

August 2021

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of July 31, 2021

The following resolutions were adopted:

- To provide professional occupational health services, athletic training services, and student and employee COVID testing, funded through Coronavirus Relief Funds (CRF), at Ocean County College
- For the purchase of instructional and non-instructional medical supplies for use by the Nursing and Continuing and Professional Education Departments through the Omnia Partners Cooperative Purchasing Program at Ocean County College
- For a three-year contract for the Cisco Cloud Umbrella Security Platform for online and app-based services from September 17, 2021, through September 16, 2024, through the National Cooperative Purchasing Alliance, at Ocean County College
- For the maintenance license renewal for Document Imaging/Image Now software from October 1, 2021, through September 30, 2022, for use at Ocean County College
- For emergency sinkhole repair on the Service Road at Ocean County College
- To identify a qualified pool of consultants for professional architectural and engineering services at Ocean County College
- To identify a qualified pool of consultants for professional environmental services at Ocean County College
- To identify a qualified pool of professional captioning service providers, funded through the Higher Education Emergency Relief Fund (HEERF), to be used on an as needed basis at Ocean County College
- To identify a qualified pool of consultants for professional mechanical, electrical, and plumbing and building envelope commissioning services at Ocean County College
- To identify a qualified pool of professional American Sign Language Interpreting service providers, funded through the Higher Education Emergency Relief Fund (HEERF), to be used on an as needed basis at Ocean County College
- To provide COVID testing for Athletic coaches and staff, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, to be used on an as needed basis at Ocean County College

- For the purchase of instructional and non-instructional medical, disinfecting, and laboratory supplies through the New Jersey County College Joint Purchasing Consortium (JPC) for use by various departments at Ocean County College
- For the purchase of audio video equipment and peripherals from August 26, 2021, through June 30, 2022, on an as needed basis through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Contract, for use at Ocean County College
- For the purchase and installation of two replacement chillers for the Grunin Art Center at Ocean County College
- For renewal and additional training and configuration of the student electronic credit card payment system from April 13, 2021, through April 12, 2022, at Ocean County College
- To apply for a four-year (2021 to 2025) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education (Title II) grant from the New Jersey Department of Labor and Workforce Development to provide adult basic education, literacy, and English as a Second Language in order to obtain/retain employment and become self-sufficient; to support adults who desire to complete a secondary school education or industry-valued credentials; and to assist adults who are parents to obtain the skills necessary to become partners in the education of their children. Project period: July 1, 2021, to June 30, 2022. Award amount: \$693,669. Project director: Ms. Gina Opauski, Director of Community and Workforce Development.
- For the purchase and installation of a new computer graphics-based planetarium projection and content system for the Robert J. Novins Planetarium at Ocean County College

The following were awarded:

- To GovernmentJobs.com d/b/a NEOED for a two-year contract from September 1, 2021, through August 31, 2023, for the licensing and acquisition of an integrated system for managing onboarding/offboarding, performance, learning, and talent, through the Higher Education Emergency Relief Fund (HEERF) for use by the Human Resources Department at Ocean County College
- To Bowman & Company LLP for the second-year contract option from July 1, 2021, through June 30, 2022, for professional auditing services at Ocean County College
- To Harring Fire Protection, LLC, for the inspection and service of fire prevention and fire control equipment at Ocean County College
- To Gangi Graphics for the second-year contract option for campus-wide copy services at Ocean County College and the Southern Education Center
- To Suburban Trails, Inc. for the first year with a second-year contract option for transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events

The following were amended:

- Additional monies to Catel, Inc., Bradley Beach, New Jersey, to complete concrete and site work as part of the general contractor construction services for a new storage barn for the Facilities Department at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)
- Additional monies to Discovery Education, Silver Spring, Maryland, to adjust the final contract agreement for educational professional development services to include content creation for

training, use of online resources, and assisting with development of adult and K-12 learning programs, through the Higher Education Emergency Relief Fund (HEERF), at Ocean County College (contract originally awarded at the June 24, 2021, Board meeting)

- Additional monies to Kimmel Bogrette Architecture + Site, Inc., Blue Bell, Pennsylvania, for the modification of engineering drawings and specifications to include installation of a new boiler and chiller at the Planetarium as part of the professional architectural and engineering services for demolition of the current Administration Building and design of the new Administration Building at Ocean County College (contract originally awarded at the July 25, 2019, Board meeting)

## **BUILDING AND GROUNDS COMMITTEE**

Contact Interim Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for August 26, 2021.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

Policy #3317, Personnel, Non-Academic Staff, General, Remote Work

a. New Program Option

- 1) Associate in Applied Science in Computer Science/Informational Technology – Option in Artificial Intelligence

b. New Certificate

- 1) Certificate of Completion in Artificial Intelligence

c. New Courses

- 1) CSIT 191, Introduction to Artificial Intelligence
- 2) CSIT 192, Introduction to Machine Learning
- 3) CSIT 291, Computer Vision
- 4) CSIT 292, Natural Language Processing
- 5) CSIT 295, Artificial Intelligence Capstone
- 6) SOCI 232, Social Justice

d. Revised Course

- 1) ENVI 241, Environmental Sustainability
- 2) SOWK 202, Social Work Seminar and Practicum

# PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

## EMPLOYMENT

### Academic – Adjunct Faculty

First Name	Last Name	Position	Start Date
Rebecca	Karu	Adjunct Assistant Professor – Applied Music	8/30/21
Margaret	Licchio	Adjunct Assistant Professor – Social Work	8/30/21
Scott	Royer	Adjunct Assistant Professor – Health & Exercise Science	8/30/21
Joshua	Schairer	Adjunct Assistant Professor – Applied Music	8/30/21

### Administrative

First Name	Last Name	Position	Start Date
Claudia	Ahle	Advisor/Case Manager, Adult Education (Title II)	9/7/21
Caroline	Brittain	Academic Administrator, e-Learning & Learning Enterprises	8/9/21
Gang	He	Learning Management System Administrator	10/4/21
Chad	Kass	Advisor/Case Manager, Adult Education (Title II)	9/7/21
Michael	Mitchell	Data Analyst	9/7/21
Carmen	Mora	Coordinator, Community & Displaced Homemakers Program	9/7/21
Sherry	Shearer	Executive Assistant, WPE	9/7/21
George	Sulzbach	Programs Administrator, WPE	9/7/21

### College Lecturer II

First Name	Last Name	Position	Start Date
Patrick	Beatty	College Lecturer II – Criminal Justice	8/30/21
Lauren	Remenyl	College Lecturer II – e-Learning – ESL & Applied Linguistics	8/23/21
Aqsa	Sheikh	College Lecturer II – e-Learning – Biology	8/30/21

### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Rachelle	Bertholf	Program Assistant (PT), CEVSS Grant	9/7/21
Laura	Coccia	Academic Affairs Technician, School of Nursing	9/7/21
Lauren	Evans	e-Learning Graduate Intern (PT)	9/7/21
Cindy	Lehmann	Sr. Academic Affairs Technician (PT) – Business & Social Science	9/7/21
Karina	Tejada	Enrollment Services Technician (PT)	9/7/21

### Professional

First Name	Last Name	Position	Start Date
Christopher	Mingrone	Part-Time Teacher – Science	9/7/21

**Supportive Staff**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Steven	Echavarry	Part-Time Security Officer II	8/23/21
Kenneth	Gallipoli	Part-Time Security Officer II	8/9/21
Narayan	Sharma	Security Officer II	8/30/21

**CHANGE OF STATUS****College Lecturer II**

<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Vincent	Petrecca	e-Learning Adjunct Asst. Professor – Social Science	College Lecturer II – Criminal Justice	8/23/21

**PROMOTION****Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Michele	Gioxaris	Office Coordinator-EOF&C4AE	EOF Project Coordinator/Student Advisor	9/6/21
Melissa	Jerden	Office & Resource Coordinator	Asst. Director of Work Readiness (WRAP)	9/6/21
Helen	Konz	Project Specialist	Student Support Services Program Director (TRIO)	7/6/21
Susan	O'Connor	Program Director, Perkins & Curriculum Compliance	Executive Director of Curriculum & Program Compliance	7/6/21
Jamie Lyn	Prioli	Interim Coordinator, Access Services	Asst. Director, Student Disabilities Services	9/6/21
Jaclyn	Wood	Education & Community Engagement Coordinator	Asst. Director, Education & Community Engagement	9/6/21
Justin	Zutski	Career Pathways Coordinator	Manager of Apprenticeship Programs	9/6/21

### **College Lecturer II**

<b>First Name</b>	<b>Last Name</b>	<b>From</b>	<b>To</b>	<b>Effective Date</b>
Eugene	de Silva	e-Learning Adjunct Professor- Science	College Lecturer II – e-Learning – Physics	8/23/21

### **RESIGNATION**

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Janet	Berthel	Adjunct Assistant Professor – e-Learning - Science	7/26/21
Xenia	Conquy	Adjunct Assistant Professor – e-Learning – Science	7/21/21
Jose	Gimenez	Adjunct Assistant Professor – e-Learning – Math	7/22/21

#### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Desiree	McSulla	HR Specialist, Benefits & Talent Acquisition	8/25/21

### **College Lecturer II**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Marina	Wassef	College Lecturer II – Economics	9/6/21

#### **Professional**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Kaitlin	Konopka	Assistant Coach – Softball	08/8/21

### **RETIREMENT**

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Debra	Costanza	Adjunct Professor – Social Science	8/1/21
Marjorie	Duryea	Adjunct Associate Professor – Humanities	9/1/21
Nicholas	Gattuso, Jr.	Adjunct Professor – Computer Science	10/1/21

### **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-august-2021-report-to-the-occ-board-of-trustees/>