

February 2021

## FINANCE COMMITTEE

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of January 31, 2021

The following were recommended:

- Revision of Policy #5300, Students, Tuition and Fees
- The Ocean County College FY 2022 budget

The following resolutions were adopted:

- To approve the FY 2022 capital facilities projects, not to exceed \$5,498,000, to be used to renovate and modernize the library and convert existing space in the Grunin Arts Center to music practice rooms, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean.
- Approving and authorizing the implementation of a project consisting of the renovation of the existing Ocean County College Technology Building and the installation of classroom technology upgrades and related technology infrastructure improvements,
  - a. Authorizing the financing of the projects through funding programs made available by the State of New Jersey and other available sources,
  - b. Approving the application to the Secretary of Higher Education for the project,
  - c. Authorizing the President and Executive Vice President of Finance and Administration to take the necessary actions to execute the project.
- For a 42-month contract for Cisco Webex Assistant for remote meetings for use at Ocean County College
- For addition counseling apprenticeship experience with Preferred Behavioral Health, Lakewood, New Jersey, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College
- To provide COVID testing and N95 mask fitting medical clearance for Nursing students and faculty, funded through Coronavirus Relief Funds (CRF) for use at Ocean County College
- For the purchase and installation of audio and video equipment to implement virtual classrooms at John C. Bartlett, Jr., Hall for hybrid and video instruction through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College
- For a two-year renewal of the contract for a custom mobile application from March 31, 2021, through

March 30, 2023, through the NJEDGE Cooperative Contract for the Student Life department at Ocean County College

- To develop, design, and deliver Edge Online Learning and Instructional Design Courses through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College
- For renewal of the Microsoft Software Campus volume license agreement from March 1, 2021, through February 28, 2022, at Ocean County College
- For the purchase of 80 mobile hot spot devices and unlimited wireless data for use by students at Ocean County College
- For the license renewal and technical support of the CommVault software subscription at Ocean County College
- To approve the scheduling of a sale of surplus items no longer needed by the College

The following were extended:

- A three-month contract extension from January 31, 2021, through April 30, 2021, for professional economic modeling program services for use at Ocean County College (contract originally awarded at the January 24, 2019, Board meeting)
- A seven-month contract extension from February 28, 2021, through September 30, 2021, for the Seagrass Vulnerability to Climate Change project in the Barnegat Bay titled "Zostera-Ruppia Competition Mesocosm Experiment" with the University of North Carolina at Wilmington (contract originally awarded at the April 7, 2020, Board meeting)
- A ten-week contract extension from April 25, 2021, through June 30, 2021, for a professional promotional online storefront for the purchase of OCC branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium with Ocean County College serving as the lead agency (contract originally awarded at the February 27, 2020, Board meeting)

The following were amended:

- Additional monies to Ellucian Company, LP, Fairfax, Virginia, for additional charges on CRM Advise Essentials for the Colleague Customer Relationship Management subscription software at Ocean County College (contract originally awarded at the January 23, 2020, Board retreat)
- Additional monies to ReachLocal, Inc., Woodland Hills, California, for additional professional digital media campaigns via Facebook, Instagram, Snapchat, and YouTube for the College Relations Department at Ocean County College (contract originally awarded at the December 10, 2020, Board meeting)
- Additional monies to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services for lighting and door changes for the Student Enrollment Building at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting).
- Additional monies to Ellucian Company, L.P., Fairfax, Virginia, for additional configuration and implementation for the student electronic credit card payment system at Ocean County College (contract originally awarded at the May 30, 2019, Board meeting)

The following were rejected:

- The bid proposals for general contractor construction services for the Grunin Center Theater Stage Floor Replacement at Ocean County College, received on February 4, 2021, in accordance with New Jersey Statute 18A:64A-25.15 to substantially revise the specifications for the goods or services to be rebid at a future date.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

Amendments to the following Board Bylaws:

- a. Bylaw #1120, Mission of the College
  - b. Bylaw #1252.2, Bylaw, Policy, and Curriculum Committee
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- a. New Certificate
    - 1) Certificate of Completion in Cybersecurity
  - b. New Courses
    - 1) CSIT 240, Ethical Hacking: Hacker Techniques and Tools
    - 2) CSIT 241, Cybersecurity Legal and Regulatory

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for February 25, 2021.

## **PERSONNEL COMMITTEE**

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### **EMPLOYMENT**

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Azamat	Sakiev	Adjunct Assistant Professor – e-Learning – Political Science	3/8/21

#### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Judith	Gasarowski	Accounting & Payroll Associate	3/8/21

## CHANGE OF STATUS

### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Donna	Carbone	Asst. Director of Campus Services	Asst. Director of Accounting Services	3/8/21
Scott	Cuthbert	e-Learning Instructional Designer (PT) (CARES Act)	e-Learning Instructional Designer (PT)	3/1/21
Elizabeth	Metzger	e-Learning Instructional Designer (PT)	Instructional Designer (CARES ACT)	2/22/21 - 12/31/21
Eileen	Schilling	Executive Director of Academic Assessment & School Relations	Executive Director of Academic Articulations & Prior Learning Assessment	3/1/21

## RESIGNATION

### **SSA Hourly**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Matthew	Schiavone	Security Officer II	2/3/21

## RETIREMENT

### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Eleonora	Carr	Adjunct Assistant Professor – Business & Social Sciences	2/1/21

### **Academic – Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Michael	Pezzimenti	Associate Professor of Mathematics	7/1/21

### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Maureen	Alexander	Academic Administrator – Business & Social Sciences	9/1/21

## PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-29/>