



BOARD OF TRUSTEES

Public Retreat/Meeting

Minutes

May 10, 2018

A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:06 p.m., on Thursday, May 10, 2018, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a public notice on April 27, 2018, and distributed as required by law.

Public Meeting
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mr. Jerry Dasti, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Thomas Monahan, Mrs. Joanne Pehlivanian, Mr. John Peterson, Mr. Jack Sahradek, Dr. Jon Larson, and Executive Vice President Sara Winchester.

Attendance

Miscellaneous

At 12:07 p.m., a resolution was adopted, upon unanimous roll call vote, to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution
Adopted for
Closed Session

The public meeting resumed at 12:51 p.m.

Public Meeting
Resumed

Finance Committee

Mr. Dasti, Chair, presented the Finance Report, which was unanimously approved upon roll call vote:

Finance Report
Approved

➤ The following contract was awarded:

Contract
Awarded

- A maximum of \$19,460,000 to Wallace Brothers, Inc., Brick, New Jersey, for the construction of a new Performing Arts Academy Building at Ocean County College.

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| <p>➤ Resolutions were adopted to award the following contracts:</p> <p>➤ To Examity, Inc., Natick, Massachusetts, for the first year, with a second year contract option, for online proctoring services through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium for the e-Learning Department at Ocean County College (pricing is dependent on the number of exams and number of colleges utilizing the cooperative contract).</p> <p>➤ A maximum of \$45,750 to Mall Chevrolet, Inc., Cherry Hill, New Jersey, for the purchase of two cargo vans for use by the Facilities Department at Ocean County College.</p> <p>➤ The following contracts were amended:</p> <p>➤ An additional \$40,000, for a maximum total of \$205,000, to Dell Marketing, LLP, Round Rock, Texas, for additional computer equipment, parts, and supplies for the Instructional Building at Ocean County College (contract originally awarded at the April 27, 2017, Board meeting).</p> <p>➤ An additional \$60,000, for a maximum total of \$85,573.18, to B&H Photo Video Pro Audio, Inc., New York, New York, for additional cameras for use in the TV Studio at Ocean County College (contract originally awarded at the April 26, 2018, Board meeting).</p> <p>➤ A resolution was adopted to authorize the President to extend the agreement with Ben Hudnall Memorial Trust, associated with Kaiser Permanente, to provide e-Learning instruction to Kaiser Permanente employees through December 31, 2020.</p> <p>➤ A resolution was adopted to authorize the President to execute an agreement with Arborbrook Christian Academy, a private primary school, to offer embedded e-Learning courses to students consistent with the Ocean County Jump Start program for the period of July 1, 2018, through June 30, 2020.</p> | <p>Resolutions
Adopted for</p> <p>Contracts
Amended</p> <p>Resolution
Adopted to Extend
Agreement</p> <p>Resolution
Adopted to Execute
Agreement</p> |
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Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon upon roll call vote.	Personnel Report Approved
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Discussion Items

Ms. Jan Kirsten, Executive Director of College Relations, and Ms. Maureen Conlon, Assistant Director of Web Services, provided an update to the overview of the Fall 2018 marketing initiatives originally presented on March 29, 2018. Ms. Kirsten explained that an additional campaign announcing the 3+1 agreement with Thomas Edison State University will launch in the near future. Mr. Fall requested Ms. Kirsten's presentation for use by the Foundation as members make presentations in the community. Ms. Conlon provided updated data on demographics of followers on the College's various social media platforms. Mr. Leone shared his appreciation for this information and expressed the importance of tracking enrollment data in relation to these efforts.

Mr. Mark Wilson, Director of Cultural Affairs, discussed the upcoming New Jersey Symphony Orchestra's concert on campus, June 26, 2018. The event is sponsored by JCP&L and PNC Bank and will be free to the public. 2,000 to 3,000 people are expected to attend. Mr. David Wintrobe, OCC Foundation Trustee, will sponsor the additional funds to provide security presence.

Dr. Gerald Racioppi, Vice President, Student Affairs, and Dr. A.J. Trump, Interim Director of Admissions, discussed the Gateway to College Program, which was originally presented at the March 29, 2018, Board meeting. This is an effort to increase the enrollments of county high school graduates. Mr. Trump shared the activities the Admissions Office has undertaken and new initiatives that will be implemented. To date, enrollments have increased and completed applications are up from this time last year.

The next meetings of the Board are scheduled for:

Meetings
Scheduled

Thursday, May 31, 2018	9:30 a.m.	International Program Committee
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	10:30 a.m.	Personnel Committee
	11:00 a.m.	Closed Session
	12:30 p.m.	Regular Monthly Public Meeting

With no further business or comments from the trustees or the public, the meeting adjourned at 2:21 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President