

# ***EXHIBIT A***



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** February 18, 2021

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, February 25, 2021**:

1. Recommend acceptance of the statement of income and expenditures as of January 31, 2021 (**Exhibit A-1**)

**Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.**

2. Recommend revision of Policy #5300, Students, Tuition and Fees (**Exhibit A-2**)
3. Recommend approval of the Ocean County College FY 2022 budget (**Exhibit A-3**)
4. Recommend adoption of a resolution to approve the FY 2022 capital facilities projects, not to exceed \$5,498,000, to be used to renovate and modernize the library and convert existing space in the Grunin Arts Center to music practice rooms, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean (**Exhibit A-4**)
5. Recommend the adoption of a resolution: (**Exhibit A-5**)
  - a. Approving and authorizing the implementation of a project consisting of the renovation of the existing Ocean County College Technology Building and the installation of classroom technology upgrades and related technology infrastructure improvements,

- b. Authorizing the financing of the projects through funding programs made available by the State of New Jersey and other available sources,
  - c. Approving the application to the Secretary of Higher Education for the project,
  - d. Authorizing the President and Executive Vice President of Finance and Administration to take the necessary actions to execute the project.
6. Recommend adoption of resolutions to award the following contracts:
- a. For a 42-month contract for Cisco Webex Assistant for remote meetings for use at Ocean County College (**Exhibit A-6**)
  - b. For addiction counseling apprenticeship experience with Preferred Behavioral Health, Lakewood, New Jersey, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College (**Exhibit A-7**)
  - c. To provide COVID testing and N95 mask fitting medical clearance for Nursing students and faculty, funded through Coronavirus Relief Funds (CRF) for use at Ocean County College (**Exhibit A-8**)
  - d. For the purchase and installation of audio and video equipment to implement virtual classrooms at John C. Bartlett, Jr., Hall for hybrid and video instruction through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College (**Exhibit A-9**)
  - e. For a two-year renewal of the contract for a custom mobile application from March 31, 2021, through March 30, 2023, through the NJEDGE Cooperative Contract for the Student Life department at Ocean County College (**Exhibit A-10**)
  - f. To develop, design, and deliver Edge Online Learning and Instructional Design Courses through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College (**Exhibit A-11**)

- g. For renewal of the Microsoft Software Campus volume license agreement from March 1, 2021, through February 28, 2022, at Ocean County College (**Exhibit A-12**)
  - h. For the purchase of 80 mobile hot spot devices and unlimited wireless data for use by students at Ocean County College (**Exhibit A-13**)
  - i. For the license renewal and technical support of the CommVault software subscription at Ocean County College (**Exhibit A-14**)
7. Recommend that the following contracts be extended:
- a. For a three-month contract extension from January 31, 2021, through April 30, 2021, for professional economic modeling program services for use at Ocean County College (contract originally awarded at the January 24, 2019, Board meeting) (**Exhibit A-15**)
  - b. For a seven-month contract extension from February 28, 2021, through September 30, 2021, for the Seagrass Vulnerability to Climate Change project in the Barnegat Bay titled “Zostera-Ruppia Competition Mesocosm Experiment” with the University of North Carolina at Wilmington (contract originally awarded at the April 7, 2020, Board meeting) (**Exhibit A-16**)
  - c. For a ten-week contract extension from April 25, 2021, through June 30, 2021, for a professional promotional online storefront for the purchase of OCC branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium with Ocean County College serving as the lead agency (contract originally awarded at the February 27, 2020, Board meeting) (**Exhibit A-17**)
8. Recommend that the following contracts be amended:
- a. An additional \$81,259.50, for a maximum total of \$181,369.50, to Ellucian Company, LP, Fairfax, Virginia, for additional charges on CRM Advise Essentials for the Colleague Customer Relationship Management subscription software at Ocean County College (contract originally awarded at the January 23, 2020, Board retreat) (**Exhibit A-18**)
  - b. An additional \$27,500, for a maximum total of \$56,000, to ReachLocal, Inc., Woodland Hills, California, for additional professional digital media campaigns via Facebook, Instagram, Snapchat, and YouTube for the College Relations Department at Ocean County College (contract originally awarded at the December 10, 2020, Board meeting) (**Exhibit A-19**)

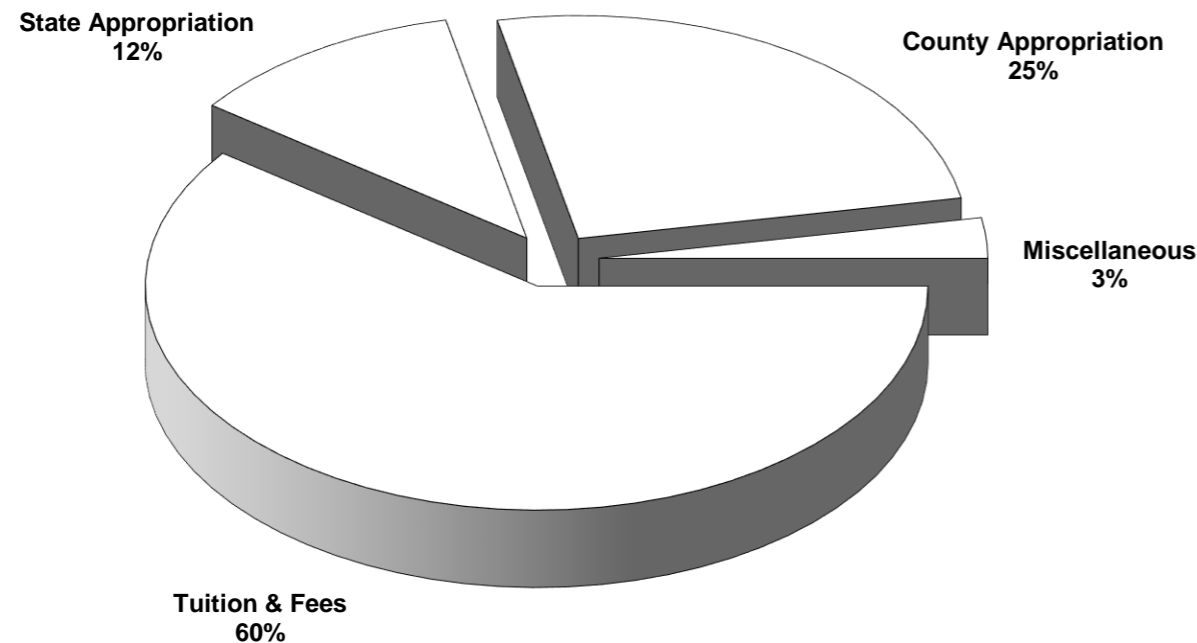
- c. An additional \$4,894.01, for a maximum total of \$6,762,134.41, to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services for lighting and door changes for the Student Enrollment Building at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting) **(Exhibit A-20)**
  - d. An additional \$34,932, for a maximum total of \$71,484, to Ellucian Company, L.P., Fairfax, Virginia, for additional configuration and implementation for the student electronic credit card payment system at Ocean County College (contract originally awarded at the May 30, 2019, Board meeting) **(Exhibit A-21)**
9. Recommend adoption of a resolution to approve the scheduling of a sale of surplus items no longer needed by the College **(Exhibit A-22)**
10. Recommend rejection of the bid proposals for general contractor construction services for the Grunin Center Theater Stage Floor Replacement at Ocean County College, received on February 4, 2021, in accordance with New Jersey Statute 18A:64A-25.15 to substantially revise the specifications for the goods or services to be rebid at a future date. **(Exhibit A-23)**

## ***EXHIBIT A-1***

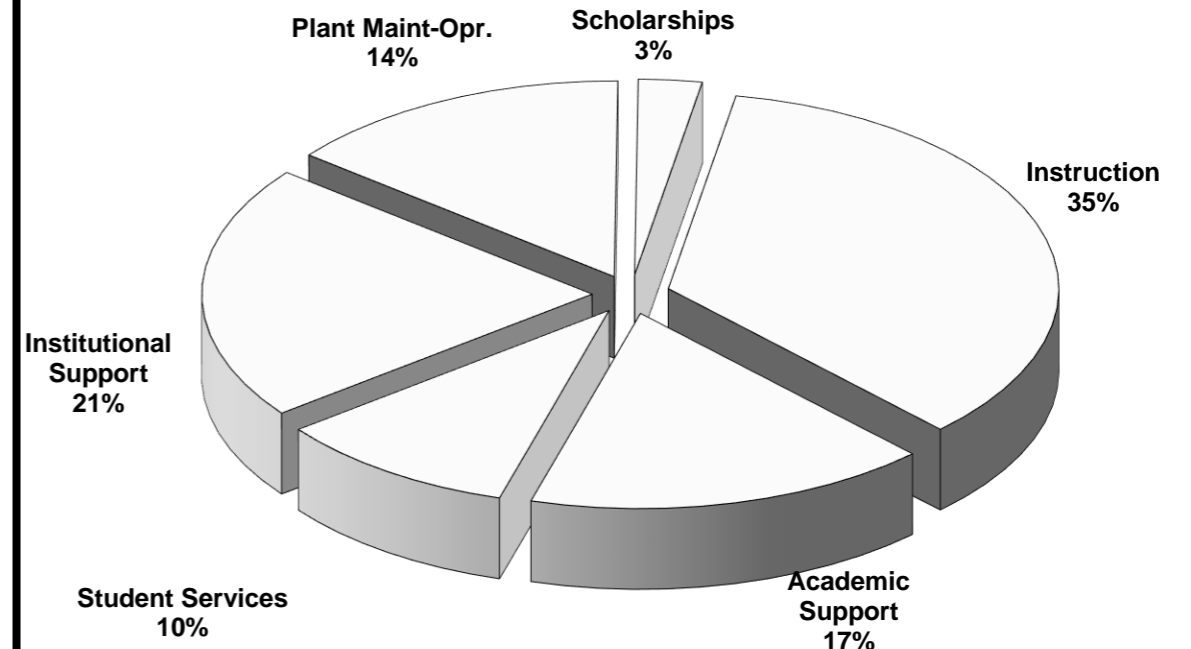
**EXHIBIT A-1**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2020-2021**  
**For the Period Ending January 2021**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2020-2021 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	34,045,346		34,045,346	37,927,044	3,881,698	89.77%
State Appropriation	3,916,852		3,916,852	7,267,753	3,350,901	53.89%
County Appropriation	7,850,841		7,850,841	16,013,832	8,162,991	49.03%
Miscellaneous	1,632,972		1,632,972	1,838,819	205,847	88.81%
<b>Total Revenue:</b>	<b>47,446,010</b>		<b>47,446,010</b>	<b>63,047,448</b>	<b>15,601,438</b>	<b>75.25%</b>
<b>EXPENDITURES:</b>						
Instruction	11,877,859	367,078	12,244,937	22,558,026	10,313,090	54.28%
Academic Support	5,648,461	228,785	5,877,247	10,183,963	4,306,717	57.71%
Student Services	3,423,292	114,686	3,537,977	6,531,628	2,993,651	54.17%
Institutional Support	6,815,594	559,459	7,375,053	12,510,210	5,135,157	58.95%
Plant Maint-Opr.	3,745,064	1,322,711	5,067,775	9,513,620	4,445,845	53.27%
Scholarships	920,844	-	920,844	700,000	(220,844)	131.55%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
<b>Total Expenditures:</b>	<b>32,431,114</b>	<b>2,592,718</b>	<b>35,023,833</b>	<b>63,047,448</b>	<b>28,023,615</b>	<b>55.55%</b>

**FY 2021 BUDGET REVENUE SOURCES**



**1/31/21 YTD EXPENDITURES BY FUNCTION**



OCEAN COUNTY COLLEGE  
CURRENT OPERATING REVENUE & EXPENDITURES RECONCILED TO BOARD REPORT  
FISCAL YEARS 2020 & 2021 THROUGH JANUARY 2021

Description	FY21 Budget	7 Months FY21 Budget	FY21 Actual	Over/(Under) YTD Budget	FY20 Actual	Over/(Under) FY20 Actual
<b>REVENUES:</b>						
Student Tuition - Credit	32,157,257	18,758,400	28,810,326	10,051,926	22,461,902	6,348,425
Student Tuition & Fees - Non Credit	958,724	559,256	371,207	(188,049)	1,026,108	(654,901)
Student Fees	4,811,063	2,806,453	4,863,813	2,057,360	10,645,432	(5,781,619)
Government Appropriations	23,281,585	13,580,925	11,767,693	(1,813,232)	12,182,959	(415,266)
Investment Income	583,321	340,271	1,228,286	888,015	587,029	641,257
Other Income	1,255,498	732,374	404,686	(327,688)	880,027	(475,341)
<b>Total Revenue:</b>	<b>63,047,448</b>	<b>36,777,678</b>	<b>47,446,010</b>	<b>10,668,331</b>	<b>47,783,456</b>	<b>(337,446)</b>
<b>EXPENDITURES:</b>						
Faculty Salaries	3,885,362	2,266,461	2,197,684	(68,777)	2,339,919	(142,234)
Adjunct Salaries	4,305,271	2,511,408	2,309,010	(202,398)	2,480,812	(171,802)
Nursing Clinical	630,639	367,873	329,838	(38,036)	331,388	(1,550)
Coaches Salaries	56,219	32,794	26,204	(6,590)	77,103	(50,899)
Continuing Education Salaries	360,000	210,000	101,488	(108,513)	192,873	(91,385)
Reservists Salaries	249,543	145,567	41,478	(104,089)	130,009	(88,531)
Student Worker Salaries	65,435	38,170	12,794	(25,376)	44,999	(32,205)
Full Time Salaries	21,868,507	12,756,629	12,140,715	(615,914)	12,602,596	(461,881)
Part Time Salaries	1,173,244	684,392	468,912	(215,480)	799,135	(330,223)
Stipend - Health Waivers	225,000	131,250	120,569	(10,681)	134,290	(13,721)
a) Transfers - Salaries	(860,637)	(502,038)	(275,361)	226,677	-	(275,361)
Sub Total Salaries:	31,958,583	18,642,506	17,473,330	(1,169,176)	19,133,122	(1,659,792)
Benefit Option Fringe Benefits	21,500	12,542	1,500	(11,042)	2,125	(625)
Education Benefits	295,000	172,083	257,939	85,856	251,895	6,044
Health / Dental / etc Benefits	6,405,980	3,736,822	3,774,795	37,973	3,850,550	(75,755)
Pension Employer Contributions	1,435,762	837,528	214,472	(623,056)	215,963	(1,491)
Payroll Taxes Employer Contributions	2,536,522	1,479,638	1,363,551	(116,087)	1,434,936	(71,386)
a) Transfers - Staff Fringes	(220,289)	(128,502)	(493,035)	(364,533)	(94,806)	(398,229)
Other Fringe Benefits	173,775	101,369	153,566	52,197	151,663	1,903
Sub Total Fringe Benefits	10,648,250	6,211,480	5,272,788	(938,692)	5,812,326	(539,539)
Advertising & Promotional Activities	647,222	377,546	247,529	(130,017)	293,535	(46,006)
Billing & Collections	869,500	507,208	152,985	(354,223)	206,468	(53,483)
Communications	141,918	82,786	41,981	(40,805)	95,998	(54,018)
Construction	63,200	36,867	20,772	(16,095)	24,191	(3,419)
b) Contract Services	7,260,602	4,235,351	2,823,237	(1,412,114)	1,926,221	897,015
c) Equipment & Furniture	479,538	279,731	452,028	172,297	915,253	(463,225)
Insurance	850,000	495,833	741,289	245,456	795,041	(53,752)
Leases & Rentals	33,555	19,574	11,310	(8,264)	14,669	(3,359)
d) Maintenance & Repairs	1,386,217	808,627	629,738	(178,889)	775,910	(146,172)
Materials, Supplies & Books	1,642,717	958,252	687,297	(270,955)	775,961	(88,664)
Motor Vehicles	108,500	63,292	26,998	(36,294)	54,880	(27,882)
Printing & Program Costs	72,750	42,438	7,121	(35,317)	33,756	(26,636)
d) Professional Services & Fees	2,431,076	1,418,128	1,509,136	91,008	1,243,093	266,042
Publications, Subscriptions, Memberships	535,945	312,635	465,512	152,877	463,240	2,272
Scholarships & Awards	738,046	430,527	923,499	492,972	612,023	311,476
Travel, Meetings & Training Costs	373,715	218,000	36,114	(181,886)	165,171	(129,057)
Utilities	1,754,500	1,023,458	689,722	(333,736)	870,938	(181,216)
Other Expenses	570,873	333,007	225,919	(107,088)	273,433	(47,514)
Transfers Expenditures	(569,259)	(332,068)	(7,189)	324,879	(78,379)	71,190
Debt Service	1,050,000	612,500	-	(612,500)	-	-
Sub Total Other Operating Expenses	20,440,615	11,923,692	9,684,997	(2,238,695)	9,461,404	223,593
<b>Total Expenditures:</b>	<b>63,047,448</b>	<b>36,777,678</b>	<b>32,431,114</b>	<b>(4,346,564)</b>	<b>34,406,852</b>	<b>(1,975,738)</b>

- a) CARES grant funding, including employer health premiums for furloughed employees
- b) Barnes & Noble Fall First Day Complete course materials
- c) FY2020 Security & Telecommunications upgrades
- d) Ellucian Software Renewel reclassified from Software Maintenance to Fees

## ***EXHIBIT A-2***

**POLICY**

1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. Course Fees

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

4. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees.

5. National Guard Tuition Waiver

Eligible NJ National Guard and their surviving spouses and children (see Policy #5335 for eligibility criteria) will be permitted to enroll in any college credit course (not to exceed 15 credits per semester) without payment of tuition charges. However, students enrolled under this waiver will be required to pay course fees and late fees.

6. Tuition Waiver for Eligible Unemployed Individuals

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a layoff notice a proof of eligibility or an Employability Development Plan from the Division of Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees. Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

**POLICY (Cont'd)**

7. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver  
Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay course fees and late fees.
8. Eligible High School & Bridge Program Students  
Eligible currently enrolled high school students and Bridge Program students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule.

Tuition and Fee Schedules are shown on attached Schedules.

**SCHEDULE OF TUITION AND FEES**

**TUITION AND FEES PER CREDIT** - Effective **Fall 2021**

Ocean County Residents

Tuition per credit..... \$175.00

Out-of-State Residents

Tuition per credit..... \$270.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit..... \$97.00

APPLICABLE TUITION WAIVERS (UP TO 15 CR.)  
AND COURSE FEES APPLY TO THE FOLLOWING  
PROGRAMS:

Eligible New Jersey National Guard Members/  
Surviving Spouse/Surviving Children

Tuition (above 15 cr.) per credit..... \$175.00

Out-of-County Residents

Tuition per credit..... \$193.00

**Eligible High School & Bridge Students (Books Not  
Included)**

Tuition per credit..... \$175

Trustee Discount ..... \$70.00

Total per credit ..... \$105.00

**Eligible High School & Bridge Students (Books Included)**

Tuition per credit..... \$195.00

Trustee Discount.....\$70.00

Total per credit ..... \$125.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

**OTHER FEES**

1. Tuition Deposit (Nursing Students Only) .....\$300.00

A nonrefundable deposit is required of newly accepted nursing students.

2. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket ..... \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone

2. Blocking or impeding traffic  
A \$250.00 ticket will be issued for the following violation  
1. Parking in a handicapped space without a handicap permit

3. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue.....\$ 5.00  
21 or more days overdue .....\$10.00

4. Return Check Fee for any College Payment.....\$25.00

**SCHEDULE OF TUITION AND FEES (Cont'd)**

~~5. Post Registration Charge.....\$25.00  
Students are expected to comply with the schedule of registration as published in the college calendar. A \$25.00 service fee will apply to late registrations.~~

5. Tuition Payment Plan – Effective Spring 2018..... \$30.00  
The college provides an interest free payment plan for qualified students. ~~A late payment or missed payment will incur a \$20.00 charge. Collection and/or attorney fees may also be charged.~~

6. LPN Career Mobility Option Charges  
Credit by Practical Examination Fee for NURS 175 Exam:\$1,000.00

7. Credit by Examination Fee.  
\$100.00 for 1<sup>st</sup> credit plus \$50.00 for each additional credit

8. Testing Center Fees (per test)

A. Technology Test Out ..... 43.50  
B. TEAS Nursing Examination ..... 108.50  
C. College Level Exams (CLEP and DANTES/DSST) ..... 43.50  
D. Independent Study/Distance Learning ..... 43.50  
(Fee charged to administer and proctor tests from other institutions.)  
E. Licensing and Business Examinations/Certifications (up to 3 hours) ..... 48.50  
Each additional hour..... 10.00

9. Course Fees

Code	Fee	Code	Fee	Code	Fee
1	\$20.00	4	\$ 55.00	7	Online Courses - \$100.00
2	\$30.00	5	\$115.00	8	Nursing Only - \$2700.00
3	\$ 40.00	6	\$105.00	9	
				10	International Fee – TBD for each seminar

Adopted: December 12, 1994	Revised: February 27, 1995	Revised: February 26, 1996
Revised: April 22, 1996	Revised: June 24, 1996	Revised: April 28, 1997
Revised: June 23, 1998	Revised: January 25, 1999	Revised: March 22, 1999
Revised: May 24, 1999	Revised: September 27, 1999	Revised: November 4, 1999
Revised: January 25, 2000	Revised: June 26, 2000	Revised: January 22, 2001
Revised: November 5, 2001	Revised: January 25, 2002	Revised: April 15, 2002
Revised: May 28, 2002	Revised: June 24, 2002	Revised: February 24, 2003
Revised: November 10, 2003	Revised: January 29, 2004	Revised: May 4, 2004
Revised: September 27, 2004	Revised: January 24, 2005	Revised: April 25, 2005
Revised: January 27, 2006	Revised: April 26, 2006	Revised: June 26, 2006
Revised: August 28, 2006	Revised: December 11, 2006	Revised: January 22, 2007
Revised: March 26, 2007	Revised: January 28, 2008	Revised: March 24, 2008
Revised: April 27, 2009	Revised: January 25, 2010	Revised: March 28, 2011
Revised: July 25, 2011	Revised: January 30, 2012	Revised: March 22, 2013
Revised: January 27, 2014	Revised: January 26, 2015	Revised: February 29, 2016
Revised: January 26, 2017	Revised: November 2, 2017 ....	Revised: January 25, 2018
Revised: April 26, 2018	Revised: January 24, 2019 ....	Revised: September 26, 2019
Revised: January 23, 2020	Revised: April 7, 2020 ....	<b>Revised: February 25, 2021</b>

## ***EXHIBIT A-3***



**Ocean County College**  
**FY 21/22 Budget Request**  
**February 25, 2021**

To: Dr. Jon H. Larson, President  
From: Sara Winchester, Executive Vice President of Finance and Administration  
Date: February 25, 2021  
Re: Fiscal Year 2021-2022 Operating Budget Request

Enclosed is Ocean County College's Operating Budget Request for fiscal year July 1, 2021 to June 30, 2022.

The overall budget is predicated on anticipated revenues in the amount of \$65,089,971. Compared to the operating budget for FY 2020-2021, the primary changes to our revenue sources are expected to be as follows:

Enrollment	FY21 projected + 3.0%
Tuition	<b>\$0 increase in tuition and fee rates</b>
County of Ocean	Level
State of New Jersey	FY20 appropriation

On the expenditure side, overall expenses have increased by \$1,832,524. This reflects predictable operating cost increases including salary increases, software maintenance contracts and utilities which were partially offset by the reduction in activity on campus projected for a portion of fiscal year 2022. In addition, Federal Higher Education Emergency Relief grants will fund approximately \$900k in salary and benefit costs related to the continuing pandemic response. These grants will also be used to improve remote instructional technology and support a safe return to campus.

Subject to the OCC Board of Trustee's approval, this budget will next be presented to the Ocean County Board of School Estimate later in the year.

Summary of Tuition & Fee Recommendations  
Board of Trustees, February 25, 2021

	FY2018	FY2019	FY2020	FY2021	Proposed FY2022
In-County Tuition	\$ 116.00	\$ 119.00	\$ 121.00	\$ 175.00	\$ 175.00
College Fee per Credit	\$ 19.00	\$ 19.00	\$ 19.00	\$ -	\$ -
Technology Fee per Credit	\$ 12.50	\$ 12.50	\$ 12.50	\$ -	\$ -

Course Fees    No Change  
Nursing Course Fee    No Change  
Payment Plan    No Change

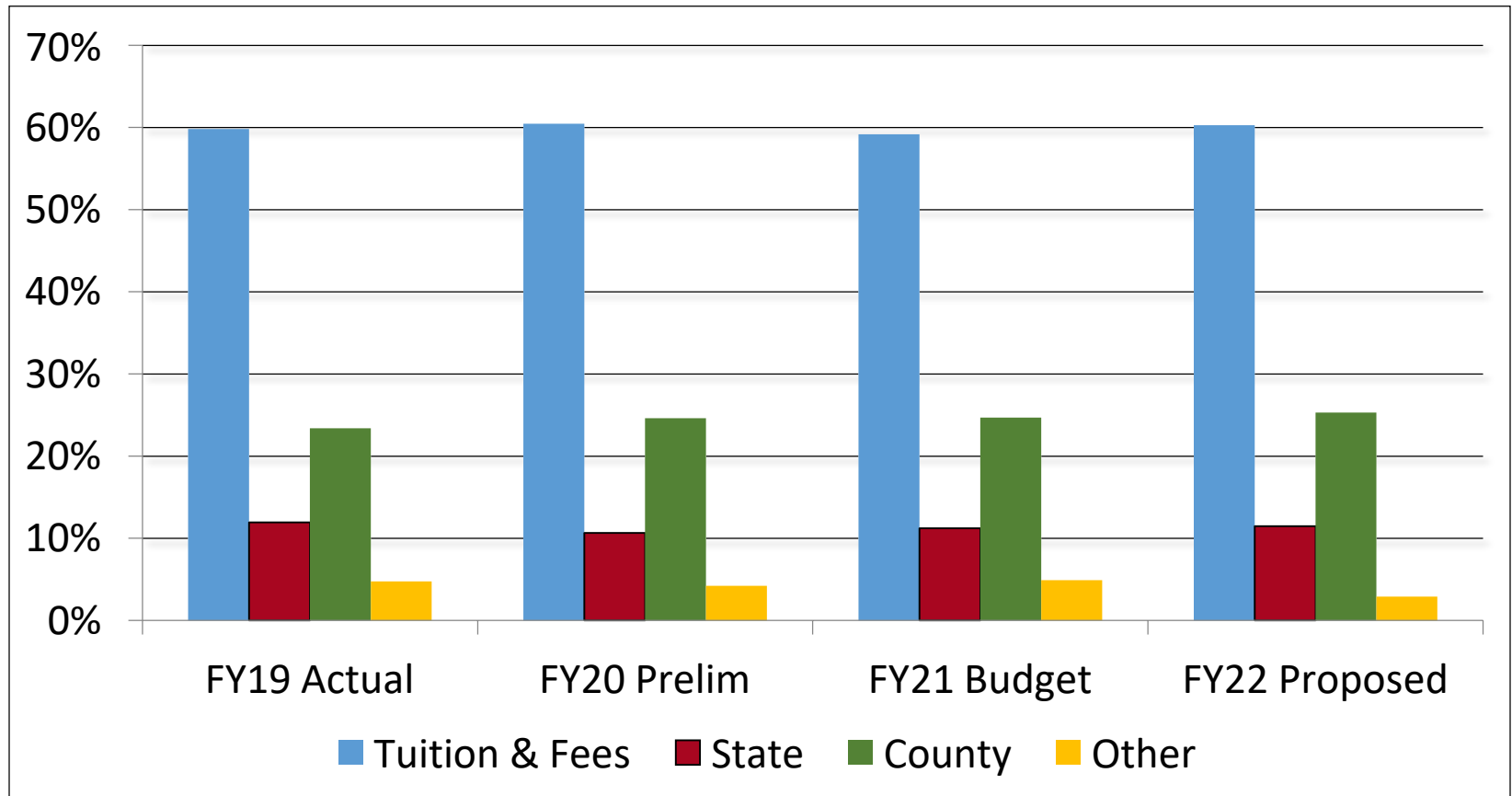
	FY2018	FY2019	FY2020	Projected FY2021	Proposed FY2022
Enrollment					
On Campus Credits	148,885	146,423	140,775	117,459	120,983
e-Learning Credits	51,028	55,598	56,381	60,662	62,482
Total Credits	199,913	202,021	197,156	178,121	183,465

Ocean County College							
Current Operating Revenues							
		Actual FY18-19	Preliminary FY 19-20	Projected FY 20-21	Revised Budget FY20-21	Proposed FY 21-22	Increase (Decrease)
A.	Tuition - Full and Part-time:						
	<b>Tuition</b>						
	In-County	21,926,363	21,976,748	28,065,951	24,960,949	28,907,930	3,946,981
	<i>Bookstore pass-thru</i>				3,378,524		(3,378,524)
	Out of County	1,413,884	1,574,167	2,257,589	1,453,663	2,325,317	871,654
	Out of State	1,929,713	1,803,150	2,211,081	2,574,121	2,277,414	(296,707)
	<b>Subtotal Tuition</b>	25,269,959	25,354,065	32,534,622	32,367,257	33,510,661	1,143,404
	<b>Fees:</b>						
	E-Learning Fee (incl OSOL)	1,656,573	1,737,950	2,018,065	1,616,294	2,078,607	462,313
	College	3,234,112	3,387,439	191,824	192,090	-	(192,090)
	Instructional Materials Fee	1,142,655	1,060,979	132,244	135,844	-	(135,844)
	Course	2,871,777	3,005,859	2,744,360	2,578,655	2,826,691	248,036
	Technology Fee	2,524,579	2,499,488	126,213	130,406	-	(130,406)
	Payment Plan/Late Fees	267,508	228,770	128,170	157,774	10,000	(147,774)
	Registration	531,043	41,140	-	-	-	-
	<b>Subtotal Fees:</b>	12,228,247	11,961,625	5,340,876	4,811,063	4,915,298	104,235
	<b>Total Credit Tuition &amp; Fees</b>	<b>37,498,206</b>	<b>37,315,690</b>	<b>37,875,498</b>	<b>37,178,320</b>	<b>38,425,959</b>	<b>1,247,639</b>
	<b>Non-Credit</b>	1,444,123	1,245,572	462,624	958,724	532,017	(426,706)
	<b>Total Tuition &amp; Fees</b>	<b>38,942,329</b>	<b>38,561,262</b>	<b>38,338,121</b>	<b>38,137,043</b>	<b>38,957,976</b>	<b>820,933</b>
	<b>State Support</b>	<b>7,771,796</b>	<b>6,806,024</b>	<b>7,267,753</b>	<b>7,267,753</b>	<b>8,042,183</b>	<b>774,430</b>
	General Operations	15,147,264	15,601,682	15,913,832	15,913,832	15,913,832	-
	Nursing Program Support	100,000	100,000	100,000	100,000	100,000	-
	<b>Total County Support</b>	<b>15,247,264</b>	<b>15,701,682</b>	<b>16,013,832</b>	<b>16,013,832</b>	<b>16,013,832</b>	<b>-</b>
	<b>Other Income:</b>						
	CCOG Planning Grant	260,000	265,000	265,000		265,000	265,000
	Interest	483,961	419,067	332,956	302,071	359,956	57,885
	Realized Gain	112,557	(136,092)	107,356	112,500	130,356	17,856
	Unrealized Gain	169,326	79,618	1,037,974	168,750		(168,750)
	Foundation contract	130,375	167,665	167,665	167,665	170,668	3,003
	Miscellaneous	1,305,068	1,321,574	1,119,181	787,835	1,000,000	212,166
	Bookstore	655,185	578,026	144,419	300,000	150,000	(150,000)

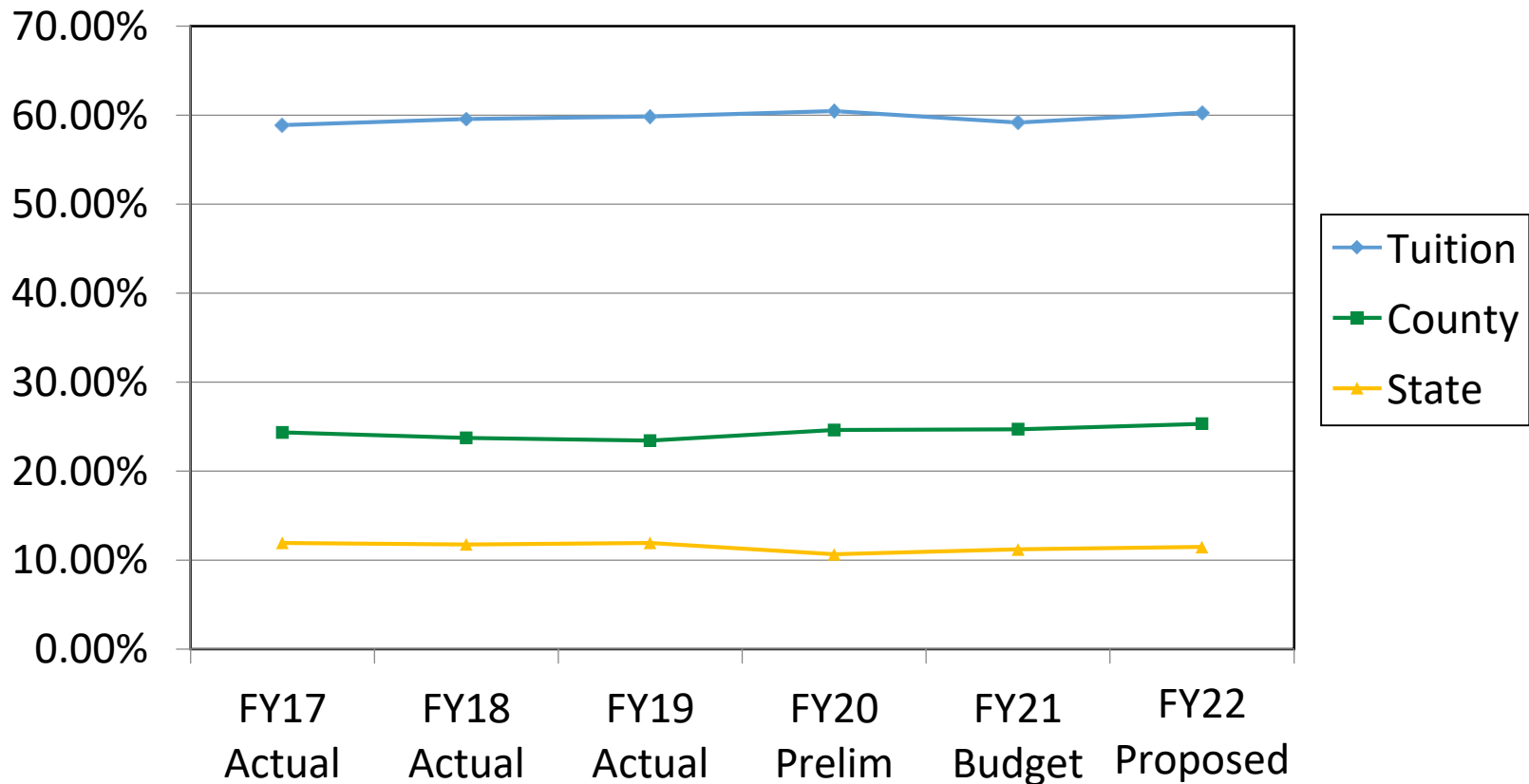
**EXHIBIT A-3**

	<b>Total Other Income</b>	<b>3,116,473</b>	<b>2,694,858</b>	<b>3,174,551</b>	<b>1,838,820</b>	<b>2,075,980</b>	<b>237,160</b>
	<b>Total Operating Revenue:</b>	<b>65,077,862</b>	<b>63,763,827</b>	<b>64,794,257</b>	<b>63,257,448</b>	<b>65,089,971</b>	<b>1,832,523</b>

# Ocean County College FY21/22 Budget Request Operating Revenue Source Percentages



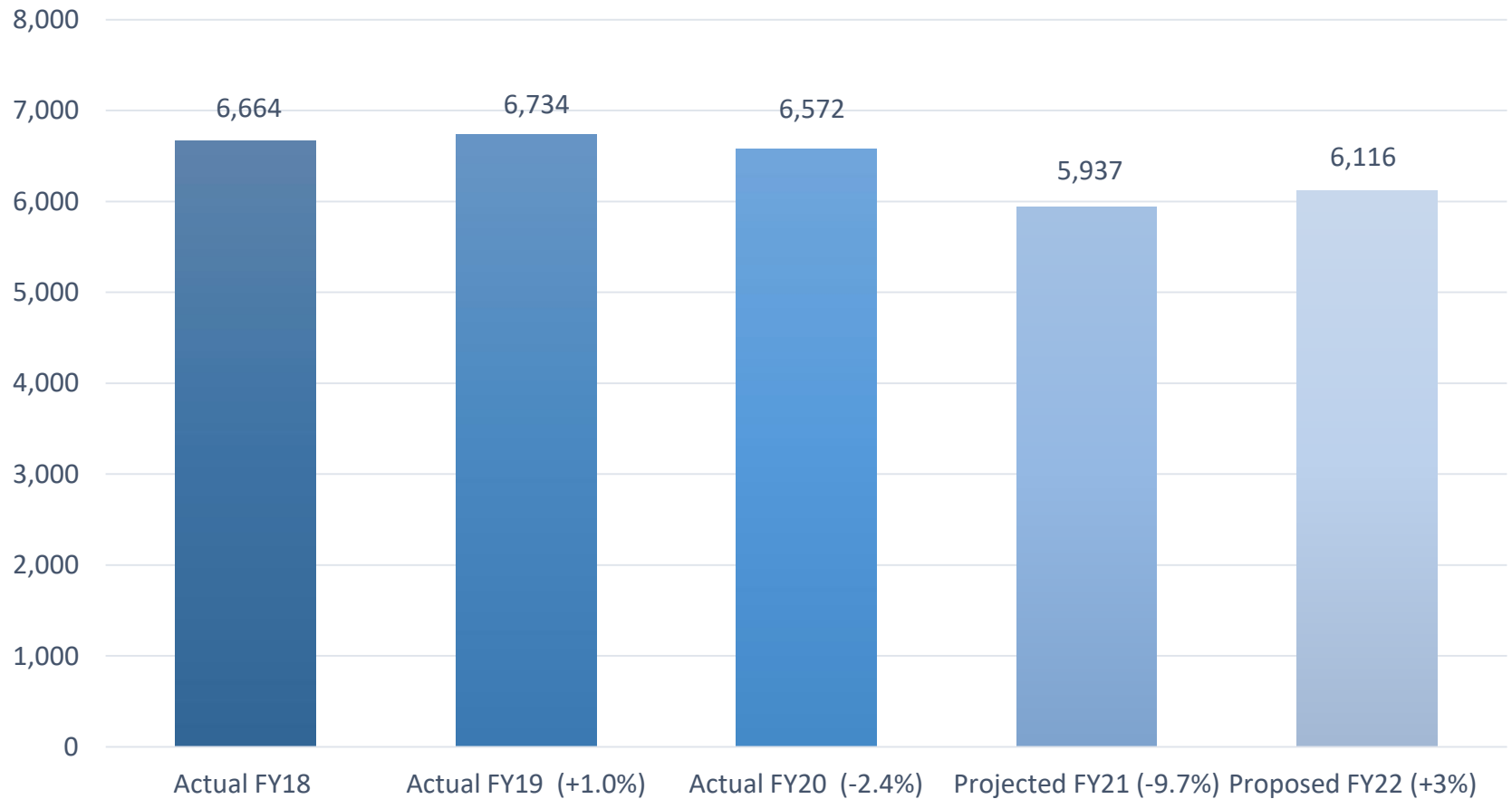
## Three Main Sources of Revenue Remain Stable



The County of Ocean Provides Additional Capital Support Not Reflected in the Operating Budget

ANNUAL BUDGET REQUEST 2021-2022								
EXPENDITURES BY FUNCTION AND CATEGORY								
					Revised	Proposed	One Yr. %	
				Preliminary	Budget	Budget	Increase	% of
				FY 19-20	FY 20-21	FY 21-22	(Decrease)	Budget
A.	Function							
		Instruction *		18,408,591	22,558,026	23,027,901	2.1%	35.4%
		Academic Support		11,276,872	10,183,963	10,130,710	-0.5%	15.6%
			Sub Total Academic	29,685,463	32,741,989	33,158,611	1.3%	50.9%
		Student Services		6,502,710	6,531,629	6,640,570	1.7%	10.2%
		Institutional Support		13,436,780	12,510,210	13,396,472	7.1%	20.6%
		Operation & Maint. of Plant		8,662,912	9,513,620	9,749,318	2.5%	15.0%
		Scholarships & Fellowships		875,891	910,000	1,095,000	20.3%	1.7%
		Debt Service		1,050,000	1,050,000	1,050,000	0.0%	1.6%
Total Function				60,213,756	63,257,448	65,089,971	2.9%	100.0%
B.	Category							
		Personnel		32,468,493	31,958,583	32,607,618	2.0%	50.1%
		Staff/Fringe Benefits		10,427,071	10,648,250	10,400,561	-2.3%	16.0%
			Sub Total - Compensation	42,895,563	42,606,833	43,008,179	0.9%	66.1%
		Operating		16,268,193	19,600,615	21,031,792	7.3%	32.3%
		Debt Service		1,050,000	1,050,000	1,050,000	0.0%	1.6%
Total Category				60,213,756	63,257,448	65,089,971	2.9%	100.0%
* Beginning in FY21, Instruction expense includes cost of Barnes & Noble First Day Complete course materials								

# Ocean County College FY22 Budget Request Total Student FTE



## ***EXHIBIT A-4***



**BOARD OF TRUSTEES**

**RESOLUTION**

WHEREAS, the New Jersey Council of County Colleges has requested the community college sector submit a request to release Chapter 12, Public Law 1971, Capital Facilities Projects, not to exceed \$5,498,000 for FY 2022; and

WHEREAS, the State of New Jersey Treasurer's Office is anticipated to release Chapter 12, P.L. 1971, funds to the sector; and

WHEREAS, the State will commit these funds on a basis of fifty percent State and matching fifty percent County formula; and

WHEREAS, the funds will be used to renovate and modernize the library and convert existing space in the Grunin Arts Center to music practice rooms; and

WHEREAS, the total cost of the projects is estimated at \$5,498,000; and

WHEREAS, the projects will be funded by FY 2022 Chapter 12; and

WHEREAS, the Board of Trustees of Ocean County College approved a ten-year Facilities Master Plan on February 29, 2016, which designated facilities improvement and construction projects;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the FY 2022 capital facilities projects, consistent with the recommendations in the Facilities Plan, and directs the appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved projects. The projects are designated as follows:

FY 2022 Chapter 12 Funds to renovate and modernize the library and convert existing space in the Grunin Arts Center to music practice rooms.

Not to exceed \$5,498,000.

*Adopted: February 25, 2021*

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Stephan R. Leone  
Secretary

## ***EXHIBIT A-5***



**BOARD OF TRUSTEES**

**R E S O L U T I O N**

**Resolution approving and authorizing the undertaking and implementation of a Project consisting of the renovation of the existing Ocean County College Technology Building and related technology infrastructure improvements and equipment; authorizing the financing of all or a portion of the Project through program(s) made available by the State of New Jersey for New Jersey institutions of higher education and other available funding sources; approving and authorizing the form of the application to the Secretary of Higher Education; approving and authorizing the execution and delivery of any and all agreements in connection with undertaking, implementing, and financing the Project in the form(s) approved by the officers of the institution executing such agreement(s); and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement, and finance the Project(s).**

**WHEREAS:** The Board of Trustees (the “Board”) of Ocean County College (the “Institution”) desires to approve the undertaking, implementation, and financing of the Project (the “Project”) consisting of (1) the renovation of the existing Ocean County College Technology Building and (2) the installation of classroom technology upgrades and related technology infrastructure improvements; and

**WHEREAS:** The Board desires to approve the costs of the Project to be paid and/or financed through all sources in an amount not to exceed \$5,000,000; and

**WHEREAS:** The Board desires to finance the Project through the hereinafter defined Program made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education (the “Program”); and

**WHEREAS:** The State Program is the Securing Our Children’s Future Bond Act P.L. 2018, c. 119; and

**WHEREAS:** The Board has determined that the Project will assist in serving the needs of its students and in providing a benefit to the Institution; and

**WHEREAS:** The Board desires to approve financing of the Project through the State Program; and

**WHEREAS:** The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Program for the Project and to designate the authorized officers of the Institution to take all necessary and desirable actions required to undertake, implement, and submit to the Secretary the Application for the Project; and

**WHEREAS:** The Board hereby approves the Master Plan of the Institution in the form attached hereto as Exhibit OCC-A and authorizes and directs the officers designated in this Resolution to include the Master Plan in the Application approved herein; and

**WHEREAS:** The Board reasonably expects to reimburse expenditures for the costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt-bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF OCEAN COUNTY COLLEGE AS FOLLOWS:**

**SECTION 1.** The Board approves the Project and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$5,000,000. The Board further approves the Master Plan of the Institution in the form attached hereto as Exhibit OCC-A.

**SECTION 2.** The Board approves the financing of all or any portion of the Project through the State Programs identified above. The Board approves the Application for funding of the Project through such Programs in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications, and additions as shall be conclusively evidenced by the submission of the Application to the Secretary. The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Capital Plan in the Application for any Program for which it is required. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the State Program(s) will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project, (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable, and (d) fulfill other conditions imposed under the State Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including, without limitation, providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Project and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

**SECTION 3.** The President and Executive Vice President of Finance and Administration (each an "Authorized Officer") are each hereby authorized and directed to approve, execute,

and deliver any and all agreements necessary to undertake, implement, and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of the Institution, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval in the form and content of such agreements and other documents and instruments necessary to undertake, implement, and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this Resolution to undertake, implement, and finance the Project and Financing Costs and the payment and/or repayment thereof.

**SECTION 4.** This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or other tax-exempt debt issued to fund the Project/Programs ["Applicable Tax-Exempt Debt"] in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Tax Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Tax-Exempt Debt is \$5,000,000.

**SECTION 5.** All Resolutions, orders, and other actions of the Board of the Institution in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed, or revoked.

**SECTION 6.** This Resolution shall take effect immediately; and

**BE IT FURTHER RESOLVED:** That no further approvals by the Board are necessary to implement this Resolution.

**RESOLUTION ADOPTED: February 25,2021**

**DULY**

**CERTIFIED:** I certify the foregoing to be a true copy of a Resolution adopted by the Ocean County College Board of Trustees on the 25<sup>th</sup> day of February, 2021.

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**Stephan R. Leone, Secretary**  
**Ocean County College Board of Trustees**

## ***EXHIBIT A-6***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Cisco Webex Assistant  
Contract Term: February 25, 2021 – August 21, 2024**

**WHEREAS**, the Board of Trustees of Ocean County College has a need for implementation of Cisco Webex Assistant for remote meetings. Webex Assistant is a voice-driven assisting a meeting host and participants to capture meeting highlights, such as action items, with one click or a voice command, and displays captions; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into Agreement with **Aspire Technology Partners, LLC.**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed: **\$27,412.56** for implementation of Cisco Webex Assistant for remote meetings at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Cisco Webex Assistant**  
**Contract Term: February 25, 2021 – August 21, 2024**

**VENDOR:**            **Aspire Technology Partners, LLC.**  
25 James Way  
Eatontown, NJ 07724

**ACCOUNT:**        BS & PL / Balance Sheet & Revenue / Deferred Expense -Miscellaneous  
FY 2020/2021

**TOTAL:**            **\$27,412.56**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-7***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Addiction Counseling Services**

**Contract Term: January 4, 2021 – March 31, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to provide an Apprenticeship experience for students studying Addiction Counseling at Ocean County College. Apprenticeship is an employment opportunity for an individual to start a new career through a training program that has both an on-the-job training component and an educational schooling component, where individuals obtain workplace relevant knowledge and skills to be successful as they start their new career; and

**WHEREAS**, these services are funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant awarded by the New Jersey Department of Labor and Workforce Development (NJLW), grant funding will assist with Addictions Counseling and Hospitality apprenticeship programs at Ocean County College. The purpose of the GAINS program is to promote the expansion and development of United States Department of Labor (USDOL) approved Registered Apprenticeship programs that drive economic development through skills and educational attainment and create pathways to better-paying careers and advanced credentials.; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(15) et seq. professional consulting services; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an Agreement with **Preferred Behavioral Health**, 700 Airport Road, Lakewood, NJ 08701 in the amount not to exceed: **\$40,000.00** to provide an Apprenticeship experience for students studying Addiction Counseling at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Addiction Counseling Services****Contract Term: January 4, 2021 – March 31, 2021**

**VENDOR:** Preferred Behavioral Health  
700 Airport Road  
Lakewood, NJ 08701

**ACCOUNT:** GAINS Apprenticeship/ Student Affairs / Contract Payment  
FY 2020/2021

**SOURCE:** Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant

**AMOUNT:** **\$40,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-8***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Student and Employee COVID Testing**

**WHEREAS**, a contract in the amount of **\$9,250.00** - (BPO # 10454) has been awarded to **RWJBarnabas Health Corporate Care**, 101 Prospect Street, Lakewood, NJ 08873, for Nursing Student and Faculty COVID Saliva testing at Ocean County College; and

**WHEREAS**, the amount of **\$21,300.00** is needed to provide additional COVID testing for Nursing Students and Faculty and N95 Mask fitting medical clearance at Ocean County College; and

**WHEREAS**, the purchase of said goods and services utilize funds allocated to Ocean County College through the Coronavirus Relief Funds (CRF), CARES Act that provides for payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a), Any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$36,400; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the contract with **RWJBarnabas Health Corporate Care, 101 Prospect Street, Lakewood, NJ 08873** with an additional amount of **\$21,300.00** for a total amount of **\$30,550.00** to provide additional COVID

testing for Nursing Students and Faculty and N95 Mask fitting medical clearance at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE  
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Nursing Students and Faculty COVID Testing**

**VENDOR:** **RWJBarnabas Health Corporate Care**  
101 Prospect Street  
Lakewood, NJ 08873

**ACCOUNT:** CRF - Coronavirus Relief Fund / Student Affairs / Testing Material  
FY 2020/2021

**ORIGINAL CONTRACT: \$9,250.00**

**AGGREGATE AMOUNT: \$21,300.00**

=====

**TOTAL AMOUNT: \$30,550.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Implementing Virtual Classrooms**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for the purchase and installation of Audio and Video Equipment to implement Virtual Classrooms at John C. Bartlett, Jr. Hall for hybrid and video instruction at Ocean County College; and

**WHEREAS**, the purchase of said goods and services utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into Agreement with **Aspire Technology Partners, LLC.**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed: **\$265,598.71** for the purchase and installation of Audio and Video Equipment to implement Virtual Classrooms at John C. Bartlett, Jr. Hall for hybrid and video instruction at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) to **Aspire Technology Partners, LLC.**, State Contract #87720 Term: 9/1/2014 – 5/31/2021.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Implementing Virtual Classrooms**

**VENDOR:**                    **Aspire Technology Partners, LLC**  
25 James Way  
Eatontown, NJ 07724

**ACCOUNT:**                CARES - Stimulus/ Minor Capital - Instructional  
FY 2020/2021

**TOTAL:**                    **\$265,598.71**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-10***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for a Custom Mobile Application**

**Contract Term: March 31, 2021 – March 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew a Custom Mobile Application on phones, iPads and desktops that is designed to support student success by unifying campus resources and services such as events, schedules, social feed, campus map, attendance and many more through the application at Ocean County College. The application will be available to current and prospective students, alumni, staff and other Ocean County College community members; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a two-year Agreement with **Ready Education, Inc.**, 1259 Berri Road, Montreal, Quebec, Canada, H2L 4C7 in the amount not to exceed: **\$44,975.00** for a Custom Mobile Application at Ocean County College. This purchase will be through NJEdge Cooperative contract #EMLAS-18-007, effective 2-15-2019.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Custom Mobile Application**

**Contract Term: March 31, 2021 – March 30, 2023**

<b>VENDOR:</b>	<b>Ready Education, Inc.</b> 1259 Berri Road Montreal, Quebec Canada H2L 4C7						
<b>ACCOUNT:</b>	College Center / Software / Student Affairs FY 2020/2021						
<b>AMOUNT:</b>	<table><tbody><tr><td><b>\$21,939.00</b></td><td>License Fee First Year</td></tr><tr><td><b>\$23,036.00</b></td><td>License Fee Second Year</td></tr><tr><td>=====</td><td></td></tr></tbody></table>	<b>\$21,939.00</b>	License Fee First Year	<b>\$23,036.00</b>	License Fee Second Year	=====	
<b>\$21,939.00</b>	License Fee First Year						
<b>\$23,036.00</b>	License Fee Second Year						
=====							
<b>TOTAL AMOUNT:</b>	<b>\$44,975.00</b>						

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-11***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Edge Online Learning and Instructional Design  
Course Development Program**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for an Edge Online Learning and Instructional Design Course Development Program. This program includes collaboration with faculty and staff to develop, design, and deliver 10 online and/or hybrid courses at 80 hours per course as directed by OCC leadership, and providing support to the instructional design and technology team, faculty, and online learning team ensuring high quality services are maintained and available to meet the needs of Ocean County College; and

**WHEREAS**, until the COVID-19 protocols are lifted by state and federal authorities, services will be performed virtually using appropriate technologies to engage all stakeholders from the Edge Team and OCC stakeholders. At such time as COVID-19 restrictions are lifted, services will be performed in a blended linear model of on-site and synchronous virtual collaboration; and

**WHEREAS**, the purchase of said services utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **NJEdge**, 625 Broad Street, Suite 260, Newark, NJ 07102 in the amount not to exceed: **\$52,000.00** for an Edge Online Learning and Instructional Design Course Development Program at Ocean County College. This purchase will be through NJEdge

Cooperative contract #EMSS-21-001.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Edge Online Learning and Instructional Design  
Course Development Program**

**VENDOR:** NJEdge  
625 Broad Street, Suite 260,  
Newark, NJ 07102

**ACCOUNT:** COVID Institutional CARES/ Student Affairs / Contract Payment  
FY 2020/2021

**AMOUNT:** **\$52,000.00**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Microsoft Software Campus Volume License Agreement  
Contract Term: March 1, 2021 – February 28, 2022**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the Microsoft Software Campus Volume License Agreement for desktop software applications including Office 365 and Learning IT Academy Services at Ocean County College through NJEdge Microsoft Licensing Consortium; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a one-year Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$41,149.64** to renew the Microsoft Software Campus Volume License Agreement at Ocean County College through NJEdge Microsoft Licensing Consortium Contract #: 269EMCPS-19-001, Term: 9/27/2018- 9/27/2021.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Renew Microsoft Software Campus Volume License Agreement**

**Contract Term: March 1, 2021 – February 28, 2022**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** Information Technology / Software  
FY 2020/2021

**AMOUNT:** **\$41,149.64**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-13***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for the Purchase of Mobile Broadband for Internet Hot Spots**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase unlimited data and eighty (80) "Verizon Jetpack MiFi 8800L" devices for mobile wireless internet for students in need of internet services. Mobile Broadband services will provide unlimited data from wireless hot spots for twelve months at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9(a), County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month Agreement with **Verizon Wireless**, 1211 Route 73, Mount Laurel, NJ 08054 in the amount not to exceed: **\$36,470.40** for the purchase of Mobile broadband for eighty users at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Verizon Wireless**, State Contract Number T216A/82583, Term: 09/01/12 - 02/28/21.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF  
A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for the Purchase of Mobile Broadband for Internet Hot Spots**

**VENDOR:** Verizon Wireless  
1211 Route 73  
Mount Laurel, NJ 08054

**ACCOUNT:** Title III Student Success/ Minor Capital - Instructional Technology  
FY 2020/2021

**AMOUNT:** **\$36,470.40**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-14***

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for CommVault Support & Maintenance

Contract Term: March 1, 2021 – February 28, 2022

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew CommVault Support & Maintenance for data protection in the Office of Information Technology at Ocean County College procured through Omnia Partners Cooperative Purchasing Program; and;

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed: **\$28,750.33** to renew CommVault Support & Maintenance for data protection in the Office of Information Technology at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract #2018011-02 – Contract Term: 3-1-2018 to 2-28-2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for CommVault Support & Maintenance**

**Contract Term: March 1, 2021 – February 28, 2022**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** Information Technology / Minor Capital - Network  
FY 2020/2021

**AMOUNT:** **\$28,750.33**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-15***

## OCEAN COUNTY COLLEGE

## AMENDMENT

**WHEREAS**, NJSA 18A:64A-25.10 authorizes the Boards of Trustees of two or more county colleges to provide jointly by agreement for the purchase of professional services, work, materials, or supplies for their respective colleges and also authorizes the Board of Trustees to enter into agreement with other institutions of higher education; and

**WHEREAS**, in accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Economic Modeling Program Services will be extended for the additional three months in an attempt to protect employees and the public; and

**WHEREAS**, the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) is composed of the membership of the county colleges in New Jersey; and

**WHEREAS**, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

**WHEREAS**, Ocean County College has determined it would be advantageous to combine the joint purchasing power of all eighteen New Jersey community colleges in order to obtain the most affordable pricing for professional services for the procurement of Economic Modeling Program Services; and

**WHEREAS**, Ocean County College has acted on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency in procuring Economic Modeling Program Services in accordance with a Joint Purchasing Consortium. Software program products and services to include Analyst software providing access to labor market information, demographics, and economic data. The program shall have the ability to create career-focused and labor-focused reports which includes data to meet State compliance requirements; and

**WHEREAS**, the lead agency, acting on behalf of the Joint Purchasing Consortium has reviewed the proposal received in response to RFP #18/19 Q-227 publicly advertised on November 26, 2018 and proposal received on December 18, 2018 and Economic Modeling, LLC (EMSI) was selected – see attached Table A; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **Economic Modeling, LLC (EMSI)** 409 S. Jackson Street, Moscow, ID 83843 with the additional three-month extension for the Economic Modeling Program Services through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC). Pricing is dependent on the number of schools utilizing the cooperative contract.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE  
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Economic Modeling Program Services**

**Contract Term Extension: January 31, 2021 – April 30, 2021**

**VENDOR:**                **Economic Modeling, LLC**  
                              **EMSI**  
                              409 S. Jackson Street  
                              Moscow, ID 83843

**AMOUNT:**             Pricing is dependent on the number of schools utilizing the cooperative contract

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

TABLE A							
BIDDER EMSI *							
Analyst includes Job Posting Analytics (JPA), Statewide data and business data. Combined programs is split into two sections: D1 is Analyst & Career Coach bundled together. D2 reflects the combo pricing in D1 plus a discounted price for the PDGA. The add-on sections indicate which optional features beyond the standard platform are available for Analyst and Career Coach.							
RFP ITEM #1	PROGRAM SERVICES	SCHOOL SIZE	NUMBER OF PARTICIPATING SCHOOLS			RFP ITEM #2—USER LICENSES*	
			1	2-10	11-19	# of Licenses	Discount
A.	Economic Data Analysis	NA	\$12,500	\$9,000	\$7,000	1-3	no change
	Analyst software, Statewide dataset, Job Posting Analytics, Business Listings **, training and support					4-6	no change
						7-10	No change
B.	Jobs/Career Data Analysis	<5K	\$10,000	\$9,000	\$8,000	NA	
	Career Coach customized website, 100-mile radius dataset, occupation-to-program mapping, training and support	5-15K	\$15,000	\$13,500	\$12,000		
		>15K	\$20,000	\$18,000	\$16,000		
C.	WF Demand & Supply Gap Analysis (PDGA)	N/A	\$15,000	\$14,000	\$14,000	NA	
D.	Economic Impact Study	N/A	\$15,000	\$14,000	\$14,000		
E1.	Combined Programs - RFP items A & B above - Economic Data Analysis & Jobs/Career Data Analysis	<5K	\$16,000	\$15,000	\$14,000		
		5-15K	\$20,000	\$18,000	\$17,000		
		>15K	\$24,000	\$22,000	\$19,000		
E2.	RFP Items A, B & C above - Economic Data Analysis & Jobs/Career Data Analysis & WF Demand & Supply Gap Analysis	<5K	\$31,000	\$29,000	\$28,000	With this bundle, the value in E1 is the ongoing yearly subscription cost. The PDGA cost is a one time consulting service cost	
		5-15K	\$35,000	\$32,000	\$31,000		
		>15K	\$39,000	\$36,000	\$33,000		
E3.	RFP Items A, B, C & D - Economic Data Analysis & Jobs/Career Data Analysis & WF Demand & Supply Gap Analysis & Economic Impact Study	<5K	\$46,000	\$40,000	\$39,000	Note: As above, E1 is the ongoing yearly subscription cost. The PDGA & EIS costs are one time consulting service costs	
		5-15K	\$50,000	\$43,000	\$42,000		
		>15K	\$54,000	\$47,000	\$44,000		
E4.	Economic Impact Study and PDGA bundle	N/A	\$30,000	\$25,000	\$25,000	This is a bundle of just consulting services with no ongoing yearly costs	

\*Recommended Vendor

## ***EXHIBIT A-16***

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract to Provide Contract Modeling Support for the Seagrass Vulnerability to Climate Change in Barnegat Bay Project**

**Sub-Award / Sub-Contract Extension Term: February 28, 2021 – September 30, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend Sub-award/ Sub-contract Federal Award Identification #98212313 project entitled “Seagrass Vulnerability to Climate Change in Barnegat Bay”. The project is through the Barnegat Bay Partnership at Ocean County College funded through a grant received from the United States Environmental Protection Agency (US EPA); and

**WHEREAS**, in accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract will be extended for the additional seven months in an attempt to protect employees and the public; and

**WHEREAS**, the contract modeling support provided by the **University of North Carolina at Wilmington** is exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$35,300.00; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend an Agreement with **University of North Carolina at Wilmington**, 601 South College Road, Wilmington, NC 28403-5928 with the additional seven-month extension for specialized equipment to process and analyze samples for a research project titled “Zostera-Ruppia Competition Mesocosm Experiment” for the Seagrass Vulnerability to Climate Change in Barnegat Bay Project at Ocean County College.

2. This contract is awarded without public bidding as a purchase through a Non-Profit entity (University North Carolina Wilmington) under section 501(c)(3) of the Department of the Treasury Internal Revenue Service tax code and in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b).

## AMENDMENT

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

## **Contract to Provide Contract Modeling Support for the Seagrass Vulnerability to Climate Change in Barnegat Bay Project**

**Sub-Award / Sub-Contract Extension Term: February 28, 2021 – September 30, 2021**

**VENDOR:** University North Carolina at Wilmington  
601 South College Road  
Wilmington, NC 28403-5928

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-17***

OCEAN COUNTY COLLEGE

AMENDMENT

**WHEREAS**, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

**WHEREAS**, in accordance with Executive Order 107 restrictions on public gatherings to mitigate the spread of COVID-19, the Division of Local Government Services recommends alternatives to reduce in-person contact. In response to the recommendation, the existing contract for Promotional Item Online Storefront will be extended for the additional ten weeks in an attempt to protect employees and the public; and

**WHEREAS**, the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) is composed of the membership of the county colleges in New Jersey; and

**WHEREAS**, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

**WHEREAS**, Ocean County College has determined it would be advantageous to combine the joint purchasing power of all nineteen New Jersey community colleges in order to obtain the most affordable pricing for a Promotional Item Online Storefront to purchase branded apparel and promotional items; and

**WHEREAS**, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency in procuring a Promotional Item Online Storefront to purchase branded apparel and promotional items at consortium-wide discounted rates through a predetermined awarded contract in compliance with NJ's contract law requirements; and

**WHEREAS**, the lead agency, acting on the behalf of the Joint Purchasing Consortium has reviewed the proposal received in response to RFP #20-441 publicly advertised on March 12, 2019 and proposal received on March 26, 2019, and one (1) vendor, **Consolidus, LLC** was selected; and.

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **Consolidus, LLC**, 526 S. Main Street, Akron, OH 44311 for the additional 10 week extension for the Promotional Item Online Storefront through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE  
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**JPC Contract for Promotional Item Online Storefront**

**Contract Term Extension: April 25, 2021- June 30, 2021**

**VENDORS:**               **Consolidus, LLC**  
526 S. Main Street  
Akron, OH 44311

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-18***

**OCEAN COUNTY COLLEGE**

**AMENDMENT**

**Authorizing a Contract for Professional Support Services for  
Colleague Subscription Software**

**Contract Term: February 1, 2020 – June 30, 2020**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend Professional Support Services contract for the implementation of new Administrative Colleague Subscription Software. Services include delivery of a functional overview of Colleague Finance for integration of the Fixed Assets Module and Customer Relationship Management (CRM) software with advisory support to prepare for deployment of the new software at Ocean County College. The original contract in the amount of **\$100,110.00** was awarded at the Board of Trustees meeting on January 23, 2020; and

**WHEREAS**, the contract for professional support services for Colleague Subscription Software requires an additional amount not to exceed: **\$81,259.50.00** for costs associated with the remaining charges on CRM Advise Essentials; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **Ellucian Company LP**, 4375 Fair Lakes Court, Fairfax, VA 22033 with an additional **\$81,259.50** for a total amount of **\$181,369.50** for the remaining charges on CRM Advise Essentials at Ocean County College.

**AMENDMENT**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Professional Support Services for Colleague Subscription Software**

**Contract Term: February 1, 2020 – June 30, 2020**

<b>VENDOR:</b>	<b>Ellucian Company LP</b> 4375 Fair Lakes Court Fairfax, VA 22033
<b>ACCOUNT:</b>	Information Technology / Software Maintenance FY 2020/2021
<b>ORIGINAL CONTRACT:</b>	<b>\$100,110.00</b>
<b>AMENDMENT:</b>	<b>\$81,259.50</b> =====
<b>TOTAL AMOUNT:</b>	<b>\$181,369.50</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-19***

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Digital Campaigns**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend a contract for digital campaigns, including Campaign Media Display Facebook, Instagram, Snapchat and YouTube for the College Relations Department at Ocean County College. The original contract in the amount of **\$28,500.00** was awarded at the Board of Trustees meeting on December 10, 2020; and

**WHEREAS**, an additional **\$27,500.00** is needed for another cycle of Digital Campaigns, which include Facebook Ads, Search Engine Marketing, Targeted Display and Custom Solutions – SNAP through June 30, 2021; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) (20), personnel recruitment and advertising, including without limitation advertising seeking student enrollment; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **ReachLocal, Inc.**, 21700 Oxnard Street, Woodland Hills, CA 91367 with an additional amount of **\$27,500.00** for a total amount of **\$56,000.00** to continue Digital Campaigns through June 30, 2021 at Ocean County College.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Digital Campaigns at Ocean County College**

**VENDOR:** **ReachLocal, Inc.**  
21700 Oxnard Street  
Woodland Hills, CA 91367

**ACCOUNT:** Marketing - Promotion / Paid Media  
FY 2020/2021

**ORIGINAL CONTRACT:** **\$28,500.00**

**AMENDMENT:** **\$27,500.00**  
=====

**TOTAL AMOUNT:** **\$56,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-20***

## OCEAN COUNTY COLLEGE

## AMENDMENT

## AWARD for General Contractor Construction Services

**RECOMMENDATION:** Contract award to **Catel, Inc.**, PO Box 33, Bradley Beach, NJ 07720 be amended with an additional **\$4,894.01** for a total amount of **\$6,762,134.41**. The original contract in the amount of **\$6,545,000.00** for BID Item #1 to provide General Contractor Construction Services to construct a new Student Enrollment Building at Ocean County College was awarded at the Board of Trustees Retreat on January 9, 2020. Amendments in the amounts of **\$15,000.00, \$6,733.36, \$13,215.44, \$50,528.09, \$4,327.09, \$5,178.39, \$31,149.57, \$13,750.43, \$48,375.45** and **\$23,982.58** were awarded at the Board of Trustees Retreat on April 7, 2020 and Board of Trustees meetings on May 28, 2020, June 25, 2020, July 23, 2020, August 27, 2020, September 24, 2020, November 5, 2020, December 10, 2020 and January 28, 2021 respectively.

Additional monies are needed for Allowance Usage (AU) Authorizations #20 - **\$1,394.54**, #21 - **\$3,499.47**

#20 - An additional **\$1,394.54** is needed to change lighting in the HUB area, bathrooms and conference rooms to low profile fixtures. The original lighting specified by the Architect did not have enough clearance to be installed in certain areas.

#21 – An additional **\$3,499.47** is needed for the following changes: the frame/swing for door# 103D in the water service room has to be reversed per the Toms River fire inspector; plywood has to be installed along the west wall window headers and sills in order to clear the bolt heads for finishing purposes; the interior framing on the south lobby wall must be extended to finish the sheetrock flush to the ceiling steel beam.

Said contract to be in accordance with bid specifications and requirements of BID #19/20 B-778 publicly advertised on October 16, 2019, with addendums issued on November 5, 2019 and November 12, 2019 and bids received November 21, 2019.

**NATURE OF BID:** General Contractor Construction Services

**BID ITEM #1:** Base Bid Amount

**BID ITEM #2:** Alternate #1 – Building #10 Signage  
Alternate #2 – Concrete Paving at the OCC Main Campus Mall

**SOURCE OF FUNDS:** Capital Account / New Student Services / Hub Building  
FY 2020/2021

BIDDER'S NAME	BID ITEM #1	ALTERNATE #1	ALTERNATE #2	GRAND TOTAL
Catel Inc.*	\$6,545,000.00	\$50,000.00	\$195,000.00	\$6,790,000.00

## ***EXHIBIT A-21***

**OCEAN COUNTY COLLEGE  
AMENDMENT**

**Authorizing a Contract for Elevate TouchNet Services and Implementation**

**Contract Term: April 13, 2020 – April 12, 2021**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to amend the contract for Elevate TouchNet Services, including planning and training activities to support the configuration and implementation at Ocean County College. The original contract in the amount of **\$36,552.00** was awarded at the Board of Trustees meeting on May 28, 2020; and

**WHEREAS**, an additional **\$34,932.00** is needed for the remaining Elevate TouchNet hours (112 hours) and management hours (26 hours); and

**WHEREAS**, TouchNet is the E-Commerce partner for Elevate. Students will use the service for online tuition payments within Elevate then College Accounts Receivable will utilize system administrative tools of TouchNet for reconciliation; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with Agreement with **Ellucian Company, L.P.** 4375 Fair Lakes Court, Fairfax, VA 22033 with an additional **\$34,932.00** for a total amount of **\$71,484.00** for the remaining Elevate TouchNet hours (112 hours) and management hours (26 hours) at Ocean County College.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN  
COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Elevate TouchNet Services and Implementation**

**Contract Term: April 13, 2020 – April 12, 2021**

<b>VENDOR:</b>	<b>Ellucian Company, L.P.</b> 4375 Fair Lakes Court Fairfax, VA 22033
<b>ACCOUNT:</b>	Information Technology / Fees - Consultants FY 2020/2021
<b>ORIGINAL CONTRACT:</b>	<b>\$36,552.00</b>
<b>AMENDMENT:</b>	<b>\$34,932.00</b> =====
<b>TOTAL AMOUNT:</b>	<b>\$71,484.00</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2020/2021, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-22***

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing Surplus Sale of Miscellaneous Facilities / Warehouse Items**

**WHEREAS**, it has been determined by Matthew Kennedy, Assistant Vice President of Facilities Management and Construction that the need exists for sales of surplus items during the 2022 Fiscal Year; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.27 (f), any county college may, by resolution of its board of trustees, authorize the private sale of its personal property no longer needed for college purposes, without the necessity of advertising for bids, where the estimated fair value of the property to be sold does not exceed the bid threshold; and

**WHEREAS**, estimated total proceeds from all sales will not exceed the **\$36,400.00** bid threshold; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Assistant Vice President of Facilities Management and Construction is hereby authorized to utilize an established College account with **GovDeals**, to sell used items determined no longer useful to the College through online auction during the course of Fiscal Year 2022.

## ***EXHIBIT A-23***

**OCEAN COUNTY COLLEGE**

**REJECTION**

**RECOMMENDATION:** The Board of Trustees of Ocean County College hereby rejects the bids for **BID #20/21 B-1123 General Contractor Construction Services for Grunin Center Theater Stage Floor Replacement** at Ocean County College. Two (2) bids received on February 4, 2021 shall be rejected in accordance with N.J.S.A. 18A:18A-22.d, Ocean County College requires to substantially revise the specifications for the goods or services..

The following vendors submitted a bid:

**Mathusek Inc.**  
25B Iron Horse Rd.  
Oakland, NJ 07436

**George Koustas Painting + Construction, LLC.**  
70 Beechwood Ave  
West Long Branch, NJ 07764