

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: May 21, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, May 28, 2020**:

1. Recommend acceptance of the statement of income and expenditures as of April 30, 2020 **(Exhibit A-1)**
2. Recommend adoption of a resolution authorizing the President to enter into an agreement with RWJ Barnabas Health for a pilot program, from May 1, 2020, to August 30, 2020, to offer Ocean County College online credit courses to RWJ Barnabas Health employees **(Exhibit A-2)**
3. Recommend that the following contracts be awarded:
 - a. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for professional burner maintenance services at Ocean County College **(Exhibit A-3)**
 - b. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for chiller maintenance services at Ocean County College **(Exhibit A-4)**
 - c. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for campus-wide copy services at Ocean County College **(Exhibit A-5)**
 - d. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for maintenance and materials for painting services at Ocean County College **(Exhibit A-6)**

- e. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for maintenance and materials for water treatment services at Ocean County College **(Exhibit A-7)**
 - f. For a ninety-day extension from July 1, 2020, to September 30, 2020, to the second-year contract option for plumbing services at Ocean County College **(Exhibit A-8)**
 - g. For the first-year of an optional two-year contract for professional auditing services at Ocean County College **(Exhibit A-9)**
 - h. For the first-year of an optional two-year contract option for media placement agency services at Ocean County College **(Exhibit A-10)**
4. Recommend adoption of resolutions to award the following contracts:
- a. For a two-year contract for the purchase of office supplies through the National Cooperative Purchasing Alliance (NCPA) Omnia Partners at Ocean County College **(Exhibit A-11)**
 - b. For authorization of the award of a subcontract agreement for “The Role of Eutrophication in Coastal Wetlands in Barnegat Bay New Jersey” with The Academy of Natural Sciences of Drexel University, for the period of May 28, 2020, through December 27, 2020, administered through the Barnegat Bay Partnership at Ocean County College **(Exhibit A-12)**
 - c. For the purchase of Dell computers and accessories funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds to provide support to facilitate remote learning at Ocean County College **(Exhibit A-13)**
 - d. For professional sidewalk replacement as needed as part of the Campus Mall Beautification Project at Ocean County College **(Exhibit A-14)**
 - e. For professional electrical contractor construction services in the Russell Building at Ocean County College **(Exhibit A-15)**
 - f. For a one-year contract to process electronic credit card payments by students at Ocean County College **(Exhibit A-16)**
 - g. For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment for use by the Facilities Department at Ocean County College **(Exhibit A-17)**

- h. For the purchase of analog ports and video cables for use by the Office of Information Technology Department at Ocean County College **(Exhibit A-18)**
- i. For the purchase of a Kubota Tractor through the Cooperative contract ESCNJ (Educational Services Commission of New Jersey) for use by the Facilities Department at Ocean County College **(Exhibit A-19)**
- j. For online proctoring services through the NorthEast Regional Computing Program (NERCOMP) National Cooperative from May 28, 2020, through August 31, 2021, for the e-Learning Department at Ocean County College **(Exhibit A-20)**
- k. For a one-year contract for planned maintenance and inspection services for the refrigeration of Office of Information Technology equipment at Ocean County College **(Exhibit A-21)**
- l. To identify a qualified pool of professional American Sign Language Interpreting and Captioning service providers to be used on an as needed basis at Ocean County College **(Exhibit A-22)**
- m. For professional architectural services for the renovation of the College Bookstore and Larson Student Center at Ocean County College **(Exhibit A-23)**
- n. For the purchase of facial masks and hand sanitizer for use by staff, faculty, and students at Ocean County College **(Exhibit A-24)**
- o. For the award of contracts on behalf of the New Jersey Council of County College's Joint Purchasing Consortium, with Ocean County College Service as the lead agency, for e-commerce and financial aid services for combined purchasing power to participating institutions **(Exhibit A-25)**
- p. For the first year of an optional two-year contract for e-commerce student financial services to include financial aid distribution, payment plans, and billing solutions from July 1, 2020, through June 30, 2022, at Ocean County College **(Exhibit A-26)**

5. Recommend that the following contracts be amended:

- a. An additional \$27,275.85, for a maximum total of \$1,496,275.85, to Tri-Form Construction, Inc., Metuchen, New Jersey, for additional general contractor construction services for the use of soldered fittings for the HVAC system as part of the Conference Center Renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting) **(Exhibit A-27)**
- b. An additional \$3,555.69, for a maximum total of \$2,371,555.69, to Frankoski Construction Company, Inc., East Orange, New Jersey, for additional general contractor construction services for the installation of a roof guard railing as part of the conversion of the Natatorium to Gymnasium project in the Health and Physical Education Center Building project at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting) **(Exhibit A-28)**
- c. An additional \$6,733.36, for a maximum total of \$6,566,733.36, to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services for the disconnect/reconnect of underground post light wiring in order to install new sewer line as part of the construction of a new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat) **(Exhibit A-29)**
- d. An additional \$500, for a maximum total of \$24,020, to Stockton University, Galloway, New Jersey, to match the sub-contract agreement to provide contract modeling support for the Submerged Aquatic Vegetation Monitoring project in the Barnegat Bay titled "Zostera-Ruppia Competition Mesocosm Experiment" with Stockton University **(Exhibit A-30)**
- d. An additional \$13,000, for a maximum total of \$42,983, to NCS Pearson, Inc., Bloomington, Minnesota, for an additional 500 hours of online tutoring services at Ocean County College due to the COVID-19 pandemic **(Exhibit A-31)**
- e. An additional \$3,200, for a maximum total of \$24,683, for a Lynx add-in to the annual licensing fee for the 25Live Software System at Ocean County College **(Exhibit A-32)**
- f. An additional \$5,000, for a maximum total of \$55,000, for the delivery and removal of one 30-yard dumpster for debris and scrap metal to the second-year agreement to provide solid waste and recycling removal at Ocean County College **(Exhibit A-33)**

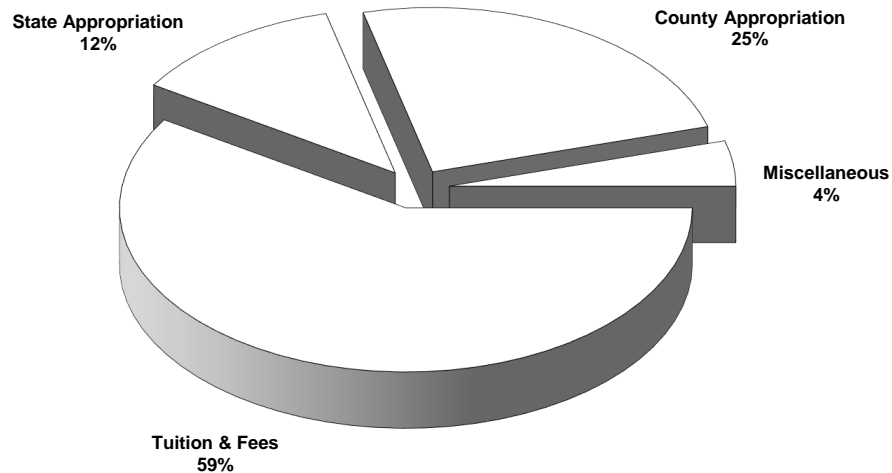
6. Recommend rejection of the over-budget bid proposals for general contractor construction services for interior renovations for Kean University at Ocean County College, received on May 10, 2020, in accordance with New Jersey Statute 18A:64A-25.15 to substantially revise the specifications for the goods or services to be rebid at a future date. **(Exhibit A-34)**

EXHIBIT A-1

EXHIBIT A-1
OCEAN COUNTY COLLEGE
 STATEMENT OF CURRENT EXPENDITURES FY 2019-2020
For the Period Ending April 2020

	ACTUAL	ENCUMBRANCES	TOTAL	FY2019-2020 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	37,463,944		37,463,944	37,884,349	420,405	98.89%
State Appropriation	5,981,919		5,981,919	7,771,796	1,789,877	76.97%
County Appropriation	11,776,262		11,776,262	15,701,796	3,925,535	75.00%
Miscellaneous	1,589,509		1,589,509	2,857,186	1,267,677	55.63%
Total Revenue:	56,811,633		56,811,633	64,215,127	7,403,494	88.47%
EXPENDITURES:						
Instruction	15,931,093	333,024	16,264,116	19,405,382	3,141,266	83.81%
Academic Support	9,248,260	159,104	9,407,364	11,674,384	2,267,020	80.58%
Student Services	5,401,268	82,364	5,483,632	6,711,940	1,228,308	81.70%
Institutional Support	11,398,265	1,267,268	12,665,533	14,194,686	1,529,153	89.23%
Plant Maint-Opr.	6,538,267	1,808,225	8,346,491	10,443,735	2,097,244	79.92%
Scholarships	857,249	-	857,249	735,000	(122,249)	116.63%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Total Expenditures:	49,374,402	3,649,984	53,024,385	64,215,127	11,190,742	82.57%

FY 2020 BUDGET REVENUE SOURCES



4/30/20 YTD EXPENDITURES BY FUNCTION

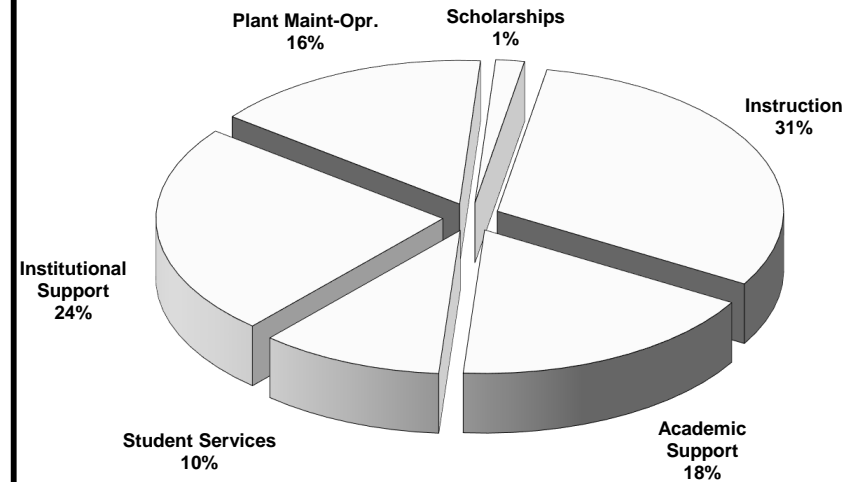


EXHIBIT A-2

**OCEAN COUNTY COLLEGE
RESOLUTION**

**AUTHORIZING A PILOT PROGRAM BETWEEN
OCEAN COUNTY COLLEGE
AND RWJ BARNABAS HEALTH**

WHEREAS, the Board of Trustees of Ocean County College has deemed it beneficial to partner with RWJ Barnabas Health, a leading academic health system located in New Jersey, to offer college credit courses; and

WHEREAS, consistent with an agreement between Ocean County College and RWJ Barnabas Health, Ocean County College courses will be offered to RWJ Barnabas Health employees for credit through the online modality; and

WHEREAS, all courses will follow the curriculum and learning objectives established by Ocean County College and identified as prerequisites for GAINS-approved programs by RWJ Barnabas Health; and

WHEREAS, the pilot period will commence on May 1, 2020, and end on August 30, 2020; and

WHEREAS, for the duration of the pilot period, the tuition and fee rates charged to students participating in the program will be consistent with the in-county Ocean County College tuition rate (regardless of student residency); and

WHEREAS, for the duration of the pilot period, Ocean County College will utilize institutional CARES Act funding to cover the cost of student lab kits needed for student science courses; and

WHEREAS, RWJ Barnabas Health will be responsible for ensuring that applications, registrations, and tuition and fee payments are made to Ocean County College in accordance with established procedures; and

WHEREAS, both parties agree to negotiate successor terms and conditions as the outcomes from the pilot period become known, and it is the intent of both parties to enter into a long-term, mutually beneficial partnership;

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

The President of Ocean County College is hereby authorized and directed to enter into an agreement with RWJ Barnabas Health for a pilot program to offer certain Ocean County College courses in accordance with the above conditions for the period May 1, 2020, through August 30, 2020.

Adopted: May 28, 2020

Stephan R. Leone
Secretary

EXHIBIT A-3

OCEAN COUNTY COLLEGE

AWARD Extension for Boiler Burner Services

RECOMMENDATION: Contract award to **Mack Industries, Inc.** 560 Perry Street, Trenton, NJ 08618 in the amount not to exceed: **\$15,000.00** for a ninety (90) day extension to the second-year contract option for Boiler Burner Services at Ocean County College.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Boiler Burner Services will be extended in an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-12 publicly advertised on April 20, 2018 and the bids received May 16, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: Boiler Burner Services

YEAR 2:

BID ITEM #1: Labor Rate: Technician, Hourly Fee

BID ITEM #2: Labor Rate: Technician Helper, Hourly Fee

BID ITEM #3: Material Mark-up Percentage

BID ITEM #4: Annual Maintenance / cleaning services and combustion analysis

SOURCE OF FUNDS: Maintenance / Service–Maintenance
FY 2020/2021

BID SUMMARY

Bidder's Name		Mack Industries Inc.*
BID ITEM #1: Technician Hourly Fee		\$ 89.00
BID ITEM #2: Technician Helper Hourly Fee		\$ 58.00
BID ITEM #3: Material Markup (%)		20%
BID ITEM #4: Annual Maintenance		\$ 3,991.00

EXHIBIT A-4

OCEAN COUNTY COLLEGE

AWARD Extension for Chiller Maintenance Service

RECOMMENDATION: Contract award to **Core Mechanical**, 7905 Browning Road, Pennsauken, NJ 08109 in the amount not to exceed: **\$15,000.00** for a ninety (90) day extension to the second-year contract option for Chiller Maintenance Service at Ocean County College.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Chiller Maintenance Service will be extended in an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-07 publicly advertised on March 23, 2018 and the bids received April 6, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: Chiller Maintenance Service

YEAR 2:

BID ITEM #1: Hourly Rate – Technician Straight-time

BID ITEM #2: Hourly Rate – Technician Overtime

BID ITEM #3: Hourly Rate – Technician Weekend

BID ITEM #4: Material Mark-UP

SOURCE OF FUNDS: Maintenance / Service–Maintenance
FY 2020/2021

BID SUMMARY

Bidder's Name	Core Mechanical*
BID ITEM #1: Technician Straight-time	\$ 95.75
BID ITEM #2: Technician Overtime	\$ 143.62
BID ITEM #3: Technician Weekend	\$ 143.62
BID ITEM #4: Material Markup (%)	20%

EXHIBIT A-5

OCEAN COUNTY COLLEGE

AWARD Extension for Campus Wide Copy Services

RECOMMENDATION: Contract award to **PIP Printing**, 2960 Yorktowne Blvd., Brick, NJ 08723 in the amount not to exceed **\$15,000.00** for a ninety (90) day extension to the second-year contract option for Campus Wide Copy Services at Ocean County College. Copy services shall include the Main Campus at Ocean County College and the Southern Education Center in Manahawkin, NJ.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Campus Wide Copy Services will be extended in an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 #205 publicly advertised on May 11, 2018 and the bids received May 31, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: Campus Wide Copy Services

YEAR 2:

<u>BID ITEM #1:</u>	8.5 x 11 standard paper with color OCC Letterhead
<u>BID ITEM #2:</u>	8.5 x 11 standard paper one sided
<u>BID ITEM #3:</u>	8.5 x 11 standard paper double sided
<u>BID ITEM #4:</u>	8.5 x 11 pre3 hold drilled price
<u>BID ITEM #5:</u>	8.5 x 14 standard paper
<u>BID ITEM #6:</u>	11 x 17 standard paper
<u>BID ITEM #7:</u>	Cardstock (thick paper) white or pastel
<u>BID ITEM #8:</u>	Pastel color paper (B&W ink)
<u>BID ITEM #9:</u>	Hot (Neon) color paper (B&W ink)
<u>BID ITEM #10:</u>	Transparencies
<u>BID ITEM #11:</u>	GBC Spiral Bindery
<u>BID ITEM #12:</u>	8.5 x 11 color ink
<u>BID ITEM #13:</u>	8.5 x 14 color ink
<u>BID ITEM #14:</u>	11 x 17 color ink
<u>BID ITEM #15:</u>	Transparencies color ink
<u>BID ITEM #16:</u>	Total Based on Estimated Quantity

SOURCE OF FUNDS: Mailroom & Copy Services / Contract Payment
FY 2020/2021

BID SUMMARY

Vendor	PIP Printing*
BID ITEM #1	\$ 2,000.00
BID ITEM #2	\$ 6,000.00
BID ITEM #3	\$ 40,000.00
BID ITEM #4	\$ 6,000.00
BID ITEM #5	\$ 175.00
BID ITEM #6	\$ 675.00
BID ITEM #7	\$ 1,750.00
BID ITEM #8	\$ 7,500.00
BID ITEM #9	\$ 3,000.00
BID ITEM #10	\$ 50.00
BID ITEM #11	\$ 125.00
BID ITEM #12	\$ 3,200.00
BID ITEM #13	\$ 390.00
BID ITEM #14	\$ 225.00
BID ITEM #15	\$ 20.00
ESTIMATED TOTAL	\$ 71,110.00

EXHIBIT A-6

OCEAN COUNTY COLLEGE

AWARD Extension for Painting Services

RECOMMENDATION: Time and Materials (T&M) contract award to **TM Painting & Construction**, 19 Worth Road, Neptune, NJ 07753 in the amount not to exceed: **\$6,000.00** for a ninety (90) day extension to the second-year contract option for Painting Services at Ocean County College.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Painting Services will be extended in an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-05 publicly advertised on March 23, 2018 and the bids received April 5, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: T&M Painting Services

YEAR 2:

BID ITEM #1: Hourly Rate – Journeyman Straight-time
BID ITEM #2: Hourly Rate – Journeyman Overtime
BID ITEM #3: Hourly Rate – Apprentice Straight-time
BID ITEM #4: Hourly Rate – Apprentice Overtime
BID ITEM #5: Material Mark-UP

SOURCE OF FUNDS: Maintenance / Service–Maintenance
 FY 2020/2021

BID SUMMARY

Bidder's Name	TM Painting & Construction*
BID ITEM #1: Journeyman Straight-time	\$ 59.00
BID ITEM #2: Journeyman Overtime	\$ 75.00
BID ITEM #3: Apprentice Straight-time	\$ 45.00
BID ITEM #4: Apprentice Overtime	\$ 55.00
BID ITEM #5: Material Markup (%)	8%

EXHIBIT A-7

OCEAN COUNTY COLLEGE

AWARD Extension for Water Treatment Services

RECOMMENDATION: Contract award to **Scientific Boiler Water Conditioning, Co.**, 515 Pennsylvania Avenue, Linden, NJ 07036 in the amount not to exceed: **\$5,000.00** for a ninety (90) day extension to the second-year contract option for Water Treatment Services at Ocean County College.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Water Treatment Services will be extended as an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-06 publicly advertised on March 23, 2018, with an addendum issued on April 3, 2018, and the bids received April 12, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: Water Treatment Services

YEAR 2:

BID ITEM #1: Chilled Water Loops Annual Amount
BID ITEM #2: Boiler Water Loops Annual Amount
BID ITEM #3: Cooling Tower Loops Annual Amount
BID ITEM #4: Glycol Loops Annual Amount
BID ITEM #5: Material Mark-Up

SOURCE OF FUNDS: Maintenance / Service–Maintenance
 FY 2020/2021

BID SUMMARY

Bidder's Name		Scientific Boiler Water Conditioning Co.*
BID ITEM #1 Chilled Water Loops Annual Amount		\$ 1,600.00
BID ITEM #2 Boiler Water Loops Annual Amount		\$ 1,600.00
BID ITEM #3 Cooling Tower Loops Annual Amount		\$ 4,750.00
BID ITEM #4 Glycol Loops Annual Amount		\$ 1,600.00
BID ITEM #5: Material Markup (%)	Multiplier	20%
x Modifier (Est. Qty. = \$10,000)	\$10,000	\$ 12,000.00
GRAND TOTAL ESTIMATED AMOUNT		\$ 21,550.00

EXHIBIT A-8

OCEAN COUNTY COLLEGE

AWARD Extension for Plumbing Services

RECOMMENDATION: Time and Materials (T&M) contract award to **Timothy Peters Plumbing & Heating Company, Inc.**, 2310 Route 34 North, Manasquan, NJ 08736 in the amount not to exceed: **\$15,000.00** for a ninety (90) day extension to the second-year contract option for Plumbing Services at Ocean County College.

In accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Plumbing Services will be extended in an attempt to protect employees and the public.

Said contract to be in accordance with bid specifications and requirements of BID #18/19 B-02 publicly advertised on March 23, 2018 and the bids received April 5, 2018.

Contract Term: July 1, 2020 – September 30, 2020

NATURE OF BID: T&M Plumbing Services

YEAR 2:

BID ITEM #1: Hourly Rate – Journeyman Straight-time
BID ITEM #2: Hourly Rate – Journeyman Overtime
BID ITEM #3: Hourly Rate – Apprentice Straight-time
BID ITEM #4: Hourly Rate – Apprentice Overtime
BID ITEM #5: Material Mark-UP

SOURCE OF FUNDS: Maintenance / Service–Maintenance
 FY 2020/2021

BID SUMMARY

Bidder's Name	Timothy Peters Plumbing & Heating Co. Inc.,*
BID ITEM #1: Journeyman Straight-time	\$ 85.38
BID ITEM #2: Journeyman Weekend	\$ 121.77
BID ITEM #3: Apprentice Straight-time	\$ 39.56
BID ITEM #4: Apprentice Weekend	\$ 59.34
BID ITEM #5: Material Markup (%)	10%

EXHIBIT A-9

OCEAN COUNTY COLLEGE

AWARD for Professional Auditing Services

RECOMMENDATION: Contract award to **Bowman & Company LLP**, 601 White Horse Road, Voorhees, NJ 08043 in the amount not to exceed: **\$51,045.00** for a one-year contract with a second-year contract option for Professional Auditing Services to provide a comprehensive audit of the accounting records at Ocean County College to ensure certification of the College's financial statements.

Contract Term: July 1, 2020 – June 30, 2021 (first year)

Said contract to be in accordance with proposal specifications and requirements of RFP #20/21 R-866, publicly advertised on March 12, 2020 with addendums issued on April 7, 2020, April 16, 2020 and April 27, 2020 and proposals received May 12, 2020.

NATURE OF PROPOSAL: Professional Auditing Services

<u>ITEM #1:</u>	Financial Statements & Management Letter Fee
<u>ITEM #2:</u>	Single Audit Procedures Fee
<u>ITEM #3:</u>	Financial Aid Programs Fee
<u>ITEM #4:</u>	Enrollment Audit Fee
<u>ITEM #5:</u>	Reporting OCC Foundation as a Component Unit Fee
<u>ITEM #6:</u>	Out-of-Pocket Expenses Fee
<u>ITEM #7:</u>	Total Cost of Audit FY2020
<u>ITEM #8:</u>	Total Cost of Audit FY 2021

SOURCE OF FUNDS: Auditing Services / Fees-Audit
FY 2020/2021

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria and weight percentage:

- 1 Number & Qualifications of Staff – 21%
- 2 Higher Education / GASB Experience – 21%
- 3 Current Clients in Community College Sector – 21%
- 4 Cost – 15%
- 5 Organizational Approach – 11%
- 6 Availability of Staff – 11%

PROPOSAL SUMMARY

Vendor	Bowman & Co., LLP*	Hollman Frenia Allen, P.C.	PKF O'Connor Davies	CliftonLarsenAllen, LLP
Item #1 Financial Statement and Management Letter	\$ 21,450.00		\$ 30,000.00	\$ 37,000.00
Item#2 Single Audit Procedures	\$ 7,650.00		\$ 7,000.00	\$ 7,500.00
Item #3 Financial Aid Programs	\$ 16,850.00		\$ 5,000.00	\$ 5,000.00
Item #4 Enrollment Audit	\$ 4,400.00		\$ 5,500.00	\$ 4,500.00
Item #5 Reporting OCC Foundation as a Component Unit	\$ 695.00		\$ 1,500.00	\$ 2,500.00
Sub Total	\$ 51,045.00		\$ 49,000.00	\$ 56,500.00
Item #6 Out of Pocket Expenses	\$ -		\$ 500.00	\$ -
Total Cost of Audit FY2020	\$ 51,045.00	\$ 45,000.00	\$ 49,500.00	\$ 56,500.00
Total Cost of Audit FY2021	\$ 52,576.00	\$ 45,900.00	\$ 50,500.00	\$ 58,000.00

*Recommended Vendor

The following vendors received the proposal: Vendors in **bold-type** submitted a proposal.

BBR Printers
 BKC, CPAs
Bowman & Company LLP
CLA (CliftonLarsonAllen) LLP
 CohnReznick, LLP
Holman Frenia Allison
 i- Sourcing Technologies Pvt Ltd
 Legai BUild
 Onvia, Inc
PKF O'Connor Davies, LLP
 RFx Analyst, Inc.
 School Wholesale Supplies LLC
 SevenOutsource
 Shay Enterprise
 Smartprocure Inc
 Stavia Data Services

EXHIBIT A-10

OCEAN COUNTY COLLEGE

AWARD for Media Placement Agency Services

RECOMMENDATION: Contract award to **Success Communications Group**, 26 Eastmans Road, Parsippany, NJ 07054 in the amount not to exceed **\$251,750.00** for a one-year contract with a second-year contract option for Media Placement Agency Services at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #20/21 #860 publicly advertised on March 14, 2020, with an addendum issued on April 21, 2020 and proposals received May 12, 2020.

Contract Term: July 1, 2020 – June 30, 2021 (first year)

NATURE OF PROPOSAL: Media Placement Agency

YEAR 1:**Primary Media**

1 – Radio Messages from College President	Cost per Insertion
2 – Radio (Satellite) – Pandora/Spotify	Cost per Insertion
3 – Google Ad Word	Cost per Insertion
4 - Facebook Platform	Cost per Insertion

Secondary Media

1 - Billboards (Retail & Outdoor)	Cost per Insertion
2 –Television (Cable)	Cost per Insertion
3 – Web	Cost per Insertion
4 - Movies	Cost per Insertion
5 – Telephone (Cisco IP Phone Recordings)	Cost per Insertion

Reports

6 – Reports (Bi-monthly & Statistical)	Cost per Report
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Support & Management Cost

7 – Support (in-house support capabilities to include production, implementation, graphic design, audio visual, technology support	Hourly Rate
8 – Managing Media Services (including providing reports, pick-up & delivery of ad materials, work and meet with media representatives on behalf of OCC Management)	Hourly Rate

SOURCE OF FUNDS: Marketing – Promotion / Paid Media
FY 2020/2021

EXHIBIT A-10

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

1. Ability to monitor Ocean County media outlets and provide recommendations for local buys
2. Provide data/tracking for all media buys to drive future opportunities (no media retreads)
3. Ability to provide concentrated web capabilities (targeted)
4. Ability to deliver strategic media solutions to maximize ROI

PROPOSAL SUMMARY

VENDOR	Success Advertising *	Positive Solutions
Primary Media	Cost Per Insertion	Cost Per Insertion
Item #1	\$2900/mo	\$2,000
Item #2	\$1500/mo	\$2,000
Item #3	\$7500/mo	\$5,000
Item #4	\$4000/mo	\$2,500
Secondary Media		
Item #1	\$1000/mo	\$1200-\$1600
Item #2	\$4500/mo	\$10-\$20
Item #3	\$750/mo	\$100
Item #4	\$850/mo	\$2,825
Item #5	\$500/yr	\$100
Item #6 Reports	\$500/ea	n/c included
Item #7 Support Cost	ranges \$95/hr-\$150/hr	\$75/hr
Item #8 Management Cost	ranges \$95/hr-\$150/hr	n/c included
Total Cost Year (1) One 2020-2021	\$251,750	\$300,000
Option	7% Over Gross Media Spend	Hourly rates
	retainer \$1500/mo vs by hr	ranges \$100-\$115
		reimbursable expenses 12.5%
		Media/social & addtl exps on OCC

*Recommended Vendor

PROPOSAL SUMMARY		
VENDOR	Marketsmith	Interact Communications
Primary Media	Cost Per Insertion	Cost Per Insertion
Item #1	0	\$2,100
Item #2	\$21,000	\$2,000
Item #3	\$40,000	\$2,000
Item #4	\$45,000	\$4,000
	option retarget \$15,000	You Tube \$1500/Display with
Secondary Media		OTT remarketing/geofencing \$1500
Item #1	0	\$9,000 only run max of 2mos/yr
Item #2	0	n/a
Item #3	\$75,000	n/a
Item #4	0	n/a
Item #5	n/a	\$300-\$500 spot
		6x/yr \$400 spot/\$2400yr
Item #6 Reports	n/c included	n/c included
Item #7 Support Cost	\$165/hr	range \$80-\$525/hr
Item #8 Management Cost	15% incl in media cost above	15% of direct media placement costs
Total Cost Year (1) One 2020-2021	\$275,750.15	\$202,980-\$255,080
Option	Excludes creative dev costs	includes direct media costs based on
	Support \$165/hr Prod costs	recommended buy and 15% mgmt fee
	components except OOHposters	on prepay of media/can be adjusted
	radio spot dev/prod Direct mail	based on budget costs for creative
		support as recommended range based on OCC
		need/preference yearly fee based on direct
		media costs \$175,200 & 15% media mgmt fee
		\$26,280

The following is a list of vendors who received the proposal. Vendors in **Bold-Type** submitted proposals:

25th Hour Communications
 Avanza Advertising
 Barbara Howard
 Barbara Terry
 BBR Printers
 Broad Waverly Staffing
 BVK
 CAMPBELL CONSULTING STUDIO LLC
 Carnegie Dartlet
 CI-Group
 COGENT Infotech Corporation
 Creative Muse Marketing Inc.
 custom websites to go
 DCW mEdia
 DM and Associates
 Educational Marketing Group
 Edufficient
 EFK Group
 eRepublic, Inc.
 Fuseideas
 Futurety
 Harpdata
 i- Sourcing Technologies Pvt Ltd
Interact Communications
 JL Media
 Kivvit
 Legai BUild
 Linnihan Foy Advertising
 Lipman Hearne
 Mamaazhi LLC
 Mambo Media Inc

Market Mentors
Market Smith
 McIntosh & Moon Strategies
 Mediassociates
 Mvation Worldwide Inc
 National CineMedia
 Net Natives
 North America Procurement Council Inc., PBC
 Onvia, Inc
 OPUA LLC
Positive Solutions, LLC
 Prohaska &Company, Inc.
 Rebel Interactive Group
 RFx Analyst, Inc.
 Ruffalo Noel Levitz LLC
 S.Sutton and Associates, Inc
 School Wholesale Supplies LLC
 Scottb Design LLC
 Secure Networkers, LLC
 Semgeeks
 SevenOutsource
 Shay Enterprise
 Smartprocure Inc
Success Advertising
 Thallo Design
 The Graphics House LLC
 Transidt Ads Inc.
 VisionPoint Marketing
 WCM
 Winstar Interactive Media

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Campus Wide Office Supplies

Contract Term: July 1, 2020 – June 30, 2022

WHEREAS, the Board of Trustees at Ocean County College recognizes the need to purchase Campus Wide Office Supplies for Ocean County College procured through National Cooperative Purchasing Alliance (NCPA) Omnia Partners; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Office Depot, Inc.** 6600 North Military Trail, Boca Raton, FL 33496 for a two-year contract in the amount not to exceed: **\$110,000.00** each year for a total amount not to exceed; **\$220,000.00** for the purchase of campus wide office supplies at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA) OMNIA Partners, Contract #R190303 – Contract term: 7-1-2019 – 6-30-2024.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Purchase of Campus Wide Office Supplies

Contract Term: July 1, 2020– June 30, 2022

VENDOR:	Office Depot, Inc. 6600 North Military Trail Boca Raton, FL 33496
ACCOUNT:	College Wide / Supplies - Office FY 2020/2021
TOTAL:	\$220,000.00 – (\$110,000.00 each year) =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.22 12:23:37 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

R E S O L U T I O N

**Authorizing the Award of a Contract for The Role of Eutrophication in Coastal
Wetlands in Barnegat Bay NJ Project
Sub-Award / Sub-Contract Term: May 28, 2020 – December 27, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to fund Sub-Award/Sub-contract Agreement No. BBP-WPDG18-01, Federal Award Identification Number 83949701 titled “The Role of Eutrophication in Coastal Wetlands in Barnegat Bay NJ”. This Program is administered through the Barnegat Bay Natural Estuary Program at Ocean County College; and

WHEREAS, this project will examine the impacts of nutrient pollution on coastal wetlands in Barnegat Bay. The Barnegat Bay Partnership (BBP) will collect samples from the bay, and The Academy of Natural Sciences of Drexel University (ANSDU) will analyze them and map the findings to reconstruct spatial and temporal nutrient trends. This will provide a highly accurate representation of marsh composition and level of fragmentation in the wetlands caused by nutrient pollution; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(15) et seq. Professional consulting services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the total amount of Federal funds obligated to the Barnegat Bay Partnership for this project is **\$60,000.00**. The total amount of Federal funds obligated to the sub-recipient, The Academy of Natural Sciences of Drexel University is **\$30,000.00**; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a seven-month Agreement with **The Academy of Natural Sciences of Drexel University**, 1900 Benjamin Franklin Parkway, Philadelphia, PA 19103 in the amount not to exceed: **\$30,000.00** to fund The Role of Eutrophication in Coastal Wetlands in Barnegat Bay NJ project at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for The Role of Eutrophication in Coastal Wetlands in Barnegat Bay NJ Project

Sub-Award / Sub-Contract Term: May 28, 2020 – December 27, 2020

VENDOR:	The Academy of Natural Sciences of Drexel University 1900 Benjamin Franklin Parkway Philadelphia, PA 19103
ACCOUNT:	EPA Rare FY20 / Subawards - Grants FY 2019/2020
TOTAL:	\$30,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara Winchester
Date: 2020.05.22 12:25:47 -04'00'

 Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Dell Computers and Accessories

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Dell Computers, Backpacks and Briefcases for Faculty and Staff to provide support to facilitate remote learning at Ocean County College; and

WHEREAS, this purchase will be funded through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief funds allocated to Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Dell Marketing L.P.**, 1 Dell Way, Round Rock, TX, 78682 in the amount not to exceed: **\$146,441.34** to purchase Dell Computers, Backpacks and Briefcases for Faculty and Staff at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Dell Marketing L.P.**, State Contract Number M-0483/89967, Term: 10-01-15 to 07-31-21.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Dell Computers and Accessories

VENDOR:	Dell Marketing L.P. 1 Dell Way Round Rock, TX 78682
ACCOUNT:	COVID Institutional CARES / Minor Capital - Network FY 2019/2020
AMOUNT:	\$146,441.34 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester
Date: 2020.05.22 12:27:59 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract for Replacement of Sidewalks
Contract Term: May 28, 2020 – May 27, 2021**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for the replacement of existing damaged concrete sidewalks at the north end of the Campus Mall for the Mall Beautification Project at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **A Takton Concrete Corp.**, 13 Tice Avenue, South River, NJ 08882 the amount not to exceed: **\$141,647.84** for Replacement of Sidewalks for the Mall Beautification Project at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **A Takton Concrete Corp.**, Ocean County Cooperative Contract #B2020-64E- Term: 4/15/2020 to 4/14/2021.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Replacement of Sidewalks

Contract Term: May 28, 2020 - May 27, 2021

VENDOR: **A Takton Concrete Corp.**
13 Tice Avenue
South River, NJ 08882

ACCOUNT: Grounds / Service - Grounds
FY 2019/2020

TOTAL:
\$141,647.84

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara
Winchester
Date: 2020.05.22 12:29:21 -04'00'
Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Professional Electrical Contractor Construction Services

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Professional Electrical Contractor Construction services at Ocean County College; and

WHEREAS, the services are needed to provide an electrical service in the Russell Building which will mirror the standard electrical service throughout campus. An exterior switchgear will be removed and be replaced with a splice vault. A fire pump disconnect switch will be installed to the fire pump service in the Technology Building; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Bahr & Sons Electrical Contractors, Inc.**, 82 Shorewood Drive, Bayville, NJ 08721 the amount not to exceed: **\$42,100.00** for Professional Electrical Contractor Construction Services at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Bahr & Sons Electrical Contractors, Inc.**, Ocean County Cooperative Contract #B2019-176- Term: 12/18/2019 to 12/17/2020.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Professional Electrical Contractor Construction Service s

VENDOR:	Bahr & Sons Electrical Contractors, Inc. 82 Shorewood Drive Bayville, NJ 08721
ACCOUNT:	Capital Account / Heat/Cool/Electric Infrastructure FY 2019/2020
TOTAL:	=====
	\$42,100.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.27 10:15:41 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-16

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing the Award of a Contract for Elevate TouchNet Services and Implementation
Contract Term: April 13, 2020 – April 12, 2021**

WHEREAS, the Board of Trustees of Ocean County College has a need to procure Elevate TouchNet Services, and planning and training activities to support the configuration and implementation at Ocean County College; and

WHEREAS, TouchNet is the E-Commerce partner for Elevate. Students will use the service to process credit card payments in Elevate and Accounts Receivable will utilize the administrative aspect of TouchNet for reconciliation; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve month Agreement with **Ellucian Company, L.P.** 4375 Fair Lakes Court, Fairfax, VA 22033 in the amount not to exceed: **\$36,552.00** for Elevate TouchNet Services including planning, training, configuration, and implementation at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Elevate TouchNet Services and Implementation

Contract Term: April 13, 2020 – April 12, 2021

VENDOR:	Ellucian Company, L.P. 4375 Fair Lakes Court Fairfax, VA 22033
ACCOUNT:	Information Technology / Fees - Consultants FY 2019/2020
TOTAL:	\$36,552.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.22 12:32:39 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Industrial / MRO Supplies & Equipment**Contract Term: July 1, 2020 – June 30, 2021**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Industrial / Maintenance Repair and Operations (MRO) supplies and equipment for use in the Facilities Department at Ocean County College; and

WHEREAS, Fastenal provides a system that monitors inventory, tracks usage, automates orders, and allows for the receipt of items necessary to restock facilities department supplies. The system increases efficiency and reduces administrative costs and on-hand inventory; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve month Agreement with **Fastenal Company**, 1195 Airport Road, Lakewood, NJ 08731 in the amount not to exceed: **\$100,000.00** for the purchase of maintenance supplies and equipment for use in the Facilities Department at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **Fastenal Company** State Contract #79873 Term: 10/01/18 to 06/30/23.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Industrial / MRO Supplies & Equipment

Contract Term: July 1, 2020 – June 30, 2021

VENDOR:	Fastenal Company 1195 Airport Road Lakewood, NJ 08701
ACCOUNT:	Maintenance / Supplies – Operations & Maintenance FY 2020/2021
TOTAL:	\$100,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester
Date: 2020.05.22 12:34:18 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-18

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract for Analog Gateways Replacement

WHEREAS, the Board of Trustees of Ocean County College recognize the need for replacement of existing Analog Gateways that are no longer supported by the manufacturer at Ocean County College ; and

WHEREAS, the Analog Gateways transmit analog phone service for emergency phones in elevators, hallways, and parking lots. Analog Gateways are also used for fax lines and building automation equipment; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC.**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed: **\$28,625.02** for Analog Gateways at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **Aspire Technology Partners, LLC.**, NJ State Contract #M7000 #87720 Term: 4/16/16 – 5/31/20.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Analog Gateways Replacement

VENDOR: **Aspire Technology Partners, LLC**
 25 James Way
 Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital - Network
 FY 2019/2020

TOTAL: **\$28,625.02**
 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester
Date: 2020.05.27 10:28:16 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-19

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing the Award of a Contract to Purchase a Kubota Tractor

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase a Kubota Tractor for the Facilities Department at Ocean County College procured through Cooperative contract ESCNJ (Educational Services Commission of New Jersey); and

WHEREAS, the Kubota Tractor will be utilized to transport soil, mulch, gravel, and other various materials on a regular basis throughout campus. It will also be used for small in-house jobs that may require digging or trenching; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Ace Outdoor Power 1**, 395 Route 9, Bayville, NJ 08721 in the amount not to exceed: **\$50,696.58** to purchase a Kubota Tractor for the Facilities Department at Ocean County College. This purchase is procured through Cooperative contract ESCNJ New Jersey State Approved Cooperative, Contract #65MCESCCPS #18/19-25—Contract Term ends 2-21-2021.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Purchase a Kubota Tractor

VENDOR: **Ace Outdoor Power 1**
395 Route 9
Bayville, NJ 08721

ACCOUNT: Grounds / Minor Capital
FY 2019/2020

TOTAL: **\$50,696.58**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.22 12:36:59 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-20

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract Award for Online Proctoring Services

Contract Term: May 28, 2020– August 31, 2021

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Online Proctoring Services as all 2020 Summer semesters are designated to be remote instructed at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a), Any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **Honorlock, Inc.**, 2500 North Military Trail, Boca Raton, FL 33431 in the amount not to exceed: **\$21,450.00** (\$5.00 per student/exam) for Online Proctoring Services for use during remote instruction of 2020 Summer semester courses at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing the Award of a Contract for Online Proctoring Services

Contract Term: May 28, 2020 – August 31, 2020

VENDOR:	Honorlock, Inc. 2500 North Military Trail Boca Raton, FL 33431
ACCOUNT:	e-Learning / Contract Payment FY 2019/2020
TOTAL AMOUNT:	\$21,450.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara Winchester
Date: 2020.05.27 10:18:54 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-21

**OCEAN COUNTY COLLEGE
RESOLUTION**

**Authorizing the Award of a Contract for Maintenance and Inspection Services
Contract Term: July 1, 2020– June 30, 2021**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for annual Maintenance and Inspection Services for the Refrigeration of Office of Information Technology (OIT) Equipment at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a), Any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve month Agreement with **Strategic Account Services**, 115 Sinclair Road, Bristol, PA 19007 in the amount not to exceed **\$18,288.00** for annual Maintenance and Inspection Services for the Refrigeration of OIT Equipment at Ocean County College.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing the Award of a Contract for Maintenance and Inspection Services
Contract Term: July 1, 2020 – June 30, 2021**

VENDOR:	Strategic Account Services 115 Sinclair Road Bristol, PA 19007
ACCOUNT:	Maintenance / Service Maintenance FY 2020/2021
TOTAL AMOUNT:	\$18,288.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara
Winchester
Date: 2020.05.22 12:38:32 -04'00'

 Executive Vice President of Finance and Administration

EXHIBIT A-22

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of American Sign Language (ASL) Interpreting and Captioning Services Providers** for the provision of ASL Interpreting and Captioning services on an as needed basis for Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #20/21 R-863 for the provision of ASL Interpreting and Captioning Services Providers on May 12, 2020 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 1, 2020 through July 31, 2020.

THEREFORE, BE IT RESOLVED that the following companies be and are hereby qualified for the provision of American Sign Language (ASL) Interpreting and Captioning Services at Ocean County College

ACS (Alternative Communication Services) 211 E. Prairie Avenue Lombardi, IL 60148	Geneva Worldwide, Inc. 256 West 38 th New York, NY 10018
Cheryl Lepple-Huber 1124 Lakewood Road Manasquan, NJ 08736	Margaret D. Klotz 65 Lancaster Road Freehold, NJ 07728
Communications Consulting Group, LLC 9655 Perkins Road Baton Rouge, LA 70810	Sign4U Interpreting Service, LLC 437 Roosevelt Avenue Glendora, NJ 08029
Eileen Cusick-Thigpen 118 Colonial Drive Brick, NJ 08724	Sign Talk 1663 East 17 th Street Brooklyn, NY 11229
Gina Surette 63 Livingston Lane Manalapan, NJ 07726	SignGlasses 2696 University Avenue Provo, UT 84604

The following is a list of vendors who received the RFQ: Vendors in **bold-type** submitted qualification packets.

Ai-Media Inc

Alternative Communication Services, LLC

American Sign Language, Inc.

AZUR CART & CAPTIONING

BBR Printers

Cheryl Lepple Huber

Country World Productions

Eileen Thigpen

eRepublic, Inc.

Geneva Worldwide, Inc.

Gina Surette IC

Hi 5 Access Interpreting & Captioning

Homeland Language Service

i- Sourcing Technologies Pvt Ltd

IMS

Interpreters Unlimited, Inc.

Karasch & Associates

Language Training Center, Inc.

Legai BUild

Margaret Ann D. Klotz, CI/CT

Natural Languages, LLC

Communications Consulting Group

North America Procurement Council Inc., PBC

One Interpreting

Onvia, Inc

Open Minds

Parliament Ed Inc.

Purple Communications, Inc.

QuickCaption

Responsive Translation Services

RFx Analyst, Inc.

School Wholesale Supplies LLC

SevenOutsource

Shay Enterprise

Sign Language Interpreter

Sign4U Interpreting Service LLC

SignGlasses.com

SignTalk, LLC

Smartprocure Inc

Sorenson Communications, LLC

The Bid Lab

Verbit Inc

Versatile Interpreting Services LLC

EXHIBIT A-23

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for Professional Architectural Services

WHEREAS, contracts in the amounts of **\$15,900.00**, (BPO #10017), and **\$3,600.00**, (BPO #10090) have been awarded to **Michael Savarese Associates**, 34 Sycamore Avenue, Little Silver, NJ 07739 for Professional Architectural Services; and

WHEREAS, an additional **\$5,000.00** is necessary for Architectural Services as required to provide a plan for the downsizing of the College Bookstore's footprint to repurpose the remaining space for increasing student activity and seating areas; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **Michael Savarese Associates**, 34 Sycamore Avenue, Little Silver, NJ 07739 with an additional amount of **\$5,000.00** for a total amount of **\$24,500.00** for Architectural Services.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Professional Architectural Services

VENDOR: **Michael Savarese Associates**
34 Sycamore Avenue
Little Silver, NJ 07739

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2019/2020

ORIGINAL CONTRACTS: **\$19,500.00**
AMENDMENT: **\$5,000.00**
=====

TOTAL AMOUNT: **\$24,500.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara Winchester
Date: 2020.05.22 12:15:32 -04'00'
Executive Vice President of Finance and Administration

EXHIBIT A-24

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract Award

For the as needed Purchase of Facial Masks and Hand Sanitizer

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Facial Masks and Hand Sanitizer for the safety and well-being of Faculty, Staff and Students at Ocean County College; and

WHEREAS, the as needed purchase of said goods are funded with funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A - 25.5.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Grainger Eatontown Branch #529**, 212 Industrial Way W., Eatontown, NJ 07724 in the amount not to exceed: **\$25,000.00** to purchase Facial Masks and Hand Sanitizer for Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Grainger**, State Contract #19-FLEET-00566, Term: 10-01-18 to 06-30-23.

R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF
A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Facial Masks and Hand Sanitizer Purchases on an as Needed Basis

VENDOR:	Grainger 212 Industrial Way W. Eatontown, NJ 07724
ACCOUNT:	COVID Institutional CARES / Supplies FY 2019/2020
AMOUNT:	\$25,000.00 =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara Winchester
Date: 2020.05.27 10:31:18-04'00'

 Executive Vice President of Finance and Administration

EXHIBIT A-25

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) forms the Joint Purchasing Consortium (JPC); JPC is composed of the membership of the county colleges in New Jersey; and

WHEREAS, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency to administer the evaluation and contract award process for the provision of integrated E-commerce Student Financial Services to include but not limited to financial aid distribution, payment plans, and billing solution(s) in accordance with a Joint Purchasing Consortium Request for Proposals.

WHEREAS, Committee members, acting on the behalf of the Joint Purchasing Consortium have reviewed the proposals received in response to RFP #20/21 R-898, publicly advertised on April 16, 2020, and proposals received on May 12, 2020 where two vendors, **TouchNet Information Systems, Inc.** and **Nelnet Business Solutions, Inc.** were determined to be the most advantageous and best met the needs of JPC member Colleges in price and other factors considered; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award on behalf of the JPC a consortium contract in accordance with RFP #20/21R-898 specifications to **TouchNet Information Systems, Inc.** and **Nelnet Business Solutions, Inc.** for E-Commerce and Financial Services through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

R E S O L U T I O N

JPC Contract for E-Commerce & Student Financial Services

Contract Term: July 1, 2020 – June 30, 2022

VENDORS:

TouchNet Information Systems ,Inc.

9801 Renner Blvd.

Lenexa, Kansas 66219

Nelnet Business Solutions, Inc.

121 S 13th Street

Lincoln, Nebraska 68508

Sara Winchester

Digitally signed by Sara Winchester
Date: 2020.05.27 10:29:59 -04'00'

Executive Vice President of Finance and Administration and
NJCCC JPC Board Officer

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC). Proposals were evaluated using the following criteria based on a 100-point scale.

1. Implementation Plans and Timelines
2. Higher Education / Community College Experience
3. Types of Plans Services Offered
4. Approach to Customer / Student Service
5. Ability to Provide Consortium Contract
6. Price

The following Vendors received the RFP. Vendors in **Bold-Type** Submitted a proposal.

Amilia Technologies USA Inc
BBR Printers
eRepublic, Inc.
Ferrilli
Generic Exchange
KPMG LLP
Legai BUild
Modo Marketplace
Nelnet Business Solution
Onvia, Inc
RFx Analyst, Inc.
SevenOutsource
Shay Enterprise
Smartprocure Inc
Stavia Data Services
TargetX
TouchNet Information Systems Inc.
Tuition Payment Solution

EXHIBIT A-26

OCEAN COUNTY COLLEGE

RESOLUTION AUTHORIZING AN AGREEMENT

Between Ocean County College and Nelnet Business Solutions, Inc.,

WHEREAS, Ocean County College, acting on the behalf of the Joint Purchasing Consortium has reviewed the proposals received in response to RFP #20/21 R-898, publicly advertised on April 16, 2020, and proposals received on May 12, 2020. Two vendors, TouchNet Information Systems, Inc. and Nelnet Business Solutions, Inc. were determined to best meet the needs of JPC member Colleges in price and other factors considered; and

WHEREAS, these two vendors, TouchNet Information Systems, Inc. and Nelnet Business Solutions, Inc., were selected after providing proposal submissions and presentations demonstrating their experience and knowledge in regard to the community college student financial services and ability to deliver and perform all necessary and required work consistent with industry best practices and in accordance with all applicable governmental laws, rules, licensing, regulations, and professional standards.; and

WHEREAS, the Board of Trustees of Ocean County College wishes to partner with Nelnet Business Solutions, Inc., to provide user-friendly services by accepting online payments from students for tuition, fees, and non-student charges using electronic check, Automated Clearing House (ACH) and credit card transaction ; and

WHEREAS, Nelnet Business Solutions, Inc., will provide functionality for the Bursar and Accounting Office to move toward a "paperless" solution by offering student-billing notices via email and online bill presentment while meeting the need to provide electronic disbursements of refunds directly into a student or parent bank account, thereby eliminating the need to produce paper refund checks to students; and

WHEREAS, Ocean County College will compensate Nelnet Business Solutions, Inc., as per the proposal cost table listed below; and

WHEREAS, this service will provide students will user friendly online access to their financial information and provide flexible, affordable remote services to safeguard the health and well-being of students and staff; and

WHEREAS, the term of this Agreement shall commence on July 1, 2020, and shall continue through June 30, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees hereby authorizes the President to execute an agreement with Nelnet Business Solutions, Inc., in substantially the same form as incorporated herein by reference.

Nelnet Business Solutions, Inc., Contract Cost Table			
Product/Service	Cost Type	Year 1	Year 2
Annual Maintenance Fee	Fixed	\$ 2,000.00	\$ 2,000.00
- Enterprise ePay Integrated Implementation	Fixed	\$ 7,000.00	
- Enterprise ePay Integrated Monthly Hosting @ \$900.00 per month	Fixed	\$ 10,800.00	\$ 10,800.00
- Per Transaction Fee @ \$.35	Variable		
- Per ACH Return Fee @ \$1.00	Variable		
- Enterprise eBill Implementation	Fixed	\$4,000.00	
- Enterprise eBill Monthly Hosting @ \$540.00	Fixed	\$6,480.00	
- ebill Per Transaction Fee	Included		
- Service Fee @ 2.75%	Variable		
- Batch Credit Card Refunds @ \$.35	Variable		
- Integrated Enterprise Payment Plans	Included		
- Enterprise Payment Plans Implementation	Included		
- Enterprise Payment Plans Annual Hosting	Included		
- Payment Plans Enrollment: \$25 for 2-6 Payments or \$45 for 7-12	Variable		
- Service Fee @ 2.75%	Variable		
- Batch Credit Card Refunds @ \$.35	Variable		
- Student Choice Refunds Implementation	Fixed	\$2,000.00	
- NBS Build Single Sign-on to Enterprise Implementation Fee	Fixed	\$500.00	
- SCR ACH PULL Monthly Hosting @ \$300.00 per month	Fixed	\$3,600.00	\$ 3,600.00
- SCR ACH Refunds - ACH LOAD Per Transaction @ \$.35	Variable		
- SCR ACH Refunds to Pre-Ex Debit Cards - Per Transaction @ \$.35	Variable		

EXHIBIT A-26

- SCR Paper CHECK Per Transaction @ \$2.50	Variable		
- Per ACH Return Fee @ \$1.00	Variable		
- Per Stop Payment @ \$25.00	Variable		
- Per Void Check @ \$10.00	Variable		
- Per Copy Check @ \$15.00	Variable		
<u>Year 1 Fixed Costs: \$36,280.00</u>			
<u>Year 2 Fixed Costs: \$16,400.00</u>			

EXHIBIT A-27

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services for the Conference Center Interior and Exterior Alterations – Conference Center Building #10

RECOMMENDATION: Contract award to **Tri-Form Construction, Inc.**, 119 Liberty Street, Metuchen, NJ 08840 be amended with an additional amount of **\$27,275.85** for a total amount of **\$1,496,275.85**. The original contract in the amount of **\$1,469,000.00** for General Contractor Construction Services for the Conference Center Renovations at Ocean County College was awarded at the Board of Trustees meeting on January 23, 2020.

The additional monies are for Allowance Usage (AU) Authorization #1. The original plans allow for the use of Pro-Press fittings for the replacement of the HVAC system. Ocean County College prefers the use of soldered fittings to reduce the possibility of leaks and extend the useful life of the piping.

This project includes the conversion of an existing campus building once used as the College Bookstore into a Conference Center composed of a large main meeting room, a smaller meeting room, as well as providing open seating for informal collaboration. The existing offices shall remain. Finishes in the entire building will be upgraded. The project also includes minimal site work, new domestic water and electrical feeds to the building, the addition of a single ADA bathroom, replacement of the HVAC system and full lighting replacement.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-786 publicly advertised on November 12, 2019, with an addendum issued on December 11, 2019 and bids received on January 7, 2020.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Lump Sum Amount

SOURCE OF FUNDS: Capital Account / Conference Center
FY 2019/2020

BID SUMMARY

BIDDER'S NAME	BID ITEM #1
Tri-Form Construction, Inc.*	\$1,469,000.00

*Recommended Vendor

EXHIBIT A-28

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Construction Services

RECOMMENDATION: Contract award to **Frankoski Construction Co. Inc.**, 314 Dodd Street, East Orange, NJ 07017 be amended with an additional amount of **\$3,555.69** for a total amount of **\$2,371,555.69**. The original contract in the amount of **\$2,126,000.00** for General Construction Services for the Conversion of Natatorium to Gymnasium project in the Health and Physical Education Center (HPEC) Building at Ocean County College was awarded at the Board of Trustees meeting on April 25, 2019. Amendments in the amounts of **\$100,000.00** and **\$142,000.00** were awarded at the Board of Trustees meetings on May 30, 2019 and December 12, 2019 respectively.

The additional monies are needed to install a roof guard railing for fall protection to safely walk around the air handler unit on the roof in the HOEC Building at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #19 B-521 publicly advertised on February 25, 2019 and bids received on April 11, 2019.

NATURE OF BID: General Construction Services

BID ITEM #1: Total Lump Sum Amount

SOURCE OF FUNDS: Capital Account / Natatorium (Pool) Repurpose
FY 2019/2020

BID SUMMARY

VENDOR	TOTAL LUMP SUM AMOUNT
Frankoski Construction Company, Inc.	\$2,126,000.00

EXHIBIT A-29

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

RECOMMENDATION: Contract award to **Catel, Inc.**, PO Box 33, Bradley Beach, NJ 07720 be amended with an additional amount of **\$6,733.36** for a total amount of **\$6,566,733.36**. The original contract in the amount of **\$6,545,000.00** for BID Item #1 to provide General Contractor Construction Services to construct a new Student Enrollment Building at Ocean County College was awarded at the Board of Trustees Retreat on January 9, 2020.

The additional monies are needed for Allowance Usage (AU) Authorizations #3 and #4.

AU #3 amount of **\$3,294.36** is needed to temporarily disconnect, re-route and re-connect underground (UG) post light wiring. The UG wiring for the post lights runs over the sanitary sewer line and needs to be temporarily removed in order to run the new sanitary sewer line. Temporary wiring must be installed to keep the Mall Post lights working during construction.

AU #4 amount of **\$3,439.00** is needed to provide and install fire extinguishers and cabinets which were not shown on the original architect and engineering plans and are required by code.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-778 publicly advertised on October 16, 2019, with addendums issued on November 5, 2019 and November 12, 2019 and bids received November 21, 2019.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Base Bid Amount

BID ITEM #2: Alternate #1 – Building #10 Signage
Alternate #2 – Concrete Paving at the OCC Main Campus Mall

SOURCE OF FUNDS: Capital Account / New Student Services / Hub Building
FY 2019/2020

BID SUMMARY

BIDDER'S NAME	BID ITEM #1	ALTERNATE #1	ALTERNATE #2	GRAND TOTAL
Catel Inc.*	\$6,545,000.00	\$50,000.00	\$195,000.00	\$6,790,000.00

*Recommended Vendor

Board Meeting: May 28, 2020
cjk

EXHIBIT A-30

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing the Award of a Contract to Provide Contract Modeling Support for the
Submerged Aquatic Vegetation Monitoring in Barnegat Bay Project
Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021**

WHEREAS, the Board of Trustees of Ocean County College has a need to amend the contract for Sub-award/Sub-contract Federal Award Identification #98212313 project entitled “Submerged Aquatic Vegetation Monitoring in Barnegat Bay” project amended at the Board of Trustees meeting on April 7, 2020. This project is through the Barnegat Bay Partnership at Ocean County College funded through a grant received from the United States Environmental Protection Agency (US EPA); and

WHEREAS, the original contract in the amount of **\$14,496.00**, BPO #9912 issued on July 22, 2019 to Sub-recipient **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 requires an additional **\$500.00** to match the sub-contract agreement between Stockton University and Ocean County College in the amount of **\$14,996.00**; and

WHEREAS, the contract modeling support provided by Stockton University is exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend an Agreement with **Stockton University**, 101 Vera King Farris Drive, Galloway, NJ 08205 with an additional amount of **\$500.00** for a total amount of **\$24,020.00** to match the sub-contract agreement between Stockton University and Ocean County College in the amount of **\$14,996.00** for the Submerged Aquatic Vegetation Monitoring in Barnegat Bay Project at Ocean County College.

2. This contract is awarded without public bidding as a purchase through a Non-Profit entity (Stockton University) under section 501(c)(3) of the Department of the Treasury Internal Revenue Service tax code and in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b).

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Provide Contract Modeling Support for the Submerged Aquatic Vegetation Monitoring in Barnegat Bay Project

Sub-Award / Sub-Contract Term: July 1, 2017 – February 28, 2021

VENDOR: **Stockton University**
101 Vera King Farris Drive
Galloway, NJ 08205

ACCOUNT: Barnegat Bay Partnership (BBP) Environmental Protection Agency
(EPA) 320 FY17 / Contract Payment
FY 2019/2020

ORIGINAL CONTRACT:	\$14,496.00
AGGREGATE 4-7-2020	\$9,024.00
AMENDMENT	\$500.00
	<hr/>
TOTAL AMOUNT:	\$24,020.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.27 10:32:21 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-31

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for Online Tutoring Services

Contract Term: July 1, 2019 – June 30, 2020

WHEREAS, contracts in the amounts of **\$16,983.00**, (PO #20464), and **\$13,000**, (PO #20464A1) have been awarded to **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 for Online Tutoring Services from SmartThinking for students at Ocean County College; and

WHEREAS, SmartThinking provides 24 hours a day, 7 days a week, live, personalized academic help from experts tutoring in core subjects and expert guidance for improving students' writing –from essays to resumes; and

WHEREAS, due the COVID-19 pandemic Ocean County College classes will remain remote for the balance of the Spring 2020 semester and Summer 1st 5-week session and the Summer 10-week sessions requiring the purchase of an additional 500 hours of Online Tutoring Services at \$26.00 per hour for a total of **\$13,000.00**; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 with an additional amount of **\$13,000.00** for a total amount of **\$42,983.00** for an additional 500 hours of Online Tutoring Services at \$26.00 per hour for students at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online Tutoring Services

Contract Term: July 1, 2019 – June 30, 2020

VENDOR: **NCS Pearson, Inc.**
5601 Green Valley Drive
Bloomington, MN 55437

ACCOUNT: E-Learning / Contract Payment
FY 2019/2020

ORIGINAL AMOUNT:	\$29,983.00
AMENDMENT:	\$13,000.00
	=====
TOTAL AMOUNT:	\$42,983.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester Digitally signed by Sara Winchester
Date: 2020.05.22 12:20:58 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-32

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing the Award of a Contract for Licensing Fee for

25Live Campus Scheduling

Contract Term: July 1, 2019 to June 30, 2020

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for the annual licensing fee for 25Live Campus Scheduling at Ocean County College awarded at the Board of Trustees meeting on April 25, 2019; and

WHEREAS, the contract requires an additional **\$3,200.00** to add Lynx, a component for use in the existing 25Live Campus Scheduling system. Lynx will eliminate time-consuming manual functions by automatically populating room assignments back to the SaaS, Software as a Service, and automatically synchronizing within one minute, thus eliminating batch uploads, turning on transactional modes or sending room assignments responses ; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the twelve-month Agreement with **CollegeNET, Inc.**, 805 SW Broadway, Portland, OR 97205 with an additional amount of **\$3,200.00** for a total amount of **\$24,683.00** for the Lynx add-on component to the 25Live Campus Scheduling contract at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Annual Licensing Fee for 25Live Campus Scheduling

Contract Term: July 1, 2019 to June 30, 2020

VENDOR:	CollegeNET, Inc. 805 SW Broadway Portland, OR 97205
ACCOUNT:	Office Information Technology / Software Maintenance FY 2019/2020
ORIGINAL AMOUNT:	\$21,483.00
AMENDMENT:	\$3,200.00 =====
TOTAL AMOUNT:	\$24,683.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Sara Winchester  Digitally signed by Sara Winchester
 Date: 2020.05.22 12:19:02 -04'00'
 Executive Vice President of Finance and Administration

EXHIBIT A-33

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing the Award of a Contract for Collection of Solid
Waste and Recyclable Materials
Contract Term: July 1, 2018 – June 30, 2020**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the second year of a two-year contract awarded at the Board of Trustees meeting on June 28, 2018 for Shared Services between Ocean County College and the Township of Toms River for Collection of Solid Waste and Recyclable Materials at Ocean County College; and

WHEREAS, an additional **\$5,000.00** is needed for the delivery and removal of one 30-yard dumpster for debris and one for scrap metal. These dumpsters are used to store debris from projects completed in house; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b), contracts made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof (Township of Toms River); and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the second year of the two-year Agreement with **Township of Toms River**, 33 Washington Street, Toms River, NJ 08757 with an additional amount of **\$5,000.00** for a total amount of **\$55,000.00** to provide Collection of Solid Waste and Recyclable Materials at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES

Collection of Solid Waste and Recyclable Materials

Contract Term: July 1, 2018 – June 30, 2020

VENDOR:	Township of Toms River 33 Washington Street Toms River, New Jersey 08757
ACCOUNT:	Grounds / Refuse and Waste Removal FY 2019/2020
ORIGINAL AMOUNT:	\$50,000.00 (Second Year)
AMENDMENT:	\$5,000.00
	=====
TOTAL AMOUNT:	\$55,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2019/2020 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara Winchester

Digitally signed by Sara
Winchester

Date: 2020.05.22 12:22:24 -04'00'

Executive Vice President of Finance and Administration

EXHIBIT A-34

OCEAN COUNTY COLLEGE

REJECTION

RECOMMENDATION: The Board of Trustees of Ocean County College hereby rejects the bids for **BID #20/21 B-862, General Contractor Construction Services for Interior Renovations for Kean University** at Ocean County College. Six (6) bids received on May 10, 2020 shall be rejected in accordance with N.J.S.A. 18A:64A-25.15 as the vendors bid amounts are determined to be over budget requiring the College to substantially revise the specifications.

The following vendors submitted a bid:

Altec Building Systems Corp.
904 Atlantic Avenue
Pt. Pleasant, NJ 08742

Frankoski Construction Co., Inc.
314 Dodd Street
East Orange, NJ 07017

Masset Building Company
6815 Delilah Road
Pleasantville, NJ 08232

Santorini Construction Inc.
1 S. Riverside Drive
Neptune, NJ 07753

Wallace Bros. Inc
400 Chambers Bridge Road
Brick, NJ 08723

West End-KB, LLC
14 Bridgewaters Drive
Oceanport, NJ 07757