

# ***EXHIBIT A***



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** October 29, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, November 5, 2020**:

1. Recommend acceptance of the statement of income and expenditures as of September 30, 2020 (**Exhibit A-1**)
2. Recommend approval of the revised Ocean County College FY 2021 budget (**Exhibit A-2**)
3. Recommend that the following contracts be awarded:
  - a. For the first year, with a second-year contract option, for the purchase of heating, ventilation, and air conditioning (HVAC) supplies and materials for use at Ocean County College (**Exhibit A-3**)
  - b. For the first year of a two-year contract for legal services at Ocean County College (**Exhibit A-4**)
  - c. For a two-year contract for a computerized maintenance management system for the Facilities Management Department at Ocean County College (**Exhibit A-5**)
4. Recommend adoption of resolutions to award the following contracts:
  - a. For a one-year contract for an automated applicant tracking management system for use by the Human Resources Department at Ocean County College (**Exhibit A-6**)
  - b. For the purchase and installation of office furniture for the Kean Renovation Project at Ocean County College through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract (**Exhibit A-7**)

Business and Finance Committee Meeting Agenda

October 29, 2020

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- c. For the purchase and installation of audio and video equipment for the Conference Center Renovation project through the Omnia Partners Cooperative Purchasing Program at Ocean County College (**Exhibit A-8**)
  - d. For an eight-month contract for solid waste and recycling collection at Ocean County College (**Exhibit A-9**)
  - e. For the purchase of online science lab kits through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for use by the Science Department at Ocean County College (**Exhibit A-10**)
  - f. For the purchase of two Jeep Renegades through the Educational Services Commission of New Jersey for use by the Security Department at Ocean County College (**Exhibit A-11**)
  - g. For the purchase of Apple computers and accessories through the Governor's Emergency Education Relief (GEER) Fund, authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College (**Exhibit A-12**)
  - h. For the purchase of a nursing clinical simulation package funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use by Nursing Department at Ocean County College (**Exhibit A-13**)
5. Recommend that the following contracts be amended:
- a. An additional \$3,399.50, for a maximum total of \$21,486.79, to TurnItIn, LLC, Oakland, California, to add comprehensive protection against copy/paste plagiarism, student collusion, contract cheating, and online training to provide interactive coaching for the e-Learning Department for the TurnItIn Plagiarism and Writing Software License through the New Jersey Council of County Colleges Joint Purchasing Consortium (contract originally awarded at the August 27, 2020, Board retreat) (**Exhibit A-14**)
  - b. An additional \$13,750.43, for a maximum total of \$6,684,882.37, to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services to furnish and install Gypsum Wall Board Infills and framing as part of the construction of the new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat) (**Exhibit A-15**)

- c. An additional \$8,644.23, for a maximum total of \$50,644.23, to Pocket Nurse, Monaca, Pennsylvania, to purchase additional instructional and non-instructional medical supplies for use by the Nursing and Continuing and Professional Education Departments, through the National Cooperative Purchasing Alliance (NCPA) Omnia Partners, at Ocean County College (contract originally awarded at the June 25, 2020, Board meeting) **(Exhibit A-16)**
  - d. An additional \$5,199.20, for a maximum total of \$46,768.95, to Elert and Associates Networking Division, Inc., Stillwater, Minnesota, for additional surveillance for the Testing Center inspection as part of the upgrades to the CCTV system at Ocean County College (contract originally awarded at the January 24, 2019, Board meeting) **(Exhibit A-17)**
6. Recommend rescission of the contracts awarded at the September 24, 2020, Board meeting, to the following vendors for the purchase and delivery of athletic uniforms and apparel through the New Jersey Council of County Colleges Joint Purchasing Consortium for use by the Athletic Department at Ocean County College:
- BSN Sports, Inc., Dallas, Texas
  - Star Sports, West Nyack, New York

The vendors are not authorized vendors of some College preferred brands of uniform apparel and unable to supply all of OCC's Athletics' needs. **(Exhibit A-18)**

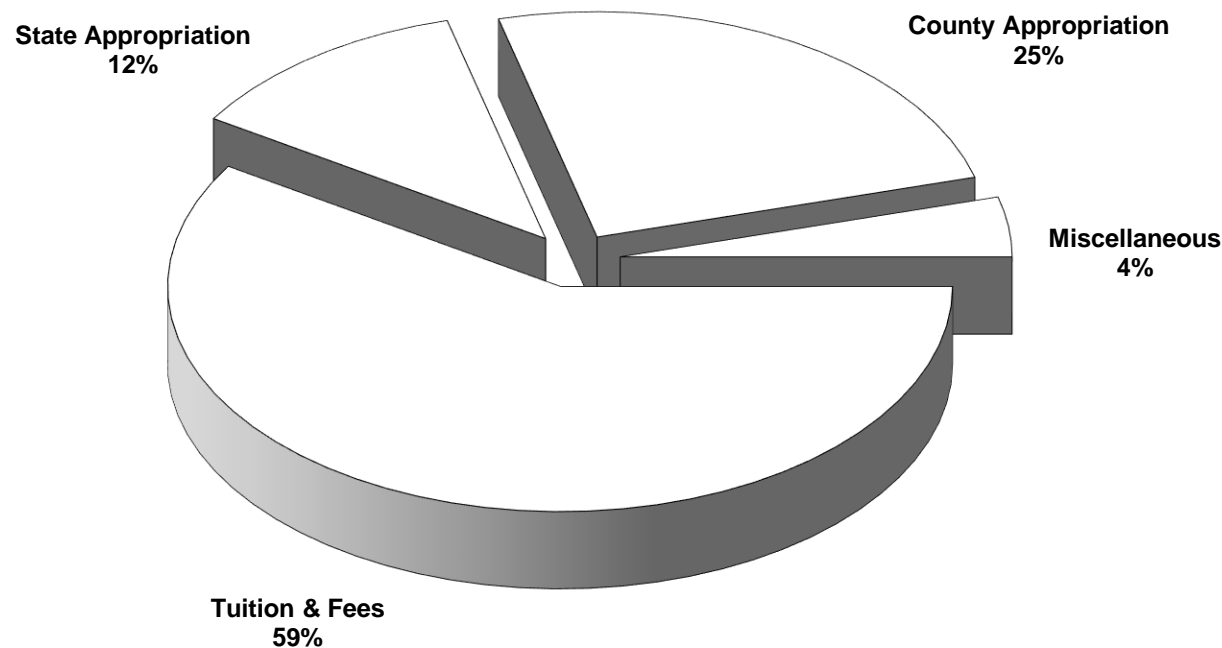
7. Recommend acceptance of a \$98,000 grant award from the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, to fund recovery supports to prevent and reduce substance abuse on college campuses in New Jersey. Project period: October 1, 2020, through September 30, 2021. Project Directors: Ms. Katie Hueth, Prevention Education Coordinator; Dr. Kathryn Pandolpho, Director, Counseling and Student Development.

***EXHIBIT A-1***

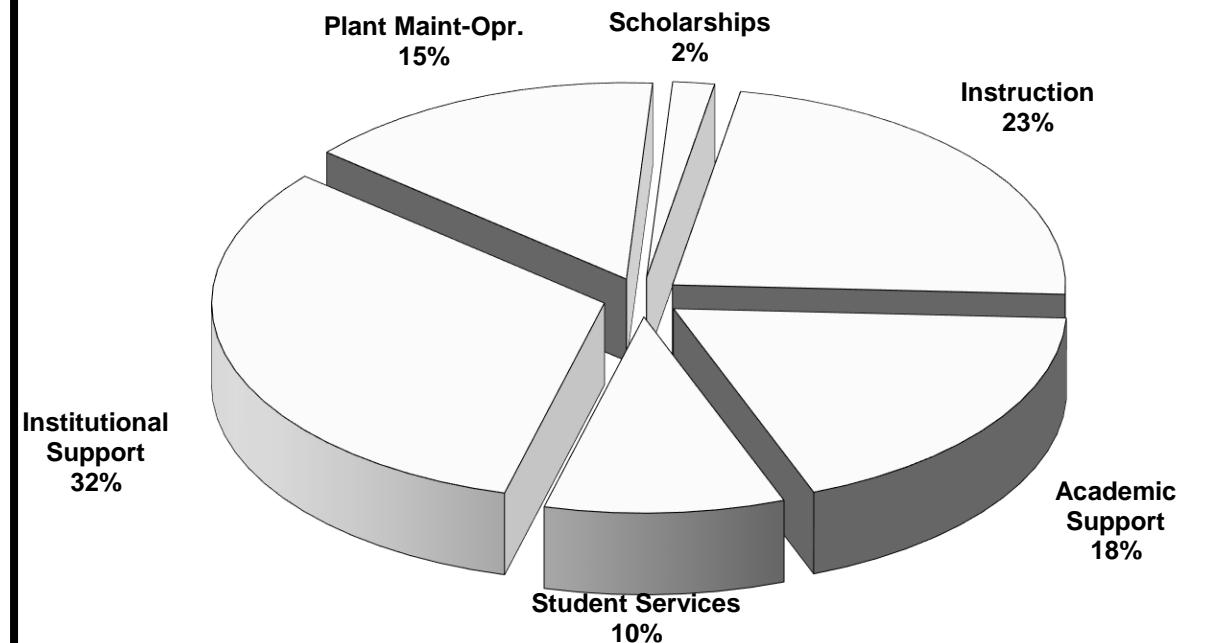
**EXHIBIT A-1**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2020-2021**  
**For the Period Ending September 2020**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2020-2021 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	19,342,934		19,342,934	38,121,142	18,778,208	50.74%
State Appropriation	1,236,131		1,236,131	7,771,796	6,535,665	15.91%
County Appropriation	3,925,421		3,925,421	16,013,832	12,088,412	24.51%
Miscellaneous	538,288		538,288	2,767,215	2,228,927	19.45%
<b>Total Revenue:</b>	<b>25,042,773</b>		<b>25,042,773</b>	<b>64,673,985</b>	<b>39,631,212</b>	<b>38.72%</b>
<b>EXPENDITURES:</b>						
Instruction	3,518,981	563,888	4,082,869	20,073,583	15,990,714	20.34%
Academic Support	2,856,547	421,693	3,278,240	11,709,743	8,431,503	28.00%
Student Services	1,610,053	144,690	1,754,743	6,930,348	5,175,605	25.32%
Institutional Support	3,772,081	1,929,344	5,701,425	13,362,444	7,661,019	42.67%
Plant Maint-Opr.	1,510,530	1,135,781	2,646,311	10,637,868	7,991,557	24.88%
Scholarships	304,564	-	304,564	910,000	605,437	33.47%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
<b>Total Expenditures:</b>	<b>13,572,756</b>	<b>4,195,396</b>	<b>17,768,151</b>	<b>64,673,985</b>	<b>46,905,834</b>	<b>27.47%</b>

**FY 2021 BUDGET REVENUE SOURCES**



**9/30/20 YTD EXPENDITURES BY FUNCTION**



***EXHIBIT A-2***



# **Ocean County College**

**FY20/21 Budget  
Revision Request**

**November 5, 2020**



To: Dr. Jon H. Larson, President  
From: Sara Winchester, Executive Vice President of Finance and Administration  
Date: November 5, 2020  
Re: Fiscal Year 2020-2021 Operating Budget Revision

Enclosed is Ocean County College's Operating Budget Revision Request for fiscal year July 1, 2020 to June 30, 2021.

The overall budget is predicated on anticipated revenues in the amount of \$63,047,448. Compared to the original budget for FY2020-2021, the primary changes to our financial projection are:

- an anticipated enrollment decline of 9% (original budget projected 2% decline from FY2020)
- a reduction in State Support for the first quarter
- a change in the tuition & fee structure for embedded course materials

On the expenditure side, overall expenses have decreased mainly as the result of:

- a hiring freeze on unfilled vacancies
- the implementation of a temporary employee furlough
- anticipated health benefit premium reduction
- operating expense savings attributed to remote operations
- federal CARES funding allocated by the State of NJ GEERF
- suspended programs (CPE, Athletics, Food Service)

**Ocean County College  
Current Operating Revenues**

	<b>Actual FY17-18</b>	<b>Actual FY18-19</b>	<b>Preliminary FY 19-20</b>	<b>Approved Budget FY20-21</b>	<b>Proposed Revised FY20-21</b>	<b>Increase (Decrease)</b>
<b>A. Tuition - Full and Part-time:</b>						<b>-7% enrollment</b>
<b>Tuition</b>						
In-County	21,210,473	21,926,363	21,984,331	26,484,114	24,960,949	(1,523,165)
Incr Jump Start Discount				(210,000)	(210,000)	-
Out of County	1,729,202	1,413,884	1,566,585	1,562,100	1,453,663	(108,437)
Out of State	1,916,886	1,929,713	1,803,150	2,755,337	2,574,121	(181,216)
<b>Subtotal Tuition</b>	<b>24,856,561</b>	<b>25,269,959</b>	<b>25,354,065</b>	<b>30,591,551</b>	<b>28,778,733</b>	<b>(1,812,818)</b>
<b>Fees:</b>						
E-Learning Fee (incl OSOL)	1,533,935	1,656,573	1,737,950	1,625,504	1,616,294	(9,210)
College	3,227,598	3,234,112	3,387,439	-	192,090	192,090
Course	2,972,316	2,871,777	2,745,866	2,941,936	2,578,655	(363,281)
Technology Fee	2,504,970	2,524,579	2,499,488	-	130,406	130,406
Payment Plan/Late Fees	238,270	267,508	228,770	245,028	157,774	(87,254)
Registration	556,697	531,043	41,140		-	
<b>Subtotal Fees:</b>	<b>11,033,786</b>	<b>11,085,592</b>	<b>10,640,652</b>	<b>4,812,468</b>	<b>4,675,219</b>	<b>(137,249)</b>
<b>Total Credit Tuition &amp; Fees</b>	<b>35,890,347</b>	<b>36,355,551</b>	<b>35,994,717</b>	<b>35,404,019</b>	<b>33,453,952</b>	<b>(1,950,067)</b>
<b>Non-Credit</b>	<b>1,327,157</b>	<b>1,444,123</b>	<b>1,177,487</b>	<b>1,473,005</b>	<b>958,724</b>	<b>(514,281)</b>
<b>Total Tuition &amp; Fees</b>	<b>37,217,503</b>	<b>37,799,674</b>	<b>37,172,204</b>	<b>36,877,024</b>	<b>34,412,676</b>	<b>(2,464,348)</b>
<b>State Support</b>	<b>7,558,889</b>	<b>7,771,796</b>	<b>6,806,024</b>	<b>7,771,796</b>	<b>7,267,753</b>	<b>(504,043)</b>
General Operations	15,147,264	15,147,264	15,601,682	15,913,832	15,913,832	
Nursing Program Support	100,000	100,000	100,000	100,000	100,000	
<b>Total County Support</b>	<b>15,247,264</b>	<b>15,247,264</b>	<b>15,701,682</b>	<b>16,013,832</b>	<b>16,013,832</b>	<b>-</b>
<b>Other Income:</b>						
CCOG Planning Grant	-	260,000	265,000	-		-
Interest	370,650	483,961	389,273	402,761	302,071	(100,690)
Realized Gain	126,303	112,557	(136,092)	150,000	112,500	(37,500)
Unrealized Gain	275,401	169,326	128,720	225,000	168,750	(56,250)
Foundation contract	101,774	130,375	167,665	150,000	167,665	17,665
Miscellaneous	1,476,538	1,305,068	858,817	1,539,455	787,833	(751,621)
Bookstore	804,650	655,185	578,026	300,000	300,000	-
<b>Total Other Income</b>	<b>3,155,316</b>	<b>3,116,473</b>	<b>2,251,409</b>	<b>2,767,216</b>	<b>1,838,819</b>	<b>(928,397)</b>
<b>Operating Revenue:</b>	<b>63,178,971</b>	<b>63,935,207</b>	<b>61,931,319</b>	<b>63,429,867</b>	<b>59,533,080</b>	<b>(3,896,788)</b>
<b>Embedded Course Materials</b>						
Instructional Materials Fee	1,050,600	1,142,655	1,060,979	1,034,119	<b>135,844</b>	(898,275)
Bookstore pass-thru	-	-	-	-	<b>3,378,524</b>	3,378,524
	1,050,600	1,142,655	1,060,979	1,034,119	3,514,368	2,480,249
<b>Total Operating Revenue</b>	<b>64,229,571</b>	<b>65,077,862</b>	<b>62,992,298</b>	<b>64,463,986</b>	<b>63,047,448</b>	<b>(1,416,538)</b>

**Ocean County College  
Budget Statement  
Fiscal Year 2020-2021**

	<b><u>Actual</u></b> <b><u>FY 18-19</u></b>	<b><u>Preliminary</u></b> <b><u>FY 19-20</u></b>	<b><u>Budget</u></b> <b><u>FY 20-21</u></b>	<b><u>Proposed</u></b> <b><u>Revision</u></b> <b><u>FY 20-21</u></b>
<b><u>REVENUE:</u></b>				
Tuition and Fees	37,799,674	37,172,204	36,877,024	34,412,676
<i>Embedded Course Materials</i>	1,142,655	1,060,979	1,034,119	3,514,368
State of NJ	7,771,796	6,806,024	7,771,796	7,267,753
County of Ocean	15,247,264	15,701,682	16,013,832	16,013,832
Miscellaneous	3,116,473	2,251,409	2,767,215	1,838,819
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<b>TOTAL OPERATING REVENUE</b>	<b>65,077,862</b>	<b>62,992,298</b>	<b>64,463,986</b>	<b>63,047,448</b>
<b><u>EXPENDITURES:</u></b>				
Instruction	18,438,916	18,435,557	20,073,583	22,558,026
Academic Support	10,773,315	11,166,970	11,709,742	10,183,963
Student Service	6,179,835	6,506,916	6,930,348	6,531,628
Institutional Support	12,817,998	13,140,596	13,362,444	12,510,210
Operation & Maint.of Plant	9,276,775	8,630,288	10,637,869	9,513,620
Scholarships	678,826	875,891	700,000	700,000
Debt Service	1,100,000	1,050,000	1,050,000	1,050,000
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<b>TOTAL OPERATING EXPENDITURES</b>	<b>59,265,665</b>	<b>59,806,218</b>	<b>64,463,986</b>	<b>63,047,448</b>

**OCEAN COUNTY COLLEGE  
ANNUAL BUDGET REQUEST 2020-2021  
EXPENDITURES BY FUNCTION AND CATEGORY**

	<b>Actual FY 18-19</b>	<b>Preliminary FY 19-20</b>	<b>Budget FY 20-21</b>	<b>Proposed Revision FY 20-21</b>
<b>A. Function</b>				
Instruction	18,438,916	18,435,557	20,073,583	22,558,026
Academic Support	10,773,315	11,166,970	11,709,742	10,183,963
Sub Total Academic	29,212,231	29,602,527	31,783,325	32,741,990
Student Services	6,179,835	6,506,916	6,930,348	6,531,628
Institutional Support	12,817,998	13,140,596	13,362,444	12,510,210
Operation & Maint. of Plant	9,276,775	8,630,288	10,637,869	9,513,620
Scholarships & Fellowships	678,826	875,891	700,000	700,000
Debt Service	1,100,000	1,050,000	1,050,000	1,050,000
<b>Total Function</b>	<b>59,265,665</b>	<b>59,806,218</b>	<b>64,463,986</b>	<b>63,047,448</b>
<b>B. Category</b>				
Personnel	30,884,679	32,060,360	33,784,206	31,958,583
Staff/Fringe Benefits	10,539,077	10,487,815	11,089,853	10,648,250
Sub Total - Compensation	41,423,756	42,548,175	44,874,059	42,606,833
Operating	16,741,909	16,208,043	18,539,927	19,390,615
Debt Service	1,100,000	1,050,000	1,050,000	1,050,000
<b>Total Category</b>	<b>59,265,665</b>	<b>59,806,218</b>	<b>64,463,986</b>	<b>63,047,448</b>

***EXHIBIT A-3***

OCEAN COUNTY COLLEGE

Award for HVAC Supplies and Materials

**RECOMMENDATION:** Contract award to **Johnstone Supply Inc.**, 370 Market Street, Kenilworth, NJ 07033, in the amount not to exceed: **\$80,000.00** for a one-year contract with a second year contract option for the procurement of specified item priced and discounted catalog heating, ventilation and air-conditioning (HVAC) supplies and materials for the Facilities Maintenance Department at Ocean County College on an as needed basis.

Contract award for the BID items #1, #6, #11, #12, #13, #17, #18, #19, #20, #21, #24, #25, #26, #29, #34, #35, #36, #38, #39, #40 and #41.

Said contract to be in accordance with bid specifications and bid requirements of BID #20/21 B-1044 publicly advertised on September 16, 2020, and bids received October 8, 2020.

Contract Term: December 9, 2020 – December 8, 2021 (first year)

- NATURE OF BID:** HVAC Supplies & Materials
- BID ITEMS #1 - #39:** Prices for Common HVAC Parts
- BID ITEM #40:** Discount offered off prices listed in each catalog
- BID ITEM #41:** Delivery time after receipt of order (calendar days)
- SOURCE OF FUNDS:** Maintenance / Supplies - Operation & Maintenance  
FY 2020/2021

**BID SUMMARY**

Bid Item #	Est. Annual Qty.	Vendor Name ASPEN Refrigerants, Inc.		Vendor Name Johnstone Supply, Inc.*	
		Price Each	Extended Price	Price Each	Extended Price
1 Belimo Actuator ARX24-MFT	10	<i>Did not submit</i>		\$ 421.40	\$ 4,214.00
2 Square D Contactor 8910DP32V14	6	<i>pricing for</i>		-	-
3 Flow Switch MMFS254	4	<i>BID Items</i>		-	-
4 Controller MH-PUL4024S	2	<i>1 -39</i>		-	-
5 Florida Heat Pump Compressor 105-430	3			-	-
6 Rib Relay enclosed relay 10 amp, DP, DT 24V AC/DC	24			\$ 13.75	\$ 330.00
7 Duct Sensor ACI A/CP-D-8"	3			-	-
8 Temp Sensor ACI A/20K-R20	3			-	-
9 Temp Sensor ACI A/20K-SP	3			-	-
10 Spyder Unitary Controller PUL6438S	12			-	-
11 Actuator MH-V 4055A 1098	2			\$ 548.76	\$ 1,097.52
12 York Circuit Board S1-031-00880-001	2			\$ 100.59	\$ 201.18
13 Trane Pressure Control CNT01317	2			\$ 35.30	\$ 70.60
14 Telaire CO2 Sensor 8041	6			-	-
15 Output Module LS 540-731	4			-	-
16 Thermistor Strap-on Sensor A/20K-SGD	6			-	-
17 Veris Current Relay H-608	12			\$ 110.80	\$ 1,329.60
18 Furnase Contactor 42BF35AJR	10			\$ 23.94	\$ 239.40
19 Valve 3/4" 4.9 CV 2-way, V5862A2070	4			\$ 59.28	\$ 237.12
20 Valve 3/4" 4.9 CV 2-way, V5852A2072	4			\$ 56.08	\$ 224.32
21 Valve 3/4" 4.9 CV 2-way, Sweat SPST NC #V8043E1012	4			\$ 70.71	\$ 282.84
22 Kele Differential Pressure Transmitter DPA-M-5-20	6			-	-
23 Duct Sensor 10K-CP A/CP-D0-12"	6			-	-
24 Actuator 24Volt, 2-10v DC, 90 sec, 12VA, ML7425B3012	4			\$ 531.90	\$ 2,127.60
25 Actuator 24Volt, 2-10v DC, NSR 95 sec, 5VA, MN7505A2001	4			\$ 121.68	\$ 486.72
26 A.O. Smith Flow Switch Blocked Flue Switch Kit, 9005680205	2			\$ 244.84	\$ 489.68
27 Outside Air, 2% RH, Combo, Thermistor/RTD #A/RH2-20K-0	4			-	-
28 Unitary BAC net 6 UI, 4 DI, 3 AO, 8 DO #PUB6438S	6			-	-
29 AOP-Transducer 545-113	4			\$ 317.50	\$ 1,270.00
30 Honeywell NDIO Board	12			-	-
31 Trane Refrigeration Circuit Board MOD 02573	4			-	-
32 Seimens Powermite 599 Series Valves 8-13 PSI Spring Range	5			-	-
33 Seimens Powermite 599 Series Actuators 8-13 PSI Spring Range	5			-	-
34 DeversiTech Relay DP, DT, 24 Coil Volt	20			\$ 21.89	\$ 437.80
35 Rib Relay communicating relay RIBTW2401SB-LN	10			\$ 154.50	\$ 1,545.00
36 Honeywell Platinum 1000 Discharge Sensor C7046D1008	4			\$ 47.50	\$ 190.00
37 Honeywell JACE controller WEB-600E-0	10			-	-
38 Honeywell Actuator 24volt, AC #VC6934ZZ11/U	6			\$ 112.56	\$ 675.36
39 Honeywell Outdoor Air Sensor - T775-SENS -OAT	2			\$ 70.14	\$ 140.28
40 Discount offered off prices listed in each catalog			5%		60%
41 Delivery time after receipt of order (calendar days)			1-3 days		10 days

\*Recommended Vendor

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

**ASPEN Refrigerants, Inc.**

BBR Printers

Construct Connect

Epaul Dynamics, Inc.

Estock Piping Co

Harry's Supply LLC.

**Johnstone Supply, Inc.**

Legai BUild

McCloskey Mechanical

Contractors

Onvia, Inc

PDM Group

RFx Analyst, Inc.

Rock Construction Corporation

Smartprocure Inc

SRJ Mechanical, LLC

The Blue Book

The Blue Book Network



***EXHIBIT A-4***

**OCEAN COUNTY COLLEGE**

**AWARD for Professional Legal Services**

**RECOMMENDATION:** Contract award to **Berry, Sahradnik, Kotzas & Benson, P.C.**, 212 Hooper Avenue, Toms River, NJ 08754 in the amount not to exceed: **\$40,000.00** for the first year of a two-year contract for legal services at Ocean County College.

Said contract to be in accordance with proposal specifications and requirements of RFP #20/21 #1063, publicly advertised on October 1, 2020 and proposals received October 27, 2020.

Contract Term: November 5, 2020 – November 4, 2021 (first year)

**NATURE OF PROPOSAL:** Professional Legal Services

**YEAR 1:**

**ITEM #1:** All Inclusive Annual Retainage Fee for General Counsel Services.

**ITEM #2:** All Inclusive Hourly Rate(s) for Litigation Services and Legal Services that are in the opinion of the College’s Vice President of Finance, outside the scope of General Counsel Services.

**SOURCE OF FUNDS:** Legal Services / Fees - Legal  
FY 2020/2021

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

**EXHIBIT A-4**

<b>Description</b>		<b>Maximum Rating Points</b>
1.	The firm's general experience and specific experience in successfully completing contracts of similar size and scope to the legal services being solicited	25
2.	The experience of the attorney(s) proposed in competently providing the general counsel services and litigation services to a New Jersey County College of similar institution(s)	25
3.	The firm's plan to provide the College with complete and timely legal services	20
4.	References	10
5.	Cost	20

**PROPOSAL SUMMARY**

<b>VENDOR</b>	<b>Berry, Sahradnik, Kotzas &amp; Benson, PC.*</b>	<b>Methfessel &amp; Werbel</b>
Year One		
ITEM #1 Annual Retainage Fee	<b>\$ 40,000.00</b>	<i>Vendor did not provide pricing</i>
ITEM #2 Hourly Rate - Outside Scope		
Attorney #1	<b>\$175 (all attorneys listed in proposal)</b>	\$165 (Partners)
Attorney #2		\$165 (Counsel)
Attorney #3		\$150 (Associates)

\*Recommended Vendor

The following is a list of vendors who received the request for proposal. Vendors in **Bold-Type** submitted a proposal:

BBR Printers  
**Berry Sahradnik Kotzas & Benson, PC.**  
 Capehart Scatchard  
 Cleary Giacobbe Alfieri Jacobs, LLC  
 eRepublic, Inc.  
 Fears Nachawati Law Firm  
 i- Sourcing Technologies Pvt Ltd

IMS

Jackson Lewis P.C.

Law Offices of Pullano & Farrow PLLC

Legai BUild

LegalShield

**Methfessel & Werbel**

Parker McCay, P.A.

Rfx Analyst, Inc.

Riker Danzig Scherer Hyland & Perretti

LLP

SevenOutsource

Smartprocure Inc

Weiner Law Group LLP

***EXHIBIT A-5***

**OCEAN COUNTY COLLEGE**

**AWARD for CMMS Software**

**Contract Term: December 1, 2020 – November 30, 2022**

**RECOMMENDATION:** Contract award to **ACCRUENT, LLC**, 11500 Altera Parkway, Suite 110, Austin, TX 78758, in the amount not to exceed: **\$100,914.00** for a two-year contract for a Computerized Maintenance Management System (CMMS) to assist with the operations, maintenance, and management for the Department of Facilities Management at Ocean County College.

This CMMS software provider will deliver cloud-based software, system training, on-going support for duration of contract, implementation support services and will partner with the college's CMMS consultant, FM360, LLC.

Said contract to be in accordance with proposal specifications and requirements of RFP #20/21 R-1042, publicly advertised on September 11, 2020, and proposals received October 8, 2020.

<b><u>NATURE OF PROPOSAL:</u></b>	CMMS Consulting Services
<b><u>YEAR 1 ITEM #1:</u></b>	Training and Implementation Support
<b><u>YEAR 1 ITEM #2:</u></b>	Software License
<b><u>YEAR 2 ITEM #1:</u></b>	Annual Software License
<b><u>SOURCE OF FUNDS:</u></b>	Business Division / Building Repairs & Maintenance FY 2020/2021

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria and weight percentage:

1. Features as Outlined in Proposal - 50%
2. Organizational Experience - 20%
3. Comprehensive Costs - 20%
4. Training & Support - 10%

**PROPOSAL SUMMARY**

	YEAR 1: ITEM 1	YEAR 1: ITEM 2	YEAR 2: ITEM 1	TOTAL AMOUNT:
	Training & Implmentation Support	Software License	Annual Software License	YEAR 1 & 2
<b>ACCRUENT, LLC.*</b>	\$ 32,960.00	\$ 33,977.00	\$ 33,977.00	\$ 100,914.00
TMA Systems, LLC.	\$ 38,760.00	\$ 29,500.00	\$ 36,875.00	\$ 105,135.00
Ricoh USA, Inc.	\$ 51,455.00	\$ 70,200.00	\$ 70,200.00	\$ 191,855.00
INFOSILEM	\$ 142,485.00	\$ 55,080.00	\$ 55,080.00	\$ 252,645.00
LLAMA, LLC.	\$ 265,000.00	\$ 165,000.00	\$ 160,000.00	\$ 590,000.00
eCIFM Solutions, Inc.	\$ 92,771.00	\$150,000 -\$170,000	<i>Vendor did not provide pricing</i>	N/A

\*Recommended Vendor

The following vendors received the Proposal. Vendors in **Bold-Type** submitted Proposals.

**Accruent, LLC**

AkitaBox  
 Ardent Technologies Inc  
 BBR Printers  
 Berger-Levrault  
 CJIS GROUP  
**eCIFM Solutions, Inc.**  
 eRepublic, Inc.  
**INFOSILEM**  
 Innovee Consulting LLC  
 Interloc Solutions  
 KCI Technologies  
 Legai BUild  
**Llama, LLC**  
 MicroMain Corporation

MPulse Software, Inc.  
 NEXGEN Asset Management  
 Onvia, Inc  
 Planon Corporation  
 Princeton IT Services, Inc  
 RFx Analyst, Inc.  
**Ricoh USA, Inc.**  
 Rock Construction Corporation  
 School Wholesale Supplies LLC  
 SevenOutsource  
 Smartprocure Inc  
**TMA Systems, LLC**  
 zLink, Inc,  
 Zpro Solutions

***EXHIBIT A-6***



OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for PeopleAdmin License and Subscription Fees  
Contract Term: December 2, 2020 – December 1, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the License and Software for Applicant Tracking & Position Management, Performance Management, Hire Integration Job Target and a Subscription for Lightweight Directory Access Protocol (LDAP), for external authentication at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **PeopleAdmin, Inc.**, 805 Las Cimas Parkway, Austin, TX 78746 in the amount not to exceed: **\$56,007.24** for a twelve-month contract to renew the License and Software for Applicant Tracking & Position Management, Performance Management, Hire Integration Job Target and a Subscription for Lightweight Directory Access Protocol (LDAP), for external authentication at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for PeopleAdmin License and Subscription Fees  
Contract Term: December 2, 2020 – December 1, 2021**

**VENDOR:** **PeopleAdmin, Inc.**  
805 Las Cimas Parkway  
Suite 400  
Austin, TX 78746

**ACCOUNT:** Human Resources / Contract Payment  
FY 2020/2021

**TOTAL:** **\$56,007.24**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.10.22  
11:37:01 -04'00'

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Executive Vice President of Finance and Administration

***EXHIBIT A-7***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract to Furnish and Install Office Furniture**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to furnish and install Office Furniture at Gateway Building 101 for the Kean Renovation Project at Ocean County College procured through Cooperative contract ESCNJ (Educational Services Commission of New Jersey); and

**WHEREAS**, Office Furniture consists of tables, chairs, bookcases, file cabinets etc.; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract without the need for public bidding in compliance with the provisions of the County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq., and the provisions of N.J.S.A. 19:44A-20.4 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, Green Bay, WI 54302 in the amount not to exceed: **\$38,746.89** to furnish and install Office Furniture at Gateway Building 101 for the Kean Renovation Project at Ocean County College. This purchase and installation is procured through Cooperative contract ESCNJ New Jersey State Approved Cooperative, Contract #OT0012842C #20/21-01 – Contract Term: 7-2-2020 to 7-1-2022.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Furnish and Install Office Furniture**

**VENDOR:** **Krueger International, Inc.**  
1330 Bellevue Street  
Green Bay, WI 54302

**ACCOUNT:** Kean University/ Non-Recurring Major Repairs  
FY 2020/2021

**TOTAL:** **\$38,746.89**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.11.02  
10:57:13 -05'00'

Executive Vice President of Finance and Administration

***EXHIBIT A-8***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Audio Video Equipment and Installation**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for the purchase and installation of Audio and Video Equipment for the Conference Center Renovation Project at Building #10, Rooms 102 and 109 A&B at Ocean County College, procured through Omnia Partners Cooperative Purchasing Program; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$120,000.00** for the purchase and installation of Audio and Video Equipment for the Conference Center Renovation Project at Building #10, Rooms 102 and 109 A&B at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract #2018011-02 – Contract Term: 3-1-2018 to 2-28-2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Audio Video Equipment and Installation**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** Capital Account / Conference Center  
FY 2020/2021

**AMOUNT:** **\$120,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

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Winchester  
Digitally signed by Sara  
Winchester  
Date: 2020.11.02  
10:58:22 -05'00'

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Executive Vice President of Finance and Administration



***EXHIBIT A-9***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Collection of Solid Waste and Recyclable Materials  
Contract Term: November 5, 2020 – June 30, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for Collection of Solid Waste and Recyclable Materials at Ocean County College; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an eight-month Agreement with **Waste Management of New Jersey, Inc.**, 107 Silvia Street, Ewing, NJ 08628 in the amount not to exceed: **\$35,000.00** for Collection of Solid Waste and Recyclable Materials at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Waste Management of New Jersey, Inc.**, Ocean County Cooperative Contract #B2020-74 – Term: 7/1/2020 – 6/30/2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Collection of Solid Waste and Recyclable Materials**

**Contract Term: November 5, 2020 – June 30, 2021**

**VENDOR:**                    **Waste Management of New Jersey, Inc.**  
107 Silvia Street  
Ewing, NJ 08628

**ACCOUNT:**                Grounds / Refuse & Waste Removal  
FY 2020/2021

**TOTAL:**                    =====  
**\$35,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara**  
**Winchester**  
Digitally signed by Sara  
Winchester  
Date: 2020.10.22  
11:39:53 -04'00'  
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Executive Vice President of Finance and Administration

***EXHIBIT A-10***

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract Award for Online Science Lab Kits

**WHEREAS**, the contract in the amount of **\$50,398.60** – (PO#21197), has been awarded at the Board of Trustees Retreat on July 9, 2020 to **Hands-On Labs**, 750 W. Hampden Avenue, Englewood, CO 80110, to purchase Online Science Lab Kits for the Science Department at Ocean County College; and

**WHEREAS**, an additional **\$50,000.00** is needed to purchase Online Science Lab Kits for the Microbiology classes offered in the Spring 2021 semester at Ocean County College; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Hands-On Labs**, 750 W. Hampden Avenue, Englewood, CO 80110 with an additional amount of **\$50,000.00** for the total amount of **\$100,398.60** to purchase Online Science Lab Kits for the Microbiology classes offered in the Spring 2021 semester at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Online Science Lab Kits**

<b>VENDOR:</b>	<b>Hands-On Labs</b> 750 W. Hampden Avenue Englewood, CO 80110
<b>ACCOUNT:</b>	COVID Institutional CARES / Supplies - Instruction FY 2020/2021
<b>ORIGINAL CONTRACT:</b>	<b>\$50,398.60</b>
<b>AGGREGATE AMOUNT:</b>	<b>\$50,000.00</b>
	=====
<b>TOTAL AMOUNT:</b>	<b>\$100,398.60</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester



Digitally signed by Sara  
Winchester  
Date: 2020.10.30  
16:23:26 -04'00'

Executive Vice President of Finance and Administration

***EXHIBIT A-11***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Purchase of Two Security Vehicles**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase two (2) Jeep Renegades for the Security Department at Ocean County College procured through ESCNJ (Educational Services Commission of New Jersey) Cooperative #65MCESCCPS-ESCNJ 20/21-09. The Security Department will be decommissioning two high-mileage vehicles, which will be utilized by the Facilities Department; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Beyer of Morristown, LLC**, 200 Ridgedale Avenue, Morristown, NJ 07960 in the amount not to exceed: **\$49,082.20** for the purchase of two (2) Jeep Renegades for the Security Department at Ocean County College procured through ESCNJ (Educational Services Commission of New Jersey) Cooperative #65MCESCCPS-ESCNJ 20/21-09



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Purchase of Two Security Vehicles**

**VENDOR:**           **Beyer of Morristown, LLC**  
200 Ridgedale Avenue  
Morristown, NJ 07960

**ACCOUNT:**       Business Division / Building Repairs & Maintenance  
FY 2020/2021

**AMOUNT:**       **\$49,082.20**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara**  
**Winchester**  
Executive Vice President of Finance and Administration

Digitally signed by Sara  
Winchester  
Date: 2020.10.22  
11:45:08 -04'00'

***EXHIBIT A-12***

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Purchase of Computers & Peripherals**

**Contract term: July 23, 2020 – June 30, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract for the Purchase of Apple Computers and Peripherals on an as needed basis at Ocean County College awarded at the Board of Trustees meeting on July 23, 2020; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase an additional **\$10,000.00** of Apple Computers and Peripherals for remote learning and tutoring services at Ocean County College in which contract goods are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Governor's Emergency Education Relief (GEER) Fund, authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Apple Computer, Inc.**, 12545 Riata Vista Circle, Austin, TX 78727 with an additional **\$10,000.00** for a total amount of **\$35,000.00** to purchase additional Apple Computers and Peripherals for remote learning and tutoring services at Ocean County College procured through #65MCESSCCPS ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 18/19-67, Term: 05/13/2019 - 05/12/2021.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Purchase of Computers & Peripherals**

**Contract Term: July 23, 2020 – June 30, 2021**

**VENDOR:** **Apple Computer, Inc.,**  
12545 Riata Vista Circle  
Austin, TX 78727

**ACCOUNT:** CARES GEER Government Emergency Relief / Supplies - Instruction  
FY 2020/2021

**ORIGINAL CONTRACT: \$25,000.00**

**AMENDMENT: \$10,000.00**  
=====

**TOTAL AMOUNT: \$35,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester  
Digitally signed by Sara  
Winchester  
Date: 2020.11.02  
11:01:08 -05'00'

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Executive Vice President of Finance and Administration

***EXHIBIT A-13***

OCEAN COUNTY COLLEGE  
AMENDMENT

**Authorizing a Contract for NurseThink vClinical Simulation Package  
Contract Term: July 23, 2020 – June 30, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend a contract for NurseThink vClinical Simulation Packages for the Nursing Department at Ocean County College. The original contract in the amount of **\$120,000.00** was awarded at the Board of Trustees meeting on July 23, 2020; and

**WHEREAS**, an additional **\$849.00** is needed to renew an annual subscription for 24-hour unlimited access to NurseTim Webinars. These webinars include professional faculty development, access to leading authorities in nursing and allied health education, live webinars with faculty throughout the U.S., and archived webinars for flexible, convenient scheduling; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **NurseTim Inc**, PO Box 86, Waconia, MN 55387 with an additional **\$849.00** for a total amount of **\$120,849.00** to purchase NurseThink vClinical Simulation Packages and an annual subscription for 24-hour unlimited access to NurseTim Webinars for the Nursing Department at Ocean County College.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for NurseThink vClinical Simulation Package**

**Contract Term: July 23, 2020 – June 30, 2021**

<b>VENDOR:</b>	<b>NurseTim, Inc.</b> PO Box 86 Waconia, MN 55387
<b>ACCOUNT:</b>	COVID Institutional CARES / Fees - License FY 2020/2021
<b>ORIGINAL CONTRACT:</b>	<b>\$120,000.00</b>
<b>AMENDMENT:</b>	<b>\$849.00</b>
	=====
<b>TOTAL AMOUNT:</b>	<b>\$120,849.00</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

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Winchester  
Date: 2020.10.22  
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Executive Vice President of Finance and Administration

***EXHIBIT A-14***



OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Turnitin Software Product & Service  
Contract Term: October 1, 2020 – September 30, 2021  
Second Year Contract**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend a contract for Turnitin Software Product & Services for the e-Learning Department at Ocean County College. The original contract in the amount of **\$18,087.29** was awarded at the Board of Trustees meeting on August 27, 2020, procured through New Jersey CountyCollege Joint Purchasing Consortium (JPC).; and

**WHEREAS**, Ocean County College is serving as the lead agency; and

**WHEREAS**, an additional **\$3,399.50** is needed to add software product “Originality” for comprehensive protection against copy/paste plagiarism, student collusion, contract cheating, and for the online training session to provide interactive coaching for the e-Learning Department at Ocean County College; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the Provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Turnitin, LLC**, 2101 Webster Street, Oakland, CA 94612 with an additional **\$3,399.50** for a total amount of **\$21,486.79** for Turnitin Software Product & Service, to add software product “Originality” and for the online training session to provide interactive coaching for the e-Learning Department at Ocean County College procured through New Jersey County College Joint Purchasing Consortium (JPC) RFP #20 B-706, JPC Contract Term: 7-1-2019 to 6-30-2022.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Turnitin Software Product & Services**

**Contract Term: October 1, 2020 – September 30, 2021  
Second Year Contract**

**VENDOR:** **Turnitin, LLC**  
2101 Webster Street  
Oakland, CA 94612

**ACCOUNT:** E-Learning / Contract Payment  
FY 2020/2021

**ORIGINAL CONTRACT:** **\$18,087.29**

**AMENDMENT:** **\$3,399.50**

**TOTAL AMOUNT:** **\$21,486.79**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester  
Digitally signed by Sara  
Winchester  
Date: 2020.10.22  
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Executive Vice President of Finance and Administration

***EXHIBIT A-15***

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Catel, Inc.**, PO Box 33, Bradley Beach, NJ 07720 be amended with an additional **\$13,750.43** for a total amount of **\$6,684,882.37**. The original contract in the amount of **\$6,545,000.00** for BID Item #1 to provide General Contractor Construction Services to construct a new Student Enrollment Building at Ocean County College was awarded at the Board of Trustees Retreat on January 9, 2020. Amendments in the amounts of **\$15,000.00**, **\$6,733.36**, **\$13,215.44**, **\$50,528.09**, **\$4,327.09**, **\$5,178.39** and **\$31,149.57** were awarded at the Board of Trustees Retreat on April 7, 2020 and Board of Trustees meetings on May 28, 2020, June 25, 2020, July 23, 2020, August 27, 2020 and September 24, 2020 respectively.

Additional monies are needed for Allowance Usage (AU) Authorization #13 - **\$13,750.43**

#13 – The additional monies are needed to furnish and install Gypsum Wall Board (GWB) Infills and framing. Several areas above the ceilings would be visible from certain viewpoints around the building due to the exposed structure at the office area. Providing new GWB infills along the central corridor ceiling and near the full height wall that separates Advising and Admissions will block the views of the above-ceiling areas.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-778 publicly advertised on October 16, 2019, with addendums issued on November 5, 2019 and November 12, 2019 and bids received November 21, 2019.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Base Bid Amount

**BID ITEM #2:** Alternate #1 – Building #10 Signage  
 Alternate #2 – Concrete Paving at the OCC Main Campus Mall

**SOURCE OF FUNDS:** Capital Account / New Student Services / Hub Building  
 FY 2020/2021

**BID SUMMARY**

<b>BIDDER'S NAME</b>	<b>BID ITEM #1</b>	<b>ALTERNATE #1</b>	<b>ALTERNATE #2</b>	<b>GRAND TOTAL</b>
<b>Catel Inc.*</b>	<b>\$6,545,000.00</b>	\$50,000.00	\$195,000.00	\$6,790,000.00

***EXHIBIT A-16***

OCEAN COUNTY COLLEGE

A M E N D M E N T

**Authorizing a Contract for Instructional and Medical Supplies  
Contract Term: July 1, 2020 – June 30, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract for a purchase of Instructional and Medical Supplies for the Nursing Department and Continuing Professional Education (CPE) Allied Health courses held at Ocean County College, procured through Omnia Partners Cooperative Purchasing Program. The original contract in the amount of **\$42,000.00** was awarded at the Board of Trustees meeting on June 25, 2020; and

**WHEREAS**, an additional **\$8,644.23** is needed to purchase additional Instructional and Medical Supplies consisting of Sharps Containers, Gauze Sponges, Eclipse Needles, Vacutainers, etc. for CPE Allied Health courses, in which contract goods are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend an Agreement with **Pocket Nurse**, 610 Frankfort Road, Monaca, PA 15061 with an additional **\$8,644.23** for a total amount of **\$50,644.23** to purchase additional Instructional and Medical Supplies for CPE Allied Health courses at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract #R190201 – Contract term: 7-1-2019 – 6-30-2021.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Instructional and Medical Supplies**

**Contract Term: July 1, 2020 - June 30, 2021**

<b>VENDOR:</b>	<b>Pocket Nurse</b> 610 Frankfort Road Monaca, PA 15061
<b>ACCOUNT:</b>	<b>CPE Allied Health / Supplies Instruction - \$20,644.23</b> <b>Nursing Department / Supplies Instruction - \$30,000.00</b> FY 2020/2021
<b>ORIGINAL CONTRACT:</b>	<b>\$42,000.00</b>
<b>AMENDMENT:</b>	<b>\$8,644.23</b> =====
<b>TOTAL AMOUNT:</b>	<b>\$50,644.23</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.11.02  
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Executive Vice President of Finance and Administration

***EXHIBIT A-17***



OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Consulting Services for Surveillance Upgrades**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Consulting Services for the Security Master Plan Phase III Surveillance Upgrades. The original contract in the amount of **\$34,650.00** was awarded at the Board of Trustees meeting on January 24, 2019. Amendments in the amounts of **\$2,800.00** and **\$4,119.75** were awarded at the Board of Trustees Meetings on February 28, 2019 and August 22, 2019 respectively; and

**WHEREAS**, an additional **\$5,199.20** is needed for expenses associated with Testing Center Surveillance for the Video Surveillance Upgrades Phase III; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of N.J.S.A. 18A:64A-25.5a.(15) et seq. Professional consulting services; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend an Agreement with **Elert & Associates Networking Division Inc.**, 140 3<sup>rd</sup> Street South, Stillwater, MN 55082 with an additional **\$5,199.20** for a total amount of **\$46,768.95** for expenses associated with Testing Center Surveillance for the Video Surveillance Upgrades Phase III at Ocean County College.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Consulting Services for Surveillance Upgrades**

**VENDOR:** **Elert & Associates Networking Division, Inc.**  
140 3<sup>rd</sup> Street South  
Stillwater, MN 55082

**ACCOUNT:** Security / Minor Capital Designate  
FY 2020/2021

**ORIGINAL CONTRACT:** **\$34,650.00**

**PREVIOUS AMENDMENTS: \$6,919.75 NEW**

**AMENDMENT:** **\$5,199.20**  
=====

**TOTAL AMOUNT:** **\$46,768.95**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara**  
**Winchester**  
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Winchester  
Date: 2020.11.02  
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Executive Vice President of Finance and Administration

***EXHIBIT A-18***

**OCEAN COUNTY COLLEGE**

**RESCIND Contract**

**RECOMMENDATION:** The Board of Trustees of Ocean County College hereby rescinds the contract awarded at the Board of Trustees meeting on September 24, 2020 for Athletic Uniforms and Apparel through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC) in accordance with BID #20/21 B-1020 specifications to the following vendors:

**BSN Sports, Inc.**  
PO Box 7726  
Dallas, TX 75209

**Star Sports**  
260 West Nyack Road  
West Nyack, NY 10994

BSN Sports, Inc. and Star Sports are not authorized vendors of some College preferred brands of uniform apparel therefore cannot supply all of Ocean County College Athletics needs.