

December 2020

## **FINANCE COMMITTEE**

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of October 31, 2020

The following was approved:

- The Ocean County CARES Grant Agreement, and its subsequent Clarification to the Grant Agreement, wherein the County of Ocean will dedicate a portion of its Coronavirus Aid Relief and Economic Security (CARES) Act funds to reimburse Ocean County College for COVID-related costs and expenses and, further, to authorize the Executive Vice President of Finance and Administration to manage the funds received.

The following contracts were awarded:

- To Bergen Sign Company for the first year, with a second-year contract option, for internal and external campus-wide signage at Ocean County College
- To MSA Architects for professional architectural and engineering design services for the Bookstore consolidation and Cafeteria seating expansion project in the Jon and Judith Larson Student Center at Ocean County College
- To JRS Architect, P.C. for professional architectural and engineering design services for a pole barn and storage building at Ocean County College

The following resolutions were adopted:

- Authorizing the President to enter into an agreement with RWJBarnabas Health for the Spring term, from January 25, 2021, to May 17, 2021, to offer Ocean County College online credit courses to RWJ Barnabas Health Employees.
- To identify a qualified pool of consultants for professional architectural and engineering services at Ocean County College
- For professional interpreting and captioning services, including remote Communication Access Real-time Translation (CART) and Video Remote Interpreting (VRI) Sessions on an as needed basis for the Fall 2020 and Spring 2021 semesters at Ocean County College
- For professional digital media campaigns via Facebook, Instagram, Snapchat, and YouTube for the College Relations Department at Ocean County College
- For solid waste and recycling collection with the Township of Toms River at Ocean County College
- For the renewal of web subscription of professional student retention analytics from January 24, 2021, through January 23, 2022, for the e-Learning Department at Ocean County College

- For the purchase of benches for additional seating throughout campus to ensure social distancing options at Ocean County College through the Educational Services Commission of New Jersey
- For the purchase of classroom projectors to provide interaction between instructors, in- class students, and remote students through the Coronavirus Relief Fund (CRF) for use at Ocean County College
- For a two-year agreement for street sweeping services from January 1, 2021, through December 31, 2022, at Ocean County College

The following were amended:

- Additional monies to Tri-Form Construction, Inc., Metuchen, New Jersey, to install a new three-phase breaker for the power monitoring meter and power for security devices for the HVAC system as part of the Conference Center Renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting)
- Additional monies to Santorini Construction, Neptune, New Jersey, for carpet replacement, electrical and fire alarm changes, and a duct enclosure as part of the general contractor construction services for interior renovations for the student services area of Kean University at the Gateway Building at Ocean County College (contract originally awarded at the July 23, 2020, Board retreat)
- Additional monies to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services to install new UV light filters, various electrical revisions, and changing plumbing fittings, as part of the construction of the new Student Enrollment Building at Ocean County College (contract originally awarded at the January 9, 2020, Board retreat)
- Additional monies to SHI International Corporation, Somerset, New Jersey, for the purchase and installation of additional audio and video equipment for the Conference Center Renovation Project through the Omnia Partners Cooperative Purchasing Program and funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College (contract originally awarded at the November 5, 2020, Board meeting)
- Additional monies to FM360, LLC, Charlotte, North Carolina, for additional consulting services to assist with the implementation of a new computerized maintenance management system for the Facilities Management Department at Ocean County College (contract originally awarded at the February 27, 2020, Board meeting)

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

The following 2020-21 Advisory Committees as listed in the Advisory Committee Handbook

- a. Addictions and Human Services Advisory Committee
- b. American Sign Language/English Interpreting Advisory Committee
- c. Business Advisory Committee
- d. Computer Studies Advisory Committee
- e. Criminal Justice Advisory Committee
- f. Engineering Advisory Committee
- g. Fine and Performing Arts Advisory Committee
- h. Fire Science Advisory Committee

- i. Health and Human Performance Advisory Committee
- j. Hospitality, Recreation, and Tourism Management Advisory Committee
- k. Media and Communication Advisory Committee
- l. Nursing Advisory Committee
- m. Paralegal Advisory Committee
- n. Sailing Advisory Committee

Policy #1365, Bylaws for the Operation of the Board of Trustees, Public Comments/Conduct

Policy #1370, Amendments to Bylaws, this proposed policy was introduced at the November 5, 2020, Board meeting and distributed to the trustees ten days in advance of this meeting.

- a. Revised Policy
  - 1) Policy #5164, Students, Academic Standards, Census Reporting
- b. New Courses
  - 1) GREK 100, Greek I
  - 2) GREK 102, Greek II
  - 3) HEBR 151, Elementary Modern Hebrew I
  - 4) HEBR 152, Elementary Modern Hebrew II
  - 5) HEBR 251, Intermediate Modern Hebrew I
  - 6) HEBR 252, Intermediate Modern Hebrew II
  - 7) JAPN 101, Elementary Japanese I
  - 8) JAPN 102, Elementary Japanese II
  - 9) JAPN 201, Intermediate Japanese I
  - 10) JAPN 202, Intermediate Japanese II
  - 11) PORT 101, Elementary Portuguese I
  - 12) PORT 102, Elementary Portuguese II
- c. Revised Course
  - 1) HEHP 105, Soccer

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for December 10, 2020.

## **PERSONNEL COMMITTEE**

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### **EMPLOYMENT**

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Shaquille-Omari	Bekoe	Adjunct Assistant Professor – e-Learning – Broadcast News Production	12/14/20
Camille	Bloomberg	Adjunct Assistant Professor – Alcohol & Drug Counseling	12/21/20
Tonya	Curry	Adjunct Assistant Professor – e-Learning –	12/14/20

		Law	
Jose	Gimenez	Adjunct Assistant Professor – e-Learning - Mathematics	12/14/20
William	Hamilton	Adjunct Assistant Professor – Accounting	12/21/20
Linus	Lau	Adjunct Assistant Professor – e-Learning – Film	12/14/20
Devorah	Lucas	Adjunct Assistant Professor – e-Learning - Health	12/14/20
Michael	Maloney	Adjunct Assistant Professor – Accounting	12/21/20
Brack	May	Adjunct Assistant Professor – e-Learning – Music	12/14/20
Adam	Pincus	Adjunct Assistant Professor – e-Learning – Law	12/14/20
Matthias	Regan	Adjunct Assistant Professor-e-Learning-Humanities (Modernism)	12/14/20
Breelle	Scarano	Adjunct Assistant Professor – Accounting	12/21/20
Kimberly	Veith	Adjunct Assistant Professor – Alcohol & Drug Counseling	12/21/20

### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Kaiby	Sandoval	Financial Aid Technician	1/11/21
Gerlando	LoTempio	P/T Professional Tutor I – Writing	1/11/21

### SSA Hourly

First Name	Last Name	Position	Start Date
Westley	Brunson	Security Officer II	12/14/20
Jaime	Lepore	Security Officer II	12/14/20

### CHANGE OF STATUS

#### Administrative

First Name	Last Name	From	To	Effective Date
Ann	Lohrey	Registration Services Specialist	Academic Administrator, Early College Program	12/14/20
Krista	Croghan	e-Learning Adjunct Asst. Professor	P/T e-Learning Instructional Designer (PT) (CARES Act)	1/11/21

#### SSA Hourly

First Name	Last Name	From	To	Effective Date
Douglas	Foley	P/T Security Officer	Temp, Security Officer	1/4/21

## RESIGNATION

### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Melissa	Bova	Lead Instructional Designer	12/15/20
Miguel	Suarez	e-Learning Instructional Designer	12/1/20

### **Non-Affiliated Hourly**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
John	Mazzola	Sr. Help Desk Technician	11/14/20

## RETIREMENT

### **Academic**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Mary Ellen	Carr	Professor of English	1/1/21
Kaaren	Finberg	Assistant Professor of Mathematics	2/1/21
Barbara	Whitby-Hayles	Lecturer II – Nursing & Health Services	6/1/21

## PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-27/>