

EXHIBIT C

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**BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: July 16, 2020

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 23, 2020:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for July 23, 2020 (**Exhibit C-1**)

EXHIBIT C-1



Ocean County College Board of Trustees Buildings and Grounds Committee Agenda July 23, 2020

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
PERFORMING ARTS ACADEMY (PAA)	Opened on January 6, the building currently has a Temporary Certificate of Occupancy (TCO) for students, faculty, and staff. As of May 29, the OCVTS and OCC have not received the occupancy certificate. After seven months of occupancy, the closeout documents are incomplete from the general contractor (GC). In the meanwhile, the issues with the HVAC air handler still need to be resolved.
SECURITY ACCESS AND CAMERA UPGRADE	The installation of Phase III of the Security Camera project continues. The general contractor (GC) is proceeding on time and Security and IT is assisting. Currently, the GC is working on the Facilities Management, Maintenance, Administrative Support buildings and exterior cameras. Integrated Service Consulting has upgraded the college's software with the clarity immensely improved.
GYM BLEACHERS UPGRADE	In the existing gymnasium of the Health and Human Performance Center (HPEC), the bleachers were removed and awaiting the delivery and installation of the new gymnasium bleachers, which is scheduled between the end of August and the beginning of September.
STUDENT ENROLLMENT BUILDING (SEB)	The construction of the new Student Enrollment Building foundation has been poured! Catel (the GC) is progressing with the underground utility, site, and foundation work. The footing work is complete; slab-on-grade placement will occur this month followed by steel erection at the end of this month, which was delayed due to the pandemic. Catel is issuing a schedule update while Design Resources Group omissions (missing security pricing) are being reviewed.
CONFERENCE CENTER RENOVATION	The anticipated completion of the Conference Center Renovation project is Fall 2020. Finishes are underway but required conditioned air to be completed. The air handling unit will be installed this month. The audio/visual (A/V) equipment and design is under review with the current academic classroom and conference broadcasting standards.
MALL SIDEWALKS	While the campus is vacant, the College replaced the sidewalks in front of the Student Enrollment Building, Grunin Center, and the Planetarium on the north side of the mall. Sidewalks from the Planetarium to the Bartlett Building pending replacement as part of the Administration Building project.
CRIME SCENE LAB/ SECURITY BUILDING	The Security department has officially moved into their new location – the new addition on the existing Security building. Renovations on the existing part of the building are well underway to convert the space into a Crime Lab. The building will be completed early August.
PARKING LOT 2 AND SERVICE ROAD IMPROVEMENTS	Started earlier this year, Parking Lot 2 (including the Facilities Parking Lot) and the Service Road have received a much-needed improvement! The paving, striping, signage, sidewalks, ADA crosswalks, security bollards and landscaping will be completed by the end of this month.



LOCATION / PROJECT	Latest Project Update
GATEWAY – KEAN OFFICE RENOVATION	Construction of the new space will be within the Student Lounge area on the first floor of the Gateway Building. The first set of bids were rejected due to being over-budget. Kean obtained more funding to increase the project budget. The recommendation for award is on this month's agenda. The permits are almost ready upon contractor award.

PROGRAMMING & DESIGN	
ADMINISTRATION BUILDING (ADMN)	The design of the new Administration Building is complete. The design calls for a three-story, 33,000 square foot building located adjacent to the Planetarium. For this building, a chilled beam HVAC technology will be used to reduce the life-cycle maintenance cost and for better comfort to building occupants. The general contractor (GC) bidding is on hold for the foreseeable future until funding is available from the state.
FACILITIES STORAGE STRUCTURE	A storage facility pole barn will replace the existing barn. The new building will have metal siding and roofing with a large bay opening to accommodate many storage needs. The GC will perform the demolition phase and site work. The Facilities department is evaluating funding options to construct the barn as the site work costs were higher than estimated.
GRUNIN CENTER LOBBY OPTION	The conceptual designs for a different size addition were created and presented to the President's Leadership Team (PLT) for review and comments. Dr. Larson will present to the County and possible donors when the opportunity arises.
SMALL PROJECTS FOR 2020	<p>In fiscal year 2021, the following small on-going projects are in design phase or are scheduled:</p> <ul style="list-style-type: none"> • Facilities – Redesign of the mailroom layout and offices – Pending funding. • Facilities Management Building – Modify office space – In Design Phase. • Grunin – New music practice rooms – In Design Pending. • Grunin – Replacing chillers and boilers. – In Design with NJNG. • Institutional CARES funding – Supply and installation of hands-free restroom fixtures and dispensers. • Larson – The Bookstore footprint was reduced and dining seating expanded – Work in progress. A feasibility study was awarded to MSA Architects to study the project. • Library – Modification of the space – Design is pending. • Southern Education Center (SEC) – Replace HVAC roof top units – Pending delivery (end of July). • Technology and SEC – Replace roofs – Possible funding in 2021-22 • Quotes for projects: <ul style="list-style-type: none"> • Library steps • Gateway lobby terrazzo repair • IT generator – Waiting on proposal from the electrical contractor • Grunin & Planetarium ticket booth plexiglass enclosures.