



**BOARD OF TRUSTEES
AGENDA**

**APRIL 22, 2021
12:30 p.m.**

- I. **CALL TO ORDER**

- II. **ANNOUNCEMENT OF PUBLIC MEETING**

- III. **ROLL CALL**

- IV. **RECOMMEND APPROVAL OF MINUTES OF THE MARCH 25, 2021, APRIL 8, 2021, AND APRIL 16, 2021, BOARD OF TRUSTEES CLOSED SESSION AND PUBLIC MEETINGS** ***Bd. Action***

- V. **PRESENTATIONS/COMMENDATIONS**

- VI. **COMMITTEES**
 - A. **Finance Committee (Mr. Jerry Dasti, Chairperson)**
*(Ms. Sara Winchester, Executive Vice President of Finance
And Administration)*
 1. **Recommend approval of business/finance actions as presented (Exhibit A)** ***Bd. Action***

- B. **Bylaw, Policy, and Curriculum Committee**
(Mrs. Joanne Pehlivanian, Chairperson)
(Dr. Joseph Konopka, Vice President of Academic Affairs)
1. Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B) **Bd. Action**
- C. **Buildings and Grounds Committee** *(Mrs. Linda Novak, Chairperson)*
(Mr. Matthew Kennedy, Associate Vice President of Facilities Management and Construction)
1. Recommend approval of buildings and grounds items as presented (Exhibit C) **Bd. Action**
- D. **Personnel Committee** *(Mr. Stephan Leone, Chairperson)*
(Ms. Sara Winchester, Executive Vice President of Finance and Administration)
1. Recommend approval of personnel actions as presented **Bd. Action**
- VII. **MISCELLANEOUS**
- A. **Recommend adoption of a resolution to revise the Board of Trustees annual meeting notice, adopted on November 5, 2020, to reflect the addition of Webex information to access already scheduled meetings on May 20, June 24, July 8, and July 22, 2021.** **Bd. Action**
- B. **Recommend adoption of a resolution providing for a closed meeting to be held on Thursday, May 20, 2021, at 11:30 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists.** **Bd. Action**

VIII. **PRESIDENT'S REPORT**

IX. **NEXT MEETINGS OF THE BOARD OF TRUSTEES ON**

THURSDAY, MAY 20, 2021

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| 1. International Programs Committee
(as needed) | Time: 9:30 a.m.
Place: via Webex |
| 2. Bylaw, Policy, and Curriculum Committee
(as needed) | Time: 9:30 a.m.
Place: via Webex |
| 3. Finance Committee | Time: 10:00 a.m.
Place: via Webex |
| 4. Buildings and Grounds Committee | Time: 10:30 a.m.
Place: via Webex |
| 5. Personnel Committee | Time: 11:00 a.m.
Place: via Webex |
| 6. Entire Board | Time: 11:30 a.m.
Place: via Webex
Purpose: Caucus Meeting—Personnel, Pending Litigation, and Collective Bargaining |
| 7. Entire Board | Time: 12:30 p.m.
Place: via Webex
Purpose: Regular Public Monthly Meeting |

X. **PUBLIC COMMENTS**

XI. **ADJOURNMENT**

This agenda includes all items that are known at this time.



BOARD OF TRUSTEES

Regular Meeting

Minutes

March 25, 2021

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:31 p.m. on Thursday, March 25, 2021, by Mr. Carl V. Thulin, Chair, via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2020 reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on March 18, 2021, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency.

Public Meeting
Announcement

Those in attendance were Mr. Thulin, Mrs. Linda Novak, Mr. Jerry Dasti, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Steven Zabarsky, Ms. Emily Napolitano, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, and Mrs. Connie Bello. Also in attendance was Ocean County Commissioner Virginia Haines.

Attendance

The minutes of the February 25, and March 9, 2021, Board of Trustees closed session and public meetings were unanimously approved by roll call vote with an abstention from Mr. Zabarsky.

Minutes Approved

Presentations/Commendations

Dr. Larson introduced Dr. Alexa Beshara-Blauth, Executive Director, Institutional Planning, who discussed the March 9, 2021, virtual Self-Study Preparation visit with Dr. Ellie Fogarty, OCC's Vice President Liaison from the Middle States Commission on Higher Education. Dr. Beshara-Blauth thanked the Trustees for their participation during the Board portion of the visit and shared Dr. Fogarty was impressed by the commitment of OCC's Trustees. OCC's Self-Study Design was reviewed and approved without the need of any modifications. Dr. Beshara-Blauth thanked all who were involved with the preparation of the Self-Study Design.

Presentations

Dr. Beshara-Blauth then introduced Ms. Jackie D'Amore, Senior HR Specialist for Talent and Organizational Development, and Mr. Anthony Jordan, Enterprise Applications Director, and co-chairs of the Guiding Coalition, who presented the final update for the 2020 Strategic Initiatives plan. Ms. D'Amore and Mr. Jordan highlighted notable accomplishments throughout the eight strategies of the 2015-2020 Strategic Plan and thanked everyone who served on the Guiding Coalition and Dr. Larson and the Trustees for their continued support. Dr. Larson thanked Ms. D'Amore and Mr. Jordan for their leadership and the commitment of all who served.

Finance Committee

Mr. Dasti introduced Ms. Winchester who reported that guidance has been received which allow for CARES Act and CRRSAA Funding to be used to offset lost revenue due to enrollment deficits, as well as be applied towards student debt, in addition to other costs incurred by the College that are directly related to the pandemic. Funds will continue to be used to convert classrooms in order to support interactive learning for students on campus and remotely.

Mrs. Novak called attention to the radio advertising to recruit veterans and active military to Ocean County College. Mrs. Novak is proud of the efforts by the College to continue to include veterans in the student population.

The following Finance Committee items were unanimously approved:

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| ➤ The statement of income and expenditures as of February 28, 2021, was accepted. | Income/Expenditures Accepted |
| ➤ A resolution was adopted to enter into an agreement with the County of Ocean to receive funding through the Ocean County CARES Grant Program and direct appropriate College officials to execute the agreement in compliance with the terms and conditions of the December 10, 2020, agreement and its Clarification to the Ocean County CARES Act Agreement. | Resolution Adopted to Enter Into an Agreement with the County of Ocean |
| ➤ The following contract was awarded:
➤ A maximum of \$123,200 to Ocean Construction, LLC, Marmora, New Jersey, for professional general contractor construction services to replace and repair exterior stairs at the Library Building at Ocean County College. | Contract Awarded |
| ➤ Resolutions were adopted to award the following contracts:
➤ A maximum of \$85,145.32, to Aspire Technology Partners, LLC, Eatontown, New Jersey, for the purchase of Cisco equipment, power supplies, and cable for the Student Enrollment Building at Ocean County College.
➤ For a one-year contract with a second-year contract option with Fox Rothschild, LLP, Philadelphia, Pennsylvania, for Title IX training and related services on behalf of the New Jersey Council of County Colleges Joint Purchasing Consortium, with Ocean County College serving as the lead agency at Ocean County College. | Resolutions Adopted for Contract Awards |

- A maximum of \$3,000,000 to SHI International Corporation, Somerset, New Jersey, for the purchase and installation of equipment to implement interactive classrooms for hybrid and video instruction through the Omnia Partners Cooperative Purchasing Program, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College.
- A maximum of \$34,497.03 to Krueger International, Inc., Green Bay, Wisconsin, for the purchase and installation of cafeteria furniture for the Jon and Judith Larson Student Center Seating Expansion Project at Ocean County College through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College.
- A maximum of \$35,000 to Jersey Shore Lawn and Sprinkler Construction Company, Inc., Whiting, New Jersey, for a one-year contract for landscape irrigation system winterization services and repairs from March 25, 2021, to March 17, 2022, at Ocean County College.
- A maximum of \$21,970 to Integrated Systems and Services, Inc., Eatontown, New Jersey, for repairs to the Electronic Access Control System for use by the Security Department at Ocean County College.
- A maximum of \$17,640.86 to Stockton University, Galloway, New Jersey, for authorization of the award of a subcontract agreement “Barnegat Bay 2021 Submerged Aquatic Vegetation Monitoring Project” with Stockton University, Galloway, New Jersey, for the period of March 25, 2021, through February 28, 2022, administered through the Barnegat Bay Partnership at Ocean County College.
- A maximum of \$36,470.40 to Verizon Wireless, Mount Laurel, New Jersey, for the purchase of replacement broadcasting equipment for the TV Studio through the Hunterdon County Educational Services Commission Cooperative contract, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College.
- A maximum of \$27,998.63 to B&H Photo Video Pro Audio, Inc., New York, New York, for radio campaigns targeting the military and veterans from December 1, 2020, through May 31, 2021, at Ocean County College.
- The following contract was extended:

	Contract Extended
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 - For a one-year contract extension from March 1, 2021, through February 28, 2022, for the Submerged Aquatic Vegetation Monitoring project in the Barnegat Bay titled “Zostera-Ruppia Competition Mesocosm Experiment” with Stockton University, Galloway, New Jersey, (contract originally awarded at the April 7, 2020, Board meeting).

- The following contracts were amended: Contracts Amended
 - An additional \$28,053.50, for a maximum total of \$6,790,187.92, to Catel, Inc., Bradley Beach, New Jersey, for additional mechanical, electrical, and plumbing work for the Student Enrollment Building at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting).
 - An additional \$33,226.50, for a maximum total of \$68,226.50, to Peterson Service, Inc., Medford, New Jersey, for an upgrade to the building automation software at Ocean County College (contract originally awarded at the April 23, 2020, Board meeting).
 - An additional \$250,000, for a maximum total of \$21,118,045.50, to Wallace Brothers, Inc., Brick, New Jersey, for a settlement agreement for the Performing Arts Academy at Ocean County College (contract originally awarded at the May 10, 2018, Board retreat).
- A budget modification was approved to increase to \$408,360 the FY 2021 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education (DOE) for the purpose of receipt of additional funding received from the DOE in November, 2020, and reduction in costs associated with events, conferences, and programming due to COVID-19 restrictions as well as reallocate \$51,390 to cover supplies and equipment for Engineering, Computer Science, Criminal Justice, Business, Nursing, and Graphic Design program to be purchased before May 30, 2021. Project Manager: Ms. Susan O'Connor, Director of the Perkins Grant and Curriculum Compliance. Funding Period: July 1, 2020, through June 30, 2021. Grant Budget Modification Approved

Bylaw, Policy, and Curriculum Committee

Dr Konopka was pleased to announce today's agenda includes the first 300 level courses for approval as part of the 3+1 partnerships with New Jersey City University and Southern New Hampshire University.

Dr. Konopka shared highlights to the partnerships with Intel and Google and Discovery Education.

Congratulations were extended to:

- Dr. Rosann Bar, Dean of the School of Business and Social Science, Mr. Sean Bips, College Lecturer II, Business, and Ms. Jan Kirsten, Executive Director of College Relations, who presented business topics to the Southern Region Chamber of Commerce, providing additional exposure of the College to the community
- Ms. Tracy Hill, Adjunct Professor of Science, whose proposal was accepted to the New Jersey City University Community College Showcase, "Two Remote Learning Tools to Increase Engagement and Participation: Nearpod & Flipgrid"
- Ms. Carolyn Showalter, Assistant Dean, School of Science, Technology, Engineering, and Mathematics, who hosted a Webex workshop on Technology Hints
- Dr. Madison Peschock, College Lecturer II, English, who held several professional development events for English Adjunct Faculty

- Mr. Ben Castillo, College Lecturer II, Criminal Justice, who will host the virtual Ocean County Police Chiefs Roundtable, sponsored by the Governmental Affairs Institute
- Dr. Amir Sadrian, Associate Vice President of Academic Affairs, for his efforts with the CircleIn app, which allows students to communicate with each other outside of the classroom. 24,000 items have been exchanged and 200 gift cards have been awarded to students for their participation in the program
- The following items, as accepted by the College Senate at its meetings on September 17, 2020, February 18, and March 4, 2021, were approved unanimously upon roll call vote:
 - Revised Policies
 - Policy #5154, Students, Academic Standards, Grades and Scholastic Honors
 - Policy #5156, Students, Academic Standards, Unsatisfactory Academic Progress
 - Revised Program
 - Associate in Arts in Liberal Arts Degree, Psychology Option
 - New Courses
 - ACCT 390, Accounting Information Systems
 - BUSN 300, Organizational Theory and Practice
 - BUSN 301, Human Resource Management
 - BUSN 311, Consumer Behavior
 - BUSN 312, Marketing Communications
 - ECON 300, Money and Banking
 - INTR 288, Internship – Introductory
 - INTR 289, Internship – Advanced
 - SOWK 191, Foundations of the Community Health Worker
 - SOWK 192, Introduction to Community Healthcare Practice
 - SOWK 300, Human Services Organization Systems
 - SOWK 301, Public Policy and Advocacy
 - Revised Course and Course Title
 - CRIM 255, Criminal Law and Procedures to Criminal Law and Procedure

Buildings and Grounds Committee

Mrs. Novak provided an update on the following projects: the Performing Arts Academy and Kean Gateway renovation projects are now complete. The Student Enrollment Building ribbon cutting ceremony will take place following the June 24, 2021, Board of Trustees meeting. The Bookstore/Cafeteria expansion will begin shortly. Discussions to renovate the Library space are underway to best service students and the community. In addition, handicap parking for the Gateway Building will be reviewed in order to be more accessible to the building entrance. Lastly, signage is being reviewed for the North Bay and Buckwald Drive entrances for better visibility.

- The Buildings and Grounds Committee Report for March 25, 2021, was unanimously accepted upon roll call vote.

Building/Grounds Report Accepted

Personnel Committee

Mr. Leone shared negotiations with the Faculty Association continue. Each party has submitted informational briefs to the Fact Finder, Mr. Richard Gwin and await his response. Mr. Leone then acknowledged, with regret, the resignation of Mr. Michael Bruno, Director of Facilities Planning, and the upcoming retirement of Mrs. Nancy Heroy, Foundation Program Assistant. Mr. Bruno and Mrs. Heroy will be greatly missed.

Mr. Leone presented the Personnel Report, which was unanimously approved upon roll call vote.

Personnel Report Approved

Miscellaneous

The following meetings were scheduled:

Meetings Scheduled

Thursday, April 22, 2021	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	11:00 a.m.	Personnel Committee
	11:30 a.m.	Closed Session
	12:30 p.m.	Regular Public Monthly Meeting

President’s Report

Dr. Larson welcomed County Commissioner Virginia Haines, OCC’s Commissioner Liaison. President’s Report

Dr. Larson expressed his sincere appreciation to the Ocean County College community for all that has been and continues to be done to assist students. Dr. Larson and Dr. Racioppi then recognized Mr. Ryan Luurtsema, Assistant Director of the Veterans and Military Resource Center, who was selected as a G.I. Jobs 2021 Veteran Champion of the Year in Higher Education by VIQTORY, a military marketing company. Mr. Luurtsema was one of nineteen honored for advocating for the advancement of veterans through higher education with an anonymous nomination.

Ms. Winchester shared Commencement week events will be held on the Gateway Building mall as follows:

- Nursing Pinning Ceremony - Tuesday, May 25 – 5:00 p.m.
- Awards Ceremony - Wednesday, May 26 – 5:00 p.m.
- Commencement Ceremony – Thursday, May 27

OCC's 2021 Commencement will be split into two ceremonies. Graduates with last names starting with A-L will attend a 10:00 a.m. ceremony, and graduates with last names starting with M-Z will attend a 2:00 p.m. ceremony. In order to maintain proper social distancing and to adhere to maximum event capacity based on the Governor's Executive Orders for outdoor ceremonies, only two guests may accompany each graduate. The events will be streamed live for the enjoyment of additional family and friends, as well as College staff and faculty.

Ms. Winchester then shared that the Return to Campus Committee is in the planning stages of a project to equip many classrooms with video and audio technology which will allow students to connect synchronously to the class lecture, while some students will be able to return to the Toms River campus this Fall. Capacity limits will be set for each classroom in accordance with State guidelines. In addition, a plan will be developed for the return of staff and faculty with each of the vice presidents considering the most efficient and effective work schedules for their area.

Dr. Racioppi provided an update on Spring enrollment. He reported that enrollment is currently down 15.6% for the Spring semester. Efforts in the summer will focus on outreach to those returning students who have not registered due to the pandemic and new students (both high school graduates and non-traditional students). Dr. Racioppi reported that the number of FAFSA applications received for 2021/22 has improved from last year, and is encouraged by this information. Dr. Racioppi explained that focusing on retention of existing students will be a priority.

Mr. Leone thanked Dr. Racioppi and the Student Affairs team for their continued recruitment efforts.

Dr. Racioppi then provided an update on employee- and student-reported COVID exposures for the Spring semester, none of which are related to the OCC campus.

Dr. Larson introduced Dr. Jessica Adams, Acting Associate Dean of Kean Ocean, who shared Dr. Lamont Repollet, President of Kean University, reaffirmed his interest to travel to Egypt with Dr. Larson as soon as COVID travel restrictions are lifted. In addition, Dr. Repollet supports the five-year Kean Ocean Strategic Plan, which is in the final phase of approvals and will be shared on the Kean Ocean website.

Dr. Adams reported that Michael Salvatore, Ph.D., has joined Kean University as Senior Vice President for Administration, and Joseph Youngblood, Ph.D., as Senior Vice President for External Affairs. Lastly, a national search is underway for Provost and Vice President of Academic Affairs upon the upcoming retirement of Dr. Suzanne Bousquet.

Dr. Adams also shared work continues with Dr. Konopka, Dr. Bar, and OCC's Academic Advising department on a 3+1 in Exercise Science and explained the potential for this program to continue through to the Master level with Kean University as a 3+3 program at Kean Ocean.

Lastly, Dr. Adams explained tenured track faculty at Kean Ocean continues to expand.

Dr. Larson is proud of the partnership with Kean University, which is OCC's most valuable partnership.

Dr. Larson introduced Mr. Kenneth Malagiere, Executive Director, OCC Foundation, who discussed upcoming events, including the Blauvelt Speaker Series. Tickets for these events continue to be available through the Grunin Center website. Foundation Graduating Scholarship applications are open and Fall semester applications will open in May. The hybrid 2021 Scholarship Celebration will be held on Friday, June 18, at 6:00 p.m. Mr. Malagiere shared that the event has currently raised over \$100,000 to support Ocean County College students.

Mr. Malagiere explained work continues on the Social Justice Academy, funded by the Grunin Foundation, to promote social justice education and curriculum development efforts in Ocean and Monmouth Counties with all institutions of higher education in both counties participating.

Mr. Malagiere commended Ms. Jaclyn Wood, Education and Community Engagement Coordinator, for her efforts with the Teen Arts Festival.

Mr. Malagiere and the Trustees then extended their appreciation and best wishes to Ms. Heroy.

Dr. Larson shared a virtual “Conversation with the Trustees” will be held on Friday, April 16, at 12:30 p.m., and thanked Commissioner Haines for attending today’s meeting.

With no further comments from the Board members or the public, the meeting adjourned at 1:40 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President



BOARD OF TRUSTEES

Public Retreat/Special Meeting

Minutes

April 8, 2021

<p>A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:05 p.m. on Thursday, April 8, 2021, via Webex.</p>	Call to Order
<p>The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 5, 2020, reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on April 2, 2021, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency.</p>	Public Meeting Announcement
<p>Those in attendance were: Mr. Thulin, Mrs. Linda Novak, Mr. Jerry Dasti, Mr. Robert Fall, Mr. Frank Dupignac, Mrs. Joanne Pehlivanian, Mr. Joseph Teichman, Ms. Emily Napolitano, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, Vice President Eileen Garcia, and Vice President Joseph Konopka. Also in attendance were Dr. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance; Ms. Mary Troy, Director of Institutional Research; Mr. Anthony Jordan, Enterprise Applications Director; and Dr. Maysa Hayward, Associate Vice President of International Programs.</p>	Attendance
<p>Upon unanimous roll call vote, a resolution was adopted to move into closed session upon adjournment of this meeting for the purpose of discussing personnel matters, collective bargaining, and pending and anticipated litigation.</p>	Resolution Adopted for a Closed Meeting Following this Meeting
<p>As per Bylaw #1252.2, the Board of Trustees engaged in a self-assessment, which was coordinated by Dr. Alexa Beshara-Blauth. She provided a brief summary on the need and intent of the survey and the process utilized for the last self-evaluation in Spring 2016. After the 2016 assessment, the cycle was changed from every two years to every five years to more closely match other evaluation cycles within the College, and it was decided the assessment would be administered by Dr. Beshara-Blauth using the New Hampshire Center for Non-Profits assessment tool.</p>	Board of Trustees Self-Assessment
<p>The self-assessment was launched on February 16, 2021, with a closure date of March 9. Ten of the eleven trustees participated, representing a 90.9% response rate. The results of the assessment were shared by Dr. Beshara-Blauth with the trustees; they indicate that</p>	

the Board functions well and works well together. It also highlights the effectiveness and dedication of the Board, the open communications with the administration, and the student-centered focus on the College.

Ms. Beshara-Blauth recommended that the Executive Committee meet to discuss the strengths and opportunities for development to determine the appropriate course of action.

Dr. Larson congratulated Dr. Beshara-Blauth for her excellent management of this process. He noted there are few, if any, other college Boards that work together as well as OCC's Board.

Dr. Beshara-Blauth then introduced Ms. Mary Troy, Director of Institutional Research, and Mr. Anthony Jordan, Enterprise Applications Director, for a presentation on the new data warehouse. Through the use of advanced technology, Mr. Jordan created this home-grown data warehouse for enrollment reporting. The data will be available to the viewer in many different modalities on the dashboards, which will provide a clearer picture of student demographics and an easy way to compare data from year to year. In fact, the possibilities are endless on how the data can be viewed and utilized in the future.

New OCC Data
Warehouse

The data warehouse will be available on the OCC website through Ocean Connect. The trustees were asked if they would like to access enrollment through the data warehouse instead of receiving email messages, and they agreed this new approach will provide them with much more valuable information. Ms. Troy will send them instructions for access as soon as it is available on the website.

Dr. Larson commended Ms. Troy and Mr. Jordan for their work on and commitment to this project. It was a superb effort that will be beneficial to all.

Ms. Winchester discussed another anticipated round of stimulus funds being received by the College to mitigate the effects of the pandemic. Many student applications continue to be received requesting assistance. It was anticipated that the original stimulus funding designated for the Spring semester would be limited in order to ensure funds were available to students in Summer and Fall. However, the additional funding will allow continued distribution to the students this semester.

The County Health Department offered to vaccinate OCC employees on campus on April 9; 120 employees were registered by April 5.

Employee
Vaccinations

With no public comments forthcoming, the trustees moved into closed session at 12:47 p.m. At 1:31 p.m., the trustees adjourned the meeting.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Recording Secretary



BOARD OF TRUSTEES

Public Retreat/Special Meeting

Minutes

April 16, 2021

<p>A retreat/meeting of the Ocean County College Board of Trustees was called to order by Mr. Carl V. Thulin, Chair, at 12:34 p.m. on Thursday, April 16, 2021, via Webex.</p>	<p>Call to Order</p>
<p>The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 5, 2020, reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on April 13, 2021, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency.</p>	<p>Public Meeting Announcement</p>
<p>Those in attendance were: Mr. Thulin, Mrs. Linda Novak, Mr. Jerry Dasti, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Stephen Zabarsky, Ms. Emily Napolitano, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, and Vice President Gerald Racioppi.</p>	<p>Attendance</p>
<p>Dr. Larson welcomed all Trustees, Faculty, Staff, and Students to today's event, which gives members of the OCC community an opportunity to communicate to OCC's Trustees directly in an informal setting. Dr. Larson thanked all in attendance and invited questions and comments to share with the Trustees, who are happy to discuss College issues.</p>	<p>Welcoming Remarks</p>
<p>The Trustees then introduced themselves and shared their backgrounds.</p>	<p>Board of Trustees Introduction</p>
<p>In response to a question submitted in advance as to why OCC does not offer a civics course, Dr. Konopka shared that a traditional civics course is taught in high school and not typically offered at the collegiate level. Colleges offer a wide variety of courses in politics and social sciences, which cover civics topics in greater detail. Ms. Jennifer Fazio, Director of Student Life, shared background information on how this discussion began during a recent student programming event.</p>	

Mr. Dasti described the changes to the College facilities over the years. The campus has been updated and is very student friendly, thanks to the Buildings and Ground Committee, chaired by Mrs. Novak.

Mr. Dasti also thanked the Ocean County Board of Commissioners for its constant support, which has helped keep OCC's tuition as one of the lowest among community college's in the State.

Dr. Garcia provided an update to e-Learning and international programs, including the joint program with Ain Shams and Kean Universities, and upcoming programs with Alexandria University and Badr University in partnership with New Jersey City University.

Dr. Teresa Walsh, Dean of Nursing and Health Sciences, shared Nursing students, staff, and faculty have been on campus and clinical sites for hands-on practice since August 2020 in order for the nursing students to complete clinical experience.

Ms. Winchester shared that the Return to Campus Committee is in the planning stages of a project to equip many classrooms with video and audio technology which will allow students to connect synchronously to the class lecture, while some students will be able to return to the Toms River campus this Fall. Capacity limits will be set for each classroom in accordance with State guidelines, and enhanced cleaning of classrooms will take place between classes. Dr. Konopka then explained that any student who is not able to attend a class session in person this fall will have the ability to attend class virtually. Information regarding which classes will offer this option will be communicated effectively to students.

Dr. Racioppi shared student services offices will be taking in person, by appointment only visits beginning July 7, 2021. Students must make an appointment prior to coming to campus, which can be done up to one day in advance, based on availability. Dr. Racioppi also reported that Student Affairs has been working very closely with the area high schools to assist in the enrollment of graduating seniors to OCC. Dr. Racioppi thanked Dr. Henry Jackson, Executive Director of Academic Success, and the Academic Success team, as well as the Registration and Records, Enrollment Services, and Academic Advising offices for their assistance.

Ms. Sheenah Hartigan, Executive Director, Enrollment Services, provided a description of the HUB and services provided.

Dr. Racioppi then shared OCC's HUB was recognized as a leader in the area of College Admissions following a presentation given by Dr. Racioppi and Ms. Hartigan at a national conference.

Dr. Alexa Beshara-Blauth, Executive Director of Institutional Planning, provided an update on the Middle States Self-Study process. She then discussed the approved additional location high schools, where OCC is approved to offer full degree programs.

Mrs. Novak shared that plans to renovate the Library space are underway, which is one of the building projects taking place in order to best serve students and the community. Additionally, an expansion to the cafeteria seating area will take place this summer, to be ready for the Fall semester.

Dr. Larson shared Commencement week events will be held on the Gateway Building mall as follows:

Nursing Pinning Ceremony - Tuesday, May 25 – 5:00 p.m.

Awards Ceremony - Wednesday, May 26 – 5:00 p.m.

Commencement Ceremony – Thursday, May 27

OCC's 2021 Commencement will be split into two ceremonies. Graduates with last names starting with A-L will attend a 10:00 a.m. ceremony, and graduates with last names starting with M-Z will attend a 2:00 p.m. ceremony. In order to maintain proper social distancing and to adhere to maximum event capacity based on the Governor's Executive Orders for outdoor ceremonies, only two guests may accompany each graduate. The events will be streamed live for the enjoyment of additional family and friends, as well as College staff and faculty.

Dr. Larson thanked the Trustees for taking the time to participate today and commended them for their continued support.

With no further business or comments from the trustees or the public, the meeting adjourned at 1:34 p.m. Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President