

April 2021

## **FINANCE COMMITTEE**

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of March 31, 2021
- The Ocean County College Report of Audit for the fiscal year ended June 30, 2020

The following resolutions were adopted:

- To extend the agreement with the County of Ocean through December 31, 2021, to receive funding through the Ocean County CARES Grant Program and direct appropriate College officials to execute the agreement in compliance with the terms and conditions of the December 10, 2020, agreement and its Clarification to the Ocean County CARES Act Agreement
- To apply for a four-year Workforce Innovation and Opportunity Title II Adult Education and Family Literacy grant from the New Jersey Department of Labor and Workforce Development to provide adult basic education, literacy, and English as a Second Language in order to obtain/retain employment and become self-sufficient; to support adults who desire to complete a secondary school education or industry-valued credentials; and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Project period: July 1, 2021, to June 30, 2025. Award amount: \$705,669 each year for a total of \$2,822,676. Project director: Ms. Kaitlin Everett, Director of Workforce and Community Programs.
- To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support to be used on an as needed basis at Ocean County College
- For sky banner advertising campaigns to promote the Community College Opportunity Grant at Ocean County College
- For professional services to support the Student Recovery Support Program from October 1, 2020, through September 30, 2021, funded by the New Jersey Division of Mental Health and Addiction Services Grant at Ocean County College
- For the first year with a second-year contract option for employee and student background screening services, with Ocean County College acting as the lead agency, on behalf of the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium
- For the annual dues and a one-year contract for campus-wide internet service through the NJEDGE.NET Consortium for use at Ocean County College, the Southern Education Center, and Montclair State University
- For the purchase of replacement broadcasting equipment for the TV Studio through the Hunterdon County Educational Services Commission Cooperative contract, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College

- For the purchase of Dell Wyse 5070 Thin Client Devices for remote server access funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds to provide support to facilitate remote learning at Ocean County College
- For the purchase of Dell laptops for students and faculty funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds to provide support to facilitate remote learning at Ocean County College
- For the purchase and installation of equipment to implement interactive classrooms for hybrid and video instruction funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College
- For the purchase of Dell computers and the purchase of parts and supplies as needed for the repair of existing computers from July 1, 2021, through June 30, 2022, at Ocean County College
- For a one-year contract for the purchase of custodial supplies for use at Ocean County College
- For an eleven-month contract for elevator repair and maintenance services at Ocean County College
- For a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment for use by the Facilities Department at Ocean County College
- For the purchase of industrial and maintenance repair and operations supplies for use by the Facilities Department on an as needed basis at Ocean County College
- For the installation, repair, testing, and technical support of the campus-wide local area and wireless networks from July 1, 2021, through June 30, 2022, at Ocean County College
- For the purchase of two mail service vehicles for use by the Facilities Department at Ocean County College
- For a one-year contract for the purchase of miscellaneous plumbing supplies for use at Ocean County College
- For the purchase and installation of a modular power revitalization service to provide an uninterruptible power supply at Ocean County College
- For a one-year subscription of the Recruit SaaS software for the recruitment of prospective students at Ocean County College
- For the second-year contract option for online proctoring services, with Ocean County College acting as the lead agency, on behalf of the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium

The following were awarded:

- To Unitemp, Inc. for the second-year contract option for chiller maintenance services at Ocean County College
- To T&M Painting & Construction for the second-year contract option for maintenance and materials for painting services at Ocean County College
- To Timothy Peters Plumbing & Heating Company, Inc. for the second-year contract option for plumbing services at Ocean County College

- To Trinity Water Solutions, Inc. for the second-year contract option for maintenance and materials for water treatment services at Ocean County College
- To PDM Group for the second-year contract option for professional boiler and burner maintenance services at Ocean County College
- To George Koustas Painting + Construction LLC for general contractor construction services to install new stage flooring in the Grunin Center Theater at Ocean County College
- To Frankoski Construction Co., Inc., for general contractor construction services for the cafeteria seating expansion project in the Jon and Judith Larson Student Center at Ocean County College
- To Educational Solutions Enterprises for the purchase of technical training hardware and software equipment for use by the Engineering Department at Ocean County College
- To Automated Building Controls, Unitemp, Inc. and Peterson Service Co., Inc. for the first year with a second-year contract option for the operation and maintenance of the energy management system at Ocean County College
- To Raw Power Generator Services for the first year with a second-year contract option for professional generator preventative maintenance and repair services at Ocean County College
- To Custom Care Services, Inc., for the first year with a second- and third-year contract options for professional ground and landscape maintenance services at Ocean County College and the Southern Education Center
- To Advanced Air Service Group for the first year with a second-year contract option for HVAC duct and vent cleaning services at Ocean County College

The following were extended:

- For a six-month contract extension from April 1, 2021, through September 30, 2021, and modified hourly rate requirement to New Hope Behavioral Integrated Health Care, Inc., Marlboro, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College. (contract originally awarded at the January 28, 2021, Board meeting)
- For a six-month contract extension from April 1, 2021, through September 30, 2021, and modified hourly rate requirement to Ocean Mental Health, Bayville, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College. (contract originally awarded at the January 28, 2021, Board meeting)
- For a six-month contract extension from April 1, 2021, through September 30, 2021, and modified hourly rate requirement to Preferred Behavioral Health, Lakewood, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College. (contract originally awarded at the February 25, 2021, Board meeting)
- For a six-month contract extension from April 1, 2021, through September 30, 2021, and modified hourly rate requirement to Relevance Behavioral Health, Freehold, New Jersey, for addiction counseling apprenticeship experience, funded through the Growing Apprenticeship in Non-Traditional Sectors (GAINS) Grant for students studying Addiction Counseling at Ocean County College. (contract originally awarded at the January 28, 2021, Board meeting)

The following were amended:

- Additional monies to Catel, Inc., Bradley Beach, New Jersey, for additional general contractor construction services to install additional sidewalks and curbing, and repair and reattach gutter and downspouts on metal awning, install new stucco over cinder block construction as part of the Student Enrollment Building at Ocean County College (contract originally awarded at the April 25, 2019, Board meeting)
- Additional monies to CDM Smith, Inc., Edison, New Jersey, for additional analysis of water quality samples for the Cedar Creek, Oyster Creek and Forked River Watershed Restoration and Protection Plan project through the Barnegat Bay Partnership at Ocean County College (contract originally awarded at the January 23, 2020, Board meeting)
- Additional monies to Strategic Account Services, Bristol, Pennsylvania, to replace the drier filters for the refrigeration of Office of Information Technology equipment at Ocean County College (contract originally awarded at the May 28, 2020, Board meeting)
- Additional monies to Success Communications Group, Parsippany, New Jersey, for additional media placement agency services at Ocean County College (contract originally awarded at the May 28, 2020, Board meeting)

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

- a. New Programs
  - 1) Associate in Science in Advanced and Continuous Studies – Accounting Track
  - 2) Associate in Science in Advanced and Continuous Studies – Human Services/Addictions Counseling Track
  - 3) Associate in Science in Advanced and Continuous Studies – Management Track
  - 4) Associate in Science in Advanced and Continuous Studies – Marketing Track
- b. New Courses
  - 1) ANTH 135, Cultural Anthropology of Africa
  - 2) ENVI 134, Carbon Footprint Analysis
- c. New Course and Subject Code
  - 1) ENGT 195, Tools for Technical Communications

Temporary suspension of Policy #8600 for the Ocean County College Foundation Scholarship Celebration on Friday, June 8, 2021, on the Ocean County College Campus Mall from 6:00 p.m. to 10:00 p.m.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for April 22, 2021.

# PERSONNEL COMMITTEE

Contact Assoc.VP Tracey Donaldson x2150 for specific information

## EMPLOYMENT

### Academic – Adjunct Faculty

First Name	Last Name	Position	Start Date
Seyedfarzad	Ahmadi	Adjunct Assistant Professor – e-Learning – Mechanical Engineering/Auto CAD	5/3/21
John	Besse	Adjunct Assistant Professor – Engineering	5/3/21
Penelope	Cipriani	Adjunct Assistant Professor – e-Learning - Chemistry	5/3/21
Shehu	Isah	Adjunct Assistant Professor – e-Learning - Chemistry	5/3/21
Katherine	Johnson	Adjunct Assistant Professor – e-Learning – Film	5/3/21
Kayla	Kubiel	Adjunct Assistant Professor – Accounting	5/3/21
Christopher	Lee	Adjunct Assistant Professor – e-Learning – Business (Transportation Systems)	5/3/21
Ricaute	Rogers	Adjunct Assistant Professor – Engineering	5/3/21
Joseph	Walderzak	Adjunct Assistant Professor – e-Learning – Film	5/3/21

### Administrative

First Name	Last Name	Position	Start Date
Jacquelyn	Coletta	Executive Assistant to VP of e-Learning & Learning Enterprises	5/24/21
Shannon	Mayers	Executive & Artistic Director, Grunin Center for the Arts	7/12/21
Morgan	Murphy	Registration Services Specialist	5/3/21
Melanie	Parker	Assistant Director of Campus Services	5/3/21
Kayla	Stahl	Enrollment Services Advisor, Early College	5/3/21
Nicole	Grosso	Project Manager	6/7/21

### Professional

First Name	Last Name	Position	Start Date
Breanna	Cassidy	Head Coach – Women’s Soccer	5/3/21

### SSA Hourly

First Name	Last Name	Position	Start Date
James	Gilligan	P/T Security Officer II	5/3/21
Lawrence	Pietrangelo III	P/T Security Officer II	4/17/21

## CHANGE OF STATUS

### Administrative

First Name	Last Name	From	To	Effective Date
Kirsten	Bollinger	Academic Advisor	Interim Career Services Coordinator	4/26/21
Krista	Croghan	e-Learning Adjunct Asst. Professor – Humanities & Fine Arts	e-Learning Instructional Designer (PT)	6/21/21
Jenna	Puglisi	P/T Enrollment Services Technician	Enrollment Services Advisor	5/3/21
Eileen	Schilling	Exec. Director of Academic Articulations & Prior Learning Assessment	Sr. Liaison to the President for Institutional Initiatives	7/1/21
Stacy	Yurcho	Enrollment Services Technician	Enrollment Services Specialist	5/3/21

### Non-Affiliated Hourly

First Name	Last Name	From	To	Effective Date
Daniel	Al-Daqa	Adjunct Asst. Professor – English	Professional Tutor I – Writing (PT)	5/24/21
Kim	Caballero	P/T EOF Tutor	Professional Tutor I – Science	5/3/21
Kathleen	Lefebvre	P/T Educational Coordinator, Planetarium	Professional Tutor I – Math	5/3/21
Alexis	Lopez	Student Support Services Technician	Student Support Services Project Specialist	5/3/21

### Professional Educator

First Name	Last Name	From	To	Effective Date
Lynn	Kaciupski	Adjunct Asst. Professor- Math	Part-Time Teacher	3/1/21

## RESIGNATION

### Administrative

First Name	Last Name	Position	Effective Date
Christopher	Carbone	Career Services Coordinator	4/9/21

### College Lecturer II

First Name	Last Name	Position	Effective Date
Nancy	Volk	College Lecturer II – Nursing	6/30/21

## RETIREMENT

### Administrative

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Christine	O'Neill	Executive Assistant to VP of Academic Affairs	9/1/21

## PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-report-to-the-occ-board-of-trustees-31/>