

EXHIBIT C

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**BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: May 21, 2020

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, May 28, 2020:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for May 28, 2020 (**Exhibit C-1**)

EXHIBIT C-1

Ocean County College Board of Trustees Buildings and Grounds Committee Agenda May 28, 2020

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
PERFORMING ARTS ACADEMY (PAA)	The building was opened with a Temporary Certificate of Occupancy (TCO) to students, faculty, and staff, as of January 6. As of May 15, the OCVTS has not received the occupancy certificate. After four and a half months of occupancy, closeout documents from the general contractor (GC) is still incorrect and incomplete including the training of the Facilities staff. In the meanwhile, the Black Box is now complete except for certain punch list items and the issues with the HVAC air handler needs to be resolved.
SECURITY ACCESS AND CAMERA UPGRADE	The construction of Phase III of the Security Camera install continues. The contractor is moving along one building at a time. They are supported by Security and IT as a joint project. Currently, the general contractor is working in the Health and Human Performance Center and will be finished by May 15. Beginning May 18, the Maintenance, Facilities Management, Administrative Support buildings and the exterior cameras are scheduled. Integrated Service Consulting upgraded the college's software from Genetec version 5.7 to a 5.9.
AUXILIARY GYM	The new auxiliary gymnasium in the Human Health Performance Educational Center (HPEC) is complete! Located on the lower level of the building, the new gymnasium can be accessed by the main vestibule from Parking Lot 2 or by the first floor through a corridor. The area houses a full stadium of approximately 250 people and can be used for different purposes. The area also provides a women's and men's restroom and ADA accessibility. The new auxiliary gymnasium will assist with the increase of students and the Performing Arts coming on campus.
GYM UPGRADE	In the existing gymnasium in the Human Health Performance Educational Building (HPEC), the upgrade of the bleachers near completion. The new bleachers will ensure spectators and participants will be safer during large sporting events. The upgrade is expected to be completed this month.
STUDENT ENROLLMENT BUILDING (SEB)	The construction of the new Student Enrollment Building foundation has been poured! Work is underway building a one-stop center that can consolidate all major student services to welcome new and returning students to the college. The general contractor (GC), Catel, is progressing with site and foundation work. So far, work has not been impacted by the Coronavirus.

LOCATION / PROJECT	Latest Project Update
CONFERENCE CENTER RENOVATION	The general contractor (GC), Tri-Form, is progressing with their work. New walls have been constructed and new ducts, pipes, and electrical, are being installed. Long lead-time items have been ordered. So far, the construction has not been impacted by the Coronavirus. The anticipated completion of this project is Fall 2020.
MALL SIDEWALKS	While the campus is empty, the College is installing new sidewalks in front of the Student Enrollment Building on north side of the mall. This will include the sidewalks from the Larson Student Center to the Planetarium Building. The northeast sidewalk from the Planetarium to the Bartlett Building will be completed during the Administration Building construction project.
CRIME SCENE LAB/ SECURITY BUILDING	The Security department has officially moved into their new location – the new addition on the existing Security building. Renovations on the existing part of the building will begin work to convert the space into a Crime Lab. The building, as a whole, will allow for a cohesive flow between the Ocean County College Security department, Criminal Justice degree program, and the county. This will allow the college to grow the Criminal Justice field to better expand and evolve. The building will be completed by next month.
PARKING LOT 2 AND SERVICE ROAD IMPROVEMENTS	Started earlier this year, Parking Lot 2 (including the Facilities Parking Lot) and the Service Road, have received a much-needed improvement! With the campus being unoccupied, this is the perfect time to complete these improvements, especially while the weather is nice. The roads have been freshly paved and stripped. The new curbing, sidewalks, and islands, will add beautiful scenery as well as improve the flow of traffic. The paving and striping of parking lots will be completed shortly, with the exception of bollard installation, which has been impacted by the Corona Virus. With the repaving of Lot 2 in completion, the Facilities Grounds department has taken this opportunity to landscape the area. The small project will be completed this month. The makeover of Lot 2 has been long overdue, but this will give the college a refreshing and vibrant look.
GATEWAY – KEAN OFFICE RENOVATION	Construction of the new space will be within the Student Lounge area on the first floor of the Gateway Building. A general contractor recommendation for a ward is on this month's agenda. With the building empty, Facilities Construction will attempt to accelerate the schedule.

PROGRAMMING & DESIGN	
ADMINISTRATION BUILDING (ADMN)	The design of the new Administration Building is in progress and will be issued for bid to general contractors at the end of this month. The project is currently under review with the NJ State Comptroller. The design calls for a three-story, 33,000 square foot building located adjacent to the Planetarium. For this building, we are using a chilled beam HVAC technology to reduce life cycle maintenance cost and for better comfort to building occupants.

PROGRAMMING & DESIGN	
FACILITIES STORAGE STRUCTURE	The storage facility will be a pole barn with metal siding and roofing with large bay openings to accommodate many storage needs. Overall design and materials will take into consideration the moisture, thermal control and the flexibility for future changes. The replacement of the deteriorating barn will be more economically feasible with a superior appearance and strength and will meet the needs of storing non-temperature-controlled materials. The new barn pricing has been received with site work pricing to follow. If the pricing is within the project budget, it is anticipated that award recommendations will be included on the June Board.
GRUNIN CENTER LOBBY OPTION	Conceptual designs for different size additions were created and presented to the President's Leadership Team (PLT) for review and comments. Dr. Larson will present to the County and possible donors.
SMALL PROJECTS FOR 2020	<p>In 2020 the following small on-going projects are in design phase or scheduled:</p> <ul style="list-style-type: none"> • Planetarium Building – Reupholster seating: 80 seats complete • Grunin Center – New music practice rooms – Design • Grunin Center – Replace chillers and boiler: Meeting with NJNG • SECB Building – Replace HVAC roof top units: Pending delivery • Library Building – Modification of the space • Technology and SEC Buildings – Replace roofs: Possible funding in 2021-22 • Facilities Management Building – Modify office space: In Design Phase • Existing HPEC Gym: Bleachers were removed, now pending delivery of new bleachers