

EXHIBIT C



**BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: April 16, 2020

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, April 23, 2020:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for April 23, 2020 (**Exhibit C-1**)

EXHIBIT C-1



Ocean County College Board of Trustees Buildings and Grounds Committee Agenda April 23, 2020

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
PERFORMING ARTS ACADEMY (PAA)	A temporary certificate of occupancy (TCO) was issued by the Toms River Buildings Department on January 4, 2020. The building is open to students, faculty, and staff as of January 6. The Black Box and the rest of the building is now complete except for certain punch list items. Other work to be completed includes HVAC Air Handler issues, landscaping and irrigation. The turnover of closeout documents occurred this month from the general contractor (GC) but they are incorrect and incomplete. Training of the Facilities staff is not complete.
SECURITY ACCESS AND CAMERA UPGRADE	The construction of Phase III of the Security Camera install has begun. The contractor is moving along one building at a time. They are supported by Security and IT as a joint project.
NEW AUXILIARY GYM	The auxiliary gym floor in the Health and Human Performance Center (Building #29) was completed and the certificate of occupancy (CO) was issued and received. The building is open for use.
NEW STUDENT ENROLLMENT BUILDING (SEB)	The general contractor (GC), Catel, has received building permits and has begun field work. The site and foundation work is ongoing. So far, work has not been impacted by the Coronavirus. The College is attempting to replace the north mall sidewalk using a County contractor. This will replace the sidewalks from the Larson Student Center Building to the Planetarium Building.
CONFERENCE CENTER RENOVATION	The general contractor (GC), Tri-Form received building permits and is proceeding with framing and rough-in work. Long lead items have been ordered. So far, the construction has not been impacted by the Coronavirus. Initial documentation submission is in process. The anticipated completion of this project is September 2020.
CRIME SCENE LAB/ SECURITY BUILDING	Work is ongoing. The Security department has not yet moved into the new addition due to delays from the Coronavirus - some contractors are not willing to work inside the tight space. Renovations were expected to be completed by June 2020, but are now delayed due to lack of workforce. After Security moves into the new addition, the general contractor will begin renovation work with a smaller workforce so social distancing can be maintained.



LOCATION / PROJECT	Latest Project Update
PARKING LOT/ SERVICE ROAD PROJECT SCHEDULE C – FY 2020	<p>Parking Lot Improvements:</p> <ul style="list-style-type: none"> • Facilities Parking Lot: Approximately 52,000 sq. ft. / 5,740 sq. yds. • Service Road: Approximately 73,000 sq. ft. / 7,840 sq. yds. • Lot #1 ADA – (CLC, #4): Approximately 48,000 sq. ft. / 5,334 sq. yds. • Lot #2 – Entire Lot: Traffic pattern change, landscaping and resurfacing. <p>Parking Lot 2 curbs, islands, and irrigation are now complete. New curbing and sidewalks along the Service Road were completed this month. Paving of Lot 2 and the Service Road has begun and will be completed in May. Facilities is accelerating the schedule to take advantage of the empty parking lots. The project has not been delayed by the Coronavirus.</p>
GATEWAY – KEAN OFFICE RENOVATION	<p>Construction of the new space will be within the Student Lounge area on the first floor. General contractor bid documents were issued last month and were due on April 9, but have been delayed one month due to the Coronavirus. With the building empty, we will attempt to accelerate the schedule.</p>

PROGRAMMING & DESIGN	
ADMINISTRATION BUILDING (ADMN)	<p>The design of the new Administration Building is in progress and will be complete by June 2020. The project will be issued to the NJ State Comptroller for review this month and will be issued for bid at the end of May. The design calls for a three-story, 33,000 square foot building located adjacent to the Planetarium. For this building, we are using a chilled beam HVAC technology to reduce life cycle maintenance cost and for better comfort to building occupants.</p>
FACILITIES STORAGE STRUCTURE	<p>The storage facility will be a pole barn with metal siding and roofing with large bay openings to accommodate many storage needs. Overall design and materials will take into consideration moisture, thermal control, and the flexibility for future changes. The replacement of the deteriorating barn will be more economically feasible with a superior appearance, strength, and will meet our needs of storing non-temperature controlled materials.</p>
GRUNIN CENTER LOBBY OPTION	<p>Conceptual designs for different size additions were created and presented to the President's Leadership Team (PLT) for review and comments. Dr. Larson will present to the County and possible donors.</p>
UPPER AND LOWER CAMPUS	<p>In consulting with an architect, it was indicated that there is more of a need for signage and identifying campus mapping to highlight the path more clearly. Otherwise, when additional Science Labs warrant an expansion of the building and the educational program is better defined, reconsideration of proceeding is recommended; nevertheless, at this time, it is not economically feasible.</p>



PROGRAMMING & DESIGN	
SMALL PROJECTS FOR 2020	<p>In 2020 the following small on-going projects are scheduled:</p> <ul style="list-style-type: none">• Planetarium Building – Reupholster seating• Grunin Center – New music practice rooms• Grunin Center – Replace chillers and boiler; Facilities met with NJNG• SEC Building – Replace four of ten HVAC roof top units• Library Building – Modification of the space• Technology and SEC Buildings – Replace roofs• Facilities Management Building – Modify office space• Russell Building – Modify second floor offices• Existing HPEC GYM – Bleacher replacement