

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: April 16, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, April 23, 2020**:

1. Recommend acceptance of the statement of income and expenditures as of March 31, 2020 (**Exhibit A-1**)
2. Recommend that the following contract be awarded:
 - a. For the second-year contract option for the operation and maintenance of the energy management system at Ocean County College (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the maintenance, repairs, and winterization for the fleet of boats used by the sailing team at Ocean County College (**Exhibit A-3**)
 - b. For the processing, issuance, and reissuance of IRS 1098-T forms to students at Ocean County College (**Exhibit A-4**)
 - c. For the purchase and installation of signage for the Performing Arts Academy at Ocean County College (**Exhibit A-5**)
 - d. For the purchase of instructional and non-instructional medical and laboratory supplies through the National Cooperative Purchasing Alliance (NCPA) for use by various departments at Ocean County College (**Exhibit A-6**)

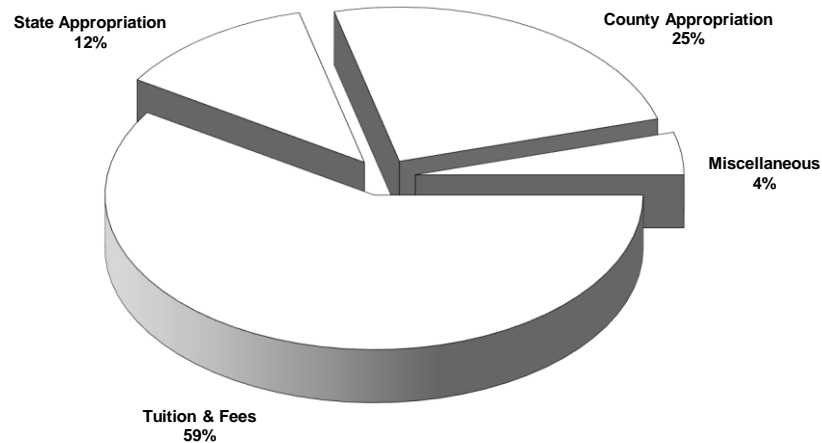
- e. For a seven-month extension of the contract to fund the “Mobilizing Our Community” projects for students at Ocean County College (**Exhibit A-7**)
 - f. For the purchase of chromebooks for student use due to the Coronavirus pandemic at Ocean County College (**Exhibit A-8**)
 - g. For the purchase and installation of administrative and classroom furniture and Lightline Wall Systems in the new Student Enrollment Building through the Cooperative contract ESCNJ (Middlesex Regional Education Services Commission) at Ocean County College (**Exhibit A-9**)
 - h. For the purchase and installation of administrative and classroom furniture and Lightline Wall Systems in the new Student Enrollment Building at Ocean County College (**Exhibit A-10**)
4. Recommend that the following contract be amended:
- a. An additional \$39,850, for a maximum total of \$99,850, to Kimmel Bogrette Architecture + Site, Inc., Blue Bell, Pennsylvania, to provide civil engineering services for site and permit applications for the Mill Creek Sailing Center building project as the previous permits have expired (contract originally awarded at the January 25, 2018, Board meeting) (**Exhibit A-11**)
5. Recommend adoption of a resolution to approve the scheduling of a sale of surplus items no longer needed by the College (**Exhibit A-12**)

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2019-2020
For the Period Ending March 2020

	ACTUAL	ENCUMBRANCES	TOTAL	FY2019-2020 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	36,263,357		36,263,357	37,884,349	1,620,992	95.72%
State Appropriation	5,569,866		5,569,866	7,771,796	2,201,930	71.67%
County Appropriation	11,776,262		11,776,262	15,701,796	3,925,535	75.00%
Miscellaneous	998,888		998,888	2,857,186	1,858,298	34.96%
Total Revenue:	54,608,372		54,608,372	64,215,127	9,606,755	85.04%
EXPENDITURES:						
Instruction	14,283,767	380,078	14,663,845	19,405,382	4,741,537	75.57%
Academic Support	8,219,934	186,671	8,406,605	11,674,384	3,267,779	72.01%
Student Services	4,947,860	100,790	5,048,650	6,711,940	1,663,290	75.22%
Institutional Support	10,301,363	1,481,187	11,782,550	14,194,686	2,412,136	83.01%
Plant Maint-Opr.	5,914,066	2,143,653	8,057,719	10,443,735	2,386,016	77.15%
Scholarships	841,939	-	841,939	735,000	(106,939)	114.55%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Total Expenditures:	44,508,928	4,292,380	48,801,307	64,215,127	15,413,820	76.00%

FY 2020 BUDGET REVENUE SOURCES



3/31/20 YTD EXPENDITURES BY FUNCTION

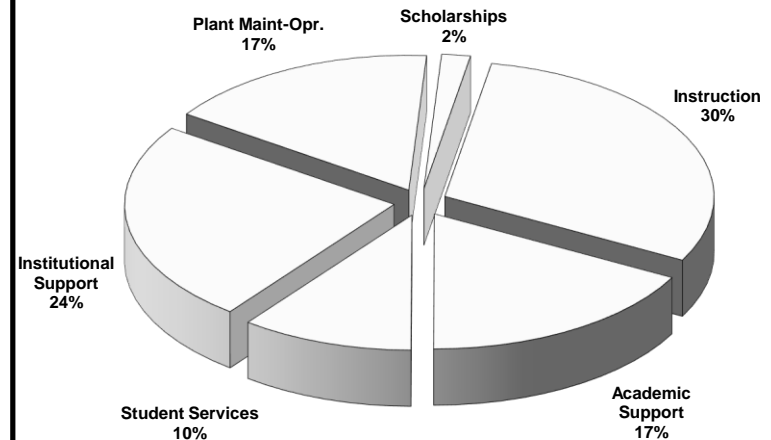


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Energy Management Systems (EMS) Operation and Certified Tridium Controls Service

RECOMMENDATION: Time and materials (T&M) contract awards for the second-year contract option for Energy Management Systems (EMS) Operation and Certified Tridium Controls Service at Ocean County College not to exceed: \$85,000.00.

Contract Award to **Automated Building Controls**, 3320 Route 66, Neptune, NJ 07753 in the amount not to exceed **\$50,000.00** for Bid Summary Items# 1B, 1C, 2B and 2C.

Contract Award to **Peterson Service Co., Inc.** 234 Route 70, Medford, NJ 08055 in the amount not to exceed **\$35,000.00** for Bid Summary Items# 1A, 1D, 1E, 1F, 1G, 2A, 2D, 2E, 2F, 2G and 3

Said contracts to be in accordance with bid specifications and requirements of BID #19/20 B-542 publicly advertised April 5, 2019 and bids received May 7, 2019.

Contract Term: July 1, 2020 – June 30, 2021 (second year)

NATURE OF BID: (T&M) Energy Management Systems (EMS) Operation and Certified Tridium Controls Service for (EMS)

PART I: Energy Management Systems Services

YEAR 1:

BID ITEM #1: MECHANIC Hourly Labor Rate (Straight Time)

- A. Trane BAS
- B. Carrier BAS
- C. Andover BAS
- D. Johnson BAS
- E. Staefa/Talon BAS
- F. Siemens Apogee BAS
- G. Honeywell BAS

BID ITEM #2: MATERIALS MARK-UP %

- A. Trane BAS
- B. Carrier BAS
- C. Andover BAS
- D. Johnson BAS
- E. Staefa/Talon BAS
- F. Siemens Apogee BAS
- G. Honeywell BAS

PART II: Certified Tridium Controls Service for EMS – Energy Management Systems

BID ITEM #3: **Base Services** (26 Visits @ 8 Hours each visit)

BID ITEM #4: **Materials Mark-up %**

BID ITEM #5: **MECHANIC** Hourly Labor Rate, as needed
A Straight Time
B Overtime
C Weekend / Holiday

SOURCE OF FUNDS: Maintenance / Service Maintenance
FY 2020/2021

BID SUMMARY

Bidder's Name	Peterson Service Company*	Automated Building Controls*
YEAR 1		
BID ITEM #1 Mechanic Hourly Rate		
1A Trane BAS	\$ 130.00	\$ 250.00
1A x Multiplier 20 hrs	\$ 2,600.00	\$ 5,000.00
1B Carrier BAS	\$ 260.00	\$ 150.00
1B x Multiplier 20 hrs	\$ 5,200.00	\$ 3,000.00
1C Andover BAS	\$ 260.00	\$ 150.00
1C x Multiplier 20 hrs	\$ 5,200.00	\$ 3,000.00
1D Johnson BAS	\$ 130.00	\$ 190.00
1D x Multiplier 20 hrs	\$ 2,600.00	\$ 3,800.00
1E Staefa/Talon BAS	\$ 130.00	\$ 300.00
1E x Multiplier 20 hrs	\$ 2,600.00	\$ 6,000.00
1F Siemens /Apogee BAS	\$ 260.00	\$ 300.00
1F x Multiplier 20 hrs	\$ 5,200.00	\$ 6,000.00
1G Honeywell BAS	\$ 130.00	\$ 150.00
1G x Multiplier 20 hrs	\$ 2,600.00	\$ 3,000.00
BID ITEM #2 Materials Markup		
2A Trane BAS	35%	20%
2A x Multiplier \$5,000	\$ 6,750.00	\$ 6,000.00
2B Carrier BAS	35%	50%
2B x Multiplier \$5,000	\$ 6,750.00	\$ 7,500.00
2C Andover BAS	35%	20%
2C x Multiplier \$5,000	\$ 6,750.00	\$ 6,000.00
2D Johnson BAS	35%	50%
2D x Multiplier \$5,000	\$ 6,750.00	\$ 7,500.00
2E Staefa/Talon BAS	35%	20%
2E x Multiplier \$5,000	\$ 6,750.00	\$ 6,000.00
2F Siemens/Apogee	35%	20%
2F x Multiplier \$5,000	\$ 6,750.00	\$ 6,000.00
2G Honeywell BAS	35%	50%
2G x Multiplier \$5,000	\$ 6,750.00	\$ 7,500.00
BID ITEM #3 Base Services	\$ 26,000.00	\$ 26,520.00
BID ITEM #4 MATERIALS MARKUP		
Markup % x Multiplier \$5,000	35%	50%
Extended Amount	\$ 6,750.00	\$ 7,500.00
BID ITEM #5 Hourly Rate		
5A Straight Time	\$ 130.00	\$ 135.00
5B Overtime	\$ 195.00	\$ 155.00
5C Weekend / Holiday	\$ 260.00	\$ 200.00

*Recommended BID Items to each **Vendor on Bold-Type**

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Boat Maintenance and Repairs

WHEREAS, a contract in the amount of **\$13,000.00**-(BPO #9927), has been awarded to **de Rouville's Boat Shop**, 207 Chelsea Avenue, Bayville, NJ 08721 for boat maintenance and winterization for the fleet of boats used by the sailing team at Ocean County College; and

WHEREAS, an additional **\$12,000.00** is needed for unanticipated boat maintenance and repairs which includes winterization of 1 boat, painting the bottom of 4 boats, installation of a new motor on 1 boat, cleaning and re-installation of a centerboard on 1 boat, and for the summer mooring fee for 1 boat; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **de Rouville's Boat Shop**, 207 Chelsea Avenue, Bayville, NJ 08721 with an additional amount of **\$12,000.00** for a total amount of **\$25,000.00** for additional boat repairs and maintenance at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Boat Maintenance and Repairs

VENDOR: **de Rouville's Boat Shop**
 207 Chelsea Avenue
 Bayville, NJ 08721

ACCOUNT: **Sailing Program / Student Clubs & Activities**
 FY 2019/2020

ORIGINAL CONTRACT:	\$13,000.00
AGGREGATE AMOUNT:	\$12,000.00
	=====
TOTAL AMOUNT:	\$25,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara
Winchester

Digitally signed by Sara
Winchester
Date: 2020.04.20

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Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for 1098-T Forms

WHEREAS, a contract in the amount of **\$16,000.00**-(BPO #10085), has been awarded to **Heartland ECSI**, 181 Montour Run Road, Corapolis, PA 15108 to issue 1098-T forms to students at Ocean County College; and

WHEREAS, Ocean County College issues this IRS form to each student reporting all payments received for qualified tuition and related expenses during the tax year. Due to a processing issue within Ellucian Colleague where incorrect numbers were generated on the initial statements. An additional **\$3,974.79** is needed to re-issue correct 1098-T forms to students; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Heartland ECSI**, 181 Montour Road, Corapolis, PA 15108 with an additional amount of **\$3,974.79** for a total amount of **\$19,974.79** to re-issue 1098-T forms to students at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for 1098-T Forms

VENDOR:	Heartland ECSI 181 Montour Run Road Corapolis, PA 15108
ACCOUNT:	College Wide / Reporting Services FY 2019/2020
ORIGINAL CONTRACT:	\$16,000.00
AGGREGATE AMOUNT:	\$3,974.79
	=====
TOTAL AMOUNT:	\$19,974.79

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara
Winchester**

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Winchester
Date: 2020.04.20
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Executive Vice President of Finance and Administration

EXHIBIT A-5

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing the Award of a Contract for a Sign**

WHEREAS, contracts in the amounts of **\$5,000.00**-(PO #9857), **\$520.00**-(PO #10113), **\$950.00**-(PO #10054), and **\$1,415.00**-(PO # 19662) have been awarded to **North Star Signs, Inc.**, 66 Clinton Road, Fairfield, NJ 07004 for the purchase and installation of signs at various locations at Ocean County College; and

WHEREAS, the current sign on the Performing Arts Academy (PAA) building is illegible from certain angles. An additional **\$11,285.00** is needed to remove the current sign and furnish and install a new sign which will read "Grunin Performing Arts Academy". The finish on the new sign is brushed aluminum allowing for clearer and more uniform signage on the building ; and

WHEREAS, the initial contracts being under threshold, did not require Board of Trustees approval; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **North Star Signs, Inc.**, 66 Clinton Road, Fairfield, NJ 07004 with an additional amount of **\$11,285.00** for a total amount of **\$19,170.00** to furnish and install a new sign for the PAA at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Furnish and Install a Sign

VENDOR:	North Star Signs, Inc. 66 Clinton Road Fairfield, NJ 07004
ACCOUNT:	Capital Account / Performing Arts Academy FY 2019/2020
ORIGINAL CONTRACT:	\$7,885.00
AGGREGATE AMOUNT:	\$11,285.00
	=====
TOTAL AMOUNT:	\$19,170.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbe red against such appropriation.

Sara
Winchester

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Date: 2020.04.20
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Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Instructional and Medical Supplies

WHEREAS, a contract in the amount of **\$12,000.00**-(BPO #9798), has been awarded to **Pocket Nurse**, 610 Frankfort Road, Monaca, PA 15061 to purchase Instructional and Medical Supplies for Continuing Professional Education (CPE) Allied Health courses held at Ocean County College procured through National Cooperative Purchasing Alliance (NCPA) Omnia Partners; and

WHEREAS, the initial contract under threshold, did not require Board of Trustees approval; and

WHEREAS, the CPE Department expanded the enrollment capacity of many courses and labs for the Spring 2020 semester thus requiring an additional **\$12,634.26** to purchase additional Instructional and Medical supplies consisting of needles, bed linens, exam table paper, exam gloves, sani cloth, etc. for various CPE Allied Health courses for the balance of FY 2020; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Pocket Nurse**, 610 Frankfort Road, Monaca, PA 15061 with an additional amount of **\$12,634.26** for a total amount of **\$24,634.26** to purchase Instructional and Medical Supplies for various CPE Allied Health courses at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA) OMNIA Partners, Contract #R190201 – Contract term: 7-1-2019 – 6-30-2020.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Instructional and Medical Supplies

Contract Term: July 1, 2019 - June 30, 2020

VENDOR: **Pocket Nurse**
 610 Frankfort Road
 Monaca, PA 15061

ACCOUNT: **CPE Allied Health / Supplies Instruction**
 FY 2019/2020

ORIGINAL CONTRACT:	\$12,000.00
AGGREGATE AMOUNT:	\$12,634.26
	=====
TOTAL AMOUNT:	\$24,634.26

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara
Winchester**

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Winchester
Date: 2020.04.20
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Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for “Mobilizing Our Community” Project

Contract Term: October 5, 2019 – December 31, 2020

WHEREAS, the Board of Trustees of Ocean County College has a need for a “Mobilizing Our Community” project with Kevin Reese, an actor, designer and visual artist who will work with students to gain skills in art, math and physics by designing high-flying colorful moving sculptures known as maquettes; and

WHEREAS, this project is funded with a \$10,000.00 grant from the National Endowment for the Arts (NEA) for the Fall presentation and a \$12,750.00 grant from the New Jersey State Council for the Arts for the Spring 2020 and Fall 2020 presentations. Total of grants fund fifty percent of the cost for the project at \$22,750.00; and

WHEREAS, three of the four “Mobilizing Our Community” projects scheduled in March and April 2020 were cancelled due to the closure of Ocean County College during the coronavirus pandemic. The three projects will be re-scheduled for Fall 2020 thus requiring a seven-month extension to the current contract; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(16) Entertainment, including without limitation theatrical presentations, band and other concerts, movies and other audiovisual productions; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the Agreement with **SchoolSculptures with Kevin Reese, LLC**, 2023 Rosemont Avenue, Washington DC, 20010 to include a seven-month contract extension to reschedule three (3) “Mobilizing Our Community” projects in Fall 2020 at Ocean County College. Contract award amount remains unchanged.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for “Mobilizing Our Community” Projects

Contract Term: October 5, 2019 – December 31, 2020

VENDOR: **SchoolSculptures with Kevin Reese, LLC**
2023 Rosemont Avenue
Washington DC 20010

ACCOUNT: Grunin Educational Programs / Hospitality
FY 2020/2021

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara
Winchester**

Digitally signed by Sara
Winchester
Date: 2020.04.20
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Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase of Chromebooks

WHEREAS, the Board of Trustees of Ocean County College recognized the need to purchase 180 Chromebooks for students who did not have a laptop for remote learning due to the campus closure of Ocean County College during the coronavirus pandemic; and.

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$49,680.00** to purchase Chromebooks for students for remote learning at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **SHI International Corp.**, State Contract #TM0483/89974, State Contract Term: 10/01/15 to 7/31/21.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Chromebooks

VENDOR:	SHI International Corp. 290 Davidson Avenue Somerset, NJ 08873
ACCOUNT:	Business Division / Minor Capital Computer FY 2019/2020
AMOUNT:	\$49,680.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara
Winchester

Digitally signed by Sara
Winchester
Date: 2020.04.20

13:06:09 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract to Furnish and Install
Furniture and Lightline Wall Systems

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to furnish and install Administrative and Classroom Furniture and Lightline Wall Systems in the new Student Enrollment Building (SEB) at Ocean County College procured through Cooperative contract ESCNJ (Middlesex Regional Education Services Commission); and

WHEREAS, Administrative and Classroom Furniture consists of tables, chairs, bookcases, file cabinets etc.; and

WHEREAS, Lightline is a pre-assembled, unitized glass wall system dedicated to the enhancement of light. The walls can be easily moved and reconfigured to adjust to the needs of the College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, Green Bay, WI 54302 in the amount not to exceed: **\$486,186.88** to furnish and install new furniture and wall systems for the new Student Enrollment Building at Ocean County College. This purchase and installation is procured through Cooperative contract ESCNJ (Middlesex Regional Education Services Commission) New Jersey State Approved Cooperative, Contract #OT0012842D #17/18-16 – Contract Term: 7-2-2017 to 7-1-2020.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Furnish and Install New Furniture and Lightline Wall Systems

VENDOR: **Krueger International, Inc.**
1330 Bellevue Street
Green Bay, WI 54302

ACCOUNT: Capital Account / New Student Services / Hub Building for SEB
FY 2019/2020

TOTAL: **\$486,186.88**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara
Winchester

Digitally signed by Sara
Winchester
Date: 2020.04.20

14:53:11 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract to Furnish and Install
Furniture and Lightline Wall Systems

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to furnish and install Administrative and Classroom Furniture and Lightline Wall Systems in the new Student Enrollment Building (SEB) at Ocean County College; and

WHEREAS, Administrative and Classroom Furniture consists of tables, chairs, bookcases, file cabinets etc.; and

WHEREAS, Lightline is a pre-assembled, unitized glass wall system dedicated to the enhancement of light. The walls can be easily moved and reconfigured to adjust to the needs of the College; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, Green Bay, WI 54302 in the amount not to exceed: **\$217,174.20** to furnish and install new furniture and wall systems for the new Student Enrollment Building at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Krueger International, Inc.**, NJ State Contract #81720, Term Ends: 4/30/2020.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Furnish and Install New Furniture and Lightline Wall Systems

VENDOR:	Krueger International, Inc. 1330 Bellevue Street Green Bay, WI 54302
ACCOUNT:	Capital Account / New Student Services / Hub Building for SEB FY 2019/2020
TOTAL:	\$217,174.20 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara
Winchester

Digitally signed by Sara
Winchester
Date: 2020.04.20

14:59:09 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

AMENDMENT

Award for Professional Architectural and Engineering Services

RECOMMENDATION: Contract award to **Kimmel Bogrette Architecture + Site, Inc.** 482 Norristown Road, Suite 200, Blue Bell, PA 18422 be amended with an additional amount of **\$39,850.00** for a total amount of **\$99,850.00** for Professional Architectural and Engineering Services for the Mill Creek Sailing Center building project. The original contract in the amount of **\$60,000.00** was awarded at the Board of Trustees meeting on January 25, 2018. This new building will serve as a sailing center, boat storage area and event space and will be located at Mill Creek County Park in Bayville, NJ.

The previous permits have expired. The additional monies are needed to provide civil engineering services for site and permit applications. It will take approximately 6 months for the new land development permits to be in place.

Said contract to be in accordance with quote specifications and requirements of RFQ #16/17 Q-22, Quote #05 and quote received on December 18, 2017. The Request for Quote was sent to a firm from the Professional Qualified Architectural Pool RFQ #16/17 Q-22 approved at the Board of Trustees meeting on November 3, 2016.

NATURE OF QUOTE: Professional Architectural and Engineering Services

ITEM #1: Total Cost

SOURCE OF FUNDS: Capital Account / Mill Creek Sailing Center
FY 2019/2020

QUOTE SUMMARY

VENDOR	ITEM #1
Kimmel Bogrette Architecture + Site, Inc. *	\$60,000.00

*Recommended Vendor

EXHIBIT A-12

**OCEAN COUNTY COLLEGE
RESOLUTION**

**Authorizing Surplus Sale of
Miscellaneous Facilities / Warehouse Items**

WHEREAS, it has been determined by Matthew Kennedy, Assistant Vice President of Facilities Management and Construction that the need exists for sales of surplus items during the 2021 Fiscal Year; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27 (f), any county college may, by resolution of its board of trustees, authorize the private sale of its personal property no longer needed for college purposes, without the necessity of advertising for bids, where the estimated fair value of the property to be sold does not exceed the bid threshold; and

WHEREAS, estimated total proceeds from all sales will not exceed the **\$36,400.00** bid threshold; and

NOW, THEREFORE, BE IT RESOLVED, that the Assistant Vice President of Facilities Management and Construction is hereby authorized to utilize an established College account with **GovDeals**, to sell used items determined no longer useful to the College through online auction during the course of Fiscal Year 2021.

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