

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: July 21, 2022

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 28, 2022:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for July 28, 2022 (**Exhibit C-1**)

EXHIBIT C-1



**Ocean County College Board of Trustees
Buildings and Grounds Committee Agenda
July 28, 2022**

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
STUDENT ENROLLMENT BUILDING (SEB)	The remaining punch list items and closeout documents are being completed. Currently, the building has a Temporary Certificate of Occupancy (TCO), with a Certificate of Occupancy (CO) anticipated in Summer of 2022. A claim was submitted by Catel, Inc., requesting additional compensation for alleged delays to the project.
CONFERENCE CENTER – RENOVATION (CONF)	The Conference Center (#10) is fully renovated and the remaining punch list items have been completed. Barnegat Bay Partnership is modifying their office area to receive additional furniture for new staff and to expand their lab; furniture has been ordered and installation is scheduled for July.
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in New Jersey Natural Gas (NJNG) Engineering Solutions. The bid opening for the Grunin Center boiler replacement was May 3 and the LED lighting upgrade quote has been received. A kickoff meeting with LGB Mechanical, Inc. (boilers) will be scheduled once final documents are submitted by LGB; lighting materials should be shipped for a July 22 delivery.
STUDENT CENTER – SEATING EXPANSION	The Certificate of Occupancy was received for the expansion of the dining seating and reduction of the bookstore. The remaining punch list items are completed and awaiting closeout documents.
FACILITIES STORAGE STRUCTURE (BARN)	The Certificate of Occupancy was received and the general contractor (GC) is working on completing punch list items.
ATHLETIC'S BLEACHERS	New bleachers for the baseball and softball fields have been installed and the final punch list items have been completed.
LIBRARY – STEPS REPLACEMENT/REPAIR	The replacement and repair of the exterior Library stairs is complete; however, there is a surface scaling issue that has occurred at the east stairs. As such, Ocean Construction has removed the east stairs and replaced them in their entirety. Temporary railings have been installed until permanent railings are received in August.
GRUNIN – PAA SECURITY	The construction to provide security and isolation for PAA classrooms is complete and a Certificate of Occupancy (CO) has been issued. The contractor, Catel, Inc., is working on submitting all required closeout documents.

PROGRAMMING & DESIGN – In Progress	
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	The new Administration Building is currently in the Design Phase for minor revisions. It is expected to have an 18-month construction period and move-in date, followed by the demolition of the existing Administration Building. The architect will be finalizing the design specifications and preparing bid documents to be submitted to Purchasing. A virtual page-turn-through of the construction drawings is being scheduled with individual departments (IT, Security, and Facilities) to ensure all items within the design are agreed upon and coincide with the College's standards.
SAILING CENTER	The Sailing Center project has received all NJDEP permits. A meeting was held with the architect, Joe Horan, from Kimmel Bogrette on January 13, confirming that all materials specified in the plans are still available. A courtesy presentation to Berkley Township was held on March 17. Kimmel Bogrette provided an updated construction cost estimate while funding is being determined.
LIBRARY RENOVATION	A complete modernization of an existing space, such as the Library, is being analyzed to ensure the space configuration meets student needs. Several meetings and site visits to recent renovated libraries in New Jersey were conducted to gain insight into these needs. A survey is also being developed to include student involvement for certain design aspects of the renovation. BKP Architects have been awarded the A/E contract for the project and a kickoff meeting is being scheduled.
BUCKWALD & NORTH BAY WELCOME SIGNS	A large welcoming sign was proposed to be installed at the College campus entrances to invite visitors and the community onto the campus. Concepts from vendors have been received. A site survey plan is required for review; and permitting purposes, including boundary, right-of-way, and topography information has been performed by French & Parrello Associates. The College is in contact with David Roberts, the Township Planner, to advise on the next steps.
NORTH BAY ENTRANCE SIGNAGE	Installation of an approximate 70-foot-tall billboard-style pylon structure on West College Drive was proposed so that the billboard can be seen from the Garden State Parkway. A site survey plan is required for review and; permitting purposes, including boundary and topography information has been performed by French & Parrello Associates. The College is in contact with David Roberts, the Township Planner, to advise on the next steps to move forward.
SEC – PARKING LOT & SIDEWALK REPAIRS	The Southern Educational Center site has multiple areas within the parking lot where the asphalt and curbing are sinking. Areas of concrete sidewalk in front of the building are also being affected and has become a safety concern. Matrix New World Engineering and Earle Company has begun construction earlier this month and the project is scheduled to be completed in August.

PROGRAMMING & DESIGN – In Progress	
HEALTH & HUMAN PERFORMANCE CENTER – EXTERIOR WALL REPOINTING	The walls of the Health and Human Performance Center currently have cracked and missing grout and caulking throughout areas of the brickwork and masonry block walls. As a result, the building experiences water infiltration when wind-driven rain events occur. As such, the College seeks to remedy these issues by repointing and caulking the northeast and east walls of the building. An architectural RFP was issued and awarded to SSP Architects on January 11, to provide construction documents, bid assistance and construction administration. Spartan Construction has been awarded the project and a kickoff meeting was scheduled for June 29.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium. This will allow the Planetarium to operate independently of the Administration Building, which currently supplies its heating and cooling. Kimmel Bogrette Architects has revised the construction drawings and the bid documents are being prepared.
GRUNIN – MUSIC ROOMS	The renovation of the old Human Resources area in the Grunin Center will be converted into practice rooms. A preliminary programming meeting was held with the end users. The College has hired a vendor to perform an asbestos survey. A request for proposals from selected architects in the approved vendor pool has been received and SSP Architects was recommended for the award.
TECHNOLOGY BUILDING – ROOF REPLACEMENT	The Technology Building's roof is past its warranty and is breaking down due to the elements. Due to significant price increases and a potential four-month delay in materials, the College will not use the ESCNJ contractor, Weatherproofing Technologies. The project will require an architect's specifications and bid out. The roof replacement will be moved to Spring 2023. The atrium rooftop (also known as a "doghouse") needs to be repointed and the leaking windows be replaced. An RFP to complete this work has been issued and packaged together with the Health and Human Performance Building (#29) pointing project. Spartan Construction has been awarded the project and a kickoff meeting will be scheduled as soon as all their required paperwork is submitted.
CAMPUS WIDE – MASS NOTIFICATION SYSTEM	The mass notification system that broadcasts emergency messages to be heard anywhere on campus needs to be replaced. The more than 15-year-old electronics cannot be replaced or repaired. The broadcasting speakers on the Library and Gymnasium are still functional, but will be repositioned. Hopefully the upper campus buildings will be in range with the new positioning; if not, a third speaker would need to be added. In addition to audio broadcasting, the new equipment will have the capability of emergency notifications to desktops and phones. The system will meet the National Fire Protection Agency (NFPA) code and Clery Act compliance for mass notification. ALERTUS has been awarded the contract; a kickoff meeting to be scheduled by early August.

2022- 2023 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
HANDICAPPED PARKING LOT	The concept of handicapped parking lot spaces close to the Gateway Building is being reviewed. The current handicapped spaces are too far and steep to walk to the building or campus.
GRUNIN CENTER – LOBBY EXTENSION	The conceptual designs for a sizeable addition adjustment of the Grunin Center Lobby was presented to the President’s Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby access to the theater.
CONNECTING UPPER & LOWER CAMPUS	Existing elevations are being evaluated for ADA compliancy to connect the upper and lower campus. A preliminary review shows that the upper campus can be accessed through the Technology Building elevator. An analysis of the various sidewalk inclines for ADA compliance will be completed.