

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: October 1, 2021

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting/retreat on **Thursday, October 7, 2021:**

1. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of Apple computers and accessories from October 7, 2021, through June 30, 2022, through the Educational Services Commission of New Jersey (ESCNJ) for use at Ocean County College (**Exhibit A-1**)
 - b. For the purchase of chromebooks to replace existing classroom chromebooks to be provided to students with technology needs, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, through the NJEdge EdgeMarket Contract at Ocean County College (**Exhibit A-2**)
 - c. For a one-year contract for international human resources and payroll services from September 24, 2021, through September 23, 2022, in conjunction with Ocean County College's projects and activities in Egypt (**Exhibit A-3**)
 - d. For a one-year contract for an Imagicle call analytics monitoring and reporting system, from October 7, 2021, through October 6, 2022, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for use at Ocean County College (**Exhibit A-4**)
 - e. For the purchase and installation of video display and conferencing equipment, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for use in the Technology Building at Ocean County College (**Exhibit A-5**)

- f. For the purchase of Cisco network switch upgrades, funded through the Higher Education Emergency Relief Fund (HEERF), to provide increased bandwidth capabilities and virtualization options at Ocean County College (**Exhibit A-6**)
 - g. For the purchase of Cisco network switch upgrades, funded through the Higher Education Emergency Relief Fund (HEERF), for remote simulation programs in the Nursing program at Ocean County College (**Exhibit A-7**)
 - h. For a ten-week contract, with an optional additional six-month extension, for supplemental custodial services of classrooms, offices, and public areas from October 18, 2021, through December 31, 2021, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, at Ocean County College (**Exhibit A-8**)
 - i. For the purchase and installation of audio-visual equipment upgrades, funded through the Higher Education Emergency Relief Fund (HEERF), for conference rooms in the H. Hovnanian Health Sciences, Facilities Management, Library, Jon and Judith Larson Student Center, and Instructional Buildings at Ocean County College (**Exhibit A-9**)
 - j. For the purchase and installation of data cables and cabling service, funded through the Higher Education Emergency Relief Fund (HEERF), to support remote simulation programs in the Nursing program at Ocean County College (**Exhibit A-10**)
2. Recommend that the following contracts be amended:
- a. An additional \$1,500, for a maximum total of \$24,000, to Patron Manager, LLC, New York, New York, for the addition of virtual events to the third year of a five-year contract for a Box Office Ticketing System for the Theatre and Planetarium at Ocean County College (contract originally awarded at the July 22, 2021, Board meeting) (**Exhibit A-11**)
 - b. An additional \$426,000, for a maximum total of \$606,000, to Brio Systems, Inc., Somerville, Massachusetts, for additional COVID testing and vaccination record-keeping, funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief funds, for students, faculty, and staff, at Ocean County College (contract originally awarded at the August 26, 2021, Board meeting) (**Exhibit A-12**)
 - c. An additional \$1,666, for a maximum total of \$128,684, to Ocean Construction, LLC, Marmora, New Jersey, for additional general contractor construction services to replace a sidewalk section on the west stairs as part of the replace and repair exterior stairs project at the Library Building at Ocean County College (contract originally awarded at the March 25, 2021, Board meeting) (**Exhibit A-13**)

3. Recommend adoption of a resolution directing the President or designee to develop a recurring COVID-19 Testing Requirement to be effective no later than January 24, 2022, for unvaccinated faculty, employees, students, and others who access the campus and SEC, and to collect proof of COVID-19 vaccination for vaccinated faculty, staff, and students at Ocean County College (**Exhibit A-14**)

EXHIBIT A-1

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Computer Equipment and Peripherals

Contract Term: October 7, 2021 - June 30, 2022

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase Computer Equipment and Peripherals on an as needed basis campus-wide at Ocean County College. This purchase will be procured through Educational Services Commission of New Jersey (ESCNJ) Cooperative contract # 18/19-03-67; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.JO et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

I. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Apple Computer, Inc.**, PO Box 281877, Atlanta, GA 30384-1877 in the amount not to exceed: **\$40,000.00** to purchase Computer Equipment and Peripherals on an as needed basis campus-wide at Ocean County College. This contract will be procured through Educational Services Commission of New Jersey (ESCNJ) Cooperative contract # 18/19-67 - Contract term: 5-13-2019 – 5-12-2023.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Computer Equipment and Peripherals

Contract Term: October 7, 2021- June 30, 2022

VENDOR: Apple Computer, Inc.
PO Box 281877
Atlanta, GA 30384-1877

ACCOUNT: Campus-Wide/ Audio Video, Computer Equipment
FY 2021/2022

AMOUNT: \$40,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-2

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for HP Chromebooks

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase HP Chromebooks to replace Chromebooks currently used in classrooms and offices at Ocean County College. The retired Chromebooks will then be provided to students with technology needs; and

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an Agreement with **SHI International Corp.**, 290 Davidson Avenue, Suite 101, Somerset, NJ 08873, in the amount not to exceed **\$30,000.00** to purchase HP Chromebooks to replace Chromebooks currently used in classrooms and offices at Ocean County College. This purchase will be procured through NJEdge EdgeMarket Contract #269EMCPS-21-001-SHI (07-01-2021 - 06-30-2024).

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for HP Chromebooks

VENDOR: **SHI International Corp.**
290 Davidson Avenue, Suite 101
Somerset, NJ 08873

ACCOUNT: CARES - Stimulus / Minor Capital - Instructional
FY 2021/2022

TOTAL: **\$30,000.00**
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for International Human Resource and Payroll Services

Contract Term: September 24, 2021 – September 23, 2022

WHEREAS, the Board of Trustees of Ocean County College has a need for the provision of International Human Resource and Payroll Services on an as needed basis in connection with its projects and activities in Egypt; and

WHEREAS, Hegazy and Associates have collaborated with Ocean County College to formulate a proposed contract for services to hire and compensate consultants as faculty and staff to work on various OCC campuses in Egypt; and

WHEREAS, Ocean County College and the vendor have agreed upon proposed contract terms and deliverables to include the vendor is to receive a flat rate of 9% on a monthly basis of gross salary amounts per contracted consultant and a one-time recruitment fee of \$1,000.00 per successful hire; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a. (1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Executive Vice President of Finance and Administration of Ocean County College is hereby authorized and directed to enter into an Agreement with **Hegazy & Associates**, 3100 South Gessner Road, Houston, TX 77063 in the amount not to exceed: **\$125,000.00** to provide International Human Resource and Payroll Services in connection with Ocean County College's projects and activities in Egypt.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for International Human Resource and Payroll Services
Contract Term: September 24, 2021 – September 23, 2022

VENDOR: **Hegazy & Associates**
3100 South Gessner Road
Houston, TX 77063

ACCOUNT: International Programs / Contract Payment
FY 2021/2022

TOTAL: **\$125,000.00**
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for an Imagicle Call Analytics Monitoring and Reporting

Contract Term: October 7, 2021 – October 6, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for an Imagicle Call Analytics dashboard for real-time monitoring of calls and generation of reports for efficient allocation and scheduling of calls at Ocean County College; and

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$37,500.00; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed: **\$35,704.76** for an Imagicle Call Analytics dashboard for real-time monitoring of calls and generation of reports for efficient allocation and scheduling of calls at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for an Imagicle Call Analytics Monitoring and Reporting

Contract Term: October 7, 2021 – October 6, 2024

VENDOR: **Aspire Technology Partners, LLC**
25 James Way
Eatontown, NJ 07724

ACCOUNTS: CARES - Stimulus / Minor Capital - Instructional
FY 2021/2022

TOTAL: **\$35,704.76**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Video Conferencing Equipment

WHEREAS, the Board of Trustees of Ocean County College has a need for Cisco and video display equipment for video conferencing in the Technology Building at Ocean County College; and

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$117,586.98** for Cisco and video display equipment for video conferencing in the Technology Building at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Aspire Technology Partners, LLC**, State Contract #M7000/21-TELE-01506, Term: 5-28-2021 to 9-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Video Conferencing Equipment

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: CARES - Stimulus / Minor Capital - Network
FY 2021/2022

AMOUNT: \$117,586.98
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing a Contract for Cisco Network Switch Upgrades**

WHEREAS, the Board of Trustees of Ocean County College has a need for Cisco network switch upgrades providing increased bandwidth capabilities and virtualization options at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through the Higher Education Emergency Relief Fund (HEERF) established by the American Rescue Plan (ARP) in support to institutions of higher education to serve students and ensure learning continues during the COVID-19 pandemic; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$116,776.56** for Cisco network switch upgrades at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Aspire Technology Partners, LLC**, State Contract #M7000/21-TELE-01506, Term: 5-28-2021 to 9-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Video Conferencing Equipment

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: HEERF ARP Institution / Minor Capital - Instructional Technology
FY 2021/2022

AMOUNT: \$116,776.56
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

**OCEAN COUNTY COLLEGE
RESOLUTION**

Authorizing a Contract for Cisco Network Switch Upgrades for Nursing

WHEREAS, the Board of Trustees of Ocean County College has a need for Cisco network switch upgrades for remote simulation programs in the Nursing program at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through the Higher Education Emergency Relief Fund (HEERF) established by the American Rescue Plan (ARP) in support to institutions of higher education to serve students and ensure learning continues during the COVID-19 pandemic; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$29,470.73** for Cisco network switch upgrades for remote simulation programs in the Nursing program at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Aspire Technology Partners, LLC**, State Contract #M7000/21-TELE-01506, Term: 5-28-2021 to 9-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Cisco Network Switch Upgrades for Nursing

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: HEERF ARP Institution / Minor Capital - Instructional Technology
FY 2021/2022

AMOUNT: \$29,470.73

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Supplemental Custodial Services

Contract Term: October 18, 2021 – December 31, 2021

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for supplemental custodial services to ensure the maintenance and cleanliness of classrooms, offices, and public use areas for a 10-week contract with an option to award an additional six months. This purchase is procured through Omnia Partners Cooperative Purchasing Program; and

WHEREAS, the purchase of said services utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **KBS**, 3605 Ocean Ranch Boulevard, Suite 200, Oceanside, CA 92056 in the amount not to exceed: **\$624,000.00** for supplemental custodial services to ensure the maintenance and cleanliness of classrooms, offices, and public use areas. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract # R210901 – Contract term: 08/01/2021-07/31/2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Supplemental Custodial Services
Contract Term: October 18, 2021 – December 31, 2021**

VENDOR: **KBS**
 3605 Ocean Ranch Boulevard, Suite 200
 Oceanside, CA 92056

ACCOUNT: CARES - Stimulus / Supplies - Operation & Maintenance
 FY 2021/2022

AMOUNT: **\$624,000.00**
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I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

Jan White

 Executive Vice President of Finance and Administration

EXHIBIT A-9

**OCEAN COUNTY COLLEGE
RESOLUTION
Authorizing a Contract for A/V Upgrades for Conference Rooms**

WHEREAS, the Board of Trustees of Ocean County College has a need for A/V upgrades for Conference Rooms at the H. Hovnanian Health Sciences Building, Facilities Management Building, Library Building, Jon and Judith Larson Student Center, and Instructional Building at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through the Higher Education Emergency Relief Fund (HEERF) established by the American Rescue Plan (ARP) in support to institutions of higher education to serve students and ensure learning continues during the COVID-19 pandemic; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$270,457.75** for A/V upgrades for Conference Rooms at the H. Hovnanian Health Sciences Building, Facilities Management Building, Library Building, Jon and Judith Larson Student Center, and Instructional Building at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Aspire Technology Partners, LLC**, State Contract #M7000/21-TELE-01506, Term: 5-28-2021 to 9-30-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Video Conferencing Equipment

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: HEERF ARP Institution / Minor Capital - Instructional Technology
FY 2021/2022

AMOUNT: \$270,457.75
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

**OCEAN COUNTY COLLEGE
RESOLUTION**

Authorizing a Contract for Data Cables and Cabling Service for Nursing

WHEREAS, the Board of Trustees of Ocean County College has a need for data cables and cabling service to support remote simulation programs in the Nursing program at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through the Higher Education Emergency Relief Fund (HEERF) established by the American Rescue Plan (ARP) in support to institutions of higher education to serve students and ensure learning continues during the COVID-19 pandemic; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **NetQ Multimedia Co.**, 919 Route 33, Freehold, NJ 07728 in the amount not to exceed **\$19,589.40** for data cables and cabling service for remote simulation programs in the Nursing program at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **NetQ Multimedia Co.**, State Contract # 88739, Term: 03-20-2015 to 03-19-2022.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Cisco Network Switch Upgrades for Nursing

VENDOR: NetQ Multimedia Co.
919 Route 33
Freehold, NJ 0772

ACCOUNT: HEERF ARP Institution / Minor Capital - Instructional Technology
FY 2021/2022

AMOUNT: **\$19,589.40**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Box Office Ticketing System

Contract Term: July 1, 2021 – June 30, 2022

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for the Box Office Ticketing System for the Jay and Linda Grunin Center and the Novins Planetarium at Ocean County College awarded at the Board of Trustees meeting on July 22, 2021; and

WHEREAS, an additional **\$1,500.00** is needed to add a new component, “Virtual Events,” which will provide streaming, meet and greets, and community engagement for virtual presentations by the Grunin Center and Novins Planetarium; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Patron Manager, LLC**, 850 7th Avenue, New York, NY 10019 with an additional **\$1,500.00** for a total amount of **\$24,000.00** to add the component “Virtual Events” for the Grunin Center and Novins Planetarium at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Box Office Ticketing System
Contract Term: July 1, 2021 – June 30, 2022

VENDOR: Patron Manager, LLC
850 7th Avenue
New York, NY 10019

ACCOUNT: Fine Arts Administration / Advertising – Fine Arts Promotion
FY 2021/2022

ORIGINAL CONTRACT: \$22,500.00

AMENDMENT: \$1,500.00
=====

TOTAL AMOUNT: \$24,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

AMENDMENT

**Authorizing a Contract for Brio COVID Testing
Contract Term: September 30, 2021 – February 28, 2022**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Brio COVID-19 Turnkey Screening Services at Ocean County College. Services include workplace safety services, fulfillment of molecular swab, antibody, rapid antigen, and other COVID-19 collection kits, medical requisitioning of collection kits, collection of samples using collection kits, digital collection kit registration, transportation to laboratories, laboratory processing, and results review and reporting; and

WHEREAS, an additional **\$426,000.00** is needed for the testing of individuals who may have been exposed to COVID-19 on campus, where Brio COVID-19 Turnkey Screening Services is now designated to handle COVID-19 testing on campus as well as vaccination record-keeping for said individuals. The testing is provided free to all students, faculty, and staff, with access to register for an on campus COVID-19 test at any time.

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through the Coronavirus Aid, Relief and Economic Security (CARES) Act Higher Education Emergency Relief; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the Agreement with **Brio Systems, Inc.**, 519 Somerville Ave, PO BOX 334, Somerville, MA 02143 with an additional **\$426,000.00** for a total amount of **\$606,000.00** for Brio COVID-19 Turnkey Screening Services at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Brio COVID Testing
Contract Term: September 30, 2021 – February 28, 2022

VENDOR: **Brio Systems, Inc.**
519 Somerville Ave
PO BOX 334
Somerville, MA 02143

ACCOUNT: Cares - Stimulus / Supplies - Operation & Maintenance
FY 2021/2022

ORIGINAL CONTRACT: \$180,000.00

AMENDMENT: \$426,000.00

TOTAL: \$606,000.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2021/2022 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

AMENDMENT

AWARD for General Contractor Construction Services

RECOMMENDATION: Contract award to **Ocean Construction, LLC**, 215 Route 9 South, 2nd Floor, Marmora, NJ 08223 be amended with an additional **\$1,666.00** for a total amount of **\$128,684.00**. The original contract in the amount of **\$123,200.00** for providing General Contractor Construction Services to replace and repair exterior stairs at the Library Building #3 at Ocean County College was awarded at the Board of Trustees Meeting on March 25, 2021. An amendment in the amount of **\$3,818.00** was awarded at the Board of Trustees meeting on May 20, 2021.

Additional funds are needed for Allowance Usage (AU) Authorization #2 - **\$1,666.00** to replace one (1) concrete flag of sidewalk on the west stairs to prevent a tripping hazard.

Said contract to be in accordance with bid specifications and requirements of BID #20/21 B-1141 publicly advertised on February 11, 2021 and bids received March 4, 2021.

NATURE OF BID: General Contractor Construction Services

BID ITEM #1: Base Bid Amount

BID ITEM #2: Alternate #1

SOURCE OF FUNDS: Business Division / Building Repairs & Maintenance
FY 2020/2021

BID SUMMARY

| Bidder's Name | BID ITEM #1 | BID ITEM #2 | TOTAL AMOUNT |
|---------------------------------|---------------|---------------|---------------|
| Ocean Construction, LLC* | \$ 83,500.00 | \$ 39,700.00 | \$ 123,200.00 |
| Abhzeen Design | \$ 119,976.00 | \$ 99,002.30 | \$ 218,978.30 |
| Seacoast Construction, Inc. | \$ 155,000.00 | \$ 95,000.00 | \$ 250,000.00 |
| George Koustas | \$ 174,000.00 | \$ 205,000.00 | \$ 379,000.00 |
| A-Tech Concrete Co. | \$ 178,000.00 | \$ 96,000.00 | \$ 274,000.00 |
| Spartan Construction | \$ 210,000.00 | \$ 69,000.00 | \$ 279,000.00 |
| Gavan General Contracting, Inc. | \$ 215,000.00 | \$ 161,000.00 | \$ 376,000.00 |
| MJJ Construction LLC | \$ 286,000.00 | \$ 90,000.00 | \$ 376,000.00 |

*Recommended Vendor

EXHIBIT A-14



BOARD OF TRUSTEES

RESOLUTION

WHEREAS, since the start of the COVID-19 pandemic in early 2020, the recommendations from public health authorities and the tools available to combat the COVID-19 pandemic have evolved dramatically, including the development, approval, distribution, and broad availability of COVID-19 vaccines and testing options; and

WHEREAS, people who have not been vaccinated against COVID-19 are most at risk of infection, adverse health consequences, and further spreading COVID-19, including the highly transmissible Delta Variant, to friends, family, colleagues, and the community-at-large; and

WHEREAS, the overwhelming majority of serious illness, hospitalizations, and death resulting from COVID-19, including the Delta Variant, are among the unvaccinated;

NOW, THEREFORE, BE IT RESOLVED that, consistent with recommendations from the State of New Jersey and the CDC, the Board of Trustees directs the President or designee to take any and all actions necessary to develop and implement a recurring COVID-19 Testing Requirement for unvaccinated faculty, employees, students, and others who access the campus and the SEC; and

BE IT FURTHER RESOLVED that the College will collect proof of COVID-19 vaccination for vaccinated faculty, staff, and students, and that the vaccination information will be verified and stored in a manner that is consistent with applicable legal requirements; and

BE IF FUTHER RESOLVED that the Testing Requirement will be effective for all faculty, staff, and students no later than January 24, 2022; and

BE IT FUTHER RESOLVED that the President or designee shall have the authority to amend the Testing Requirement as necessary based on the evolving nature of the COVID-19 pandemic and recommendations from federal, state, and local public health authorities.

Adopted: October 7, 2021

Stephan R. Leone
Secretary