



## **BOARD OF TRUSTEES**

### **Public Retreat/Meeting**

#### **Minutes**

**February 10, 2022**

A retreat/meeting of the Ocean County College Board of Trustees was called to order at 12:05 p.m. on Thursday, February 10, 2022, by Mr. Stephan Leone, Treasurer, presiding in Mr. Jerry Dasti's absence, in the Conference Center and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2021 reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on February 3, 2022, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means during periods of emergency.

Public Meeting  
Announcement

Those in attendance were: Mr. Leone, Mrs. Linda Novak, Mr. Robert Fall, Mr. Charles Muller, Mrs. Joanne Pehlivanian, Mr. Joseph Teichman, Mr. Carl V. Thulin, Ms. Josephine O'Grady, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President of Finance and Administration Sara Winchester, and Mrs. Connie Bello. Also, in attendance was Dr. Alexa Beshara-Blauth, Executive Director, Institutional Planning, Middle States Co-Chair.

Attendance

Dr. Larson introduced Dr. Beshara-Blauth, Executive Director of Institutional Planning, who updated the Trustees on the Middle States Self-Study process. Dr. Beshara-Blauth then introduced the following Team Leaders who presented chapter findings for each of the seven Standards:

➤ **Standard I – Mission and Goals**

Ms. Maureen Conlon, Associate Director of Web Services, Team Liaison  
Dr. AJ Trump, Executive Director of Student Services, Team Lead

➤ **Standard II – Ethics and Integrity**

Ms. Tracey Donaldson, Associate Vice President of Human Resources, Team Lead  
Dr. Margaret Maghan, College Lecturer – Social Work, Team Lead

➤ **Standard III – Design and Delivery of the Student Learning Experience**

Dr. Maysa Hayward, Associate Vice President of International Programs,  
Team Member  
Ms. Susan O'Connor, Executive Director of Curriculum and Program Development,  
Team Liaison

- **Standard IV – Support of the Student Experience**  
Ms. Janine Emma, Registrar, Team Lead  
Ms. Sheenah Hartigan, Executive Director of Enrollment Services, Team Lead
- **Standard V – Educational Effectiveness Assessment**  
Dr. Caterina Gibson, College Lecturer – Anatomy, Team Lead  
Mr. James Marshall, Assistant Director of Assessment, Team Lead
- **Standard VI – Planning, Resources, and Institutional Improvement**  
Ms. Kayci Clayton, Director of Grant Administration, Team Lead  
Ms. Catherine Pontoriero, Librarian – Reference Services, Team Lead
- **Standard VII – Governance, Leadership, and Administration**  
Dr. Antoinette Clay, Associate Vice President of Academic Affairs, Team Lead  
Ms. Catherine Mancuso, Dean of Faculty Development and Learning Innovations,  
Team Lead

Dr. Larson and the Trustees thanked the working group team members for their work.

At a Fall 2021 Board Retreat, Dr. Beshara-Blauth shared the results of the Board’s Spring 2021 Self-Assessment. During her presentation, a recommendation was made that the Board members review their responsibilities as trustees. Following up on that recommendation, Dr. Beshara-Blauth presented a brief summary of trustee responsibilities at this Retreat, after which the members discussed the ways in which the Board ensures those responsibilities are being met.

With no further comments from the Board members or the public, the meeting adjourned at 2:25 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Executive Assistant to the President