Years
<i>Term Software - 3%</i>	\$466,198	\$480,184	\$494,589	\$509,427	\$524,710	<b>\$2,475,108</b>
<i>A la carte maintenance - 5%</i>	\$26,292	-	-	-	-	<b>\$26,292</b>
<i>Current SaaS</i>	\$61,075	\$62,564	\$62,564	\$62,564	\$31,282	<b>\$280,049</b>
<b>Total</b>	<b>\$553,565</b>	<b>\$542,748</b>	<b>\$557,153</b>	<b>\$571,991</b>	<b>\$555,992</b>	<b>\$2,781,449</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-17***



**OCEAN COUNTY COLLEGE  
RESOLUTION**

**Authorizing the Award of a Contract for Ecological Engineering Services**

**Contract Term: January 23, 2020 to December 31, 2022**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for Ecological Engineering Services for Ocean County College; and

**WHEREAS**, the Barnegat Bay Partnership, (BBP) and consultant CDM Smith, Inc. will provide planning, development and implementation of a Toms River Watershed Restoration and Protection Plan. This project will be funded through the New Jersey Department of Environmental Protection, (NJDEP), 2019 Water Quality Restoration Grants for Nonpoint Source Pollution in the Barnegat Bay Watershed; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5(a)(1), Professional services; and

**WHEREAS**, said proposal to be in accordance with proposal specifications and requirements of RFQ #17/18 Q-614, Proposal # 01 from a firm from the Qualified Pool of Consultants / Professional Service Providers for Ecological Engineering Related Services approved at the Board of Trustees meeting on September 28, 2017. The date of engagement was May 15, 2018; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **CDM Smith, Inc.**, 110 Fieldcrest Avenue, Edison, NJ 08837 in the amount not to exceed: **\$251,300.00** for Ecological Engineering Services for the Toms River Watershed Restoration and Protection Plan project at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Ecological Engineering Services**

**Contract Term: January 23, 2020 to December 31, 2022**

<b>VENDOR:</b>	<b>CDM Smith, Inc.</b> 110 Fieldcrest Avenue Edison, NJ 08837
<b>ACCOUNT:</b>	Toms River Watershed Management Plan / Contract Payment FY 2019/2020
<b>TOTAL:</b>	<b><u>\$251,300.00</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-18***

**OCEAN COUNTY COLLEGE  
RESOLUTION**

**Authorizing the Award of a Contract for Ecological Engineering Services  
Contract Term: January 23, 2020 to December 31, 2022**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for Ecological Engineering Services for Ocean County College; and

**WHEREAS**, the Barnegat Bay Partnership, (BBP) and consultant CDM Smith, Inc. will provide planning, development and implementation of a Cedar Creek, Oyster Creek, and Forked River Watershed Restoration and Protection Plan. This project will be funded through the New Jersey Department of Environmental Protection, (NJDEP), 2019 Water Quality Restoration Grants for Nonpoint Source Pollution in the Barnegat Bay Watershed; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5(a)(1), Professional services; and

**WHEREAS**, said proposal to be in accordance with proposal specifications and requirements of RFQ #17/18 Q-614, Proposal #02 from a firm from the Qualified Pool of Consultants / Professional Service Providers for Ecological Engineering Related Services approved at the Board of Trustees meeting on September 28, 2017. The date of engagement was May 15, 2018; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **CDM Smith, Inc.**, 110 Fieldcrest Avenue, Edison, NJ 08837 in the amount not to exceed: **\$245,588.00** for Ecological Engineering Services for the Cedar Creek, Oyster Creek, and Forked River Watershed Restoration and Protection Plan project at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Ecological Engineering Services**

**Contract Term: January 23, 2020 to December 31, 2022**

<b>VENDOR:</b>	<b>CDM Smith, Inc.</b> 110 Fieldcrest Avenue Edison, NJ 08837
<b>ACCOUNT:</b>	Toms River Watershed Management Plan / Contract Payment FY 2019/2020
<b>TOTAL:</b>	<b><u>\$245,588.00</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-19***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### AWARD for Demolition Construction Services

**RECOMMENDATION:** Contract award to **Paul Otto Building Co.**, 118 North Avenue West, Cranford, NJ 07016 be amended with an additional amount of **\$11,219.71** for a total amount of **\$674,219.71**. The original contract in the amount of **\$578,000.00** for Demolition Construction Services for Demolition of Building #9 (College Center) at Ocean County College was awarded at the Board of Trustees meeting on March 28, 2019. An amendment in the amount of **\$85,000.00** was awarded at the Board of Trustees meeting on April 25, 2019. The demolition and site preparation is for the construction of a new Student Enrollment Building.

The additional monies are to closeout the project and pay the balance for the removal and disposal of concrete materials not shown on the construction plans for the original building.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-504 publicly advertised on January 25, 2019, with an addendum issued on February 4, 2019 and bids received on February 27, 2019.

**NATURE OF BID:** Demolition Construction Services

**BID ITEM #1:** Lump Sum Amount

**SOURCE OF FUNDS:** Capital Account / College Center Demolition  
FY 2019/2020

### **BID SUMMARY**

Bidder's Name	Paul Otto Building Co.*
<b>BID ITEM #1 – Lump Sum Amount</b>	<b>\$578,000.00</b>

## ***EXHIBIT A-20***



# OCEAN COUNTY COLLEGE

## AMENDMENT

### AWARD for General Contractor Services

**RECOMMENDATION:** Contract award to **Earle Asphalt Company**, PO Box 556, Farmingdale, NJ 07727 be amended with an additional amount of **\$140,000.00** for a total amount of **\$2,398,413.13**. The original contract in the amount of **\$2,258,413.13** for General Contractor Services for Parking Lot 2 and Service Road Improvements was awarded at the Board of Trustees meeting on August 22, 2019.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-667 publicly advertised on July 3, 2019 and bids received on August 13, 2019.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Total Lump Sum Amount

**BID ITEM #2:** Alternate #1 – Price to perform pavement milling, pavement overlay, and final striping between 11:00 pm to 7:00 am

Alternate #2 – Provide milling and paving in lieu of seal coat in area denoted in Parking Lot #2

**SOURCE OF FUNDS:** Capital Account / Parking Lot 2 Modifications  
FY 2019/2020

### BID SUMMARY

Bidder's Name	Earle Asphalt Company*
BID ITEM #1 – Lump Sum Amount	<b>\$2,009,513.13</b>
BID ITEM #2 – Alternate #1	<b>\$115,100.00</b>
Alternate #2	<b>\$133,800.00</b>
<b>TOTAL AMOUNT</b>	<b>\$2,258,413.13</b>

\*Recommended Vendor

TABLE A

**Parking Lot 2 and Service Road Modifications Project  
Contingency Request #1**

<u>Item</u>	<u>Description of Potential Issues</u>	<u>Estimate</u>
1	Additional signage and striping in Lot 2 after observing public's reaction to new traffic flow	\$ 10,000.00
2	Underground utility conflicts - Actual conditions vs. anticipated conditions	\$ 15,000.00
3	More extensive or numerous crack repairs than inspections identified during prior season	\$ 20,000.00
4	Possible night work not already included in project due to logistical issues of working in occupied areas	\$ 20,000.00
5	Additional soil removal and replacement due to possible, unknown inadequate soil	\$ 20,000.00
6	Revise security gate to match PAA security gate	\$ 45,000.00
7	Remove stone near Bldg. 29 and replace with DGA	\$ 10,000.00
	<b>Total</b>	<b>\$ 140,000.00</b>

\*Note This list may not be all inclusive. It is a worst case scenario based on current knowledge of the project and typical issues.

## ***EXHIBIT A-21***

## OCEAN COUNTY COLLEGE

## AMENDMENT

## Award for Professional Architectural Services

**RECOMMENDATION:** Contract award to **RSC Architects**, 3 University Plaza Drive, Suite 600, Hackensack, NJ 07601 be amended with an additional amount of **\$13,280.00** for a total amount of **\$1,012,788.85**. The original contract in the amount of **\$898,000.00** was awarded at the Board of Trustees retreat on April 13, 2017. Amendments in the amounts of **\$30,000.00**, **\$2,800.00**, **\$47,818.35** and **\$20,890.50** were awarded at the Board of Trustees meetings on June 29, 2017, December 7, 2017, July 26, 2018 and November 7, 2019 respectively.

The additional monies will provide additional Architectural and Engineering Design Services for the Audio/Visual Systems at the Performing Arts Academy Building project at Ocean County College. A Production Intercom System Design was added at the request of the Ocean County Vocational Technical School to the Live Room, Control Room, Audio Classroom, 3 Dance Studios, 2 Dressing Rooms, and Green Room.

Said contract to be in accordance with quote specifications and requirements of RFQ #16/17 Q-22, Quote #01, issued on December 1, 2016 and quotes received on January 10, 2017. The Requests for Quotes were sent to firms from the Professional Qualified Architectural Pool RFQ #16/17 Q-22 approved at the Board of Trustees meeting on November 3, 2016.

**NATURE OF QUOTE:** Professional Architectural Services

**ITEM #1:** Part "A" Services - Schematic Design Services and Documentation

**ITEM #2:** Part "B" Services – Construction Document and Construction  
Administration Services and Documentation

**ITEM #3:** Total Cost

**SOURCE OF FUNDS:** Capital Account / Performing Arts Academy  
FY 2019/2020

**QUOTE SUMMARY**

RSC Architects*	\$ 165,000.00	\$ 733,000.00	\$ 898,000.00

## ***EXHIBIT A-22***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### Authorizing the Award of a Contract for Nyle DiMarco's "Living Out Loud" Workshop

**WHEREAS**, the Board of Trustees of Ocean County College has a need to amend the contract for a workshop for Interpreter Training Program Students awarded at the Board of Trustees meeting on August 22, 2019,

**WHEREAS**, the workshop scheduled for 6:00 pm December 2, 2019 was cancelled as Ocean County College closed at 5:00 pm due to inclement weather. The workshop has been re-scheduled for March 2, 2020 and requires an additional **\$2,000.00** for travel expenses; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the Agreement with **Keppler Speakers**, 3030 Clarendon Blvd., Arlington, VA 22201 with an additional **\$2,000.00** for a total amount of **\$20,000.00** for Nyle DiMarco to present his "Living Out Loud" workshop to Interpreter Training Program Students at Ocean County College.

**AMENDMENT**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for "Living Out Loud" Workshop**

**VENDOR:**                    **Keppler Speakers**  
3030 Clarendon Blvd.  
Arlington, VA 22201

**ACCOUNT:**                Student Activities Board / Student Clubs & Activities  
FY 2019/2020

**ORIGINAL CONTRACT:**   **\$18,000.00**  
**AMENDMENT:**               **\$2,000.00**  
                                                                           

**TOTAL AMOUNT:**           **\$20,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



## ***EXHIBIT A-23***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### **Authorizing the Award of a Contract for Software Maintenance for Colleague Contract Term: July 1, 2019 – June 30, 2020**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the software maintenance contract for Colleague for implementation of additional administrative programs and technical support at Ocean County College awarded at the Board of Trustees meeting on April 25, 2019; and

**WHEREAS**, the contract for software maintenance requires an additional amount not to exceed: **\$150,000.00** for costs associated with five additional modules for the balance of the contract (2/1/2020 – 6/30/2020); and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend a twelve month Agreement with **Ellucian Company LP**, 4375 Fair Lakes Court, Fairfax, VA 22033 with an additional amount not to exceed: **\$150,000.00** for a total amount of **\$507,456.00** for implementation of additional software for Colleague administrative programs and technical support at Ocean County College.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Software Maintenance for Colleague**

**Contract Term: July 1, 2019– June 30, 2020**

**VENDOR:** **Ellucian Company LP**  
4375 Fair Lakes Court  
Fairfax, VA 22033

**ACCOUNT:** Information Technology / Software Maintenance  
FY 2019/2020

**ORIGINAL CONTRACT:** **\$357,456.00**

**AMENDMENT:** **\$150,000.00**

**TOTAL AMOUNT:** **\$507,456.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-24***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Pharos Enterprises, LLC**, 879 Upper Main Street, South Amboy, NJ 08879 be amended with an additional amount of **\$70,000.00** for a total amount of **\$1,753,000.00**. The original contract in the amount of **\$1,635,000.00** for General Contractor Construction Services to build a Crime Scene Lab and renovate the Security Building at Ocean County College was awarded at the Board of Trustees meeting on May 30, 2019. An amendment in the amount of **\$48,000.00** was awarded at the Board of Trustees meeting on September 26, 2019.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-572 publicly advertised on April 24, 2019 with an addendum issued on May 8, 2019 and bids received on May 21, 2019.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Base Bid Amount

**BID ITEM #2:** Alternate #1 – Furnish and Install Front Entry Canopy Amount

**SOURCE OF FUNDS:** Capital Account / Security Renovations / Crime Scene Lab  
FY 2019/2020

### **BID SUMMARY**

Bidder's Name	BID ITEM #1	BID ITEM #2	TOTAL AMOUNT
Pharos Enterprises, LLC*	\$ 1,591,000.00	\$ 44,000.00	\$ 1,635,000.00

\*Recommended Vendor

TABLE A

### Security Building Renovation & Crime Lab Contingency Request #2

<u>Item</u>	<u>Description</u>	<u>Estimate/Proposal</u>
1	Possible HVAC conflicts in existing building due to space limitations not known until after demo is complete	\$ 20,000.00
2	Possible underground plumbing conflicts in existing bldg due to locations in field differ from original plans	\$ 15,000.00
3	Possible electrical work to be made code-compliant in existing building that might be found in old area	\$ 15,000.00
4	New fire/security work to be tied-in to existing system; possible conflicts due to new devices on old system	\$ 10,000.00
5	Additional floor prep possibly required in old area for new flooring	\$ 5,000.00
6	Possible roof & utility 'hits' in old bldg. not known until roof penetrations are made	\$ 5,000.00
<b>Total</b>		<b>\$ 70,000.00</b>

\*Note This list may not be all inclusive. It is a worst case scenario based on current knowledge of the project and typical issues.