

# ***EXHIBIT A***

## EXHIBIT A



### **BOARD OF TRUSTEES Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** December 3, 2020

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, December 10, 2020:**

1. Recommend acceptance of the statement of income and expenditures as of October 31, 2020 (**Exhibit A-1**)
2. Recommend adoption of a resolution authorizing the President to enter into an agreement with RWJBarnabas Health for the Spring term, from January 25, 2021, to May 17, 2021, to offer Ocean County College online credit courses to RWJ Barnabas Health Employees. (**Exhibit A-2**)
3. Recommend approval of the Ocean County CARES Grant Agreement, and its subsequent Clarification to the Grant Agreement, wherein the County of Ocean will dedicate a portion of its Coronavirus Aid Relief and Economic Security (CARES) Act funds to reimburse Ocean County College for COVID-related costs and expenses and, further, to authorize the Executive Vice President of Finance and Administration to manage the funds received. (**Exhibit A-3**)
4. Recommend that the following contracts be awarded:
  - a. For the first year, with a second-year contract option, for internal and external campus-wide signage at Ocean County College (**Exhibit A-4**)
  - b. For professional architectural and engineering design services for the Bookstore consolidation and Cafeteria seating expansion project in the Jon and Judith Larson Student Center at Ocean County College (**Exhibit A-5**)

- c. For professional architectural and engineering design services for a pole barn and storage building at Ocean County College (**Exhibit A-6**)
5. Recommend adoption of resolutions to award the following contracts:
- a. To identify a qualified pool of consultants for professional architectural and engineering services at Ocean County College (**Exhibit A-7**)
  - b. For professional interpreting and captioning services, including remote Communication Access Real-time Translation (CART) and Video Remote Interpreting (VRI) Sessions on an as needed basis for the Fall 2020 and Spring 2021 semesters at Ocean County College (**Exhibit A-8**)
  - c. For professional digital media campaigns via Facebook, Instagram, Snapchat, and YouTube for the College Relations Department at Ocean County College (**Exhibit A-9**)
  - d. For solid waste and recycling collection with the Township of Toms River at Ocean County College (**Exhibit A-10**)
  - e. For the renewal of web subscription of professional student retention analytics from January 24, 2021, through January 23, 2022, for the e-Learning Department at Ocean County College (**Exhibit A-11**)
  - f. For the purchase of benches for additional seating throughout campus to ensure social distancing options at Ocean County College through the Educational Services Commission of New Jersey (**Exhibit A-12**)
  - g. For the purchase of classroom projectors to provide interaction between instructors, in-class students, and remote students through the Coronavirus Relief Fund (CRF) for use at Ocean County College (**Exhibit A-13**)
  - h. For a two-year agreement for street sweeping services from January 1, 2021, through December 31, 2022, at Ocean County College (**Exhibit A-14**)
6. Recommend that the following contracts be amended:
- a. An additional \$3,166.31, for a maximum total of \$1,571,869.48, to Tri-Form Construction, Inc., Metuchen, New Jersey, to install a new three-phase breaker for the power monitoring meter and power for security devices for the HVAC system as part of the Conference Center Renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting) (**Exhibit A-15**)

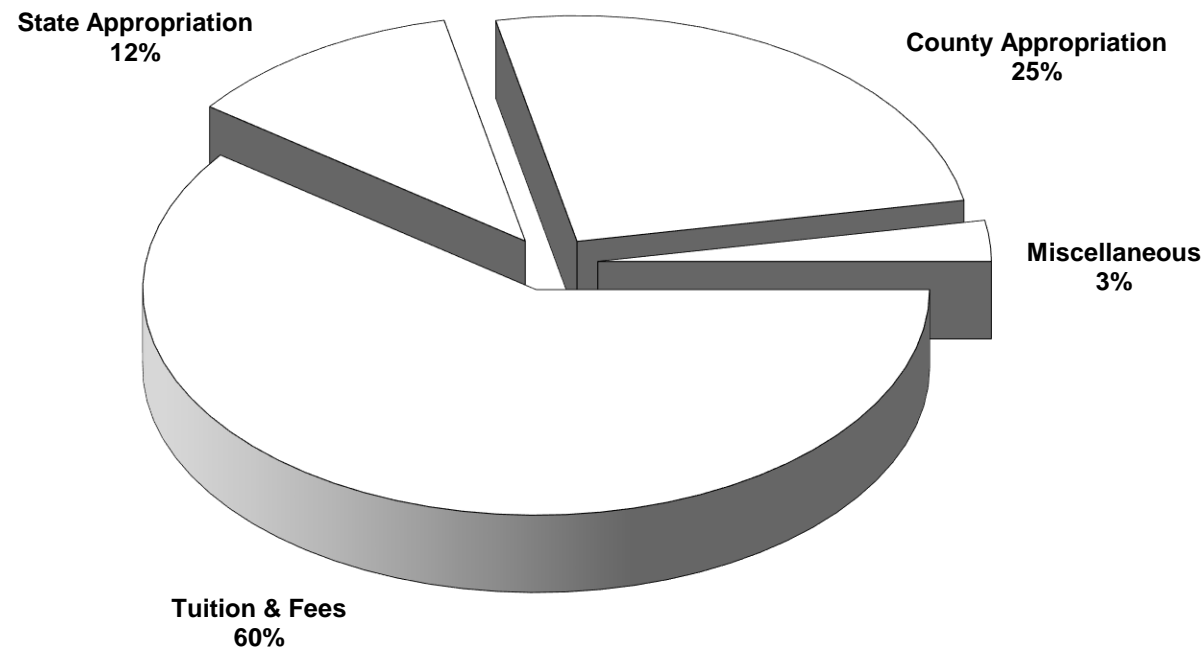
- a. An additional \$7,687.88, for a maximum total of \$270,687.88, to Santorini Construction, Neptune, New Jersey, for carpet replacement, electrical and fire alarm changes, and a duct enclosure as part of the general contractor construction services for interior renovations for the student services area of Kean University at the Gateway Building at Ocean County College (contract originally awarded at the July 23, 2020, Board retreat) **(Exhibit A-16)**
- b. An additional \$48,375.45, for a maximum total of \$6,733,257.82, to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services to install new UV light filters, various electrical revisions, and changing plumbing fittings, as part of the construction of the new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat) **(Exhibit A-17)**
- c. An additional \$111,001, for a maximum total of \$231,001, to SHI International Corporation, Somerset, New Jersey, for the purchase and installation of additional audio and video equipment for the Conference Center Renovation Project through the Omnia Partners Cooperative Purchasing Program and funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College (contract originally awarded at the November 5, 2020, Board meeting) **(Exhibit A-18)**
- d. An additional \$2,360, for a maximum total of \$95,480, to FM360, LLC, Charlotte, North Carolina, for additional consulting services to assist with the implementation of a new computerized maintenance management system for the Facilities Management Department at Ocean County College (contract originally awarded at the February 27, 2020, Board meeting) **(Exhibit A-19)**

## ***EXHIBIT A-1***

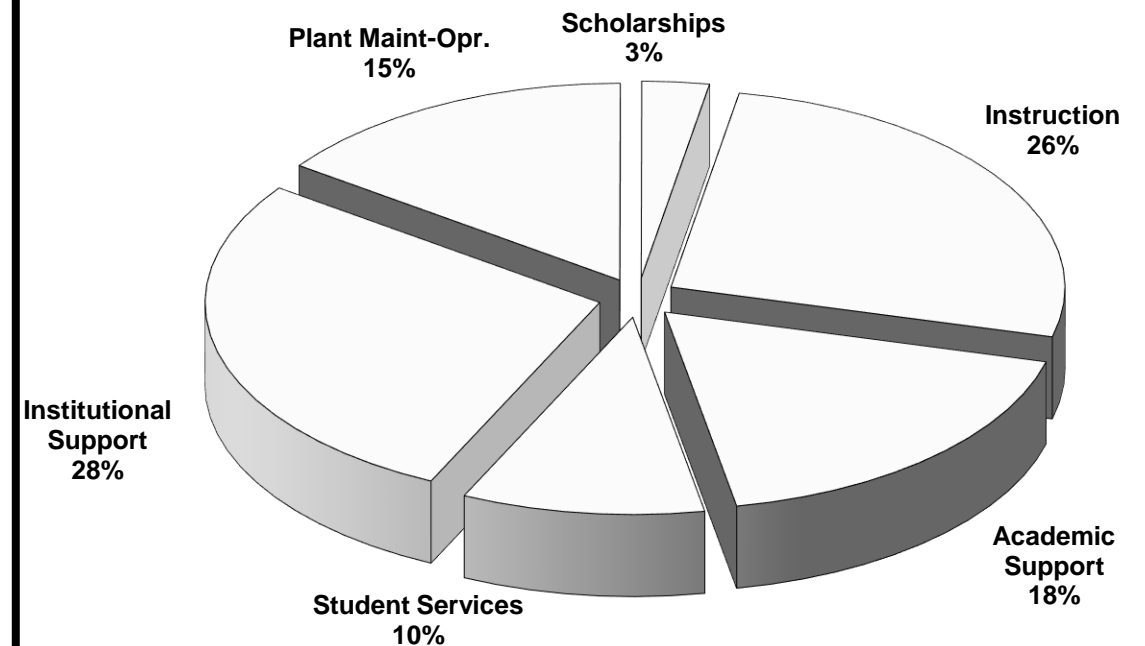
**EXHIBIT A-1**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2020-2021**  
**For the Period Ending October 2020**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2020-2021 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	20,432,865		20,432,865	37,927,044	17,494,179	53.87%
State Appropriation	1,906,311		1,906,311	7,267,753	5,361,442	26.23%
County Appropriation	3,925,421		3,925,421	16,013,832	12,088,412	24.51%
Miscellaneous	492,651		492,651	1,838,819	1,346,168	26.79%
<b>Total Revenue:</b>	<b>26,757,247</b>		<b>26,757,247</b>	<b>63,047,448</b>	<b>36,290,201</b>	<b>42.44%</b>
<b>EXPENDITURES:</b>						
Instruction	5,224,364	551,166	5,775,529	22,558,026	16,782,497	25.60%
Academic Support	3,624,109	331,781	3,955,890	10,183,963	6,228,073	38.84%
Student Services	2,038,266	145,036	2,183,302	6,531,628	4,348,326	33.43%
Institutional Support	4,907,675	1,215,726	6,123,400	12,510,210	6,386,810	48.95%
Plant Maint-Opr.	2,034,573	1,289,573	3,324,145	9,513,620	6,189,475	34.94%
Scholarships	605,525	-	605,525	700,000	94,476	86.50%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
<b>Total Expenditures:</b>	<b>18,434,510</b>	<b>3,533,281</b>	<b>21,967,791</b>	<b>63,047,448</b>	<b>41,079,657</b>	<b>34.84%</b>

**FY 2021 BUDGET REVENUE SOURCES**



**10/31/20 YTD EXPENDITURES BY FUNCTION**



## ***EXHIBIT A-2***

**OCEAN COUNTY COLLEGE  
RESOLUTION**

**AUTHORIZING AN AGREEMENT BETWEEN  
OCEAN COUNTY COLLEGE  
AND RWJBARNABAS HEALTH**

- WHEREAS,** the Board of Trustees of Ocean County College has deemed it beneficial to partner with RWJBarnabas Health, a leading academic health system located in New Jersey, to offer credit college courses to its employees; and
- WHEREAS,** consistent with an agreement between Ocean County College and RWJBarnabas Health, Ocean County College courses will be offered to RWJBarnabas Health employees for credit through the online modality; and
- WHEREAS,** all courses will follow the curriculum and learning objectives established by Ocean County College and identified as prerequisites for GAINS-approved programs by RWJBarnabas Health; and
- WHEREAS,** the Spring term will commence on January 25, 2021, and end on May 17, 2021; and
- WHEREAS,** for the duration of the Spring term, the tuition and fee rates charged to students participating in the program will be consistent with the in-county Ocean County tuition rate (regardless of student residency); and
- WHEREAS,** for the duration of the Spring term, Ocean County College will utilize available institutional CARES funding to fund the student lab kits needed for certain science courses; and
- WHEREAS,** RWJBarnabas Health will be responsible for ensuring that applications, registrations, and tuition and fee payments are made to Ocean County College in accordance with established procedures; and
- WHEREAS,** both parties agree to negotiate successor terms and conditions as the outcomes from the Spring term become known, and it is the intent of both parties to enter into a long-term, mutually beneficial partnership;

**NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES** as follows:

The President of Ocean County College is hereby authorized and directed to enter into an agreement with RWJBarnabas Health for the Spring term to offer certain Ocean County College courses in accordance with the above conditions for the period January 25, 2021, through May 17, 2021.

*Adopted: December 10, 2020*

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Stephan R. Leone  
Secretary



## ***EXHIBIT A-3***

## OC CARES Grant Agreement

This OC CARES Grant Program Agreement dated this 10<sup>th</sup> day of December, 2020, between the County of Ocean (County) located at Administration Building, 101 Hooper Avenue, Toms River, New Jersey 08753, and Ocean County College (College) located at College Drive, Toms River, New Jersey.

WHEREAS, the United States of America, the State of New Jersey, County and Ocean County College have become victims of the COVID-19 Virus and the Pandemic (the “Coronavirus”); and

WHEREAS, the Coronavirus has caused economic damage and hardship to states, counties, and municipalities throughout the United States of America; and

WHEREAS, on March 27, 2020, the Coronavirus Aid Relief and Economic Security Act (the “CARES Act”) was signed by President Donald J. Trump; and

WHEREAS, the CARES Act was enacted, among other purposes, in order to combat the economic damage caused to states, counties, and municipalities because of the Coronavirus; and

WHEREAS, the County has received CARES Act funds from the United States Treasury (the “Stimulus Funds”) to be used to reimburse the County, County Agencies, and Municipalities located within the County due to economic damage caused to them by the Coronavirus; and

WHEREAS, as the recipient of the Stimulus Funds it will be the responsibility of the County to disburse the Stimulus Funds to eligible recipients in accordance with the terms and provisions of the CARES Act and any guidelines or regulations issued by the United States government or any of its agencies and/or departments; and

WHEREAS, the Board of Chosen Freeholders has determined that it is in the best interest of the citizens of the County to dedicate a portion of the funding to reimburse Ocean County College for COVID-19 related costs and expenses through the OC CARES Grant program;

NOW, THEREFORE, it is stipulated and agreed as follows:

**1. Purpose of Stimulus Funds.** Ocean County College understands and agrees that its eligibility for the receipt of any Stimulus Funds shall be determined by the terms of the

“Coronavirus Relief Fund – Guidance for State, Territorial, Local, and Tribal Governments” in the attachments listed below:

Attachment A – Coronavirus Relief Fund Guidance 4/22/2020

Attachment B – Coronavirus Relief Fund Guidance Updated 6/30/2020

Attachment C – Coronavirus Relief Fund/U.S. Treasury Reporting and Record Retention Requirements 7/2/2020

Attachment D – Coronavirus Relief Fund FAQ 7/8/2020

Attachment E – Coronavirus Relief Fund OC CARES Grant Ineligible Costs and Excluded Costs

**2. Role of County.** As the recipient of the Stimulus Funds, it shall be the responsibility of the County to act as an intermediary and establish a reasonable process for the College to submit an eligible reimbursement from the Stimulus Funds. The College agrees and understands that the decision as to the eligibility for reimbursement sought by the Ocean County College is within the sole discretion of the County.

**3. Use of Stimulus Funds.** The College understands that the Stimulus Funds represent an amount of funds which the County has received from the Federal Government for response and mitigation for COVID-19 related expenses. The Board of Chosen Freeholders has determined that it is in the best interest of the citizens of the County that County Agencies be permitted to request reimbursement which meets the eligibility requirements established by the CARES Act and the Federal Guidelines.

**4. Processing of Claims.** The County shall accept and process claims for reimbursement. County Agencies are required to submit to FEMA initially for Category B Emergency Protective Measures Eligible Costs, such as personal protection equipment (PPE), sanitizing supplies, and overtime to name a few. The County will reimburse the County Agency for the 25% non-federal costs as approved by FEMA. Costs **NOT** approved by FEMA can be resubmitted to OC CARES Grant for consideration. All requests for expenditure reimbursement must be submitted to the County (using the forms and process as prescribed by the County) on a cost reimbursement basis.

**5. Non-Liability of the County.** The College understands that the County cannot guarantee that a claim for reimbursement is eligible for payment nor that any claims for reimbursements beyond the amount of the Stimulus Funds can be paid.

**6. Indemnification by County Agency.** The College acknowledges that the role of the County as to the distribution of the Stimulus Funds shall be as an intermediary. Consequently, if, as the result of any audit performed by the United States Treasury Office of Inspector General and/or any other auditing agency, department, or office of the United States Government, State of New Jersey, or County, it is determined that any reimbursement made to

the College by the County from the Stimulus Funds was not eligible for reimbursement, then the College shall repay any ineligible reimbursement within the time mandated by the United States Treasury or the agency, department, or office of the United States Government for the return of any Stimulus Funds. The College shall indemnify and hold harmless the County from any claim made by the United States Office of Inspector General and/or any agency, department, or office of the Government of the United States for the return of any payment received by the College from the Stimulus Funds. Included in the claim for reimbursement shall be any legal fees, court costs, or professional fees incurred by the County in defense of any claim made for return of any Stimulus Funds received by the College.

**7. Documents Required and Preservation of Records.** Any application for reimbursement must be sufficiently documented so that the County can determine the eligibility of the claim for reimbursement. A provision is included whereby the College certifies that it has not applied to the State or Federal governments or any insurer for the reimbursement of the same claim submitted to the County. The College agrees that it will not destroy or discard any documents or records maintained and/or relied upon by the College until December 31, 2025. The County shall have the right to make copies of any documents or records pertinent to the claim for Stimulus Funds and the College shall provide the County with reasonable access to the documents and records.

**8. Funding Reimbursement and Schedule.** As the County is obligated to expend funds on or before December 30, 2020, the County will provide reimbursement for eligible expenditures incurred by participating County Agencies for the period that begins March 1, 2020, and ends on November 20, 2020, using the following schedule. The County anticipates disbursement of funds in three phases. A fully executed agreement must be on file prior to funds being distributed.

- Phase 1.  
Expenditures: March 1, 2020 – May 31, 2020  
Due: On or before September 1, 2020
- Phase 2.  
Expenditures: June 1, 2020 – August 31, 2020  
Due: On or before October 1, 2020
- Phase 3.  
Expenditures: September 1, 2020 – November 20, 2020  
Due: On or before December 1, 2020
- Supplemental Report.

The County will permit the College to submit prior period expenditures not included in Phase 1 and 2 as a supplemental report, due November 1, 2020. Ineligible FEMA costs should be resubmitted with this report.

- Participating County Agencies shall ensure that all eligible expenditures are processed and paid no later than November 20, 2020.
- Final Report.  
Final report will be submitted for all expenditures. The final report must equal all submissions from Phase 1, 2, 3, and the supplemental report.

The County shall review the claims for reimbursement and may make adjustments to the reimbursement based upon a determination of eligible expenditures.

Ocean County College understands that availability of funds is contingent upon appropriations made by funding sources external to the County, such as Federal funds, and appropriations by the County Board of Chosen Freeholders. If, at any time, the County determines that federal, state, or local funds are insufficient to sustain existing or anticipated spending levels, the County may reduce, suspend, or terminate any cash, reimbursements, other payments, or allocations of funds provided by the County to the College, or other form of financial assistance as the County determines appropriate. If funding sources external to the County, such as Federal funds, or the County Board of Chosen Freeholders fails, at any time, to continue funding the County for the payments due under this Agreement, the Agreement will be terminated as of the date funding expires, without further obligation of the County.

Because there is only a finite amount of Federal funding, a pro rata allocation may be required. Ocean County College understands that the availability of funds is based on the total County-wide apportionment of funds resulting from cost-based reimbursement claims reported by each County Agency participating in this program as well as cost-based reimbursement claims incurred by the County. Depending on the total amount of cost-based reimbursement claims, the County may find it necessary to reapportion funds to each participating County Agency to ensure that the total cost-based reimbursement does not exceed the total amount of funds available under this program.

**9. Subsequent Funds.** Should the County be in receipt of any additional funds provided by the United States Government and/or the State of New Jersey to combat the Coronavirus for which the College may be eligible to receive payment, at the discretion of the County, the terms and provisions of this Agreement shall apply to the disposition and processing of those claims.

**10. Compliance with Federal Law and New Jersey Law.** The College acknowledges that the Stimulus Funds are subject to the oversight of the United States government and its agencies. Consequently, in incurring expenses for which reimbursements will be sought from the Stimulus Funds, the College shall adhere to the procedures established by the Federal government. Additionally, the College shall, when incurring any expenses for which reimbursement is sought, adhere to all New Jersey purchasing and procurement laws and regulations.

As a sub-recipient of federal funds, Ocean County College hereby specifically acknowledges its obligations relative to the expenditure reimbursement provided under this Agreement and pursuant to Federal cost principles, 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as applicable under other federal, state, and local laws, including, but not limited to:

- a. Fiscal and account procedures;
- b. Accounting records;
- c. Internal control cover cash, real and personal property, and other assets;
- d. Budgetary control to compare actual expenditures or outlays to budgeted amounts;
- e. Source documentation; and
- f. Cash management.

**11. Applicable Law and Attorney Fees.** Any action for the enforcement of any term or provision of this Agreement shall be governed by the law of the State of New Jersey and shall be filed in the Superior Court of the State of New Jersey, Ocean County Vicinage.

**12. Duration of Agreement.** This Agreement shall begin on the date first written and shall continue until either party terminates it upon thirty (30) days written notice, the depletion of the Stimulus Funds, or the end of the program period, whichever event occurs sooner.

**13. Approval.** By signing below the individual signing this Agreement represents that this Agreement has been approved and ratified by the governing body of the party signing it.

**14. Counterparts.** This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have

not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.

15. **Notices.** Any notices that are provided pursuant to this Contract shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

**To the County:**

County of Ocean  
101 Hooper Avenue  
PO Box 2191  
Toms River, NJ 08754  
ATTN: Julie N. Tarrant  
Email: [OCCARESGrant@co.ocean.nj.us](mailto:OCCARESGrant@co.ocean.nj.us)  
Fax: 732-506-5129

**To the County Agency:**

County Agency: Ocean County College  
Name: Sara Winchester  
Address: College Drive, Toms River, New Jersey 08754  
Email: [swinchester@ocean.edu](mailto:swinchester@ocean.edu)  
Fax: 732-255-0405  
DUNS#:

16. **Severability.** If any part of this Agreement is declared unenforceable or invalid, the remainder of the Agreement will continue in full force and effect.

17. **Force Majeure.** No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached the Agreement, for the delay in performance of this Agreement when and to the extent such failure or delay is caused by acts beyond the parties' control.

18. **Amendment.** This Agreement cannot be modified in any way except in writing signed by both parties to the Agreement.

19. **Assignment.** This Agreement will not be assignable by "County Agency" in whole or in part without the prior written consent of the "County."

IN WITNESS WHEREOF, the parties have signed and sealed this Agreement on the date set forth above.

ATTEST:

COUNTY OF OCEAN

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Mary Ann Cilento, Clerk of the Board

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Joseph H. Vicari, Freeholder Director

ATTEST:

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Connie Bello  
Secretary to the Board of Trustees

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Stephan R. Leone  
OCC Board of Trustees





### **CLARIFICATION to OC CARES Grant Agreement**

The following shall serve as clarification to the language of the duly executed OC CARES Grant dated December 10, 2020, and shall supersede the guidance of the Grant Agreement:

All references throughout the Agreement to “municipality,” “governmental agencies,” and “fire districts” shall be construed as “local government entity.”

4. Processing of Claims. The County shall accept and process claims for reimbursement. Any Category B Emergency Protective Measures Eligible Costs that have been submitted to FEMA (i.e. personal protection equipment, sanitizing supplies, COVID-19-related overtime, etc.) MUST be provided to the County with the supporting documentation given by FEMA to the local government entity upon submission. The supporting documentation provided to the County must include FEMA upload verification, expense type, expense amount, etc. The County will reimburse the local government entity for the 25% non-federal costs associated with the Category B expenses that are either under-review or have been approved by FEMA. Costs NOT approved by FEMA can be resubmitted to the County for consideration. All requests for expenditure reimbursement must be submitted to the County (using the forms and process as prescribed by the County) on a cost reimbursement basis.
  - A provision is included whereby the local government entity certifies that it has not applied to an insurer, the State, or the Federal Government (other than FEMA) for the reimbursement of the same claim submitted to the County.
  - Phase 1.  
Expenditures: March 1, 2020 – May 31, 2020  
Due: On or before October 1, 2020
  - Phase 2.  
Expenditures: June 1, 2020 – August 31, 2020  
Due: On or before October 15, 2020
  - Supplemental Report.  
The County will permit the local government entity to submit prior period expenditures not included in Phase 1 & 2 as a supplemental report. Due December 1, 2020. Ineligible FEMA costs should be resubmitted with this report.

By execution of this Clarification, the undersigned local government entity certifies on behalf of the entity that it fully understands this Clarification and will adhere to the updated verbiage

outlined in the "Processing of Claims" section and that it fully understands the direction of the County as it relates to FEMA submissions. The Local Government Entity hereby certifies that it will communicate all FEMA submissions clearly to the County as stipulated in the Agreement. In addition, the Local Government Entity will not falsify or misrepresent any information submitted to the County under OC CARES Grant Agreement. Furthermore, the County will be held harmless for any wrongdoing or misrepresentation on the part of the local government entity.

On behalf of the Local Government Entity, Ocean County College, the undersigned has read and fully understands this Clarification, is fully authorized to execute the same on behalf of the Local Government Entity, and will adhere to all its contents.

SIGNATURE: \_\_\_\_\_

DATE: December 10, 2020

PRINT NAME: Stephan R. Leone

TITLE: OCC Board of Trustees Secretary

## ***EXHIBIT A-4***

OCEAN COUNTY COLLEGE

AWARD for Internal & External Signage

**RECOMMENDATION:** Contract award to **Bergen Sign Company**, 90 Newark Pompton Turnpike, Wayne, NJ 07470 in the amount not to exceed: **\$80,000.00** for a one-year contract with a second year contract option for Campus Wide Internal and External Signage on an as-needed basis at Ocean County College. The signage consists of general signs & graphics (decals, directional signage, yard signs), banners and custom displays, interiors (posters, interior wayfinding).

Said contract to be in accordance with bid specifications and requirements of BID #20/21 B-1079 publicly advertised on November 4, 2020, and bids received on December 1, 2020 respectively.

Contract Term: January 24, 2021 - January 23, 2022 (first year)

**NATURE OF BID:** Internal and External Signage

**BID ITEMS:** See Attached Bid Summary for External and Internal Signage

**Unit Costs for Bid Items to be Priced for Quantities in Increments of 1, 2-5, 6-10 and 11+**

**SOURCE OF FUNDS:** Business Division / Building Repairs & Maintenance  
FY 2020/2021

The following is a list of vendors who received the bid: Vendors in **bold-type** submitted bids.

Allied Signage	Legai BUild
Americas Printer	Media Resources
<b>Bergen Sign Company</b>	North Star Signs, Inc
BlinkSigns	NOVA Industries
Bluemedia, Inc.	Nova Sign Group
brands imaging	PROJECT GRAPHICS INC
Constructconnect	RFx Analyst, Inc.
Construction Bulletin	School Wholesale Supplies LLC
Construction Information Systems	SevenOutsource
Construction Journal	Shay Enterprise
Eastern Sign Tech	Smartprocure, Inc
eRepublic, Inc.	Studio Displays
Fd2s, Inc	T&F CONSULTING INC
GDS, Inc.	T3 Expo
Gumus Design Group LLC	The Blue Book
i- Sourcing Technologies Pvt Ltd	Trinity Enterprise Group LLC
IMS	Watchfire Signs

## BID SUMMARY

BID ITEM	NOTES	Bergen Sign Company*			
		Unit Cost:			
		1	2-5	6-10	11+
1a. Lawn Sign	Full color; 2-sided	\$ 75.00	\$ 74.00	\$ 73.00	\$ 72.00
	Std. Lawn Sign Posts (2 per unit)	\$ 25.00	\$ 25.00	\$ 24.00	\$ 24.00
	Total Cost	\$ 100.00	\$ 99.00	\$ 97.00	\$ 96.00
1b. Lawn Sign	Full color; 1-sided	\$ 140.00	\$ 137.00	\$ 134.00	\$ 131.00
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 79.00	\$ 78.00	\$ 77.00
	Total Cost	\$ 220.00	\$ 216.00	\$ 212.00	\$ 208.00
1c. Lawn Sign	Full color; 1-sided	\$ 150.00	\$ 147.00	\$ 212.00	\$ 140.00
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 79.00	\$ 78.00	\$ 78.00
	Total Cost	\$ 230.00	\$ 226.00	\$ 222.00	\$ 218.00
1d. Lawn Sign	Up to 36" x 48"; cost per sq. inch	\$ 0.18	\$ 0.18	\$ 0.17	\$ 0.17
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
2a. Vinyl Lawn Banner	Full color; 1-sided; grommets	\$ 420.00	\$ 213.00	\$ 406.00	\$ 399.00
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Installation	\$ 675.00	\$ 665.00	\$ 655.00	\$ 645.00
	Total Cost	\$ 1,175.00	\$ 1,158.00	\$ 1,141.00	\$ 1,124.00
2b. Vinyl Lawn Banner	Full color; <u>1-sided</u> ; grommets	\$ 650.00	\$ 640.00	\$ 630.00	\$ 620.00
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Installation	\$ 825.00	\$ 815.00	\$ 805.00	\$ 800.00
	Total Cost	\$ 1,555.00	\$ 1,535.00	\$ 1,515.00	\$ 1,500.00
2c. Vinyl Lawn Banner	Full color; <u>2-sided</u> ; grommets	\$ 1,270.00	\$ 1,250.00	\$ 1,230.00	\$ 1,210.00
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Installation	\$ 825.00	\$ 815.00	\$ 805.00	\$ 800.00
	Total Cost	\$ 2,175.00	\$ 2,145.00	\$ 2,115.00	\$ 2,090.00
2d. Vinyl Lawn Banner	Full color; <u>1-sided</u> ; grommets; cost per sq. inch	\$ 0.16	\$ 0.16	\$ 0.16	\$ 0.16
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Installation	\$ 0.19	\$ 0.19	\$ 0.19	\$ 0.19
2e. Vinyl Lawn Banner	Full color; <u>2-sided</u> ; grommets; cost per sq. inch	\$ 0.30	\$ 0.30	\$ 0.30	\$ 0.30
	6-ft u-channel posts (2 per unit)	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00
	Installation	\$ 0.19	\$ 0.19	\$ 0.19	\$ 0.19
3. Outdoor Banner	Full color; cost per sq. foot	\$ 6.00	\$ 6.00	\$ 5.85	\$ 5.85
	Installation	\$ 12.00	\$ 12.00	\$ 11.70	\$ 11.70
	Total Cost	\$ 18.00	\$ 18.00	\$ 17.55	\$ 17.55
4. Retractable Banner Stand	Full color; 1-sided	\$ 215.00	\$ 211.00	\$ 208.00	\$ 205.00
5. Outdoor Poster & Snap Frame	Full color poster on 3mm aluminum composite material	\$ 1,500.00	\$ 1,475.00	\$ 1,450.00	\$ 1,425.00
	Installation	\$ 690.00	\$ 680.00	\$ 670.00	\$ 660.00
	Total Cost	\$ 2,190.00	\$ 2,155.00	\$ 2,120.00	\$ 2,085.00
6. Outdoor mounted plaque	Single line border on plaque, raised logo and print, black background, mounted with mechanical fasteners onto 6' post	\$ 1,250.00	\$ 1,225.00	\$ 1,200.00	\$ 1,175.00
C110	Installation	\$ 1,425.00	\$ 1,400.00	\$ 1,375.00	\$ 1,350.00
	Total Cost	\$ 2,675.00	\$ 2,625.00	\$ 2,575.00	\$ 2,525.00

EXHIBIT A-4

7. Windscreen	Custom-printed, full color, grommets	\$ 930.00	\$ 915.00	\$ 895.00	\$ 896.00
	Installation	\$ 815.00	\$ 800.00	\$ 785.00	\$ 770.00
	Total Cost	\$ 1,745.00	\$ 1,750.00	\$ 1,680.00	\$ 1,646.00
8a. Step and Repeat Banner	Full color; <u>with stand</u>	\$ 420.00	\$ 415.00	\$ 410.00	\$ 405.00
8b. Step and Repeat Banner	Full color; <u>without stand</u>	\$ 215.00	\$ 211.00	\$ 207.00	\$ 203.00
8c. Step and Repeat Banner	Full color; <u>with stand</u>	\$ 900.00	\$ 885.00	\$ 870.00	\$ 855.00
8d. Step and Repeat Banner	Full color; <u>without stand</u>	\$ 650.00	\$ 640.00	\$ 630.00	\$ 620.00
8e. Step and Repeat Banner	Full color; <u>with stand</u>	\$ 1,100.00	\$ 1,080.00	\$ 1,060.00	\$ 1,040.00
8f. Step and Repeat Banner	Full color; <u>without stand</u>	\$ 795.00	\$ 780.00	\$ 765.00	\$ 750.00
9. Campus Map	Full color, for exterior locations. Install to cover existing map; current map is printed on an aluminum material.	\$ 335.00	\$ 330.00	\$ 325.00	\$ 320.00
	Installation	\$ 415.00	\$ 410.00	\$ 405.00	\$ 400.00
	Total Cost	\$ 750.00	\$ 740.00	\$ 730.00	\$ 720.00
10. Vehicle Lettering		\$ 85.00	\$ 83.00	\$ 82.00	\$ 80.00
	Installation	\$ 60.00	\$ 59.00	\$ 58.00	\$ 57.00
	Total Cost	\$ 145.00	\$ 142.00	\$ 140.00	\$ 137.00
11. Mesh stanchion barricade covers	Full color custom printed; fabric folds over barricade, grommets on bottom for tie-down	\$ 200.00	\$ 196.00	\$ 193.00	\$ 190.00
	Installation	\$ 205.00	\$ 201.00	\$ 197.00	\$ 195.00
	Total Cost	\$ 405.00	\$ 397.00	\$ 390.00	\$ 385.00
12. Outdoor Stair Artwork for Vertical Side of Concrete Steps	Full color PAPER/MATERIAL: UV laminated high tack vinyl for moderately textured surfaces	\$ 890.00	\$ 875.00	\$ 860.00	\$ 855.00
	Installation	\$ 1,100.00	\$ 1,080.00	\$ 1,060.00	\$ 1,040.00
	Total Cost	\$ 1,990.00	\$ 1,955.00	\$ 1,920.00	\$ 1,895.00
13. Building Signage C110	1/4" panel with cutouts; cost per sq. inch	\$ 0.32	\$ 0.32	\$ 0.31	\$ 0.31
	Installation	\$ 0.34	\$ 0.34	\$ 0.33	\$ 0.33
14a. Building Signage Letters C110	1/4" deep fabricated aluminum; cost per letter	\$ 75.00	\$ 74.00	\$ 73.00	\$ 72.00
	Installation (1-2 stories height)	\$ 55.00	\$ 54.00	\$ 53.00	\$ 52.00
	Total Cost	\$ 130.00	\$ 128.00	\$ 126.00	\$ 124.00
14b. Building Signage Letters	1" deep fabricated aluminum; cost per letter	\$ 105.00	\$ 103.00	\$ 102.00	\$ 100.00
	Installation (1-2 stories height)	\$ 110.00	\$ 108.00	\$ 106.00	\$ 104.00
	Total Cost	\$ 215.00	\$ 211.00	\$ 208.00	\$ 204.00
14c. Building Signage Letters C110	1" deep fabricated aluminum; cost per letter	\$ 140.00	\$ 137.00	\$ 136.00	\$ 134.00
	Installation (1-2 stories height)	\$ 115.00	\$ 113.00	\$ 111.00	\$ 110.00
	Total Cost	\$ 255.00	\$ 250.00	\$ 247.00	\$ 244.00
15. Building Signage Logo C110	1" deep fabricated aluminum; cost per sq. inch	\$ 0.46	\$ 0.46	\$ 0.45	\$ 0.45
	Installation (1-2 stories height)	\$ 0.47	\$ 0.47	\$ 0.47	\$ 0.46
16a. Building Number Panel C110	2 colors; white on blue background	\$ 575.00	\$ 565.00	\$ 555.00	\$ 550.00
	Installation (2-3 stories height)	\$ 550.00	\$ 540.00	\$ 530.00	\$ 525.00
	Total Cost	\$ 1,125.00	\$ 1,108.00	\$ 1,085.00	\$ 1,075.00
16b. Building Number Panel C110	2 colors; white on blue background	\$ 690.00	\$ 680.00	\$ 670.00	\$ 660.00
	Installation (2-3 stories height)	\$ 595.00	\$ 590.00	\$ 585.00	\$ 580.00
	Total Cost	\$ 1,285.00	\$ 1,270.00	\$ 1,255.00	\$ 1,240.00

EXHIBIT A-4

16c. Building Logo Panel	3 colors; OCC logo on white background	\$ 575.00	\$ 565.00	\$ 555.00	\$ 550.00
C110	Installation (2-3 stories height)	\$ 550.00	\$ 540.00	\$ 530.00	\$ 525.00
	Total Cost	\$ 1,125.00	\$ 1,105.00	\$ 1,085.00	\$ 1,075.00
16d. Building Number/Logo Panel	Full color	\$ 575.00	\$ 565.00	\$ 555.00	\$ 550.00
C110	Installation (2-3 stories height)	\$ 550.00	\$ 540.00	\$ 530.00	\$ 525.00
	Total Cost	\$ 1,125.00	\$ 1,105.00	\$ 1,085.00	\$ 1,075.00
17. Building ID Sign	2 colors; install on metal panel	\$ 200.00	\$ 196.00	\$ 192.00	\$ 190.00
C110	Installation (approx. height of 6')	\$ 120.00	\$ 118.00	\$ 116.00	\$ 115.00
	Total Cost	\$ 320.00	\$ 314.00	\$ 308.00	\$ 305.00
18. Post & Panel Sign	Direct printed graphics, full color	\$ 2,775.00	\$ 2,735.00	\$ 1,695.00	\$ 2,655.00
C110	Installation	\$ 4,995.00	\$ 4,920.00	\$ 4,845.00	\$ 4,770.00
	Total Cost	\$ 7,770.00	\$ 7,655.00	\$ 7,540.00	\$ 7,425.00
19	Refer to Item 19 in "Wayfinding" document	\$ 3,480.00	\$ 3,430.00	\$ 3,380.00	\$ 3,330.00
C110	Installation	\$ 7,995.00	\$ 7,875.00	\$ 7,755.00	\$ 7,635.00
	Total Cost	\$ 11,475.00	\$ 11,305.00	\$ 11,135.00	\$ 11,965.00
20	Refer to Item 20 in "Wayfinding" document	\$ 2,795.00	\$ 2,755.00	\$ 2,715.00	\$ 2,675.00
C110	Installation	\$ 7,995.00	\$ 7,875.00	\$ 7,755.00	\$ 7,635.00
	Total Cost	\$ 10,790.00	\$ 10,630.00	\$ 10,470.00	\$ 10,310.00
21	Refer to Item 21 in "Wayfinding" document	\$ 3,125.00	\$ 3,075.00	\$ 3,025.00	\$ 2,975.00
C110	Installation	\$ 7,995.00	\$ 7,875.00	\$ 7,755.00	\$ 7,635.00
	Total Cost	\$ 11,120.00	\$ 10,950.00	\$ 10,780.00	\$ 10,610.00
22	Refer to Item 22 in "Wayfinding" document	\$ 3,125.00	\$ 3,075.00	\$ 3,025.00	\$ 2,975.00
C110	Installation	\$ 7,995.00	\$ 7,875.00	\$ 7,755.00	\$ 7,635.00
	Total Cost	\$ 11,120.00	\$ 10,950.00	\$ 10,780.00	\$ 10,610.00
23	Refer to Item 23 in "Wayfinding" document	\$ 1,850.00	\$ 1,820.00	\$ 1,790.00	\$ 1,760.00
C110	Installation	\$ 4,800.00	\$ 4,720.00	\$ 4,640.00	\$ 4,560.00
	Total Cost	\$ 6,650.00	\$ 6,540.00	\$ 6,430.00	\$ 6,320.00
24	Refer to Item 24 in "Wayfinding" document	\$ 2,250.00	\$ 2,210.00	\$ 2,170.00	\$ 2,130.00
C110	Installation	\$ 7,230.00	\$ 7,110.00	\$ 6,990.00	\$ 6,870.00
	Total Cost	\$ 9,480.00	\$ 9,320.00	\$ 9,160.00	\$ 9,000.00
25	Refer to Item 25 in "Wayfinding" document	\$ 3,120.00	\$ 3,070.00	\$ 3,020.00	\$ 2,970.00
C110	Installation	\$ 7,995.00	\$ 7,875.00	\$ 7,755.00	\$ 7,635.00
	Total Cost	\$ 11,115.00	\$ 10,945.00	\$ 10,775.00	\$ 10,605.00
26	Refer to Item 26 in "Wayfinding" document	\$ 600.00	\$ 590.00	\$ 580.00	\$ 570.00
C110	Installation	\$ 550.00	\$ 540.00	\$ 530.00	\$ 520.00
	Total Cost	\$ 1,150.00	\$ 1,130.00	\$ 1,110.00	\$ 1,090.00
27a. Wall Decal	Full color	\$ 100.00	\$ 98.00	\$ 97.00	\$ 95.00
	Installation	\$ 70.00	\$ 69.00	\$ 68.00	\$ 67.00
	Total Cost	\$ 170.00	\$ 167.00	\$ 165.00	\$ 162.00
27b. Wall Decal	Full color; cost per sq. inch	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.24
	Installation	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20
27c. Wall Decal	Full color	\$ 115.00	\$ 113.00	\$ 111.00	\$ 110.00
	Installation	\$ 70.00	\$ 69.00	\$ 68.00	\$ 67.00
	Total Cost	\$ 185.00	\$ 182.00	\$ 179.00	\$ 177.00
27d. Wall Decal	Full color; cost per sq. inch	\$ 0.33	\$ 0.33	\$ 0.33	\$ 0.32
	Installation	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20
27e. Wall Decal	Full color	\$ 595.00	\$ 585.00	\$ 575.00	\$ 565.00
	Installation	\$ 550.00	\$ 540.00	\$ 530.00	\$ 520.00
	Total Cost	\$ 1,145.00	\$ 1,125.00	\$ 1,105.00	\$ 1,085.00
28a. Poster	Full color, 1-sided	\$ 75.00	\$ 74.00	\$ 73.00	\$ 72.00
28b. Poster	High quality color, 1-sided	\$ 95.00	\$ 94.00	\$ 93.00	\$ 92.00
29. Grunin Center Interior Wall Poster	Full color; 1-sided. Install in existing snap frame	\$ 175.00	\$ 172.00	\$ 170.00	\$ 168.00
	Installation	\$ 50.00	\$ 50.00	\$ 49.00	\$ 49.00
	Total Cost	\$ 225.00	\$ 222.00	\$ 219.00	\$ 217.00



EXHIBIT A-4

30. Grunin Center Window Decal	Full color	\$ 550.00	\$ 540.00	\$ 530.00	\$ 520.00
	Installation	\$ 400.00	\$ 395.00	\$ 390.00	\$ 385.00
	Total Cost	\$ 950.00	\$ 935.00	\$ 920.00	\$ 905.00
31. Rectangular Interior Wall Sign	Full color; 1-sided; double-side tape applied to back for self-install	\$ 75.00	\$ 74.00	\$ 73.00	\$ 72.00
32. Custom Shape Interior Wall Sign	Full-color + laminated vinyl for durability; assume simple contour cut	\$ 225.00	\$ 222.00	\$ 219.00	\$ 216.00
33. Interior Wall Decal	Full color + simple contour cut, install on wallboard	\$ 350.00	\$ 345.00	\$ 340.00	\$ 335.00
34. Interior Table-Top Decal	Full color	\$ 115.00	\$ 113.00	\$ 111.00	\$ 110.00
35a. Internal Wayfinding	1 color	\$ 150.00	\$ 148.00	\$ 146.00	\$ 144.00
	Installation	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
	Total Cost	\$ 175.00	\$ 173.00	\$ 171.00	\$ 169.00
35b. Internal Wayfinding	1 color	\$ 290.00	\$ 285.00	\$ 280.00	\$ 275.00
	Installation	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
	Total Cost	\$ 325.00	\$ 320.00	\$ 315.00	\$ 310.00
35c. Internal Wayfinding	1 color	\$ 440.00	\$ 435.00	\$ 430.00	\$ 425.00
	Installation	\$ 50.00	\$ 50.00	\$ 49.00	\$ 49.00
	Total Cost	\$ 490.00	\$ 485.00	\$ 479.00	\$ 476.00
35d. Internal Wayfinding	1 color	\$ 560.00	\$ 550.00	\$ 540.00	\$ 530.00
	Installation	\$ 65.00	\$ 64.00	\$ 63.00	\$ 62.00
	Total Cost	\$ 625.00	\$ 614.00	\$ 603.00	\$ 592.00
35e. Internal Wayfinding	1 color	\$ 80.00	\$ 79.00	\$ 78.00	\$ 77.00
	Installation	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00
	Total Cost	\$ 100.00	\$ 99.00	\$ 98.00	\$ 97.00
35f. Internal Wayfinding	1 color	\$ 150.00	\$ 148.00	\$ 146.00	\$ 144.00
	Installation	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
	Total Cost	\$ 180.00	\$ 178.00	\$ 176.00	\$ 174.00
35g. Internal Wayfinding	1 color	\$ 220.00	\$ 216.00	\$ 212.00	\$ 208.00
	Installation	\$ 40.00	\$ 40.00	\$ 40.00	\$ 40.00
	Total Cost	\$ 260.00	\$ 256.00	\$ 252.00	\$ 248.00
35h. Internal Wayfinding	1 color	\$ 295.00	\$ 290.00	\$ 285.00	\$ 280.00
	Installation	\$ 55.00	\$ 54.00	\$ 53.00	\$ 52.00
	Total Cost	\$ 350.00	\$ 344.00	\$ 338.00	\$ 332.00
35i. Internal Wayfinding	Color; 1-sided; with grommets for OCC install (hangs from ceiling)	\$ 75.00	\$ 74.00	\$ 73.00	\$ 72.00
35j. Internal Wayfinding	Three grommets across top with drop ceiling hardware for tall-ceiling install	\$ 225.00	\$ 221.00	\$ 217.00	\$ 214.00
	Installation	\$ 250.00	\$ 245.00	\$ 241.00	\$ 237.00
	Total Cost	\$ 475.00	\$ 466.00	\$ 458.00	\$ 451.00
36a. Contour Cut Wall Decal	Full color	\$ 575.00	\$ 565.00	\$ 555.00	\$ 545.00
	Installation	\$ 415.00	\$ 410.00	\$ 405.00	\$ 400.00
	Total Cost	\$ 990.00	\$ 975.00	\$ 960.00	\$ 945.00
36b. Contour Cut Wall Decal	Full color	\$ 615.00	\$ 605.00	\$ 595.00	\$ 585.00
	Installation	\$ 415.00	\$ 410.00	\$ 405.00	\$ 400.00
	Total Cost	\$ 1,030.00	\$ 1,015.00	\$ 1,000.00	\$ 985.00
36c. Contour Cut Wall Decal	Full color; cost per sq. foot	\$ 27.00	\$ 27.00	\$ 27.00	\$ 26.00
	Installation	\$ 12.00	\$ 12.00	\$ 12.00	\$ 12.00
37. Acrylic wall standoff sign	Digital full color. Include four (4) 3/4" brushed stainless steel stand-offs	\$ 375.00	\$ 370.00	\$ 365.00	\$ 360.00
	Installation	\$ 300.00	\$ 295.00	\$ 290.00	\$ 285.00
	Total Cost	\$ 675.00	\$ 665.00	\$ 655.00	\$ 645.00
38. Indoor mounted plaque	Single line border on plaque, raised logo and print, black background; drilled and tapped into wall	\$ 1,750.00	\$ 1,720.00	\$ 1,690.00	\$ 1,660.00
	Installation	\$ 355.00	\$ 350.00	\$ 345.00	\$ 340.00
	Total Cost	\$ 2,105.00	\$ 2,070.00	\$ 2,035.00	\$ 2,000.00

\*Recommended Vendor

## ***EXHIBIT A-5***

## OCEAN COUNTY COLLEGE

### AWARD for Professional Architectural & Engineering Design Services

**RECOMMENDATION:** Contract award to **MSA Architects**, 34 Sycamore Ave, Unit 1E, Little Silver, NJ 07739, in the amount not to exceed: **\$21,000.00** for Professional Architectural and Engineering Design Services for Bookstore Consolidation & Increased Seating for Cafeteria for Jon and Judith Larson Student Center Building #8 at Ocean County College. This project will provide the construction documents, bid assistance, permit documentation and construction administration.

Ocean County College (the College) has determined that more seating is required for the Cafeteria in the Jon and Judith Larson Student Center Building #8. The College's bookstore, managed by Barnes and Noble, occupies the same building and will be down-sized and consolidated within its existing footprint. The newly-available space will be used for additional cafeteria seating and a new egress path out of the building.

Said contract to be in accordance with quote specifications and requirements of RFQ #20/21 Q-1085, Quote #1 and quotes received on November 19, 2020. The Requests for Quotes were sent to firms from the Professional Qualified Architectural Pool, RFQ #20/21 Q-1085, approved at the Board of Trustees meeting on December 10, 2020.

**NATURE OF QUOTE:** Professional Architectural and Engineering Design Services

**ITEM #1:** Lump sum fee

**FREE BREAKDOWN:** Site Investigation, Design, Estimate  
Bidding Assistance  
Construction Administration

**SOURCE OF FUNDS:** Capital Account /New Storage Barn  
FY 2020/2021

### **QUOTE SUMMARY**

VENDOR	ITEM #1
<b>MSA Architects*</b>	<b>\$21,000.00</b>
JRS Architects	\$38,000.00
Becica	\$77,500.00

\*Recommended Vendor

The following is a list of vendors who received the request for quotes: Vendors in **bold-type** submitted quotes.

**JRS Architect, P.C.**

**MSA Architects**

**Becica**

## ***EXHIBIT A-6***

## OCEAN COUNTY COLLEGE

### AWARD for Professional Architectural & Engineering Design Services

**RECOMMENDATION:** Contract award to **JRS Architect, P.C.**, 116 Village Blvd #304, Princeton, NJ 08540, in the amount not to exceed: **\$29,850.00** for Professional Architectural and Engineering Design Services for New Pole Barn and Lean-To Storage Building at Ocean County College. This project will provide for the building's design, including documenting the pole barn and lean-to structures, code compliance review, and engineering for water, lighting, power and natural gas unit heaters in the Pole Barn and Lean-to Storage Building.

Ocean County College (the College) has determined that a new Pole Barn Storage Building with lean-to structure for the Facilities Management and Construction department is required. An existing barn in the proposed new barn's space has been demolished. The site work and concrete slabs for the barn and lean-to are fully designed and contracted with a contractor.

Said contract to be in accordance with quote specifications and requirements of RFQ #20/21 Q-964, Quote #2 and quotes received on November 19, 2020. The Requests for Quotes were sent to firms from the Professional Qualified Architectural Pool, RFQ #19/20 Q-964, approved at the Board of Trustees meeting on August 27, 2020.

**NATURE OF QUOTE:** Professional Architectural and Engineering Design Services

**ITEM #1:** Lump sum fee

**FREE BREAKDOWN:** Site Investigation, Design  
Bidding Assistance  
Construction Administration

**SOURCE OF FUNDS:** Capital Account /New Storage Barn  
FY 2020/2021

### **QUOTE SUMMARY**

VENDOR	ITEM #1
<b>JRS Architect, P.C.*</b>	<b>\$29,850.00</b>

\*Recommended Vendor

The following is a list of vendors who received the request for quotes: Vendors in **bold-type** submitted quotes.

H2M Architects + Engineers

**JRS Architect, P.C.**

NK Architects

PS&S

Whitman

## ***EXHIBIT A-7***



**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**REQUEST FOR QUALIFICATIONS**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Architect and Engineering Services** including but not limited to Concept and Schematic Design, Design Development, Contract Documentation and Administration, Landscape Design Services, Civil Engineering Services, Structural Engineering Services and other related services on an as needed basis for various projects at Ocean County College; and

**WHEREAS**, the College has received and opened Qualifications, RFQ #20/21 Q-1085, for the provision of Architect and Engineering Services on November 19, 2020, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, awards will be determined following a formal quotation procurement method when specific projects are selected to be undertaken at Ocean County College; and

**WHEREAS**, the term of qualification to participate in future formal quotations for the designated profession is one year, December 10, 2020 through October 31, 2021; and

**THEREFORE, BE IT RESOLVED** that the following firms are hereby qualified for the provision of Architect and Engineering Services at Ocean County College.

**CME Associates**

1460 Route 9 South  
Howell, NJ 07731

**MSA Architects**

34 Sycamore Ave, Unit 1E  
Little Silver, NJ 07739

**Langan**

2700 Kelly Road, Suite 200  
Warrington, PA 18976

**Netta Architects, LLC**

1084 Route 22 West  
Mountainside, NJ 07092

**LCA Engineering, LLC**

1609 Vauxhall Road, Suite 206  
Union, NJ 07083

**Structural Workshop, LLC**

115 Route 46, Suite C23  
Mountain Lakes, NJ 07046

## EXHIBIT A-7

The following is a list of vendors who received the RFQ: Vendors in **bold-type** submitted qualification packages:

BBR Printers

Bonfire

**CME Associates**

Concord Engineering Group, Inc.

Constructconnect

Dharam Consulting

Dodge Data & Analytics

GZA GeoEnvironmental, Inc.

i- Sourcing Technologies Pvt Ltd

IMS

LAN Associates

**Langan Engineering & Environmental Services**

**LCA Engineering, LLC**

Legai BUild

Maser Consulting P.A.

Michael Graves Architecture & Design

**MSA Architects**

**Netta Architects, LLC**

NK Architects

PS&S

RFx Analyst, Inc.

RSC Architects

Smartprocure Inc

**Structural Workshop, LLC**

The Blue Book Network

Traffic Planning and Design, Inc.

## ***EXHIBIT A-8***

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for ASL Interpreting Services

**WHEREAS**, the contracts in the amounts of **\$10,000.00**-(BPO #10408) and **\$6,000.00**-(BPO #10408A1) have been awarded to **Geneva Worldwide Inc.**, 256 W 38<sup>th</sup> St., 10<sup>th</sup> Floor New York, NY 10018, for American Sign Language (ASL) Interpreting Services at Ocean County College; and

**WHEREAS**, an additional **\$75,808.40** for the Fall 2020 Semester, and an additional **\$90,000.00** for the Spring 2021 semester is needed for the ASL Interpreting Services, which include remote Communication Access Real-time Translation (CART) and Video Remote Interpreting (VRI) Sessions, on an as-needed basis at Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, vendor Geneva Worldwide, Inc. was approved at the Board of Trustees meeting on May 28, 2020 for the Qualified Pool of Consultants/Professional Services Providers for American Sign Language (ASL) Interpreting and Captioning Services, RFQ #20/21 Q-863; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Geneva Worldwide Inc.**, 256 W 38<sup>th</sup> St., 10<sup>th</sup> Floor New York, NY 10018, with an additional amount of **\$165,808.40** for a total amount of **\$181,808.40** for American Sign Language (ASL) Interpreting Services on an as-needed basis at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for ASL Interpreting Services**

**VENDOR:** **Geneva Worldwide Inc.**  
256 W 38<sup>th</sup> St., 10<sup>th</sup> Floor  
New York, NY 10018

**ACCOUNT:** ADA Services / Fees - Consultants  
FY 2020/2021

**ORIGINAL CONTRACT: \$16,000.00**

**AGGREGATE AMOUNT: \$165,808.40**

=====

**TOTAL AMOUNT: \$181,808.40**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.11.20  
13:07:02 -05'00'

Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Digital Campaigns

**WHEREAS**, a contract in the amount of **\$16,500.00** - (BPO #10317), has been awarded to **ReachLocal, Inc.**, 21700 Oxnard Street, Woodland Hills, CA 91367, for summer digital campaigns, including Campaign Media Display Facebook, Instagram, Snapchat and YouTube for the College Relations Department at Ocean County College; and

**WHEREAS**, an additional **\$12,000.00** is needed for another cycle of Digital Campaigns, which include Facebook Ads, Search Engine Marketing, Targeted Display and Custom Solutions – SNAP through the month of November, 2020; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400.00; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **ReachLocal, Inc.**, 21700 Oxnard Street, Woodland Hills, CA 91367 with an additional amount of **\$12,000.00** for a total amount of **\$28,500.00** to continue Digital Campaigns through the month November, 2020 at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Digital Campaigns at Ocean County College**

**VENDOR:** ReachLocal, Inc.  
 21700 Oxnard Street  
 Woodland Hills, CA 91367

**ACCOUNT:** Marketing - Promotion / Paid Media  
 FY 2020/2021

**ORIGINAL CONTRACT: \$16,500.00**

**AGGREGATE AMOUNT: \$12,000.00**

**TOTAL AMOUNT:**                   
**\$28,500.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara

Winchester

Executive Vice President of Finance and Administration

Digitally signed by Sara  
 Winchester  
 Date: 2020.11.20  
 10:25:57 -05'00'



## ***EXHIBIT A-10***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Collection of Solid  
Waste and Recyclable Materials**

**WHEREAS**, a contract in the amount of **\$13,000.00** - (BPO #10431) has been awarded to **Township of Toms River**, 33 Washington Street, Toms River, NJ 08757, for Shared Services between Ocean County College and the Township of Toms River for Collection of Solid Waste and Recyclable Materials at Ocean County College; and

**WHEREAS**, an additional **\$9,300.00** is needed to cover services for Collection of Solid Waste and Recyclable Materials through the month of November, 2020 at Ocean County College; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b), contracts made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof (Township of Toms River); and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the contract with **Township of Toms River**, 33 Washington Street, Toms River, NJ 08757 with an additional amount of **\$9,300.00** for a total amount of **\$22,300.00** to provide Collection of Solid Waste and Recyclable Materials at Ocean County College.

## R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

### Collection of Solid Waste and Recyclable Materials

**VENDOR:**                      **Township of Toms River**  
33 Washington Street  
Toms River, New Jersey 08757

**ACCOUNT:**                 **Grounds / Refuse and Waste Removal**  
**FY 2020/2021**

**ORIGINAL CONTRACT: \$13,000.00**

**AGGREGATE AMOUNT: \$9,300.00**

**TOTAL AMOUNT:**                 **\$22,300.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara**  
**Winchester**

Digitally signed by Sara  
Winchester  
Date: 2020.11.20  
10:28:42 -05'00'

Executive Vice President of Finance and Administration

## ***EXHIBIT A-11***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Renewal of Analytic Subscription**

**Services for E-Learning Programs**

**Contract Term: January 24, 2021 – January 23, 2022**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the subscription of the student retention analytics product, “Dropout Detective,” that retrieves data from the Canvas learning management system and identifies students who are at risk of dropping out or failing online courses, and the “Instructor Insight” analytics product that provides metrics on the performance and engagement of instructors in their courses; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an Agreement with **AspirEDU, Inc.** 17804 Osprey Pointe Place, Tampa, Florida 33647 in the amount not to exceed: **\$30,668.00** to renew the Analytic Subscription Services for E-Learning Programs at Ocean County College.

## R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

### Contract for Renewal of Analytic Subscription Services for E-Learning Programs

**Contract Term: January 24, 2021 – January 23, 2022**

**VENDOR:**                      **AspirEDU, Inc.**  
17804 Osprey Pointe Place  
Tampa, FL 33647

**ACCOUNT:**                      E-Learning / Software  
FY 2020/2021

**AMOUNT:**                      **\$30,668.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

**Sara**  
**Winchester**

Digitally signed by Sara  
Winchester  
Date: 2020.11.20  
10:30:21 -05'00'

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Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Purchase of Benches  
for Additional Seating Throughout Campus**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase of benches for additional seating throughout campus to ensure social distancing options at Ocean County College, procured through Cooperative contract ESCNJ (Educational Services Commission of New Jersey); and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Relief Fund (CRF), providing reimbursement for non-budgeted, COVID-19 expenses not covered by local, state or federal funding and is reimbursed on a first come, first-served basis until funds are exhausted; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **MRC, Inc.**, PO Box 106, Spring Lake, NJ 07762, in the amount not to exceed: **\$46,024.00** for the purchase of benches for additional seating throughout campus to ensure social distancing options at Ocean County College. This purchase is procured through ESCNJ New Jersey State Approved Cooperative Contract ESCNJ 20/21-02, Contract Term 7/1/2020 - 6/30/2022.



## R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND  
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A  
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

### Contract for Purchase of Benches for Additional Seating Throughout Campus

**VENDOR:**            **MRC, Inc.**  
                             PO Box 106  
                             Spring Lake, NJ 07762

**ACCOUNT:**        CRF-Coronavirus Relief Part 2/ Minor Capital- Equipment & Furniture  
                             FY 2020/2021

**AMOUNT:**         **\$46,024.00**  
                             =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.12.07  
10:20:44 -05'00'

\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-13***

## OCEAN COUNTY COLLEGE

## RESOLUTION

**Authorizing a Contract for the Purchase of Classroom Projectors**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Classroom Projectors that provide interaction between instructors, in-class students, and remote students at Ocean County College; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Relief Fund (CRF), providing reimbursement for non-budgeted, COVID-19 expenses not covered by local, state or federal funding and is reimbursed on a first come, first-served basis until funds are exhausted; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Howard Industries, Inc.**, P.O. Box 1590, Laurel, MS 39441 in the amount not to exceed: **\$28,130.00** for the purchase of Classroom Projectors that provide interaction between instructors and in-class and remote students at Ocean County College; and

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Howard Industries, Inc.**, State Contract Number M0483/89976, Term: 10/01/2015 - 7/31/2021.

## R E S O L U T I O N

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF  
A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

### Contract for the Purchase of Classroom Projectors

<b>VENDOR:</b>	<b>Howard Industries, Inc</b> P.O. Box 1590 Laurel, MS 39441
<b>ACCOUNT:</b>	CRF -Coronavirus Relief Part 2 / Minor Capital - Instructional FY 2020/2021
<b>AMOUNT:</b>	<b>\$28,130.00</b> =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

<b>Sara</b> <b>Winchester</b>	<small>Digitally signed by Sara Winchester Date: 2020.12.07 10:23:00 -05'00'</small>
Executive Vice President of Finance and Administration	

## ***EXHIBIT A-14***

**RESOLUTION**

**RESOLUTION OF OCEAN COUNTY COLLEGE,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A  
SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN FOR**

**January 1, 2021 - December 31, 2022**

**WHEREAS**, Street Sweeping Services must be provided as mandated by the most current Federal and New Jersey Department of Environmental Protection (NJDEP) Stormwater Management requirements, guidelines and Best Management Practices (BMP), and NJDEP Bureau of Solid and Hazardous Waste Management requirements, guidelines and BMP; and

**WHEREAS**, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et.seq. authorizes the County of Ocean to offer certain governmental services; and

**WHEREAS**, N.J.S.A. 40A:65-1et.seq. requires such a contract to be authorized by resolution; and

**WHEREAS**, the agreement authorizes the County of Ocean to provide services without public bidding in accordance with the provisions of the County College Contracts Law (l 8A:64A-25.5b), contracts made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof (County of Ocean); and

**WHEREAS**, it is the desire of the Board of Trustees of Ocean County College to authorize the execution of a contract with the County of Ocean for the provision of services, and materials and equipment as set forth in Schedule "C"; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

- 1.** The Ocean County College Board of Trustees hereby authorizes and directs the appropriate official of the college to enter into and execute a Shared Services Agreement with the County of Ocean, 101 Hooper Avenue, Toms River, NJ 08753 for a twelve-month service agreement in the amount not to exceed: **\$30,000.00** to provide Street Sweeping Services at Ocean County College.
- 2.** That the Director of Facilities, James Calamia and/or the Assistant Director of Custodial and Landscape Services, Jon Ross, are authorized to submit requests to the County of Ocean for services

or materials on behalf of Ocean County College.

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Street Sweeping Services**

**Contract Term: January 1, 2021-December 31, 2022**

**VENDOR:**           **County of Ocean**  
101 Hooper Avenue  
Toms River, NJ 08753

**ACCOUNT:**        Grounds / Code Compliance  
FY 2020/2021

**AMOUNT:**         **\$30,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.12.07  
10:24:29 -05'00'

Executive Vice President of Finance and Administration



## ***EXHIBIT A-15***

## OCEAN COUNTY COLLEGE

## AMENDMENT

## AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Tri-Form Construction, Inc.**, 119 Liberty Street, Metuchen, NJ 08840 be amended with an additional amount of **\$3,166.31** for a total amount of **\$1,571,869.48**. The original contract in the amount of **\$1,469,000.00** for General Contractor Construction Services for the Conference Center Interior and Exterior Alterations at Ocean County College was awarded at the Board of Trustees meeting on January 23, 2020. Amendments in the amounts of **\$27,275.85**, **\$7,555.20**, **\$17,433.96** and **\$47,438.16** were awarded at the Board of Trustees meetings on May 28, 2020, June 25, 2020, July 23, 2020 and at the Board of Trustees Retreat on October 15, 2020 respectively.

The additional monies are for Allowance Usage (AU) Authorizations #13 – **\$3,166.31**.

#13 – The additional monies are needed to provide and install a new 3 phase breaker for the power monitoring meter and power for security devices. The new electrical meter will be installed with a new breaker that was not evident. An additional electrical circuit was required for door security equipment on existing doors.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-786 publicly advertised on November 12, 2019, with an addendum issued on December 11, 2019 and bids received on January 7, 2020.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Lump Sum Amount

**SOURCE OF FUNDS:** Capital Account / Conference Center  
FY 2020/2021

**BID SUMMARY**

BIDDER'S NAME	BID ITEM #1
<b>Tri-Form Construction, Inc.*</b>	<b>\$1,469,000.00</b>

\*Recommended Vendor

## ***EXHIBIT A-16***

# OCEAN COUNTY COLLEGE

## AMENDMENT

### AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Santorini Construction**, 1 S. Riverside Drive Neptune, NJ 07753 be amended with an additional amount of **\$7,687.88** for a total amount of **\$270,687.88**. The original contract in the amount of **\$263,000.00** for BID Item #1 to provide General Contractor Construction Services for the Interior Renovations for Kean University at the Gateway Building at Ocean County College was awarded at the Board of Trustees Meeting on July 23, 2020.

The additional monies are needed for Allowance Usage (AU) Authorizations #01 - **\$7,687.88**.

#01 - The additional monies are needed for the carpet replacement, electrical changes, fire alarm changes and a duct enclosure. Existing carpet is worn and needs to be replaced, electric & Video Graphics Array (VGA) cable has to be run to new location of TV in reception area, additional fire strobes must be added and relocated per Toms River Bureau of Fire Prevention (TRFPB) and enclosure must be constructed due to a conflict with existing duct work.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-937 publicly advertised on June 17, 2020 and bids received on July 15, 2020. This is a Re-Bid of BID #19/20 B-862.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Base BID Lump Sum Amount

**SOURCE OF FUNDS:** Kean University / Non-Recurring Major Repairs  
FY 2020/2021

### **BID SUMMARY**

<b><u>BIDDER'S NAME</u></b>	<b><u>BID ITEM #1</u></b>
<b>Santorini Construction*</b>	<b>\$263,000.00</b>

\*Recommended Vendor

## ***EXHIBIT A-17***

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Catel, Inc.**, PO Box 33, Bradley Beach, NJ 07720 be amended with an additional **\$48,375.45** for a total amount of **\$6,733,257.82**. The original contract in the amount of **\$6,545,000.00** for BID Item #1 to provide General Contractor Construction Services to construct a new Student Enrollment Building at Ocean County College was awarded at the Board of Trustees Retreat on January 9, 2020. Amendments in the amounts of **\$15,000.00, \$6,733.36, \$13,215.44, \$50,528.09, \$4,327.09, \$5,178.39, \$31,149.57** and **\$13,750.43** were awarded at the Board of Trustees Retreat on April 7, 2020 and Board of Trustees meetings on May 28, 2020, June 25, 2020, July 23, 2020, August 27, 2020, September 24, 2020 and November 5, 2020 respectively.

Additional monies are needed for Allowance Usage (AU) Authorization #14 - **\$2,598.36**, #15 - **\$24,030.08**, #16 - **\$8,754.14** and #17 - **\$12,992.87**.

#14 – Includes addition of new UV Light filters in the Roof Top Units (RTU) to help clean the air of bacteria and viruses, using Honeywell Building Controls to match existing rooftop equipment, and removal of the Air Flow Measuring Stations (AFMS) and Thermostat Covers since RTU's provide the same data.

#15 – Includes various electrical revisions: install two 3 Pole 50 AMP circuit breakers, four 1 Pole 15 AMP circuit breakers and wire four Remote Terminal Unit (RTU) UV lights; install/terminate/test additional conduit, data wiring and receptacles; install box covers for iPad stations; install two lights switches and remove ballasts at circulation desks; install two motorized shade switches and circuitry to floor boxes in each conference room; install/terminate/test wiring for three data drops and receptacles in the interview rooms; wire three shade controls for west wall mechanized window shades.

#16 – Includes installation of corrected lintels above 3 doors, a stud wall house the electrical panel in room #114B, additional clips for soffit framing, and additional chair rail in two conference rooms.

#17 – Includes changing the Victaulic pipe and fittings to weld pipe and fittings, and cutting off a section of the beam that is protruding from the building.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-778 publicly advertised on October 16, 2019, with addendums issued on November 5, 2019 and November 12, 2019 and bids received November 21, 2019.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Base Bid Amount

**BID ITEM #2:** Alternate #1 – Building #10 Signage  
Alternate #2 – Concrete Paving at the OCC Main Campus Mall

**SOURCE OF FUNDS:** Capital Account / New Student Services / Hub Building  
FY 2020/2021

**BID SUMMARY**

<b>BIDDER'S NAME</b>	<b>BID ITEM #1</b>	<b>ALTERNATE #1</b>	<b>ALTERNATE #2</b>	<b>GRAND TOTAL</b>
<b>Catel Inc.*</b>	<b>\$6,545,000.00</b>	\$50,000.00	\$195,000.00	\$6,790,000.00

## ***EXHIBIT A-18***



OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Audio Video Equipment and Installation**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the Contract for the purchase and installation of Audio and Video Equipment for the Conference Center Renovation Project at Building #10, Rooms 102 and 109 A & B at Ocean County College, procured through Omnia Partners Cooperative Purchasing Program. The original contract in the amount of **\$120,000.00** was awarded at the Board of Trustees meeting on November 5, 2020; and

**WHEREAS**, an additional **\$111,001.00** is needed for the supplemental Cisco Video Conference equipment and services to allow for audio video separate setups for each Conference Center Room 109 A & B, increasing utilization of each room while in person instruction and events are limited during COVID restrictions; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Contract with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 with an additional **\$111,001.00** for a total amount of **\$231,001.00** for the supplemental Cisco equipment and services to have Conference Center Room 109AB as two separate rooms at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract #2018011-02 – Contract Term: 3-1-2018 to 2-28-2023.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Audio Video Equipment and Installation**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** COVID Institutional CARES/ Minor Capital-Instl Technology  
FY 2020/2021

**ORIGINAL CONTRACT:** **\$120,000.00**

**AMENDMENT:** **\$111,001.00**  
=====

**TOTAL AMOUNT:** **\$231,001.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Sara  
Winchester

Digitally signed by Sara  
Winchester  
Date: 2020.12.08  
12:26:50 -05'00'

Executive Vice President of Finance and Administration

## ***EXHIBIT A-19***

## OCEAN COUNTY COLLEGE

## AMENDMENT

## Award for CMMS Consulting Services

Contract Term: February 27, 2020 – February 26, 2022

**RECOMMENDATION:** Contract award to **FM360, LLC**, 3440 Toringdon Way, Suite 205, Charlotte, NC 28277 be amended with an additional amount of **\$2,360.00** for a total amount of **\$95,480.00**. The original contract in the amount of **\$61,580.00** for Consulting Services to assist with the implementation of a new Higher Education Computerized Maintenance Management System (CMMS), a software package that maintains a computer database of information about an organization's maintenance operation for the Department of Facilities Management at Ocean County College was awarded at the Board of Trustees meeting on February 27, 2020.

The additional monies are needed for BID specifications and vendor evaluation of the CMMS Software that was awarded by RFP to ACCRUENT, LLC at the Board of Trustees meeting on November 5, 2020.

Said contract to be in accordance with proposal specifications and requirements of RFP #19/20 R-826, publicly advertised on December 17, 2019 and proposals received January 29, 2020.

**NATURE OF PROPOSAL:** CMMS Consulting Services

**ITEM #1:** Total Amount Phases 1, 2 & 3

**ITEM #2:** Consulting Fee per Hour

**SOURCE OF FUNDS:** Maintenance / Physical Plant  
Service - Maintenance / Contract Services  
FY 2020/2021

**PROPOSAL SUMMARY**

Bidder's Name	FM360*
Total Amount Phases 1, 2 & 3	\$ 61,580.00
Consulting Fee Per Hour	
Principal Consultant	\$ 175.00
Consulting Engineer	\$ 150.00
Data Entry/Administrative	\$ 50.00

\*Recommended Vendor