

June 2021

## **FINANCE COMMITTEE**

Contact VP Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of May 31, 2021

The following was authorized:

- To apply for a \$442,993 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. Project Manager: Ms. Susan O'Connor, Director of Curriculum Management. Funding Period: July 1, 2021, through June 30, 2022.

The following resolutions were adopted:

- Authorizing an in-county tuition rate for all students transitioning from the WPE online, non-credit community health worker program to credit programs at Ocean County College, for the period of July 1, 2021, through June 30, 2022
- For the second-year contract option for the purchase of tests, study guides, and miscellaneous supplies from July 1, 2021, through June 30, 2022, through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by various departments at Ocean County College
- For the second-year contract option for online proctoring services, from July 1, 2021, through June 30, 2022, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for the e-Learning Department at Ocean County College
- For the third year of a three-year contract from September 27, 2021, through September 26, 2022, for the Adobe Creative Cloud Video Editing software license and twelve-month agreement of Adobe Sign for use at Ocean County College
- For the second-year contract option for the purchase of tests, study guides, and miscellaneous supplies from July 1, 2021, through June 30, 2022, through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by various departments at Ocean County College
- For the first year with a second-year contract option for a professional promotional online storefront for the purchase of college-branded items from July 1, 2021, through June 30, 2022, through the New Jersey Council of County Colleges Joint Purchasing Consortium, with Ocean County College serving as the lead agency
- For the purchase of new network servers for the Office of Information Technology through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College

- For a one-year contract from July 1, 2021, through June 30, 2022, for solid waste and recycling collection at Ocean County College
- For the third-year contract option from July 1, 2021, through, June 30, 2022, for professional consulting for insurance broker and risk management services at Ocean County College
- For campus-wide copier and printer services and maintenance from July 1, 2021, through June 30, 2022, at Ocean County College
- For the purchase of Dell laptops for students and faculty at Ocean County College
- For educational professional development services through the Higher Education Emergency Relief Fund (HEERF) on an as-needed basis at Ocean County College
- For the third year of a three-year membership in the School Alliance Insurance Fund for general liability college insurance from July 1, 2021, through June 30, 2022, at Ocean County College
- For renewal of the Hewlett Packard hardware and software maintenance agreement from July 10, 2021, through July 9, 2022, for the Office of Information Technology at Ocean County College
- For the third year of a three-year contract for the Canvas Learning Management System, from July 1, 2021, through June 30, 2022, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use at Ocean County College
- For the renewal of the fourth year of a four-year lease contract for copier services, the third year of a four-year lease contract for copier services, and a one-year maintenance and service contract from July 1, 2021, through June 30, 2022, at Ocean County College
- For cloud-based managed data services through the Canvas Learning Management System from July 1, 2021, through June 30, 2022, at Ocean County College
- For the first year with a second-year contract option for a professional promotional online storefront from July 1, 2021, through June 30, 2022, for the purchase of OCC branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium
- For the purchase and delivery of unleaded plus gasoline fuel and low sulfur diesel fuel from July 1, 2021, through June 30, 2022, for use at Ocean County College
- For a two-year contract for the renewal of the queue software system from July 1, 2021, through June 30, 2023, for use by the HUB at Ocean County College
- For the purchase of replacement hallway benches and chairs for the William T. Hering Science Building at Ocean County College
- For a twelve-month agreement for professional security consultant services from July 1, 2021, through June 30, 2022, to be used on an as needed basis at Ocean County College
- To identify a qualified pool of professional ecological engineering services for various projects to be used on an as needed basis for the Barnegat Bay Partnership at Ocean County College
- To identify a qualified pool of educational professional development services on an as needed basis at Ocean County College

The following were awarded:

- To Catel Inc. for general contractor construction services for a security door at the second floor of the Performing Arts Academy at Ocean County College
- For a twenty-four-month contract, from August 2021 to August 2023, to Direct Energy Business Marketing, LLC, Pittsburg, Pennsylvania, as recommended by Noresco, LLC, through the New Jersey County College Electric Consortium, for electric generation supply service at Ocean County College
- To Bowman & Company L.L.C. for the second-year contract option for professional auditing services at Ocean County College

The following were amended:

- Additional monies to conduct long-term wetlands site monitoring and assessment in the Barnegat Bay and on the New Jersey coast of the Delaware Estuary in the summer of 2021 as part of the subcontract agreement "Utilizing the Mid-Atlantic Coastal Wetlands Assessment to Quantify Wetlands Ecosystem Services in New Jersey's Coastal Communities" project administered through the Barnegat Bay Partnership at Ocean County College (contract originally awarded at the June 25, 2020, Board meeting)
- Additional monies to Blackboard, Inc., Washington, District of Columbia, to modify, monitor, and report on the Colleges website content for the Blackboard Learning Management System Licensing through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (contract originally awarded at the July 23, 2020, Board meeting)
- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, to cover additional expenses for troubleshooting on voltage in door and reset of camera as part of the repairs to the Electronic Access Control System for use by the Security Department at Ocean County College (contract originally awarded at the March 25, 2021, Board meeting)
- Additional monies to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)
- Additional monies to Aspire Technology Partners, LLC, Eatontown, New Jersey, to modify the Cisco security subscription to include Identity Service Engine Security for the College's authentication server, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds for use at Ocean County College (contract originally awarded at the July 23, 2020, Board meeting)
- Additional monies to CollegeNET, Inc., Portland, Oregon, to include X25 web-based master planning system as part of the annual licensing fee for the 25Live Software System at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)

The following was accepted:

- A four-year grant award at \$693,669 per year from the New Jersey Department of Labor and Workforce Development, Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education, and Family Literacy, for the purpose of providing adult basic education, literacy, and English as a second language services to assist adults in obtaining/retaining employment and becoming self-sufficient, in completing secondary school education or industry-valued credentials, and in obtaining skills to become partners in the education of their children. Program period: July 1, 2021, through June 30, 2025. Program director: Ms. Gina Opauski, Assistant Director of Work Readiness.

- A \$10,000 grant award from the National Endowment for the Arts for the purpose of bringing classical music to the Ocean County College campus and the Ocean County community. Program period: July 1, 2021, through June 30, 2022. Program director: Ms. Jaclyn Wood, Education and Community Engagement Coordinator.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Assoc. VP Matthew Kennedy x7033 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for June 24, 2021.

## **PERSONNEL COMMITTEE**

Contact Assoc.VP Tracey Donaldson x2150 for specific information

### EMPLOYMENT

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Kelsey	Barr	Adjunct Assistant Professor – Chemistry	6/28/21
Meir	Pfeffer	Adjunct Assistant Professor – Accounting	7/6/21
Chris	Petrocelli	Adjunct Assistant Professor – e-Learning – Business (Transportation Systems)	7/6/21

#### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Jessica	Drews	Executive Assistant to Vice President of Academic Affairs	7/6/21
Jade	Hermes	Instructional Design Specialist	7/6/21
Johanna	Riemen	Academic Administrator, School of Business & Social Sciences	8/2/21

#### **Coach**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Evan	Andariese	Assistant Coach – Men's Basketball	9/13/21

#### **College Lecturer II**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
James	Indelicato	College Lecturer II – Psychology	8/23/21

#### **Non-Affiliated Hourly**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Angelica	Kotsifas	Financial Aid Technician	7/6/21
Stephen	Pratti	Audio Visual Technician	7/6/21
David	Vento	Purchasing Technician	7/6/21

## Supportive Staff

First Name	Last Name	Position	Start Date
Christian	Trischitta	Part-Time Security Officer II	7/6/21

## CHANGE OF STATUS

### Administrative

First Name	Last Name	From	To	Effective Date
Lisa	Hussain	Accounting Associate	Foundation Advancement & Database Specialist	7/6/21

## PROMOTION

### Administrative

First Name	Last Name	From	To	Effective Date
Lauren	Burbank	Instructional Design Specialist	Lead Instructional Designer, e-Learning	7/6/21
Kayci	Clayton	Associate Director of Grant Administration	Director of Grant Administration	7/6/21
Aleah	Dacey	P/T Graduate Intern, e-Learning	Instructional Design Specialist	7/6/21
Kaitlin	Everett	Director, Workforce & Professional Education	Executive Director, Workforce & Professional Education	7/6/21
Gina	Opauski	Asst. Director of Work Readiness (WRAP)	Director of Work Readiness (WRAP)	7/6/21
Juliann	Young	e-Learning Instructional Designer (PT)	Lead Instructional Designer, e-Learning	7/6/21

### College Lecturer II

First Name	Last Name	From	To	Effective Date
Nicole	Kammer	Adjunct Asst. Professor – Student Success	College Lecturer II – Education	8/23/21
Stephanie	Frattini	Interim College Lecturer II-Student Success	College Lecturer II – College Success Seminar	7/1/21
Justin	Pfeifer	Adjunct Asst. Professor – Humanities & Fine Arts	College Lecturer II – History	8/23/21

**Non-Affiliated Hourly**

First Name	Last Name	From	To	Effective Date
Thomas	Granit	General Bldg. Maintenance Tech	HVAC Technician	7/6/21

**RESIGNATION****Administrative**

First Name	Last Name	Position	Effective Date
Jannette	Ball	Programs Administrator, WPE [Last day of work 6/18/21]	6/18/21
Kerry	Holzschuh	Case Manager/Mental Health Technician [Last day of work 7/6/21]	7/6/21
Scott	Royer	Athletic Trainer/Coordinator [Last day of work 8/13/21]	8/13/21
Gina	Zippo- Mazur	Coordinator of Accessibility Services [Last day of work 7/9/21]	7/9/21

**Non-Affiliated Hourly**

First Name	Last Name	Position	Effective Date
Marcia	Slekitis	P/T Community Services Technician [Last day of work 6/11/21]	6/11/21

**Professional**

First Name	Last Name	Position	Effective Date
Henry	Khost	Part-Time Teacher – Social Sciences [Last semester worked – Fall 2020]	5/11/21

**Supportive Staff**

First Name	Last Name	Position	Effective Date
James	Gilligan	P/T Security Officer [Last day of work 5/8/21]	6/7/21

**RETIREMENT****Administrative**

First Name	Last Name	Position	Effective Date
Anna Marie	Harrison	Financial Aid Advisor [last day of work 10/9/20]	6/1/21

**Non-Affiliated Hourly**

First Name	Last Name	Position	Effective Date
Lorraine	Fowler	High School Equivalency Coordinator [Last day of work 6/30/21]	7/1/21

## **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-june-2021-report-to-the-occ-board-of-trustees/>