

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: March 31, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Tuesday, April 7, 2020**:

1. Recommend acceptance of the statement of income and expenditures as of February 29, 2020 **(Exhibit A-1)**

Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.

2. Recommend revision of Policy #5300, Students, Tuition and Fees **(Exhibit A-2)**
3. Recommend that the following contracts be awarded:
 - a. For the second-year contract option for HVAC duct and vent cleaning services at Ocean County College **(Exhibit A-3)**
 - b. For the second-year contract option for professional generator preventative maintenance and repair services at Ocean County College **(Exhibit A-4)**
 - c. For the third-year contract option for professional ground and landscape maintenance services at Ocean County College and the Southern Education Center **(Exhibit A-5)**
 - d. For the second-year contract option for offset printing services at Ocean County College **(Exhibit A-6)**

4. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of and installation of gymnasium bleachers for the Health and Human Performance Center at Ocean County College (**Exhibit A-7**)
 - b. For professional chemical waste removal and disposal for the Science Department at Ocean County College (**Exhibit A-8**)
 - c. For professional marketing agency services to develop and implement a campaign to recruit adult learners for the Fall 2020 semester at Ocean County College (**Exhibit A-9**)
 - d. For the purchase of five OneScreen Interactive TVs for use by various departments at Ocean County College (**Exhibit A-10**)
 - e. For a one-year contract for the purchase of custodial supplies from July 1, 2020, through June 30, 2020, for use at Ocean County College (**Exhibit A-11**)
 - f. For a one-year contract for the purchase of miscellaneous electrical supplies from July 1, 2020, through June 30, 2021, for use at Ocean County College (**Exhibit A-12**)
 - g. For a one-year contract for the purchase of miscellaneous plumbing supplies from July 1, 2020, through June 30, 2021, for use at Ocean County College (**Exhibit A-13**)
 - h. For a one-year contract for ongoing campus-wide roof repairs from July 1, 2020, through June 30, 2021, at Ocean County College (**Exhibit A-14**)
 - i. For a one-year contract for HVAC maintenance services from July 1, 2020, through June 30, 2021, at Ocean County College (**Exhibit A-15**)
 - j. For professional interpreting services for students with disabilities at Ocean County College (**Exhibit A-16**)
 - k. For a one-year contract for landscape irrigation system winterization services and repairs from March 26, 2020, to March 25, 2021, at Ocean County College (**Exhibit A-17**)
 - l. For the second-year contract option for employee and student background screening services at Ocean County College (**Exhibit A-18**)

- m. For a one-year contract for professional online tutoring services from July 1, 2019, to June 30, 2020, at Ocean County College **(Exhibit A-19)**
 - n. For five-year agreements for online bookstores to be utilized by New Jersey's community colleges from July 1, 2020, through June 30, 2025, through the NJCCC Joint Purchasing Consortium with Ocean County College serving as the lead agency **(Exhibit A-20)**
 - o. For a five-year agreement to provide bookstore services from July 1, 2020, through June 30, 2025, both on campus and online, at Ocean County College **(Exhibit A-21)**
5. Recommend adoption of resolutions to award contracts to provide contract modeling support, through the Barnegat Bay Partnership at Ocean County College, for:
- a. The Submerged Aquatic Vegetation Monitoring project in the Barnegat Bay titled "Zostera-Ruppia Competition Mesocosm Experiment" with Stockton University **(Exhibit A-22)**
 - b. The Seagrass Vulnerability to Climate Change project in the Barnegat Bay titled "Zostera-Ruppia Competition Mesocosm Experiment" with The University of North Carolina at Wilmington **(Exhibit A-23)**
6. Recommend that the following contracts be amended:
- a. An additional \$15,000, for a maximum total of \$45,000, to Amazon Services, LLC, Seattle, Washington, for additional online marketplace products for various departments at Ocean County College through the U.S. Communities Government Purchasing Alliance Contract (contract originally awarded at the June 27, 2019, Board meeting) **(Exhibit A-24)**
 - b. An additional \$28,000, for a maximum total of \$68,000, to TEC Elevator, Inc., Marmora, New Jersey, for additional elevator repair and maintenance services to replace the valve and pump motor in the Grunin Center elevator at Ocean County College (contract originally awarded at the May 30, 2019, Board meeting) **(Exhibit A-25)**
 - c. An additional \$9,287.04, for a maximum total of \$169,751.04, to NJEdge.NET, Newark, New Jersey, for the fourth quarter invoice for campus-wide internet service through the NJEdge.NET Consortium at Ocean County College, the Southern Education Center, and Montclair State University (contract originally awarded at the April 25, 2019, Board meeting) **(Exhibit A-26)**

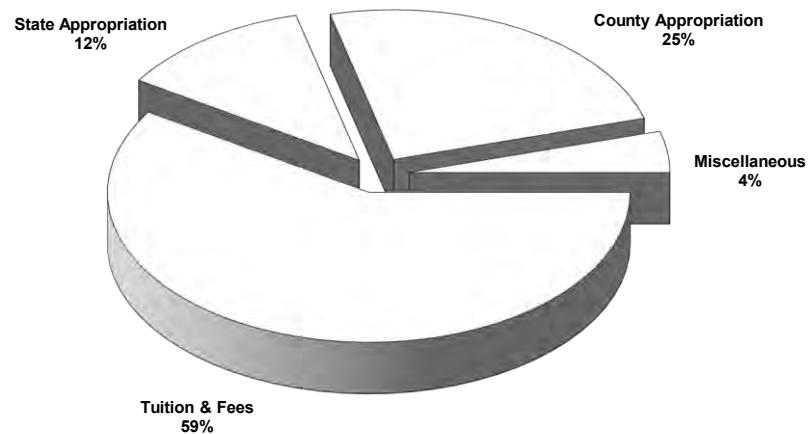
- d. An additional \$6,000, for a maximum total of \$88,416.46, to PIP Printing, Brick, New Jersey, for additional offset printing services at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting) **(Exhibit A-27)**
 - e. An additional \$110,000, for a maximum total of \$6,655,000, to Catel, Inc., Bradley Beach, New Jersey, for change orders for professional general contractor services for the construction of a new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat) **(Exhibit A-28)**
 - f. An additional \$72,500, for a maximum total of \$1,541,500, to Tri-Form Construction, Inc., Metuchen, New Jersey, for change orders for general contractor construction services for the Conference Center Renovation project at Ocean County College **(Exhibit A-29)**
7. Recommend rescission of the following OCC Study Abroad program contracts scheduled for June and July 2020 in anticipation of further travel advisories and restrictions and for concern for the health, safety, and welfare of College students:
- a. Awarded at the December 12, 2019, Board meeting to Teach by Travel, Inc., Brookfield, Massachusetts, for the OCC Study Abroad Seminar in Switzerland from July 11, 2020, through July 19, 2020. **(Exhibit A-30)**
 - b. Awarded at the January 23, 2020, Board meeting to Universite Internationale de Rabat, Sale, Morocco, and Fellowship Travel International, Ashland, Virginia, for the OCC Study Abroad Seminar in Morocco from June 4, 2020, through June 18, 2020. **(Exhibit A-31)**
8. Recommend acceptance of a \$161,910 grant award from the New Jersey Department of Labor and Workforce Development, to fund Growing Apprenticeships in Nontraditional Sectors (GAINS), to prevent attrition, increase graduation, and build Ocean County College Apprenticeships. Project period: April 1, 2020, through March 31, 2021. Project Director: Dr. Joseph Konopka, Vice President of Academic Affairs.
9. Recommend acceptance of a \$69,346 grant award from the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, to fund recovery supports to prevent and reduce substance abuse on college campuses in New Jersey. Project period: January 1, 2020, through September 30, 2020. Project Directors: Ms. Katie Hueth, Prevention Education Coordinator; Dr. Kathryn Pandolpho, Director, Counseling and Student Development.

EXHIBIT A-1

EXHIBIT A-1
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2019-2020
For the Period Ending February 2020

	ACTUAL	ENCUMBRANCES	TOTAL	FY2019-2020 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	35,469,858		35,469,858	37,884,349	2,414,491	93.63%
State Appropriation	4,950,992		4,950,992	7,771,796	2,820,804	63.70%
County Appropriation	11,776,262		11,776,262	15,701,796	3,925,535	75.00%
Miscellaneous	1,775,973		1,775,973	2,857,186	1,081,213	62.16%
Total Revenue:	53,973,084		53,973,084	64,215,127	10,242,043	84.05%
EXPENDITURES:						
Instruction	12,353,266	385,256	12,738,522	19,405,382	6,666,860	65.64%
Academic Support	7,262,622	203,474	7,466,096	11,674,384	4,208,288	63.95%
Student Services	4,307,519	106,450	4,413,968	6,711,940	2,297,972	65.76%
Institutional Support	9,266,204	1,605,078	10,871,281	14,194,686	3,323,405	76.59%
Plant Maint-Opr.	5,008,049	2,354,197	7,362,246	10,443,735	3,081,489	70.49%
Scholarships	760,441	-	760,441	735,000	(25,441)	103.46%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Total Expenditures:	38,958,101	4,654,454	43,612,554	64,215,127	20,602,573	67.92%

FY 2020 BUDGET REVENUE SOURCES



2/29/20 YTD EXPENDITURES BY FUNCTION

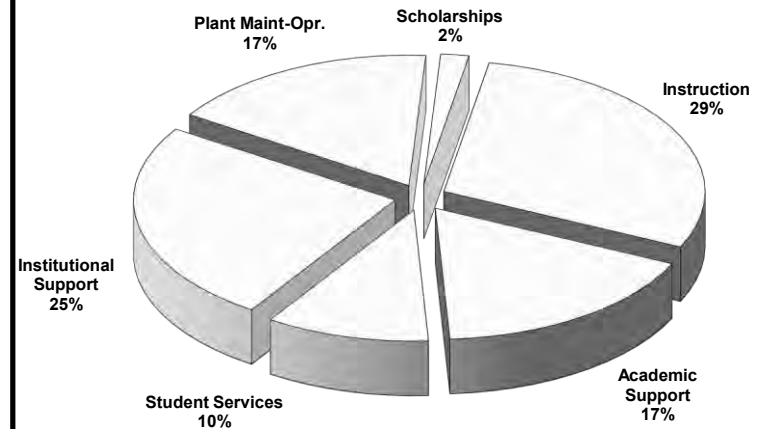


EXHIBIT A-2

POLICY**1. Public Hearing**

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. Course Fees

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

4. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees.

5. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see Policy #5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay course fees and late fees.

6. Tuition Waiver for Eligible Unemployed Individuals

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a layoff notice a proof of eligibility or an Employability Development Plan from the Division of Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees. Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

Ocean County College, Toms River, NJ

STUDENTS
TUITION AND FEES
Tuition/Fee Schedule #5300

POLICY (Cont'd)

7. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay course fees and late fees.

8. Eligible High School Students

Eligible currently enrolled high school students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule.

Tuition and Fee Schedules are shown on attached Schedules.

Ocean County College, Toms River, NJ

STUDENTS
 TUITION AND FEES
Tuition/Fee Schedule #5300

SCHEDULE OF TUITION AND FEESTUITION AND FEES PER CREDIT - Effective Fall 2020Ocean County Residents

Tuition per credit..... \$ \$175.00

Out-of-County Residents

Tuition per credit..... \$193.00

Out-of-State Residents

Tuition per credit..... \$ \$270.00

Eligible High School Students

Tuition per credit..... \$ \$175

Trustee Discount \$70.00

Total per credit\$ \$105.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit..... \$ \$97.00

APPLICABLE TUITION WAIVERS (UP TO 15 CR.)
AND COURSE FEES APPLY TO THE FOLLOWING
PROGRAMS:

Eligible New Jersey National Guard Members/Surviving Spouse/Surviving Children

Tuition (above 15 cr.) per credit.....\$ \$175.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

OTHER FEES

1. Tuition Deposit (Nursing Students Only)\$300.00

A nonrefundable deposit is required of newly accepted nursing students.

2. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$250.00 ticket will be issued for the following violation

1. Parking in a handicapped space without a handicap permit

3. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

Ocean County College, Toms River, NJ

STUDENTS
TUITION AND FEES
Tuition/Fee Schedule #5300

14-20 days overdue.....\$ 5.00
21 or more days overdue.....\$10.00

4. Return Check Fee for any College Payment.....\$25.00

SCHEDULE OF TUITION AND FEES (Cont'd)

5. Post Registration Charge\$25.00
Students are expected to comply with the schedule of registration as published in the college calendar. A \$25.00 service fee will apply to late registrations.

6. Tuition Payment Plan – Effective Spring 2018..... \$30.00
The college provides an interest free payment plan for qualified students. A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.

7. LPN Career Mobility Option Charges
Credit by Practical Examination Fee for NURS 175 Exam:\$1,000.00

8. Credit by Examination Fee.
\$100.00 for 1st credit plus \$50.00 for each additional credit

9. Testing Center Fees (per test)

A. Technology Test Out	43.50
B. TEAS Nursing Examination	108.50
C. College Level Exams (CLEP and DANTES/DSST)	43.50
D. Independent Study/Distance Learning	43.50
(Fee charged to administer and proctor tests from other institutions.)	
E. Licensing and Business Examinations/Certifications (up to 3 hours)	48.50
Each additional hour.....	10.00

10. Course Fees

Code	Fee	Code	Fee	Code	Fee
1	\$20.00	4	\$ 55.00	7	Online Courses - \$100.00
2	\$30.00	5	\$115.00	8	Nursing Only - \$2700.00
3	\$ 40.00	6	\$105.00	9	
				10	International Fee – TBD for each seminar

11. Instructional Material Fee (IMAT)

The IMAT fee will apply to certain designated course sections that use digital instructional material delivered through the on-line learning management system in lieu of a text book. The fee will vary depending on the cost of the material.

Ocean County College, Toms River, NJ

STUDENTS
 TUITION AND FEES
Tuition/Fee Schedule #5300

Adopted: December 12, 1994	Revised: February 27, 1995	Revised: February 26, 1996
Revised: April 22, 1996	Revised: June 24, 1996	Revised: April 28, 1997
Revised: June 23, 1998	Revised: January 25, 1999	Revised: March 22, 1999
Revised: May 24, 1999	Revised: September 27, 1999	Revised: November 4, 1999
Revised: January 25, 2000	Revised: June 26, 2000	Revised: January 22, 2001
Revised: November 5, 2001	Revised: January 25, 2002	Revised: April 15, 2002
Revised: May 28, 2002	Revised: June 24, 2002	Revised: February 24, 2003
Revised: November 10, 2003	Revised: January 29, 2004	Revised: May 4, 2004
Revised: September 27, 2004	Revised: January 24, 2005	Revised: April 25, 2005
Revised: January 27, 2006	Revised: April 26, 2006	Revised: June 26, 2006
Revised: August 28, 2006	Revised: December 11, 2006	Revised: January 22, 2007
Revised: March 26, 2007	Revised: January 28, 2008	Revised: March 24, 2008
Revised: April 27, 2009	Revised: January 25, 2010	Revised: March 28, 2011
Revised: July 25, 2011	Revised: January 30, 2012	Revised: March 22, 2013
Revised: January 27, 2014	Revised: January 26, 2015	Revised: February 29, 2016
Revised: January 26, 2017	Revised: November 2, 2017	Revised: January 25, 2018
Revised: April 26, 2018	Revised: January 24, 2019	Revised: September 26, 2019
Revised: January 23, 2020	Revised: April 7, 2020	

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD for HVAC Duct and Vent Cleaning Services

RECOMMENDATION: Time and Materials (T&M) contract award to **Core Mechanical Inc.**, 7905 Browning Road, Pennsauken, NJ 08109 in the amount not to exceed: **\$20,000.00** for the second year contract option for Heating, Ventilation and Air Conditioning (HVAC) Duct and Vent Cleaning Services at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-543 publicly advertised on April 5, 2019 and bids received May 8, 2019.

Contract Term: July 1, 2020 – June 30, 2021 (second year)

NATURE OF BID: T&M HVAC Duct and Vent Cleaning Services

YEAR 2:

BID ITEM #1: Hourly Labor Rate

- A. Regular Rate
- B. Overtime (after hours & weekend rate)
- C. Holiday Rate

BID ITEM #2: Materials Mark-up

% Mark Up on Parts and Materials

SOURCE OF FUNDS: Maintenance / Service–Maintenance
FY 2020/2021

BID SUMMARY

Bidder's Name:	Core Mechanical Inc.
BID ITEM #1: Hourly Labor Rate	
A. Regular Rate	\$ 77.25
B. Overtime	\$ 115.88
C. Holiday Rate	\$ 115.88
BID ITEM #2: Materials Mark-up	15%
<u>WORKSHEET</u>	
Regular Rate (1A)	\$ 77.25
x Multiplier (100 hrs.)	\$ 7,725.00
Estimated Annual Labor	\$ 7,725.00
Material Markup %	15%
x Multiplier (\$4,000)	\$ 600.00
Estimated Annual Materials Costs	\$ 4,600.00
Total Estimated annual Amount	\$ 12,325.00

EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD for Generator Preventative Maintenance & Repair

RECOMMENDATION: Contract award to **Atlantic Switch & Generator, LLC**, 4006 Sylon Boulevard, Hainesport, NJ 08036 in the amount not to exceed: **\$20,000.00** for the second year contract option for Generator Preventative Maintenance and Repair at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #20 B-534 publicly advertised on March 20, 2019 and bids received April 23, 2019.

Contract Term: July 1, 2020 – June 30, 2021 (second year)

NATURE OF BID: Generator Preventative Maintenance & Repair

YEAR 2:

BID ITEM #1: Lump Sum Annual Preventative Maintenance

BID ITEM #2: Hourly Labor Rate for as Needed Repairs / Service

A. Regular Rate

B. Overtime (after hours & weekend rate)

C. Holiday Rate

BID ITEM #3: Parts and Materials Mark-up% or Discount%

SOURCE OF FUNDS: Maintenance / Building Equipment Repairs & Maintenance
FY 2020/2021

BID SUMMARY

Bidder's Name		Atlantic Switch & Generator, LLC
YEAR 2		
BID ITEM #1: Lump Sum		\$ 1,975.00
BID ITEM #2: Hourly Labor Rate		
A		\$ 95.00
B		\$ 125.00
C		\$ 125.00
BID ITEM #3: Materials Mark-up or Discount		5% Mark-up
WORKSHEET		
	Multiplier	
Regular Hourly Rate	100	\$ 9,500.00
Overtime Hourly Rate	32	\$ 4,000.00
Holiday Hourly Rate	16	\$ 2,000.00
Materials Mark-up % + or -	\$10,000.00	\$ 10,500.00
Total Estimated Annual Amount		\$ 27,975.00

EXHIBIT A-5

OCEAN COUNTY COLLEGE

AWARD for Grounds and Landscape Maintenance Services

RECOMMENDATION: Contract award to **Custom Care Services, Inc.**, 2817 Williamsburg Drive, Wall, NJ 07719 in the amount not to exceed: **\$100,000.00** for the third year contract option for Grounds and Landscape Maintenance Services at Ocean County College. Service areas shall include the Main Campus at Ocean County College and the Southern Education Center in Manahawkin, NJ.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-13 publicly advertised on April 26, 2018 and the bids received May 17, 2018.

Contract Term: July 1, 2020 – June 30, 2021 (third year)

NATURE OF BID: Grounds and Landscape Maintenance Services

YEAR 3:

BID ITEM #1A: Main Campus Site Location cost of Tasks

BID ITEM #1B: Hourly Labor Rate (as needed), FOREMAN – Main Campus Site Location

BID ITEM #1C: Hourly Labor Rate (as needed), LABORER – Main Campus Site Location

BID ITEM #2A: Southern Education (SEC) Site Location cost of Tasks

BID ITEM #2B: Hourly Labor Rate (as needed), FOREMAN – (SEC) Campus Site Location

BID ITEM #2C: Hourly Labor Rate (as needed), LABORER – (SEC) Campus Site Location

SOURCE OF FUNDS: Maintenance / Service–Maintenance
FY 2020/2021

EXHIBIT A-5

BID SUMMARY			
Bidder's Name		Custom Care Services, Inc.*	
Main Campus			
Task No.	Frequency (# of Times/Year)	Unit Cost	Extended
1	72	\$ 270.00	\$ 19,440.00
2	33	\$ 315.00	\$ 10,395.00
3	16	\$ 290.00	\$ 4,640.00
4	4	\$ 280.00	\$ 1,120.00
5	16	\$ 225.00	\$ 3,600.00
6	1	\$ 4,537.50	\$ 4,537.50
7	1	\$ 3,465.00	\$ 3,465.00
8	1	\$ 8,208.75	\$ 8,208.75
9	1	\$ 6,268.50	\$ 6,268.50
10	1	\$ 11,550.00	\$ 11,550.00
11	3	\$ 2,880.00	\$ 8,640.00
12	3	\$ 500.00	\$ 1,500.00
13	1	\$ 2,500.00	\$ 2,500.00
14	2	\$ 1,080.00	\$ 2,160.00
15	1	\$ 9,000.00	\$ 9,000.00
16	8	\$ 450.00	\$ 3,600.00
17	10	\$ 450.00	\$ 4,500.00
18	42	\$ 225.00	\$ 9,450.00
19	1	\$ 400.00	\$ 400.00
BID Item #1A Total			\$ 114,974.75
BID Item #1B Foreman Rate x 60 hours		\$ 65.00	\$ 3,900.00
BID Item #1C Laborer Rate x 300 hours		\$ 45.00	\$ 22,500.00
Grand Total 1A, 1B & 1 C			\$ 141,374.75
Southern Campus (SEC)			
Task No.	Frequency (# of Times/Year)	Unit Cost	Extended
1	16	\$ 90.00	\$ 1,440.00
2	16	\$ 90.00	\$ 1,440.00
3	1	\$ 185.00	\$ 185.00
4	1	\$ 330.00	\$ 330.00
5	3	\$ 180.00	\$ 540.00
6	3	\$ 50.00	\$ 150.00
7	1	\$ 75.00	\$ 75.00
8	2	\$ 45.00	\$ 90.00
9	1	\$ 90.00	\$ 90.00
10	8	\$ 45.00	\$ 360.00
11	10	\$ 45.00	\$ 450.00
12	16	\$ 45.00	\$ 720.00
BID Item #2A Total			\$ 5,870.00
BID Item #2B Foreman Rate x 10 hours		\$ 65.00	\$ 650.00
BID Item #2C Laborer Rate x 120 hours		\$ 45.00	\$ 5,400.00
Grand Total 2A, 2B & 2C			\$ 11,920.00
Grand Total Items 1 & 2			\$ 153,294.75

EXHIBIT A-6

OCEAN COUNTY COLLEGE

Award for Offset Printing Services

RECOMMENDATION: Multiple contract awards in the amount not to exceed **\$123,630.46** for the second year contract option for Offset Printing Services at Ocean County College.

Contract Award to **PIP Printing**, 2960 Yorktowne Blvd. Brick, NJ 08723 in the amount not to exceed: **\$88,416.46** for Bid Summary Items # 1, 3, 5, 8, 9, 11, 12, 13, 14, 15, 16, 17, 18, 19, 22, 24, 26, 27, 28, 29, 30, 32, 34.

Contract Award to **Gangi Graphics** 1669 Hwy 88 West, Brick, NJ 08724 in the amount not to exceed: **\$28,134.00.00** for Bid Summary Items # 2, 4, 7, 20, 21, 23, 25, 31, 33, 35, 36.

Contract Award to **Kay Printing**, 220 Entin Road, Clifton, NJ 07014 in the amount not to exceed: **\$7,080.00** for Bid Summary Items # 6, 10.

Said contracts to be in accordance with bid specifications and requirements of RFP #19/20 #522 publicly advertised on March 5, 2019 and proposals received March 19, 2019.

Contract Term: July 1, 2020 – June 30, 2021 (second year)

NATURE OF BID: Offset Printing Services

ITEM #1: Total Proposal Price

	<u>Description</u>	<u>Quantity / Annual Jobs</u>	
ITEM #1	Business Cards	250	150
ITEM #2	Annual Appeal	8,000	2
ITEM #3	Annual report	1,000	1
ITEM #4	Booklet #1	2,500	10
ITEM #5	Catalog - Theater1	10,000	2
ITEM #6	Catalog - Academics	2,200	1
ITEM #7	Certificates	50	10
ITEM #8	Envelopes	15,000	5
ITEM #9	Envelopes Window #1	5,000	5
ITEM #10	Envelopes Window #2	8,000	2
ITEM #11	Flyers	2,500	20
ITEM #12	Invitation Greeting Cards	1,000	5
ITEM #13	Invitation Panel Card	500	10
ITEM #14	Label Sheets	100	20
ITEM #15	Letterhead	15,000	5
ITEM #16	Letterhead Personalized	1,000	10
ITEM #17	Magazine & Mail	25,000	2

EXHIBIT A-6

ITEM #18	NCR Form	500	6
ITEM #19	Newsletter Saddle Stitched	2,000	5
ITEM #20	Pocket Folder	1,000	3
ITEM #21	Postcards #1a	1,000	5
ITEM #22	Postcards #1b + Mail Processing	1,000	15
ITEM #23	Postcards #2a	6,000	5
ITEM #24	Postcards #2b + Mail Processing	6,000	10
ITEM #25	Postcard Small Quantity	250	20
ITEM #26	Posters – Small	100	10
ITEM #27	Posters – Large	2	20
ITEM #28	Posters on Foam Core	2	20
ITEM #29	Posters – Custom	5	10
ITEM #30	Poster on Corrugated Plastic	2	50
ITEM #31	Rack Card	1,000	5
ITEM #32	Receipt Form	5,000	5
ITEM #33	Schedules	500	4
ITEM #34	Trifold brochure	500	20
ITEM #35	Ticket Holder	1,000	2
ITEM #36	Viewbook	6,000	5

SOURCE OF FUNDS:

Publications – Printing & Program Cost
FY 2020/2021

EXHIBIT A-6

PROPOSAL SUMMARY									
VENDOR			PIP Printing		Gangi Graphics		Kay Printing		
BID ITEM									
ITEM #	Qty. / Unit Price	Modifier (Est. Annual Purchase)	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	
1	250	150	\$ 6.00	\$ 900.00	\$ 7.00	\$ 1,050.00	\$ 19.00	\$ 2,850.00	
2	8,000	2	\$ 3,840.00	\$ 7,680.00	\$ 2,621.00	\$ 5,242.00	\$ 2,950.00	\$ 5,900.00	
3	1,000	1	\$ 1,000.00	\$ 1,000.00	\$ 1,935.00	\$ 1,935.00	\$ 4,250.00	\$ 4,250.00	
4	2,500	10	\$ 1,237.50	\$ 12,375.00	\$ 975.00	\$ 9,750.00	\$ 2,100.00	\$ 21,000.00	
5	10,000	2	\$ 8,622.23	\$ 17,244.46	\$ 8,674.00	\$ 17,348.00	\$ 10,250.00	\$ 20,500.00	
6	2,200	1	\$ 7,975.00	\$ 7,975.00	\$ 5,711.00	\$ 5,711.00	\$ 3,400.00	\$ 3,400.00	
7	50	10	\$ 60.00	\$ 600.00	\$ 55.00	\$ 550.00	\$ 140.00	\$ 1,400.00	
8	15,000	5	\$ 525.00	\$ 2,625.00	\$ 973.00	\$ 4,865.00	\$ 880.00	\$ 4,400.00	
9	5,000	5	\$ 200.00	\$ 1,000.00	\$ 461.00	\$ 2,305.00	\$ 590.00	\$ 2,950.00	
10	8,000	2	\$ 1,890.00	\$ 3,780.00	\$ 2,150.00	\$ 4,300.00	\$ 1,840.00	\$ 3,680.00	
11	2,500	20	\$ 230.00	\$ 4,600.00	\$ 238.00	\$ 4,760.00	\$ 700.00	\$ 14,000.00	
12	1,000	5	\$ 200.00	\$ 1,000.00	\$ 315.00	\$ 1,575.00	\$ 450.00	\$ 2,250.00	
13	500	10	\$ 250.00	\$ 2,500.00	\$ 380.00	\$ 3,800.00	\$ 510.00	\$ 5,100.00	
14	100	20	\$ 50.00	\$ 1,000.00	\$ 65.00	\$ 1,300.00	\$ 75.00	\$ 1,500.00	
15	15,000	5	\$ 525.00	\$ 2,625.00	\$ 660.00	\$ 3,300.00	\$ 900.00	\$ 4,500.00	
16	1,000	10	\$ 400.00	\$ 4,000.00	\$ 582.00	\$ 5,820.00	\$ 1,050.00	\$ 10,500.00	
17	25,000	2	\$ 13,500.00	\$ 27,000.00	\$ 15,997.00	\$ 31,994.00	\$ 13,500.00	\$ 27,000.00	
18	500	6	\$ 137.00	\$ 822.00	\$ 175.00	\$ 1,050.00	\$ 275.00	\$ 1,650.00	
19	2,000	5	\$ 760.00	\$ 3,800.00	\$ 870.00	\$ 4,350.00	\$ 1,500.00	\$ 7,500.00	
20	1,000	3	\$ 1,135.00	\$ 3,405.00	\$ 969.00	\$ 2,907.00	\$ 1,430.00	\$ 4,290.00	
21	1,000	5	\$ 140.00	\$ 700.00	\$ 110.00	\$ 550.00	\$ 260.00	\$ 1,300.00	
22	1,000	15	\$ 160.00	\$ 2,400.00	\$ 305.00	\$ 4,575.00	\$ 470.00	\$ 7,050.00	
23	6,000	5	\$ 720.00	\$ 3,600.00	\$ 430.00	\$ 2,150.00	\$ 940.00	\$ 4,700.00	
24	6,000	10	\$ 820.00	\$ 8,200.00	\$ 975.00	\$ 9,750.00	\$ 1,200.00	\$ 12,000.00	
25	250	20	\$ 60.00	\$ 1,200.00	\$ 49.00	\$ 980.00	\$ 150.00	\$ 3,000.00	
26	100	10	\$ 25.00	\$ 250.00	\$ 27.00	\$ 270.00	\$ 145.00	\$ 1,450.00	
27	2	20	\$ 35.00	\$ 700.00	\$ 60.00	\$ 1,200.00	\$ 210.00	\$ 4,200.00	
28	2	20	\$ 45.00	\$ 900.00	\$ 86.00	\$ 1,720.00	\$ 220.00	\$ 4,400.00	
29	5	10	\$ 80.00	\$ 800.00	\$ 110.00	\$ 1,100.00	\$ 250.00	\$ 2,500.00	
30	2	50	\$ 40.00	\$ 2,000.00	\$ 58.00	\$ 2,900.00	\$ 210.00	\$ 10,500.00	
31	1,000	5	\$ 60.00	\$ 300.00	\$ 55.00	\$ 275.00	\$ 220.00	\$ 1,100.00	
32	5,000	5	\$ 250.00	\$ 1,250.00	\$ 499.00	\$ 2,495.00	\$ 560.00	\$ 2,800.00	
33	500	4	\$ 125.00	\$ 500.00	\$ 49.00	\$ 196.00	\$ 225.00	\$ 900.00	
34	500	20	\$ 90.00	\$ 1,800.00	\$ 107.00	\$ 2,140.00	\$ 350.00	\$ 7,000.00	
35	1,000	2	\$ 337.50	\$ 675.00	\$ 142.00	\$ 284.00	\$ 500.00	\$ 1,000.00	
36	6,000	5	\$ 1,716.25	\$ 8,581.25	\$ 1,050.00	\$ 5,250.00	\$ 1,850.00	\$ 9,250.00	
Total Year 2			\$ 139,787.71		\$ 149,747.00		\$ 221,770.00		
Total Amount Awarded			\$ 88,416.46		\$ 28,134.00		\$ 7,080.00		
Recommended Vendor for Each Item# is in Bold-Type									

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Purchase and Installation of
Gymnasium Bleachers

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to replace the Gymnasium Bleachers for the Athletic Department at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative #65MCESCCPS 17/18-51; and

WHEREAS, the current gymnasium bleachers were installed when the Health and Human Performance Building opened in 1976. The Bleachers are not ADA compliant, not secure to the walls, and may pose a risk of injury during operation. The new bleachers manufactured by Hussey Seating provide safety features and accommodate ADA requirements; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Nickerson Corp.**, 515 Union Avenue, Union Beach, NJ 07735 in the amount not to exceed: **150,000.00** for the purchase and installation of Gymnasium Bleachers for the Athletic Department at Ocean County College procured through ESCNJ (Education Services Commission of New Jersey) Cooperative #65MCESCCPS 17/18-51. Contract Term: 5/9/2018 to 5/8/2020.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase and Installation of Gymnasium Bleachers

VENDOR: **Nickerson Corp.**
515 Union Avenue
Union Beach, NJ 07735

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2019/2020

AMOUNT: **\$150,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Chemical Waste Pickup & Disposal

WHEREAS, contracts in the amounts of **\$5,000.00**-(BPO #9684), **\$2,412.03**-(BPO #9684A1), **\$5,000.00**-(BPO #9684A2), and **\$2,620.97**-(BPO #9684A3) have been awarded to ACV Enviro for Chemical Waste Pickup and Disposal in the Science Department at Ocean County College; and

WHEREAS, the initial contracts being under threshold, did not require Board of Trustees approval; and

WHEREAS, Ocean County College meeting regulations requires quarterly pickup and disposal of hazardous materials / chemical waste. An additional **\$14,000.00** is needed for pickup and disposal for the third and fourth quarters of FY 2020; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **ACV Enviro**, 1500 Rahway Avenue, Avenal, NJ 07001 with an

EXHIBIT A-8

additional amount of **\$14, 00.00** for a total amount of **\$29,033.00** for additional Chemical Waste Pickup and Disposal at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Chemical Waste Pickup and Disposal

Contract Term: March 26, 2020 – June 30, 2020

VENDOR: **ACV Enviro**
1500 Rahway Avenue
Avenal, NJ 07001

ACCOUNT: **Grounds / Code Compliance**
FY 2019/2020

ORIGINAL CONTRACTS:	\$15,033.00
AGGREGATE AMOUNT:	\$14,000.00
	<hr/>
TOTAL AMOUNT:	\$29,033.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

EXHIBIT A-8

Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Marketing Agency Services

Contract Term: April 1, 2020 – August 30, 2020

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Marketing Agency Services to develop and implement an abbreviated marketing campaign that specifically addresses recruiting the Adult Learner Population, (Non Traditional Students), for the Fall 2020 semester at Ocean County College. The campaign will include social media platforms such as YouTube, Facebook, Instagram, Snapchat and Digital Ads; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(20), personnel recruitment and advertising, including without limitation advertising seeking student enrollment; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a five month Agreement with **Interact Communications**, 502 Main Street, La Crosse, WI 54601 in the amount not to exceed: **\$30,000.00** for Marketing Agency Services to develop and implement a campaign to recruit Adult Learners

for the Fall 2020 semester at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Marketing Agency Services
Contract Term: April 1, 2020 – August 30, 2020

VENDOR:	Interact Communications 502 Main Street La Crosse, WI 54601
ACCOUNT:	Marketing Promotion / Paid Media FY 2019/2020
TOTAL:	\$30,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for OneScreen Interactive TVs

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase five OneScreen Interactive TVs procured through National Cooperative Purchasing Alliance (NCPA) OMNIA Partners Contract #2018011-02 for various departments at Ocean County College; and

WHEREAS, OneScreen solutions are used by Professors to have wireless presentations, interactive whiteboards, and allow for student interaction on the same screen from multiple devices. In conjunction with video conferencing, OneScreen is used as a remote classroom management tool including screen control, notifications, and usage data; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$23,050.00** to purchase five OneScreen Interactive TVs for various departments at Ocean County College. This

EXHIBIT A-10

contract will be procured through National Cooperative Purchasing Alliance (NCPA) OMNIA Partners, Contract #2018011-02 – Contract term ends 2-28-2023.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for OneScreen Interactive TVs

VENDOR:	SHI International Corp. 290 Davidson Avenue Somerset, NJ 08873
ACCOUNT:	Title III / Minor Capital Instructional Technology FY 2019/2020
TOTAL:	<hr/> <hr/> \$23,050.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract for Custodial Supplies
Contract Term: July 1, 2020 – June 30, 2021**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase awarded ESCNJ (Education Services Commission of New Jersey) Custodial Supplies including trash can liners, as needed at Ocean County College procured through ESCNJ Cooperative contract Bid #ESCNJ 17/18-47; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Home Depot Pro Institutional**, PO Box 2317, Jacksonville, FL 32203 in the amount not to exceed: **\$30,000.00** for Custodial Supplies including trash can liners as needed at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 17/18-47 Contract Term: 1-22-2018 to 1-21-2021.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Custodial Supplies

Contract Term: July 1, 2020 – June 30, 2021

VENDOR: **Home Depot Pro Institutional**
PO Box 2317
Jacksonville, FL 32203

ACCOUNT: Custodial / Supplies - Custodial
FY 2020/2021

TOTAL AMOUNT: **\$30,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract for Electrical Supplies
Contract Term: July 1, 2020– June 30, 2021**

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase electrical supplies at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Pemberton Electrical Supply Co. LLC**, 140 Mount Holly By-Pass, Lumberton, NJ 08048 in the amount not to exceed: **\$40,000.00** for electrical supplies at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College

Contracts Law (18A:64A-25.9a) **Pemberton Electrical Supply Co. LLC**, State Contract #A85579, Term: 01/02/2014 to 10/31/2020.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Electrical Supplies

Contract Term: July 1, 2020– June 30, 2021

VENDOR:	Pemberton Electrical Supply Co. LLC 140 Mount Holly By-Pass Lumberton, NJ 08048
ACCOUNT:	Maintenance / Supplies – Operation & Maintenance FY 2020/2021
AMOUNT:	\$40,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Plumbing Supplies

Contract Term: July 1, 2020 – June 30, 2021

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase plumbing supplies for Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Atlantic Plumbing Supply Corp.**, 2810 Route 37 East, Toms River, NJ 08753 in the amount not to exceed: **\$40,000.00** for plumbing supplies at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Atlantic Plumbing Supply Corp.**, State Contract

#89798, Term: 10/31/2015 – 10/30/2020.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Plumbing Supplies

Contract Term: July 1, 2020 – June 30, 2021

VENDOR:	Atlantic Plumbing Supply Corp. 2810 Route 37 East Toms River, NJ 08753
ACCOUNT:	Maintenance / Supplies – Operation & Maintenance FY 2020/2021
AMOUNT:	\$40,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Roof Repairs

Contract Term: July 1, 2020 – June 30, 2021

WHEREAS, the Board of Trustees of Ocean County College has a need for ongoing campus-wide Roof Repairs at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Weatherproofing Technologies, Inc. (Tremco)**, 3735 Green Road, Beachwood, Ohio 44122 in the amount not to exceed: **\$28,000.00** for ongoing campus-wide roof repairs at Ocean County College. This contract will be procured through Cooperative Contract #65MCESCCPS – ESCNJ #19/20-15, Contract Term: 3-1-2020 to 2-28-2021.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Roof Repairs

Contract Term: July 1, 2020 – June 30, 2021

VENDOR: **Weatherproofing Technologies, Inc. (Tremco)**
3735 Green Road
Beachwood, Ohio 44122

ACCOUNT: Maintenance / Building Repairs & Maintenance
FY 2020/2021

AMOUNT: **\$28,000.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for HVAC Maintenance Services

Contract Term: July 1, 2020– June 30, 2021

WHEREAS, the Board of Trustees of Ocean County College has a need for Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services as needed at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Core Mechanical Inc.**, 7905 Browning Road, Pennsauken, NJ 08109 in the amount not to exceed: **\$75,000.00** for HVAC Maintenance Services at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State

EXHIBIT A-15

Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) Core Mechanical Inc., State Contract #88697 T-1372, Term: 3-01-2015 to 10-31-2020.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for HVAC Maintenance Services

Contract Term: July 1, 2020– June 30, 2021

VENDOR:	Core Mechanical, Inc. 7905 Browning Road Pennsauken, NJ 08109
ACCOUNT:	Maintenance / Service Maintenance FY 2020/2021
AMOUNT:	\$75,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-16

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Interpreting Services

WHEREAS, contracts in the amounts of **\$5,500.00**-(BPO #9976), **\$1,280.00**-(BPO #9976A1), **\$200.00**-(BPO #9976A2), **\$5,000.00**-(BPO #9976A3), and **\$1,360.00**-(PO #20881) have been awarded to **Eileen Cusick-Thigpen**, 118 Colonial Drive, Brick, NJ 08724 to provide Interpreting Services for two students at Ocean County College; and

WHEREAS, the initial contracts being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$12,500.00** is needed to continue Interpreting Services for the balance of the Spring semester to provide services for two students taking three and seven credits each; and

WHEREAS, Eileen Cusick-Thigpen as an approved vendor from the Qualified Pool of Consultants /Professional Services Providers for American Sign Language (ASL) Interpreting and Captioning Services, RFQ #19/20 Q-607, approved at the Board of Trustees meeting on August 22, 2019, will continue to provide Interpreting Services; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of

the College to amend the contract with **Eileen Cusick-Thigpen**, 118 Colonial Drive, Brick, NJ 08724 with an additional amount of **\$12,500.00** for a total amount of **\$25,840.00** for Interpreting Services at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Interpreting Services

Contract Term: August 22, 2019 – June 30, 2020

VENDOR: **Eileen Cusick-Thigpen**
118 Colonia Drive
Brick, NJ 08724

ACCOUNT: **ADA Services / Fees - Consultants**
FY 2019/2020

ORIGINAL CONTRACTS: \$13,340.00

AGGREGATE AMOUNT: \$12,500.00

TOTAL AMOUNT: \$25,840.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract for Irrigation Systems Winterization and Repairs
Contract Term: March 26, 2020 – March 25, 2021**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Irrigation Systems Winterization and Repairs at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve month Agreement with **Jersey Shore Lawn and Sprinkler Construction Company, Inc.**, 870 Route 530, Whiting, NJ 08759 in the amount not to exceed: **\$35,000.00** for Irrigation Systems Winterization and Repairs at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Jersey Shore Lawn and Sprinkler Construction Company, Inc.**, Ocean County Cooperative Contract #B2019-23 Term: 03/6/19 to 3/5/21.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Irrigation Systems Winterization and Repairs

Contract Term: March 16, 2020 – March 15, 2021

VENDOR:	Jersey Shore Lawn and Sprinkler Construction Company, Inc. 870 Route 530 Whiting, NJ 08759
ACCOUNT:	Grounds / Service - Grounds FY 2019/2020
TOTAL :	<hr/> <hr/> \$35,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-18

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, NJSA 18A:64A-25.10 authorizes the Board of Trustees of two or more county colleges to provide jointly by agreement for the purchase of professional services, work, materials or supplies for their respective colleges and also authorizes the Board of Trustees to enter into agreement with other institutions of higher education; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) is composed of the membership of the county colleges in New Jersey; and

WHEREAS, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has determined it would be advantageous to combine the joint purchasing power of all eighteen New Jersey community colleges in order to obtain the most affordable pricing for professional services for the procurement of Background Check Services; and

WHEREAS, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency in procuring Background Check Services in accordance with a Joint Purchasing Consortium. Background check services insure colleges are hiring qualified employees; and

WHEREAS, the lead agency, acting on the behalf of the Joint Purchasing Consortium has reviewed the bid received in response to BID #19/20 B-571, publicly advertised on April 26, 2019 and bid received on May 15, 2019 and **CastleBranch, Inc.**, was selected - see attached Table A; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute the second year contract option with **CastleBranch, Inc.**, 1844 Sir Tyler Drive, Wilmington, NC, 28405 for Background Check Services through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Background Check Services

Contract Term: July 1, 2020 – June 30, 2021

VENDOR: **Castle Branch, Inc.**
1844 Sir Tyler Drive
Wilmington, NC 28405

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

Table A

BID SUMMARY

	BIDDER'S NAME	CastleBranch, Inc.*			
	Second Year	Participating Colleges			
ITEM #		1	2-5	6-10	11-19
1	Social Security Identification	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60
2	Identity or Locator	\$ 0.60	\$ 0.60	\$ 0.60	\$ 0.60
3	County Criminal History	\$ 9.50	\$ 9.50	\$ 9.50	\$ 9.50
4	State Criminal History	\$ 3.90	\$ 3.90	\$ 3.90	\$ 3.90
5	National Criminal Search	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00
6	Federal Criminal Search	\$ 2.80	\$ 2.80	\$ 2.80	\$ 2.80
7	I-9 Employment Eligibility Verification	\$ 3.75	\$ 3.75	\$ 3.75	\$ 3.75
8	Sex Offender Registry Inquiry	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
9	Education Reference Check Verification	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
10	Three Most Recent Employment References	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
11	Military Service Verification	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
12	Professional License Verification	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
13	Motor Vehicle Record	\$ 1.70	\$ 1.70	\$ 1.70	\$ 1.70
14	Credit Worthiness	\$ 4.00	\$ 4.00	\$ 4.00	\$ 4.00
15	Civil Search	\$ 8.00	\$ 8.00	\$ 8.00	\$ 8.00
16	Fingerprinting Services	\$ 18.00	\$ 18.00	\$ 18.00	\$ 18.00
17	Drug Testing 5 Panel	\$ 27.00	\$ 27.00	\$ 27.00	\$ 27.00
18	Drug Testing 10 Panel	\$ 27.00	\$ 27.00	\$ 27.00	\$ 27.00
19	Drug Testing 12 Panel	\$ 30.25	\$ 30.25	\$ 30.25	\$ 30.25
20	National Healthcare Data Bank Medical Sanctions	\$ 5.40	\$ 5.40	\$ 5.40	\$ 5.40
	TOTAL AMOUNT	\$ 168.70	\$ 168.70	\$ 168.70	\$ 168.70
	Does your System seamlessly interface with PeopleAdmin?	No			
	Extend contract pricing to other NJ CCs	Yes			

EXHIBIT A-19

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for Online Tutoring Services

Contract Term: July 1, 2019 – June 30, 2020

WHEREAS, contracts in the amount of **\$16,983.00**, (PO #20464), and **\$13,000**, (PO #20464A1) have been awarded to **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 for Online Tutoring Services from Smarthinking for students at Ocean County College; and

WHEREAS, Smarthinking provides 24 hours a day, 7 days a week, live, personalized academic help from experts tutoring in core subjects and expert guidance for improving students' writing –from essays to resumes; and

WHEREAS, with the Coronavirus pandemic in the United States, Ocean County College classes will remain remote for the balance of the Spring 2020 semester requiring the purchase of an additional 500 hours of Online Tutoring Services at \$26.00 per hour for a total of **\$13,000.00**; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 with an additional amount of **\$13,000.00** for a total amount of **\$42,983.00** for an additional 500 hours of Online Tutoring Services at \$26.00 per hour for students at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online Tutoring Services

Contract Term: July 1, 2019– June 30, 2020

VENDOR: NCS Pearson, Inc.
5601 Green Valley Drive
Bloomington, MN 55437

ACCOUNT: E-Learning / Contract Payment
FY 2019/2020

ORIGINAL CONTRACTS:	\$29,983.00
AGGREGATE AMOUNT:	\$13,000.00
	<hr/>
TOTAL AMOUNT:	\$42,983.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-20

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) forms the Joint Purchasing Consortium (JPC); JPC is composed of the membership of the county colleges in New Jersey; and

WHEREAS, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency in procuring an Online Bookstore Services in accordance with a Joint Purchasing Consortium.

WHEREAS, Committee members, acting on the behalf of the Joint Purchasing Consortium have reviewed the proposals received in response to RFP #19/20 R-825, publicly advertised on December 16, 2019, with addendums issued on January 17, 2020 and January 24, 2020 and proposals received on February 4, 2020 and three vendors, **Barnes & Noble College Booksellers, LLC**, **eCampus.com**, and **Follett Higher Education Group, Inc.** were determined to be the most advantageous and best met the needs of JPC member Colleges in price and other factors considered; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award on behalf of the JPC a consortium contract in accordance with RFP #19/20 R-825 specifications to **Barnes & Noble College Booksellers, LLC**, **eCampus.com**, and **Follett Higher Education Group, Inc.** for an Online Bookstore through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

RESOLUTION

JPC Contract for Online Bookstore

Contract Term: July 1, 2020 – June 30, 2025

VENDORS:

Barnes & Noble College Booksellers, LLC

120 Mountain View Blvd.

Basking Ridge, NJ 07920

eCampus.com

2373 Palumbo Drive

Lexington, KY 40509

Follett Higher Education Group, Inc.

3 Westbrook Corporate Center

Westchester, IL 60154

Executive Vice President of Finance and
Administration and NJCCC JPC Board Officer

The following vendors received the RFP documents: Vendors in Bold-Type submitted an RFP.

Vendor Name

Akademos Inc

Ambassador Education Solutions

Barnes & Noble College

BBA Corp

BBR Printers

ChipSkyDaisy Corp

CJIS GROUP

Complete Book and Media Supply, LLC

eCampus.com

eRepublic, Inc.

Follett Higher Education Group

i- Sourcing Technologies Pvt Ltd

LBE Solutions

Legai BUild

North America Procurement Council Inc., PBC

School Wholesale Supplies LLC

SevenOutsource

Smartprocure Inc

EXHIBIT A-21

OCEAN COUNTY COLLEGE
RESOLUTION AUTHORIZING AN AGREEMENT
Between Ocean County College and Barnes & Noble College Booksellers, LLC

- WHEREAS**, Ocean County College, on behalf of the New Jersey Council of County Colleges (NJCCC), acting as the lead agency in the coordination of a Joint Purchasing Consortium member-evaluation committee, has reviewed the proposals received on February 4, 2020, in response to RFP #19/20 R-825, publicly advertised on December 16, 2019, with addenda issued on January 17, 2020, and January 24, 2020; and
- WHEREAS**, three vendors, Barnes & Noble College Booksellers, LLC, eCampus.com, and Follett Higher Education Group, Inc., were selected after providing documented relevant experience and methodology within their proposal submissions and presentations; and
- WHEREAS**, the Board of Trustees of Ocean County College wishes to partner with Barnes & Noble College Booksellers, LLC, to operate and provide bookstore services, both on campus and online; and
- WHEREAS**, Barnes & Noble will provide course material in a variety of formats, including new textbooks, used textbooks, rental textbooks, e-books, and electronic course material; and
- WHEREAS**, Barnes & Noble will significantly reduce the footprint of its store in the Larson Student Center while still continuing to provide full bookstore services to students; and
- WHEREAS**, Ocean County College will compensate Barnes & Noble a per credit sum of \$19.87 for each student enrolled on the census date of each term during academic year 2020-21; and
- WHEREAS**, it is estimated that students will save 56% as compared to the previous bookstore model which required students to purchase textbooks and course materials separately; and
- WHEREAS**, pricing is subject to an annual adjustment based on a complete analysis of faculty adoptions, average unit pricing, consumable/digital penetration, and enrollment trends; and
- WHEREAS**, Ocean County College intends to focus on adopting lower-cost and no-cost Open Educational Resources in the future and is committed to keeping the cost per credit as affordable as possible for students; and
- WHEREAS**, the term of this Agreement shall commence on July 1, 2020, and shall continue through June 30, 2025;
- NOW, THEREFORE, BE IT RESOLVED** that the Ocean County College Board of Trustees hereby authorizes the President to execute an agreement with Barnes & Noble College Booksellers, LLC, in substantially the same form as incorporated herein by reference.

EXHIBIT A-22

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract to Provide Contract Modeling Support for the
Submerged Aquatic Vegetation Monitoring in Barnegat Bay Project
Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021**

WHEREAS, a contract in the amount of **\$14,496.00**, (BPO #9912) has been awarded to **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 for Sub-award/Sub-contract Federal Award Identification #98212313 project entitled “Submerged Aquatic Vegetation Monitoring in Barnegat Bay” project. The project is through the Barnegat Bay Partnership at Ocean County College funded through a grant received from the United States Environmental Protection Agency (US EPA); and

WHEREAS, a contract extension to February 28, 2021 and additional **\$9,024.00** for the preparation and maintenance of the research project titled “Zostera-Ruppia Competition Mesocosm Experiment”. This experiment involves collecting two different types of submerged aquatic vegetation to see how they respond to conditions which will reflect the future Barnegat Bay under different climate change scenarios; and

WHEREAS, the contract modeling support provided by Stockton University is exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$35,300.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend an Agreement with **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 with an additional amount of **\$9,024.00** for a total amount of **\$23,520.00** for the preparation and maintenance of the research project titled “Zostera-Ruppia Competition Mesocosm Experiment” for the Submerged Aquatic Vegetation Monitoring in Barnegat Bay Project at Ocean County College.

2. This contract is awarded without public bidding as a purchase through a Non-Profit entity (University

EXHIBIT A-22

North Carolina Wilmington) under section 501(c)(3) of the Department of the Treasury Internal Revenue Service tax code and in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b).

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Provide Contract Modeling Support for the Submerged Aquatic
Vegetation Monitoring in Barnegat Bay Project**

Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021

VENDOR: **Stockton University**
101 Vera King Farris Drive
Galloway, NJ 08205

ACCOUNT: Barnegat Bay Partnership (BBP) Environmental Protection Agency
(EPA) 320 FY17 / Contract Payment
FY 2019/2020

ORIGINAL AMOUNT:	\$14,496.00
AGGREGATE AMOUNT:	\$9,024.00
	<hr/>
TOTAL AMOUNT:	\$23,520.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-23

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract to Provide Contract Modeling Support for the Seagrass Vulnerability to Climate Change in Barnegat Bay Project
Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021

WHEREAS, a contract in the amount of **\$17,565.00**, (BPO #8979) has been awarded to **University of North Carolina at Wilmington**, 601 South College Road, Wilmington, NC 28403-5928 at the Board of Trustees retreat on December 7, 2017 for Sub-award/ Sub-contract Federal Award Identification #98212313 project entitled “Seagrass Vulnerability to Climate Change in Barnegat Bay”. The project is through the Barnegat Bay Partnership at Ocean County College funded through a grant received from the United States Environmental Protection Agency (US EPA); and

WHEREAS, a contract extension to February 28, 2021 and additional **\$7,132.82** for specialized equipment to process and analyze samples for a research project titled “Zostera-Ruppia Competition Mesocosm Experiment”. The samples will be two different types of submerged aquatic vegetation to see how they respond to conditions which will reflect the future Barnegat Bay under different climate change scenarios; and

WHEREAS, the contract modeling support provided by the **University of North Carolina at Wilmington** is exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$35,300.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend an Agreement with **University of North Carolina at Wilmington**, 601 South College Road, Wilmington, NC 28403-5928 with an additional amount of **\$7,132.82** for a total amount of **\$24,697.82** for specialized equipment to process and analyze samples for a research project titled “Zostera-Ruppia Competition Mesocosm Experiment” for the Seagrass Vulnerability to Climate Change in Barnegat Bay Project at Ocean County College.

2. This contract is awarded without public bidding as a purchase through a Non-Profit entity (University North Carolina Wilmington) under section 501(c)(3) of the Department of the Treasury Internal Revenue Service tax

EXHIBIT A-23

code and in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b).

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Provide Contract Modeling Support for the Seagrass Vulnerability
to Climate Change in Barnegat Bay Project**

Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021

VENDOR: **University North Carolina at Wilmington**
601 South College Road
Wilmington, NC 28403-5928

ACCOUNT: Barnegat Bay Partnership (BBP) Environmental Protection Agency
(EPA) 320 FY17 / Contract Payment
FY 2019/2020

ORIGINAL AMOUNT:	\$17,565.00
AGGREGATE AMOUNT:	\$7,132.82
	<hr/>
TOTAL AMOUNT:	\$24,697.82

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

EXHIBIT A-23

Executive Vice President of Finance and Administration

EXHIBIT A-24

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing the Award of a Contract for Online Marketplace for
Purchases of Products
Contract Term: July 1, 2019 – June 30, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Online Marketplace for Purchases of Products as needed at Ocean County College awarded at the Board of Trustees meeting on June 27, 2019; and

WHEREAS, an additional **\$15,000.00** is needed for the online marketplace to purchase additional products not able to be procured through current suppliers for FY 2020 at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Amazon Services, LLC**, 325 9th Avenue N., Seattle, WA 98109 with an additional amount of **\$15,000.00** for a total amount of **\$45,000.00** for the online marketplace for purchases of products campus-wide at Ocean County College. This

EXHIBIT A-24

purchase will be procured through National Cooperative Purchasing Alliance (NCPA) OMNIA Partners contract #R-TC-17006, effective 1-19-2017 – 1-18-2022.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online Marketplace for Purchases of Products

Contract Term: July 1, 2019 – June 30, 2020

VENDOR:	Amazon Services, LLC 325 9 th Avenue N. Seattle, WA 98109
ACCOUNT:	College Wide / Supplies - General FY 2019/2020
ORIGINAL CONTRACT:	\$30,000.00
AMENDMENT:	\$15,000.00
TOTAL AMOUNT:	\$45,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-25

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for Elevator Repair and Maintenance Services

Contract Term: August 1, 2019 – July 31, 2020

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Elevator Repair and Maintenance Services at Ocean County College awarded at the Board of Trustees meeting on May 30, 2019; and.

WHEREAS, the contract requires an additional **\$28,000.00** to replace the Elevator Valve and Pump Motor in the Grunin Center. The existing valve is no longer able to maintain the proper working pressure or the proper relief pressure which presents a safety issue. The existing pump motor has burned up due to continuous running from the leaking valve; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the Agreement with **TEC Elevator, Inc.**, 510 South Shore Road, Marmora, NJ 08223 with an additional amount of **\$28,000.00** for a total amount of **\$68,000.00** to replace the Elevator Valve and Pump Motor in the Grunin Center at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts

Law (18A:64A-25.9a) to **TEC Elevator, Inc.**, County of Ocean Cooperative
Number #B2018-95. Contract Term: 08-01-19 to 07-31-20.

Contract

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED
OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Elevator Repair and Maintenance Services

Contract Term: August 1, 2019 – July 31, 2020

VENDOR:	TEC Elevator, Inc. 510 South Shore Road, Suite C Marmora, NJ 08223
ACCOUNT:	Maintenance / Building Equipment & Repairs Maintenance FY 2019/2020
ORIGINAL CONTRACT:	\$40,000.00
AMENDMENT:	\$28,000.00
	=====
TOTAL AMOUNT:	\$68,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Executive Vice President of Finance and Administration

EXHIBIT A-26

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing the Award of a Contract for Campus Wide Internet Services
Contract Term: July 1, 2019 – June 30, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract awarded at the Board of Trustees meeting on April 25, 2019 for Campus Wide Internet Services which includes the Main Campus at Ocean County College, the Southern Education Center in Manahawkin, NJ and Montclair State University in Montclair, NJ procured through NJEdge.NET Consortium; and

WHEREAS, an additional **\$9,287.04** is needed to pay FY 2020 fourth quarter Invoice #201483 for campus-wide internet services; and

WHEREAS, Montclair State University provides rented rack space within its data center for the purpose of satisfying Ocean County College's business continuity and disaster recovery requirements through an agreement by NJEdge.NET Consortium;

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **NJEdge.NET**, 218 Central Avenue, Newark, NJ 07102 with an additional amount of **\$9,287.04** for a total amount of **\$169,751.04** to pay FY

EXHIBIT A-26

2020 fourth quarter Invoice #201483 for campus-wide internet services for Ocean County College including the Main Campus, Southern Education Center in Manahawkin, NJ and Montclair State University.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Campus Wide Internet Services and Consortium Membership Fees

Contract Term: July 1, 2019 – June 30, 2020

VENDOR:	NJEdge.NET 218 Central Avenue Newark, NJ 07102
ACCOUNT:	Information Technology / Memberships FY 2019/2020
ORIGINAL CONTRACT:	\$160,464.00
AMENDMENT:	\$9,287.04
TOTAL AMOUNT:	\$169,751.04

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

EXHIBIT A-26

Executive Vice President of Finance and Administration

EXHIBIT A-27

OCEAN COUNTY COLLEGE

AMENDMENT

Award for Offset Printing Services

RECOMMENDATION: First year contract award to **PIP Printing**, 2960 Yorktowne Blvd. Brick, NJ 08723 be amended with an additional amount of **\$6,000.00** for a total amount of **\$94,416.46**. The original contract in the amount of **\$88,416.46** for Bid Summary Items # 1, 3, 5, 8, 9, 11, 12, 13, 14, 15, 16, 17, 18, 19, 22, 24, 26, 27, 28, 29, 30, 32, 34 was awarded at the Board of Trustees meeting on April 25, 2019.

College Relations projected a distribution of 52,000 copies of “Ocean Views” for FY19/20. Due to an increase of alumni lists into the Customer Relationship Management system, the actual distribution was 60,000 copies of “Ocean Views”. The additional monies are needed to pay for the additional 8,000 copies.

Said contract to be in accordance with bid specifications and requirements of RFP #19/20 #522 publicly advertised on March 5, 2019 and proposals received March 19, 2019.

Contract Term: July 1, 2019 – June 30, 2020 (first year)

NATURE OF BID: Offset Printing Services

ITEM #1: Total Proposal Price First Year Contract

	<u>Description</u>	<u>Quantity / Annual Jobs</u>	
ITEM #1	Business Cards	250	150
ITEM #2	Annual Appeal	8,000	2
ITEM #3	Annual report	1,000	1
ITEM #4	Booklet #1	2,500	10
ITEM #5	Catalog - Theater1	10,000	2
ITEM #6	Catalog - Academics	2,200	1
ITEM #7	Certificates	50	10
ITEM #8	Envelopes	15,000	5
ITEM #9	Envelopes Window #1	5,000	5
ITEM #10	Envelopes Window #2	8,000	2
ITEM #11	Flyers	2,500	20
ITEM #12	Invitation Greeting Cards	1,000	5
ITEM #13	Invitation Panel Card	500	10
ITEM #14	Label Sheets	100	20
ITEM #15	Letterhead	15,000	5
ITEM #16	Letterhead Personalized	1,000	10
ITEM #17	Magazine & Mail	25,000	2
ITEM #18	NCR Form	500	6
ITEM #19	Newsletter Saddle Stitched	2,000	5
ITEM #20	Pocket Folder	1,000	3

EXHIBIT A-27

ITEM #21	Postcards #1a	1,000	5
ITEM #22	Postcards #1b + Mail Processing	1,000	15
ITEM #23	Postcards #2a	6,000	5
ITEM #24	Postcards #2b + Mail Processing	6,000	10
ITEM #25	Postcard Small Quantity	250	20
ITEM #26	Posters – Small	100	10
ITEM #27	Posters – Large	2	20
ITEM #28	Posters on Foam Core	2	20
ITEM #29	Posters – Custom	5	10
ITEM #30	Poster on Corrugated Plastic	2	50
ITEM #31	Rack Card	1,000	5
ITEM #32	Receipt Form	5,000	5
ITEM #33	Schedules	500	4
ITEM #34	Trifold brochure	500	20
ITEM #35	Ticket Holder	1,000	2
ITEM #36	Viewbook	6,000	5

SOURCE OF FUNDS:

Publications – Printing & Program Cost
FY 2019/2020

PROPOSAL SUMMARY				
VENDOR			PIP Printing	
BID ITEM				
ITEM #	Qty. / Unit Price	Modifier (Est. Annual Purchase)	Unit Price	Extended
1	250	150	\$ 6.00	\$ 900.00
2	8,000	2	\$ 3,840.00	\$ 7,680.00
3	1,000	1	\$ 1,000.00	\$ 1,000.00
4	2,500	10	\$ 1,237.50	\$ 12,375.00
5	10,000	2	\$ 8,622.23	\$ 17,244.46
6	2,200	1	\$ 7,975.00	\$ 7,975.00
7	50	10	\$ 60.00	\$ 600.00
8	15,000	5	\$ 525.00	\$ 2,625.00
9	5,000	5	\$ 200.00	\$ 1,000.00
10	8,000	2	\$ 1,890.00	\$ 3,780.00
11	2,500	20	\$ 230.00	\$ 4,600.00
12	1,000	5	\$ 200.00	\$ 1,000.00
13	500	10	\$ 250.00	\$ 2,500.00
14	100	20	\$ 50.00	\$ 1,000.00
15	15,000	5	\$ 525.00	\$ 2,625.00
16	1,000	10	\$ 400.00	\$ 4,000.00
17	25,000	2	\$ 13,500.00	\$ 27,000.00
18	500	6	\$ 137.00	\$ 822.00
19	2,000	5	\$ 760.00	\$ 3,800.00
20	1,000	3	\$ 1,135.00	\$ 3,405.00
21	1,000	5	\$ 140.00	\$ 700.00
22	1,000	15	\$ 160.00	\$ 2,400.00
23	6,000	5	\$ 720.00	\$ 3,600.00
24	6,000	10	\$ 820.00	\$ 8,200.00
25	250	20	\$ 60.00	\$ 1,200.00
26	100	10	\$ 25.00	\$ 250.00
27	2	20	\$ 35.00	\$ 700.00
28	2	20	\$ 45.00	\$ 900.00
29	5	10	\$ 80.00	\$ 800.00
30	2	50	\$ 40.00	\$ 2,000.00
31	1,000	5	\$ 60.00	\$ 300.00
32	5,000	5	\$ 250.00	\$ 1,250.00
33	500	4	\$ 125.00	\$ 500.00
34	500	20	\$ 90.00	\$ 1,800.00
35	1,000	2	\$ 337.50	\$ 675.00
36	6,000	5	\$ 1,716.25	\$ 8,581.25
Total Year 1			\$	139,787.71
Total Amount Awarded			\$	88,416.46

EXHIBIT A-28

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

RECOMMENDATION: Contract award to **Catel, Inc.**, PO Box 33, Bradley Beach, NJ 07720 be amended with an additional amount of **\$110,000.00** for a total amount of **\$6,655,000.00**. The original contract in the amount of **\$6,545,000.00** for BID Item #1 to provide General Contractor Construction Services to construct a new Student Enrollment Building at Ocean County College was awarded at the Board of Trustees retreat on January 9, 2020.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-778 publicly advertised on October 16, 2019, with addendums issued on November 5, 2019 and November 12, 2019 and bids received November 21, 2019.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Base Bid Amount

BID ITEM #2: Alternate #1 – Building #10 Signage
Alternate #2 – Concrete Paving at the OCC Main Campus Mall

SOURCE OF FUNDS: Capital Account / New Student Services / Hub Building
FY 2019/2020

BID SUMMARY

BIDDER'S NAME	BID ITEM #1	ALTERNATE #1	ALTERNATE #2	GRAND TOTAL
Catel Inc.*	\$6,545,000.00	\$50,000.00	\$195,000.00	\$6,790,000.00

*Recommended Vendor

TABLE A

Student Enrollment Building (SEB) Project
Contingency Request #1

Item	Description	Estimate
1	Address geotech study findings such as issues/remediation/compaction associated with fill on site	\$30,000.00
2	If needed new footing design at fill areas of the site based on geotech study findings	\$30,000.00
3	Additional provisions if needed due to cold and/or inclement weather	\$10,000.00
4	Address unknown Electrical issues associated with Temp electric tie-in to existing panel	\$10,000.00
5	Base bid includes relocating sanitary line that is over 50 years old unknown issues may be present with new work tie-in	\$20,000.00
6	Address coordination issues associated with working in close proximity to another GC for Conference Center project	\$10,000.00
Total		\$110,000.00

*Note This list may not be all inclusive. Contingency estimates are based on current knowledge of the project.

EXHIBIT A-29

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

RECOMMENDATION: Contract award to **Tri-Form Construction, Inc.**, 119 Liberty Street, Metuchen, NJ 08840 be amended with an additional amount of **\$72,500.00** for a total amount of **\$1,541,500.00**. The original contract in the amount of **\$1,469,000.00** for General Contractor Construction Services for the Conference Center Renovations – Interior and Exterior Alterations at Ocean County College was awarded at the Board of Trustees meeting on January 23, 2020.

Construction contingency allowance is to be used for change orders and approved as needed in accordance with N.J.A.C. 5:30-11.3 & 11.8 et seq., change orders for construction, reconstruction, and major repair contracts.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-786 publicly advertised on November 12, 2019 with an addendum issued on December 11, 2019 and bids received on January 7, 2020.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Lump Sum Amount

SOURCE OF FUNDS: Capital Account / Conference Center
FY 2019/2020

BID SUMMARY

BIDDER'S NAME	BID ITEM #1
Tri-Form Construction, Inc.*	\$1,469,000.00

Recommended Vendor

<u>Item #</u>	<u>Description of Potential issues</u>	<u>Estimate</u>
1	Underground utility conflicts, actual conditions vs. anticipated conditions (domestic water: UG electric feed)	\$25,000
2	Possible additional audio / visual cabling for future College equipment	\$20,000
3	Barnegat Bay Partnership (BBP) room revisions in southwest area of building	\$20,000
4	Possible structural roof modifications required due to field conditions	\$7,500

TABLE A

**Conference Center Renovations
Contingency Request #1**

Total \$72,500

*Note: This list may not be inclusive. It is a worse case scenario based on current knowledge of the project and typical issues.

EXHIBIT A-30

OCEAN COUNTY COLLEGE

RESCIND Contract

RECOMMENDATION: The Board of Trustees of Ocean County College hereby rescinds the contract awarded at the Board of Trustees meeting on December 12, 2019 with **Teach By Travel, Inc.**, 215 E Main Street, East Brookfield, MA 01515 for the Study Abroad trip to Switzerland which was scheduled for July 11, 2020 to July 19, 2020. In anticipation of further travel advisories and restrictions, and for concern of the health, safety and welfare of College students, Study Abroad programs scheduled for June 2020 and July 2020 have been cancelled.

EXHIBIT A-31

OCEAN COUNTY COLLEGE

RESCIND Contract

RECOMMENDATION: The Board of Trustees of Ocean County College hereby rescinds the contracts awarded at the Board of Trustees meeting on January 23, 2020 with **Universite Internationale de Rabat**, Campus de l'UIR Parc Technopolis, Rocade de Rabat-Sale', Sala Al Jadida, Sale', Morrocco 11100 and **Fellowship Travel International**, 10220 Timber Ridge Road, Ashland, VA 23005 for the Study Abroad trip to Morrocco which was scheduled for June 4, 2020 to June 18, 2020. In anticipation of further travel advisories and restrictions, and for concern of the health, safety and welfare of College students, Study Abroad programs scheduled for June 2020 and July 2020 have been cancelled.