

April 2022

## **FINANCE COMMITTEE**

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of March 31, 2022

The following contracts were awarded:

- To Marlee Contractors, LLC for the first year with a second-year contract option for professional boiler burner maintenance services from July 1, 2022, through June 30, 2023, at Ocean County College
- To GPC Inc. for the first year with a second-year contract option for maintenance and materials for painting services from July 1, 2022, through June 30, 2023, at Ocean County College
- To Trinity Water Solutions for the first year with a second-year contract option for maintenance and materials for water treatment services from July 1, 2022, through June 30, 2023, at Ocean County College
- To Unitemp, Inc. for the first year with a second-year contract option for chiller maintenance services from July 1, 2022, through June 30, 2023, at Ocean County College
- To McCloskey Mechanical Contractors, Inc. for the first year with a second-year contract option for professional plumbing services from July 1, 2022, through June 30, 2023, at Ocean County College
- To PIP Printing and Gangi Graphics for the second-year contract option for offset printing services from July 1, 2022, through June 30, 2023, at Ocean County College

The following resolutions were adopted:

- For the purchase of copy paper from July 22, 2022, through June 30, 2023, through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract for use at Ocean County College
- For the purchase of instructional and non-instructional medical supplies on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Nursing and Workforce and Professional Education departments at Ocean County College
- For a two-year contract for the purchase of office supplies from July 1, 2022, through June 30, 2024, through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College
- For a two-year contract for the purchase of online marketplace products from July 1, 2022, through June 30, 2024, for various departments through the Omnia Partners Cooperative Purchasing Program at Ocean County College

- For a one-year agreement for professional legal services, special labor counsel, from July 1, 2022, through June 30, 2023, at Ocean County College
- For the second-year contract option for a professional promotional online storefront from July 1, 2022, through June 30, 2023, for the purchase of OCC-branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium at Ocean County College
- For the fourth year of a five-year contract for a Box Office Ticketing System from July 1, 2022, through June 30, 2023, for the Theatre and Planetarium at Ocean County College
- For a four-month agreement for the engagement of “UnderScored” by Ephrat Asherie Dance at the Grunin Center to include performances, rehearsal, and workshops for the arts at Ocean County College
- For the purchase and installation of furniture for various classrooms and buildings through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract, funded through the Securing Our Children’s Future Bond Act at Ocean County College
- For a one-year contract for CrowdStrike Cybersecurity Services from May 7, 2022, through May 6, 2023, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College

The following were adopted to award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:

- For the second-year contract option for professional economic modeling program services from July 1, 2022, through June 30, 2023
- For the second-year contract option for employee and student background screening services from July 1, 2022, through June 30, 2023
- For the second-year contract option for a professional promotional online storefront for the purchase of college-branded items from July 1, 2022, through June 30, 2023
- For a one-year contract for Learning Management System licensing from July 1, 2022, through June 30, 2023, with an additional one-year contract option
- For a three-year contract for online proctoring services, from July 1, 2022, through June 30, 2025

The following were amended:

- Additional monies to TEC Elevator, Inc., Marmora, New Jersey, for additional elevator repair and maintenance services at Ocean County College (contract originally awarded at the April 22, 2021, Board meeting)
- Additional monies to Cintas Corporation No. 2, Mason, Ohio, for additional fire prevention services and fire control equipment at Ocean County College (contract originally awarded at the December 16, 2021, Board meeting)
- Additional monies to Laerdal Medical Corporation, Wappingers Falls, New York, for the purchase of simulation mannequins as part of the web-based simulation training and management for use by the Nursing Department at Ocean County College (contract originally awarded at the November 4, 2021, Board meeting)

- Additional to SHI International Corporation, Somerset, New Jersey, for expansion of the Microsoft Software Campus volume license agreement through the NJEdge Consortium at Ocean County College (contract originally awarded at the February 24, 2022, Board meeting)
- Additional monies to Bowman and Company, LLP, Voorhees, New Jersey, for additional professional auditing services associated with the FY21 Federal Single Audit for COVID-19 grants at Ocean County College (contract awarded at the August 26, 2021, Board meeting)
- Additional monies to Townsquare Media Shore Millennium, Toms River, New Jersey, for additional advertising services on an as needed basis for the remainder of fiscal year 2022 at Ocean County College (contract originally awarded at the December 16, 2021, Board meeting)
- Additional monies to Apple Computer, Inc., Atlanta, Georgia, for the purchase of additional Apple computers and accessories through the Educational Services Commission of New Jersey (ESCNJ) for use at Ocean County College (contract originally awarded at the October 7, 2021, Board retreat)
- Additional monies to Mechanical Preservation Associates, Inc., Hillsborough, New Jersey, for an upgraded induced downdraft counter flow cooling tower as part of the replacement and installation of a new cooling tower for the Administration Building at Ocean County College (contract originally awarded at the January 27, 2022, Board meeting)
- Additional monies to B&H Photo Video Pro Audio, Inc., New York, New York, for additional audio video equipment and peripherals for the remainder of fiscal year 2022 at Ocean County College (contract originally awarded at the July 22, 2021, Board meeting)

The following were accepted:

- A \$40,000 grant from The Andrew W. Mellon Foundation, to support a tech residency with Ephrat Asherie Dance to help develop and present their new dance piece for a school and evening performance in October 2022 and for future touring opportunities. Project Director: Ms. Jaclyn Wood, Assistant Director of Education and Community Engagement. Project Period: May 1, 2022, through October 31, 2022.
- A \$13,614 grant from OSHE (Office of the Secretary of Higher Education) Career Accelerator Internship Grant Program (CAIGP) to facilitate innovative connections between students and employers for internship opportunities at Ocean County College. Project Director: Ms. Anna Regan, Executive Director of Academic Advising. Project Period: May 1, 2022, through August 31, 2022.

## **BY LAW POLICY AND CURRICULUM COMMITTEE**

Contact Vice President Joe Konopka x2264 for specific information

Approved:

- a. Bylaw #1210, Board of Trustees
- b. Bylaw #1215, Qualifications of Members, Terms of Office, Filing Vacancies, Compensation
- c. Bylaw #1220, Authority of the Board of Trustees
- d. Bylaw #1230, Officers of the Board
- e. Bylaw #1232, Officers of the Board, Terms of Office
- f. Bylaw #1234.1, Officers of the Board, Duties of Officers, Chairman
- g. Bylaw #1234.2, Officers of the Board, Duties of Officers, Vice Chairman
- h. Bylaw #1234.3, Officers of the Board, Duties of Officers, Secretary
- i. Bylaw #1234.4, Officers of the Board, Duties of Officers, Treasurer
- j. Bylaw #1242, Advisory Personnel

- k. Bylaw #1244.1, Advisory Personnel, Duties of Advisory Personnel, Counsel
- l. Bylaw #1244.2, Advisory Personnel, Duties of Advisory Personnel, Auditor
- m. Bylaw #1244.3, Advisory Personnel, Duties of Advisory Personnel, Architect/Engineer

The following policy:

- a. Policy #2410, Nondiscrimination, Equal Opportunity, and Harassment

The rescission of the following policies:

- a. Policy #2420, Prohibition of Discrimination and Harassment in All Forms
- b. Policy #2430, Sexual Assault

Revised Certificate

- 1) Certificate of Completion in Photography

Revised Course

- 2) CSIT 241, Cybersecurity Legal and Regulatory Overview

The temporary suspension of Policy #8600, for the Ocean County College Foundation Scholarship Celebration on Friday, June 24, 2022, on the Ocean County College Campus Mall from 6:00 p.m. to 10:00 p.m.

## **BUILDING AND GROUNDS COMMITTEE**

Contact Interim Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for April; 28, 2022.

## **PERSONNEL COMMITTEE**

Contact Associate Vice President Tracey Donaldson x2150 for specific information

### **EMPLOYMENT**

#### **Academic – Adjunct Faculty**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Chana	Gold	Adjunct Assistant Professor – Accounting	5/9/22
Bradley	Billhimer	Adjunct Assistant Professor – Criminal Justice	8/1/22

#### **Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Start Date</b>
Brian	Schillaci	Director, Southern Education Center	7/5/22
Jenna	McAteer	Academic Advisor, SEC	5/16/22

**College Lecturer II**

First Name	Last Name	Position	Start Date
Cheyenne	Riehl	College Lecturer II – Library	8/22/22

**Non-Affiliated Hourly**

First Name	Last Name	Position	Start Date
Felicia	Conte	Office Coordinator, Security	5/9/22

**Supportive Staff**

First Name	Last Name	Position	Start Date
Michael	Critelli	Security Officer II	5/9/22
Robert	Serio	Security Officer II	5/9/22

**CHANGE OF STATUS****Administrative**

First Name	Last Name	From	To	Effective Date
Erich	Carstens	Asst. Director, User Services	Network Systems Administrator	5/2/22
Veronica	Guevera-Lovgren	Asst. Dean, Arts & Humanities	Executive Director of Student Services	5/9/22
Margaret	Nally	Reserve Nursing Skills Lab Asst.	Nursing Skills Lab Coordinator	8/15/22
Sean	O'Leary	Technical Director	Director, Enterprise Technical Services	5/2/22
Heidi	Sheridan	Dean, Arts & Humanities	Interim, Executive and Artistic Director of Grunin Center for the Arts	5/4/22
Alexandra	Verhoven	Library Technical Services Technician	Manager, Technical Services (Library)	5/2/22
Michelle	Youngs	Asst. Director, Operations/ Production	Asst. Director of Student Life	5/16/22
Heather	Sciarappa	College Lecturer II - English & Literature	Interim Dean of Arts & Humanities	5/2/22
Samantha	Glassford	College Lecturer II- English	Interim Asst. Dean of Arts & Humanities	5/2/22

**Non-Affiliated Hourly**

First Name	Last Name	From	To	Effective Date
Megan	Dendy	P/T TV Production Assistant	Video Editor (PT)	5/9/22

## Supportive Staff

First Name	Last Name	From	To	Effective Date
David	Rotan	Security Officer II	Athletics Attendant	5/2/22

## PROMOTION

### Administrative

First Name	Last Name	From	To	Effective Date
Rachelle	Bertholf	Program Asst. (PT) CVSS Grant	Data Research Specialist, PT	5/2/22
Kevin	Braendly	Audio Visual Support Coordinator	Manager Audio, Visual & Systems Technology	5/2/22
Nicholas	Tyler	Programmer Analyst	Sr. Programmer Analyst (TBD)	5/2/22

## RESIGNATION

### Academic – Adjunct Faculty

First Name	Last Name	Position	Effective Date
Lucian	Rinando	Adjunct Assistant Professor – Humanities	4/20/22

### Administrative

First Name	Last Name	Position	Effective Date
Kirsten	Bollinger	Career Services Coordinator	5/6/22
Amelia	Giles	Financial Aid Advisor	6/17/22

### College Lecturer II

First Name	Last Name	Position	Effective Date
Stephanie	Shestakow	College Lecturer II – Art History	4/25/22

## RETIREMENT

### Academic – Adjunct Faculty

First Name	Last Name	Position	Effective Date
James	Galvin	Adjunct Assistant Professor – Math	4/22/22
Robert	Shaughnessy	Adjunct Assistant Professor – English	6/1/22
Samuel	Zahran	e-Learning Adjunct Assistant Professor-English	6/1/22

**Administrative**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Effective Date</b>
Debra	Pfaff	Academic Administrator, Arts & Humanities	5/1/22

**PRESIDENTS REPORT**

<https://www.ocean.edu/news/dr-larsons-april-2022-report-to-the-occ-board-of-trustees/>