



BOARD OF TRUSTEES

Public Retreat/Meeting

Minutes

October 18, 2018

A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:10 p.m., on Thursday, October 18, 2018, in the Boardroom of the Administration Building on the College campus.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2, 2017, reorganization meeting and distributed as required by law.

Public Meeting
Announcement

Those in attendance were: Mr. Carl V. Thulin, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Jerry Dasti, Mr. Kevin Ahearn, Mr. Thomas Monahan, Mr. John Peterson, Mr. Joseph Teichman, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, and Vice President of Student Affairs Gerald Racioppi.

Attendance

Discussion Item

Dr. Racioppi shared results of the Pathways to College Pilot Program with Lakewood High School, which has shown a 5% increase in registration by Lakewood High School students since the program's inception. Dr. Racioppi explained that the program has increased participation to 12 county high schools for 2018-2019. OCC will continue to utilize existing staff for visits to the participating schools.

Pathways to
College

Finance Committee

Ms. Winchester presented the Finance Committee Report, which was unanimously approved, upon roll call vote. The report included the architect appointment for the new Student Enrollment Building.

Finance Report
Approved

➤ The following contract was awarded:

Contract
Awarded

- A maximum of \$442,000 to Design Resources Group, Inc. (DRG), Somerset, New Jersey, for professional architectural and engineering services for the new Student Enrollment Building at Ocean County College.

- Resolutions were adopted to award the following contracts:
- Resolutions Adopted for Contract Awards
- A maximum of \$58,000 to Teach by Travel, Inc., Brookfield, Massachusetts, for travel services for the OCC Study Abroad Seminar in Germany from March 16, 2019, through March 24, 2019.
 - A maximum of \$490,277 to Jottan, Inc., Florence, New Jersey, for the Instructional Building roof replacement project at Ocean County College.
 - A maximum of \$30,000 to various vendors for the purchase and delivery of athletic uniforms and apparel for use by the Athletic Department at Ocean County College.
 - A maximum of \$40,000 to Jersey Shore Lawn and Sprinkler Construction Company, Inc., Whiting, New Jersey, for professional well equipment service and repairs through the County of Ocean Cooperative Contract at Ocean County College.
- The following contract was amended:
- Contract Amended
- An additional \$100,000, for a maximum total of \$150,000, to Fastenal Company, Lakewood, New Jersey, for the purchase of additional MRO supplies and equipment for use by the Facilities Department at Ocean County College (contract originally awarded at the September 27, 2018, Board meeting).

Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report Approved

Miscellaneous

At 12:36 p.m., a resolution was adopted, upon unanimous roll call vote, to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution Adopted for Closed Session

The public meeting resumed at 1:38 p.m.

Public Meeting Resumed

Miscellaneous

Dr. Joseph Konopka, Interim Associate Vice President of Academic Affairs, provided the trustees with promotional material detailing the programs available through Kean Ocean. The brochure was completed in partnership between Kean University and Ocean County College.

Dr. Larson shared an invitation with the Trustees to a ceremony for the renaming of Berkeley Island County Park to the John C. Bartlett, Jr., County Park at Berkeley in honor of Freeholder Bartlett on Wednesday, October 31, 2018, at 11:00 a.m.

Dr. Larson will be honored as the Jersey Shore Council Boy Scout's "Distinguished Citizen" at a cocktail reception on December 11, 2018. Additional details will be provided as soon as they become available.

The next meetings of the Board are scheduled for:

Meetings
Scheduled

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| Thursday, November 1, 2018 | 9:30 a.m. | International Programs Committee (As Needed) |
| | 10:00 a.m. | Finance Committee |
| | 10:00 a.m. | Bylaw, Policy, and Curriculum Committee (As Needed) |
| | 10:30 a.m. | Buildings and Grounds Committee |
| | 10:30 a.m. | Personnel Committee |
| | 11:00 a.m. | Closed Session |
| | 12:30 p.m. | Annual Reorganization Meeting |
| | Immediately Following | Regular Public Monthly Meeting |
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With no further business or comments from the trustees or the public, the meeting adjourned at 1:42 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President