



## BOARD OF TRUSTEES

### Public Retreat/Meeting

#### Minutes

January 9, 2020

A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:14 p.m., on Thursday, January 9, 2020, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 7, 2019, reorganization meeting and distributed as required by law.

Public Meeting  
Announcement

Those in attendance were: Mr. Thulin, Mrs. Linda Novak (by phone), Mr. Jerry Dasti, Mr. Stephan Leone, Mr. Kevin Ahearn, Mr. Robert Fall, Mrs. Joanne Pehlivanian, Mr. Erick Garcia-Vargas, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, and Mrs. Connie Bello, Assistant to the President and Secretary to the Board.

Attendance

#### Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report  
Approved

#### Finance Committee

Mr. Dasti presented the Finance Committee Report, which was unanimously approved upon roll call vote.

Finance Report  
Approved

➤ The following contracts were awarded:

Contracts  
Awarded

- A maximum of \$436,566 to Integrated Systems and Services, Inc., Eatontown, New Jersey, for Phase 3 of an upgrade to the Video Surveillance System for use by the Security Department at Ocean County College.
- A maximum of \$6,545,000 to Catel, Inc., Bradley Beach, New Jersey, for professional general contractor services for the construction of a new Student Enrollment Building at Ocean County College.

Discussion Items

Ms. Winchester shared with the trustees the parameters on which the OCC FY 2021 budget was developed and discussed the anticipated effects due to declining enrollment, which is partly related to State legislation limiting the maximum number of credits to earn an associate degree to no more than 60, down from 64 credits, and continued declining high school enrollments throughout the County. Dr. Larson discussed ways to offset budget deficits including international opportunities and expanded outreach to adult learners and Lakewood communities. Mr. Anthony Trump, Director of Admissions, will report on recruitment activities at an upcoming Board meeting. In addition, Ms. Winchester explained the recommendation to increase tuition from \$121 to \$124 per credit as well as a proposal to roll most fees into tuition, which several other community colleges have instituted. Even with this increase, OCC will most likely retain its favorable position among all New Jersey community colleges in terms of tuition. The OCC FY 2021 budget will be recommended for approval at the January Board meeting.

OCC 2020-2021 Budget

Mr. Matthew Kennedy, Assistant Vice President of Facilities Management and Construction, Mr. Michael Bruno, Associate Director of Facilities Planning and Construction, and Mr. Martin Kimmel, architect for the new Administration Building, shared renderings for the new building. Based on conversation regarding the proposed Boardroom plans, revisions will be made to the plan, which will be available at the January 23, 2020, Board meeting.

New Administration Building

Miscellaneous

At 1:36 p.m., a resolution was adopted, upon unanimous roll call vote, to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution Adopted for Closed Session

The public meeting resumed at 2:13 p.m.

Public Meeting Resumed

Dr. Larson shared with the Trustees the Monmouth University Ocean County College Golden Anniversary Scholarship Fund, which has a balance of \$255,000. This scholarship is awarded each year to several OCC graduates who continue their education at Monmouth University.

The Freeholders serving on the Board of School School Estimate will be Virginia Haines, Gerry Little, and Joseph Vicari. Mr. Thulin, Mr. Dasti, and Mr. Leone (as Secretary) will represent the college.

Dr. Larson was pleased to report that the Performing Arts Academy opened as scheduled on January 6, 2020.

The next meetings of the Board are scheduled for:

Meetings  
Scheduled

<b>Thursday, January 23, 2020</b>	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	10:30 a.m.	Personnel Committee
	11:00 a.m.	Closed Session
	12:30 p.m.	Regular Public Monthly Meeting

With no further business or comments from the trustees or the public, the meeting adjourned at 2:15 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Executive Assistant to the President