



## BOARD OF TRUSTEES

### Public Retreat/Meeting

#### Minutes

October 15, 2020

- A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:15 p.m., on Thursday, October 15, 2020, via Webex. Call to Order
- The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2019 reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on October 12, 2020, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency. Public Meeting Announcement
- Those in attendance were: Mr. Thulin, Mrs. Linda Novak (by phone), Mr. Stephan Leone, Mr. Jerry Dasti, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Joseph Teichman, Ms. Emily Napolitano, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, and Mrs. Connie Bello, Assistant to the President and Secretary to the Board. Attendance
- Finance Committee
- Ms. Winchester presented the Finance Committee Report, which was unanimously approved upon roll call vote. Finance Report Approved
- The following contract was awarded: Contract Awarded
- A maximum of \$500,000 to the following vendors for snow removal services at Ocean County College and the Southern Education Center:
    - Land-Tech Enterprises, Inc., Warrington, Pennsylvania
    - New Gen Recycling, Inc., Toms River, New Jersey
- The following contracts were amended: Contracts Amended
- An additional \$47,438.16, for a maximum total of \$1,568,703.17, to Tri-Form Construction, Inc., Metuchen, New Jersey, for allowance usage authorizations for additional construction services for the Conference Center renovation project at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting).

- An additional \$1,500, for a maximum total of \$118,000, to Settembrino Architects, Red Bank, New Jersey, for additional architectural and engineering services for the design of three i-wave Air Negative Ion Generators to treat the air as a preventative measure for COVID-19 and other airborne health risks in the HVAC system for the Security Building renovation project at Ocean County College (contract originally awarded at the June 28, 2020, Board meeting).

### Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report  
Approved

### Discussion Items

Dr. Larson shared Chapter 12 funding to the College has been reinstated by the State after being put on hiatus at the start of the pandemic. The new Administration Building was the only project affected and remains on hold until such time as the County is able to provide the matching funds needed to complete the project. Ms. Winchester shared resolutions were previously approved at the Board of School Estimate meeting to use Chapter 12 funding from FY 20 and FY 21 for this project. She will be meeting with the County to determine when the funding will become available.

Chapter 12  
Funding

Ms. Winchester discussed “Securing Our Children’s Future Bond Act.” This would increase the career and technical education program capacity at county vocational districts and community colleges at a maximum of \$4,000,000. If OCC were to receive funding, the County would be required to match 25 percent. OCC’s application will be based on a Cyber Security program. This program would have a strong connection with the Ocean County Vocational school’s Cyber Security Program. Students completing the vocational program would be eligible to enter OCC’s program having earned a number of college-level credits. Ms. Winchester explained Academic Affairs has been working on this program for quite some time and will be presenting the grant proposal to the State. Dr. Larson will be speaking with OCC’s Freeholder Liaison, Virginia Haines, this afternoon regarding this opportunity as well as explain how COVID has affected the College financially.

Dr. Larson shared an update on the OCC/NJCU/Egypt partnership and explained an application is currently under review by Mr. Sahradnik for submission to the Supreme Council in Egypt. Modern Educational Services (MES) and IAC in Egypt are the investors, who will provide funding in order to build the campus. OCC and NJCU will offer instruction, which will be provided virtually for the first two years, beginning as early as Spring 2021. Ms. Winchester then shared a five-year financial projection for the partnership, which was also shared with NJCU and MES. The analysis provides projected enrollment for each cohort for five years with anticipated program offerings increasing each year at an agreed upon tuition rate by all parties, taking into account OCC’s operating expenses. MES will assume all costs to build and maintain the campus, as well as provide student services and security. The plan provides a stable tuition rate for each of the four years for each cohort. Dr. Larson explained that the Egyptian Supreme Council has approved 22 programs to be offered.

OCC/NJCU  
Egypt Partnership

Mr. Leone and Dr. Larson discussed start-up expenses and operating costs that would be required on behalf of the College and the impact on the projection. Ms. Winchester will provide a copy of the report presented to the Trustees.

Dr. Larson believes there is a large market in Egypt for students to obtain an American education at a reasonable cost with the potential for growth opportunities over the years.

At 12:45 p.m., a resolution was adopted, upon unanimous roll call vote, to move into a closed session to discuss personnel matters, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.

Resolution  
Adopted for  
Closed Session

The public meeting resumed at 1:15 p.m.

Public Meeting  
Resumed

The next meetings of the Board are scheduled for:

Meetings  
Scheduled

<b>Thursday, November 5, 2020</b>	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	11:00 a.m.	Personnel Committee
	11:30 a.m.	Closed Session
	12:30 p.m.	Annual Reorganization Meeting
	Immediately Following	Regular Public Monthly Meeting

Dr. Larson, on behalf of the entire team at the College, extended appreciation to the Trustees for the work that they do for the College.

With no further business or comments from the Trustees or the public, the meeting adjourned at 1:16 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Executive Assistant to the President