

September 2021

## FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of August 31, 2021
- A \$79,318 grant from New Jersey Department of Human Services, Hunger Free Campus, to provide support for the Helping Hands Food Pantry and initiatives. Project Director: Ms. Alison Noone, Assistant Director of Student Life. Project Period: September 1, 2021, through August 31, 2022.
- A \$2,104,752 grant from OSHE (Office of the Secretary of Higher Education) Securing our Children's Future Bond Capital Grant to outfit and upgrade six new labs to support technology-based education programs at Ocean County College. Project Director: Ms. Sara Winchester, Executive Vice President of Finance and Administration. Project Period: October 1, 2021, through September 30, 2024.

The following resolutions were adopted:

- For FY22 NJ Transfer Assessment software subscription service through NJEDGE.NET for use at Ocean County College
- For cloud-based library management and discovery applications for use by the Library at Ocean County College
- To sort and identify benthic invertebrate samples collected as part of the Benthic Habitat Assessments project for the Barnegat Bay Partnership at Ocean County College
- For one-year chatbot software services from October 1, 2021, through September 30, 2022, funded through the Higher Education Emergency Relief Fund (HEERF), for student enrollment and retention for the HUB at Ocean County College
- For the purchase of Dell desktop computers and laptops, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for use in the Continuing Learning Center at Ocean County College
- For the purchase and installation of classroom furniture and file cabinets through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract for the Continuing Learning Center at Ocean County College
- For the purchase of Dell Wyse 5070 Thin Client Devices to replace Chromebooks currently used in classrooms funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College
- For professional strategic enrollment management planning services from March 1, 2022, through May 31, 2022, funded through the Higher Education Emergency Relief Fund (HEERF), at Ocean County College

- For emergency repair of the chilled water line at Ocean County College
- For international legal services on an as-needed basis from September 23, 2021, through September 22, 2022, in connection with Ocean County College's projects and activities in Egypt
- For a two-year contract for an integrated system for a Human Resources Information System to manage onboarding/offboarding, performance, learning and talent through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), with Ocean County College serving as the lead agent
- For a twelve-month agreement from July 1, 2021, through June 30, 2022, for professional legal services, special labor counsel, at Ocean County College
- For the two-year contract of fundraising and relationship management software from October 9, 2021, through October 8, 2023, for use by College Relations and the Foundation at Ocean County College
- For the purchase of emergency radio coverage to ensure emergency responders have communication capabilities in the Student Enrollment Building and Performing Arts Academy at Ocean County College
- To identify a qualified pool of consultants for professional environmental services at Ocean County College

The following were awarded:

- To Quality Cut, Inc. for the first year of an optional three-year contract for weed control and fertilization services at Ocean County College
- To Core Mechanical, Inc. for the purchase and installation to replace seven rooftop Trane units at the Southern Education Center
- To Johnstone Supply Inc. for the second-year contract option, for the purchase of heating, ventilation, and air conditioning (HVAC) supplies and materials for use at Ocean County College
- To Land-Tech Enterprises, Inc. for the first year of an optional three-year contract for snow removal services at Ocean County College and the Southern Education Center

The following were amended:

- Additional monies to Catel, Inc., Bradley Beach, New Jersey, to complete concrete and site work as part of the general contractor construction services for a new storage barn for the Facilities Department at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)
- Additional monies to Brio Systems, Inc., Somerville, Massachusetts, for additional COVID testing for students, faculty, and staff, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds at Ocean County College (contract originally awarded at the August 26, 2021, Board meeting)
- Additional monies to Land-Tech Enterprises, Inc., Warrington, Pennsylvania, for a settlement agreement for snow removal services at Ocean County College and the Southern Education Center (contract originally awarded at the October 15, 2020, Board retreat)

# **BUILDING AND GROUNDS COMMITTEE**

Contact Interim Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for September 23, 2021.

# **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

The following Ocean County College academic calendars:

- a. 2022-2023 Academic Calendar
- b. 2023-2024 Academic Calendar
- c. 2022 Accelerated Academic Calendar
- d. 2023 Accelerated Academic Calendar
- e. 2024 Accelerated Academic Calendar

The following 2021-22 Advisory Committees:

- a. Addictions and Human Services Advisory Committee
  - b. American Sign Language/English Interpreting Advisory Committee
  - c. Business and Paralegal Advisory Committee
  - d. Computer Studies Advisory Committee
  - e. Criminal Justice Advisory Committee
  - f. Engineering Advisory Committee
  - g. Environmental Management Advisory Committee
  - h. Fine and Performing Arts Advisory Committee
  - i. Health and Human Performance Advisory Committee
  - j. Hospitality, Recreation, and Tourism Management Advisory Committee
  - k. Media and Communications Advisory Committee
  - l. Nursing Advisory Committee
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- a. New Program Option
    - 1) Associate in Science in Business Administration – Option in Data Analytics
  - b. New Certificate
    - 1) Certificate of Completion in Data Analytics
  - c. Revised Certificate
    - 1) Certificate of Completion in Addictions Counseling
  - d. New Courses
    - 1) BUSN 159, Survey of Business and Data Analytics
    - 2) MATH 157, Introduction to Data Science
    - 3) STSC 151, Student Success Seminar for Veteran/Military-Affiliated Students

# PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

## EMPLOYMENT

### Academic – Adjunct Faculty

First Name	Last Name	Position	Start Date
Lenore	Molee	Adjunct Assistant Professor – Business Law	10/4/21
Kathleen	Napoli	Adjunct Assistant Professor – Health & Exercise Science	9/2/21

### Administrative

First Name	Last Name	Position	Start Date
Peter	DiStefano	Athletic Trainer/Coordinator	9/27/21
Melani	Kovacs	Advisor/Recruitment Specialist (PT), EOF	10/25/21
Raquel	Olivo	Advisor/Case Manager, Adult Education (S763) (Title II)	10/4/21
Daphnee	St. Val	e-Learning, Instructional Designer (PT), CARES Act	10/24/21

### Interim College Lecturer II

First Name	Last Name	Position	Start Date
Sharmistha	Banerjee	Interim College Lecturer II – School of Business & Social Sciences	8/31/21

### Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Alexandria	Halloran	Library Services Technician (PT)	10/4/21

### Nursing Clinical Instructors

First Name	Last Name	Position	Start Date
Megan	Pfeifer	Nursing Clinical Instructor	10/4/21

## CHANGE OF STATUS

### Administrative

First Name	Last Name	From	To	Effective Date
Susan	Bohs	Professional Education Instructor-Adult Education (Title II)	Program Manager/ Instructor, Adult Education (Title II)	10/4/21
Heather	Mayer	Manager of Work Control & Space	Case Manager /Mental Health Technician	10/4/21

		Allocation		
Maria	Tchaplygin	Database Coordinator	Grant Coordinator	10/4/21

## PROMOTION

### Administrative

First Name	Last Name	From	To	Effective Date
Daniel	Mackin	PT Security Officer	Part-Time Lieutenant – Security	9/25/21
Krystle	Wilmot	Professional Tutor I, Writing	Coordinator, Tutoring Services	10/4/21
Ellen	Younger	OIT Coordinator	Special Asst. to Chief Information Officer	10/4/21

## RESIGNATION

### Academic – Adjunct Faculty

First Name	Last Name	Position	Effective Date
Kara	Gerick	Adjunct Assistant Professor – English	9/1/21

### Administrative

First Name	Last Name	Position	Effective Date
Matthew	Ascah	Faculty Training Coordinator, Title III Grant	9/17/21
Alexis	Crosta	Academic Administrator, Foreign Learning Programs	9/24/21

### Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Laura	Coccia	Academic Affairs Technician, School of Nursing	9/13/21
Alexis	Lopez	Student Support Services Project Specialist	9/10/21

### Supportive Staff

First Name	Last Name	Position	Effective Date
Ricardo	Perez	Lieutenant – Security	9/15/21

## RETIREMENT

### Non-Affiliated Hourly

First Name	Last Name	Position	Effective Date
Richard	Trotter	Broadcast Operations Technician	1/1/22

## **PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-september-2021-report-to-the-occ-board-of-trustees/>