

# ***EXHIBIT A***

## EXHIBIT A



### **BOARD OF TRUSTEES Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** July 21, 2022

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, July 28, 2022:**

1. Recommend acceptance of the statement of income and expenditures as of June 30, 2022 (**Exhibit A-1**)
2. Recommend that the following contract be awarded:
  - a. For professional architectural and engineering design services for the Grunin Center Music Room renovation project at Ocean County College (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
  - a. For a one-year renewal from August 9, 2022, through August 8, 2023, of the Smartsheet Business Plan Plus Pro Support software subscription at Ocean County College (**Exhibit A-3**)
  - b. For the purchase of study guides and miscellaneous supplies for students enrolled in various programs and class books and activity workbooks for ESL students from July 28, 2022, through June 30, 2023, through the Adult Education, Civics, and Workforce Preparations Program (AECWP) at Ocean County College (**Exhibit A-4**)
  - c. For a one-year contract for professional interpreting and captioning services for students with disabilities on an as-needed basis from July 1, 2022, through June 30, 2023, at Ocean County College (**Exhibit A-5**)

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- d. For a medication dispensing system for the Nursing Department at Ocean County College **(Exhibit A-6)**
- e. For the maintenance license renewal for Document Imaging/Image Now software from October 1, 2022, through September 30, 2023, for use at Ocean County College **(Exhibit A-7)**
- f. For the purchase of study guides and miscellaneous supplies for students enrolled in various programs and class books and activity workbooks for ESL students from July 28, 2022, through June 30, 2023, through the Adult Education, Civics, and Workforce Preparation Program (AECWP) at Ocean County College **(Exhibit A-8)**
- g. To identify a qualified pool of professional ecological engineering service providers for various projects to be used on an as needed basis for the Barnegat Bay Partnership from July 28, 2022, to June 30, 2023, at Ocean County College. **(Exhibit A-9)**
- h. For travel services for the OCC Study Abroad Seminar in Italy from January 1, 2023, through January 15, 2023 **(Exhibit A-10)**
- i. For a three-year agreement from July 29, 2022, through July 28, 2025, for the purchase of Apple computers and AppleCare service through the Educational Services Commission of New Jersey (ESCNJ) for Computer Science Technology rooms at Ocean County College **(Exhibit A-11)**
- j. For the purchase of Chromebooks for students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College **(Exhibit A-12)**
- k. For travel services for the OCC Study Abroad Seminar in Las Vegas from March 18, 2023, through March 24, 2023 **(Exhibit A-13)**
- l. To sort and identify benthic invertebrate samples collected as part of the Benthic Habitat Assessments project for the Barnegat Bay Partnership at Ocean County College **(Exhibit A-14)**
- m. For the purchase of classroom projectors to provide interaction between instructors, in-class students, and remote students through the Securing Our Children's Future Bond Act for use at Ocean County College **(Exhibit A-15)**
- n. For travel services for the OCC Study Abroad Seminar in London from January 5, 2023, through January 15, 2023 **(Exhibit A-16)**

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- o. For a one-year agreement from August 1, 2022, through July 31, 2023, for the Blackboard Ally Learning Management System Licensing through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) at Ocean County College (**Exhibit A-17**)
4. Recommend acceptance of a \$216,000 New Jersey Pathways to Career Opportunities (Work Phase) grant from the New Jersey Community College Consortium for Workforce and Economic Development to bring together employers, industry associations, labor unions, education institutions and workforce development partners to provide students, adult learners, and workers with the education and career pathways they need to find new careers to earn competitive wages, and to ensure that employers have the access to a highly skilled innovative workforce to meet critical labor market needs. Project Directors: Dr. Joseph Konopka, Vice President of Academic Affairs, and Dr. Sylvia Riviello, Dean of STEM.
5. Recommend acceptance of \$40,000 to fund Ocean County College's participation in the Artificial Intelligence Incubator Network and Community of Practice from the American Association of Community Colleges (AACC), funded by Intel and Dell Technologies. OCC will work with the AACC, Dell, and Intel to build out an AI hybridized laboratory platform that works with and supports OCC's current AI work both on campus and in a HyFlex learning environment. Project Director: Mr. Kenneth Michalek, College Lecturer II in Computer Science/Information Technology. Project Period: July 15, 2022, through May 31, 2023.
6. Recommend acceptance of an additional award of \$16,807, for a total \$30,371 grant, from Richard Stockton University to conduct an additional year of Benthic Macroinvertebrate Assessment near Sunflower Island, Brigantine Channel. Project Director: Dr. Jim Vasslides, Barnegat Bay Partnership Senior Program Scientist. Project Period: June 1, 2020, through October 31, 2023.
7. Recommend acceptance of an additional award of \$18,294, for a total \$33,963 grant, from Richard Stockton University to conduct an additional year of Benthic Macroinvertebrate Assessment in a dredge hole and nearby habitats along the Intercoastal Waterway. Project Director: Dr. Jim Vasslides, Barnegat Bay Partnership Senior Program Scientist. Project Period: July 1, 2021, through June 30, 2023.

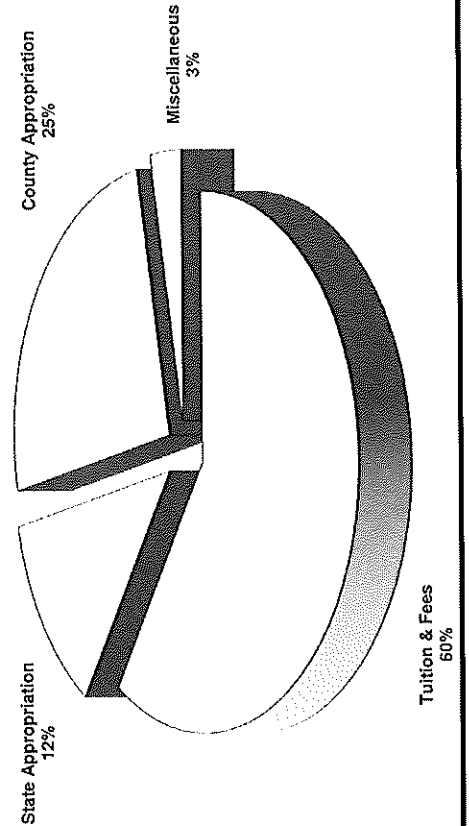
## ***EXHIBIT A-1***

EXHIBIT A

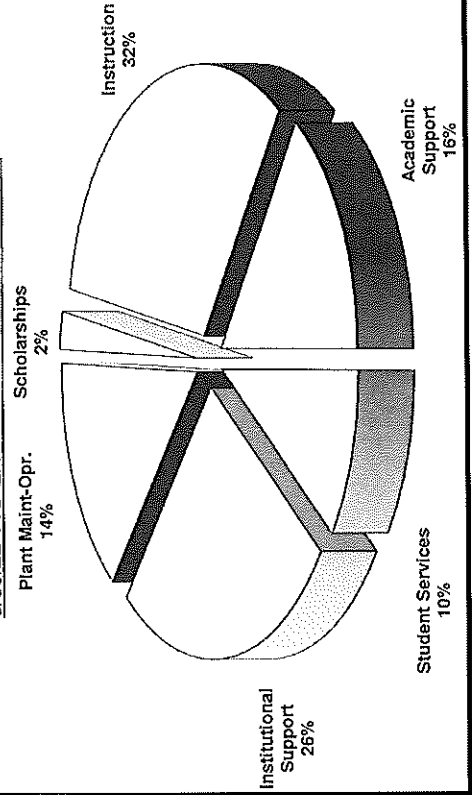
OCEAN COUNTY COLLEGE  
STATEMENT OF CURRENT EXPENDITURES FY 2021-2022  
For the Period Ending June 2022

	ACTUAL	ENCUMBRANCES	TOTAL	FY2021-2022 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	35,035,954		35,035,954	38,639,817	3,603,863	90.67%
State Appropriation	8,506,858		8,506,858	8,042,183	(464,675)	105.78%
County Appropriation	16,331,991		16,331,991	16,331,991	0	100.00%
Miscellaneous	218,030		218,030	2,075,980	1,857,950	10.50%
<b>Total Revenue:</b>	<b>60,092,834</b>		<b>60,092,834</b>	<b>65,089,971</b>	<b>4,997,137</b>	<b>92.32%</b>
<b>EXPENDITURES:</b>						
Instruction	20,097,720	126,381	20,224,101	23,027,901	2,803,800	87.82%
Academic Support	9,794,550	132,698	9,927,249	10,130,710	203,461	97.99%
Student Services	6,488,027	35,079	6,523,106	6,640,570	117,464	98.23%
Institutional Support	14,725,673	1,641,022	16,366,695	13,396,472	(2,970,223)	122.17%
Plant Maint-Opr.	8,624,549	647,528	9,272,077	9,749,318	477,241	95.10%
Scholarships	1,434,521	-	1,434,521	1,095,000	(339,521)	131.01%
Debt Service	1,050,000	-	1,050,000	1,050,000	-	100.00%
Capital Transfers	1,095,000	-	1,095,000	-	(1,095,000)	0
<b>Total Expenditures:</b>	<b>63,310,041</b>	<b>2,582,708</b>	<b>65,892,750</b>	<b>65,089,971</b>	<b>(802,779)</b>	<b>101.23%</b>

FY 2022 BUDGET REVENUE SOURCES



6/30/22 YTD EXPENDITURES BY FUNCTION



## ***EXHIBIT A-2***

## OCEAN COUNTY COLLEGE

### AWARD for Grunin Music Room Renovation

**RECOMMENDATION:** Contract award to **SSP Architects**, 50 Division Street, Suite 503, Somerville, NJ 08876 in the amount not to exceed **\$97,490.00** for Professional Architectural and Engineering services for the Music Practice Rooms Renovation at The Jay and Linda Grunin Center for the Arts (Building #11). The Grunin Center building houses the College's arts programs and includes musical and theatrical performance and training spaces. The renovated space will add several practice rooms to the building's current practice spaces.

Said contract to be in accordance with specifications and requirements of RFP #22/23 R-1378 issued on June 29, 2022 and proposals received on July 14, 2022. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 21/22 Q-1243, approved at the Board of Trustees meeting on August 26, 2021.

**NATURE OF RFP:** Architect & Engineering Services

**ACCOUNT:** Business Division / Building Repairs & Maintenance  
FY 2022/2023

### PROPOSAL SUMMARY

Vendor Name	Lump Sum Fee
<b>SSP Architects*</b>	<b>\$ 97,490.00</b>
Settembrino Architects	\$ 99,500.00
JRS Architects	\$ 108,317.00
MSA Architects	\$ 114,000.00

\*Recommended vendor

The following is a list of vendors who received the RFP and submitted proposals.

SSP Architects  
Settembrino Architects  
JRS Architects  
MSA Architects



## ***EXHIBIT A-3***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Smartsheet Business License Renewal

**Contract Term: August 9, 2022 - August 8, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes a need to renew the annual licensing for Smartsheet Business Plan Plus Pro Support at Ocean County College. Smartsheet is a software as a service (SaaS) that allows college to collaborate, manage, and report on work in real time, automate workflows, and deploy new processes at scale; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Smartsheet, Inc.**, PO Box 315, Bellevue, WA 98009 in the amount not to exceed **\$17,500.00** to renew the annual licensing for Smartsheet Business Plan Plus Pro Support at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Smartsheet Business License Renewal**

**Contract Term: August 9, 2022 - August 8, 2023**

**VENDOR:** Smartsheet, Inc.,  
PO Box 315  
Bellevue, WA 98009

**ACCOUNT:** Information Technology / Software  
FY 2022/2023

**AMOUNT:** \$17,500.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-4***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Study Materials for ESL Students

**Contract Term: July 28, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College. This purchase is funded by the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Data Recognition Corporation**, 13490 Bass Lake Rd, Maple Grove, MN 55311 in the amount not to exceed **\$24,000.00** to purchase TABE CLAS-E booklets, answer sheets, resource guides, folios, and manuals for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Study Materials for ESL Students**

**Contract Term: July 28, 2022 - June 30, 2023**

<b>VENDOR:</b>	<b>Data Recognition Corporation</b> 13490 Bass Lake Rd Maple Grove, MN 55311
<b>ACCOUNT:</b>	TITLE II AECWP Grant / Testing Material FY 2022/2023
<b>AMOUNT:</b>	<b><u>\$24,000.00</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-5***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for ASL Interpreting and Captioning Services

**Contract Term: July 1, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for American Sign Language (ASL) Interpreting and Captioning Services for students on an as-needed basis at Ocean County College; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, vendor **Geneva Worldwide, Inc.** was approved at the Board of Trustees meeting on June 2, 2022 for the Qualified Pool of Consultants/Professional Services Providers for American Sign Language (ASL) Interpreting and Captioning Services, RFQ 22-23 Q-1363; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Geneva Worldwide Inc.**, 256 W 38<sup>th</sup> St., 10<sup>th</sup> Floor New York, NY 10018, in the amount not to exceed **\$45,000.00** for American Sign Language (ASL) Interpreting and Captioning for students on an as-needed basis at Ocean County College.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for ASL Interpreting and Captioning Services**

**Contract Term: July 1, 2022 - June 30, 2023**

**VENDOR:** Geneva Worldwide Inc.  
256 W 38<sup>th</sup> St., 10<sup>th</sup> Floor  
New York, NY 10018

**ACCOUNT:** ADA Services / Fees - Consultants  
FY 2022/2023

**AMOUNT:** \$45,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-6***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Medication Dispensing System for Nursing Department

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for Pyxis MedStation Enterprise Server (ES) System for Nursing Department. Pyxis MedStation Enterprise Server (ES) System is an automated medication dispensing system supporting decentralized medication management in a pharmaceutical environment. The system helps clinicians dispense medications in a safe, efficient way and provides enterprise-ready integration capabilities; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3), materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Medical Shipment, LLC**, 8060 Saint Louis Ave, Skokie, IL 60076 in the amount not to exceed **\$216,992.00** for Pyxis MedStation Enterprise Server (ES) System for Nursing Department at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Medication Dispensing System for Nursing Department**

**VENDOR:** Medical Shipment, LLC  
8060 Saint Louis Ave  
Skokie, IL 60076

**ACCOUNT:** Nursing / Minor Capital - Designate  
FY 2022/2023

**AMOUNT:** \$216,992.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-7***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Renewal of Maintenance License for Document Imaging****Contract Term: October 1, 2022 - September 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the Maintenance License for Document Imaging (Perceptive Content/Image Now Software) at Ocean County College; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Hyland LLC**, 8900 Renner Boulevard, Lenexa, KS 62219 in the amount not to exceed **\$49,584.08** to renew the maintenance license for Document Imaging (Perceptive Content/Image Now Software) at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Renewal of Maintenance License for Document Imaging**

**Contract Term: October 1, 2022 - September 30, 2023**

<b>VENDOR:</b>	Hyland LLC 8900 Renner Boulevard Lenexa, KS 66219
<b>ACCOUNT:</b>	Information Technology / Software Maintenance FY 2022/2023
<b>TOTAL:</b>	<b>\$49,584.08</b> =====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-8***



# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Study Materials for ESL Students

**Contract Term: July 28, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Side by Side class books and activity workbooks for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College. This purchase is funded by the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A.18A:64A-25.5a(6) Textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **NCS Pearson, Inc.**, 5601 Green Valley Drive, Bloomington, MN 55437 in the amount not to exceed **\$38,500.00** to purchase Side by Side class books and activity workbooks for ESL students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Study Materials for ESL Students**

**Contract Term: July 28, 2022 - June 30, 2023**

<b>VENDOR:</b>	<b>NCS Pearson, Inc.</b> 5601 Green Valley Drive Bloomington, MN 55437
<b>ACCOUNT:</b>	TITLE II AECWP Grant / Supplies - Instruction FY 2022/2023
<b>AMOUNT:</b>	<b><u>\$38,500.00</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
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Executive Vice President of Finance and Administration

## ***EXHIBIT A-9***

**OCEAN COUNTY COLLEGE  
RESOLUTION  
REQUEST FOR QUALIFICATIONS**

**WHEREAS**, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool for Ecological Engineering Related Services**, including but not limited to producing designs and plans on an as needed basis for various projects at Barnegat Bay Partnership / Ocean County College; and

**WHEREAS**, the College has received and opened Qualifications, RFQ #22/23 Q-1377, for the provision of Ecological Engineering Related Service Providers on July 13, 2022 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

**WHEREAS**, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

**WHEREAS**, the term of qualification to participate in future formal quotations for the designated profession is July 28, 2022 through June 30, 2023.

**THEREFORE, BE IT RESOLVED** that the following companies be and are hereby qualified for the provision of Ecological Engineering Related Services at Ocean County College.

**CDM Smith Inc.**, 110 Fieldcrest Avenue, 6<sup>th</sup> Floor, Edison, NJ 08837

**CME Associates**, 849 W. Bay Avenue, Barnegat, NJ 08005

**Colliers Engineering & Design**, 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701

**Davey Resource Group, Inc.**, 295 South Water Street, Suite 300, Kent, OH 44240

**Engineering & Land Planning Associates, Inc.**, 140 W Main Street, High Bridge, NJ 08829

**GZA GeoEnvironmental, Inc.**, 55 Lane Road, Suite 407, Fairfield, NJ 07004

**Matrix New World Engineering**, 26 Columbia Turnpike, 2<sup>nd</sup> Floor, Florham Park, NJ 07932

**Princeton Hydro, LLC**, 35 Clark Street, Suite 200, Trenton, NJ 08611

**Sovereign Consulting, Inc.**, 111A North Gold Drive, Robbinsville, NJ 08691

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packets.

Amy Greene Environmental	Maser Consulting P.A.
Buchart Horn, Inc.	<b>Matrix New World Engineering</b>
Cambridge LTD	MSA Architects
<b>CDM Smith</b>	North America Procurement Council Inc., PBC
<b>CME Associates</b>	NuEnergen, LLC
<b>Colliers Engineering</b>	NV5
Constructconnect	Onvia, Inc
<b>Davey Resource Group</b>	<b>Princeton Hydro, LLC</b>
<b>E&amp;LP</b>	Smartprocure Inc
EntramCorp	Sonus Software Solutions Inc
GEI Consultants, Inc., P.C.	<b>Sovereign Consulting Inc.</b>
Getting to Resilience LLC	Suburban Consulting Engineers
<b>GZA GeoEnvironmental, Inc.</b>	Tectonic Engineering Consultants, Geologists & Land Surveyors
H2M Associates, Inc.	Terracon Consultants, Inc.
i- Sourcing Technologies Pvt Ltd	VHB
KS Engineers, P.C.	

## ***EXHIBIT A-10***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Travel Services - Study Abroad Italy****Contract Term: July 29, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for program support services for the study abroad trip to Italy scheduled to take place January 1, 2023 - January 15, 2023. The trip will highlight the art and cultural influences of Rome and Florence. Guided tours will be provided (including the Pantheon, the Vatican Museums, St. Peter's Basilica, and more) as well as a free day to explore museums; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 30, 2022 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 22-23 Q-1371; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$65,000.00** for program support services for the study abroad trip to Italy.

<b>COST PER STUDENT Breakdown:</b>		
<b>Item:</b>	<b>Cost</b>	<b>Notes</b>
Trip	\$3,820	
Transfers	\$70	OCC to and from Newark Airport
Tips	\$300	\$100 Includes "City Taxes" required in Italy and \$200 tips, taxies, etc.
Incidentals	\$200	Rome and Florence City Passes for Museums
Marketing		
Admin Fee	\$25	
Cancellation and Travel Insurance	\$245	
Credits	\$525	(In-County)
Total	\$5,140	
OCC Foundation Support	-\$2,570	
<b>Cost per Student</b>	<b>\$2,570</b>	<b>Based on Minimum 15 students</b>
* Single Room Supplement \$594		



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Travel Services - Study Abroad Italy**

**Contract Term: July 29, 2022 - June 30, 2023**

**VENDOR:** Fellowship Travel International, Inc.  
10220 Timber Ridge Dr.  
Ashland, VA 23005

**ACCOUNT:** International Education / International Education Program  
FY 2022/2023

**AMOUNT:** not to exceed \$65,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-11***

**OCEAN COUNTY COLLEGE  
RESOLUTION**

**Authorizing a Contract for Computers & Service Agreements  
Contract Term: July 29, 2022 - July 28, 2025**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Apple Mac computers and three-year AppleCare service for Computer Science Technology rooms #206 and #209 at Ocean County College. This contract will be procured through Cooperative contract ESCNJ (Educational Services Commission of New Jersey); and

**WHEREAS**, the purchase utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a three-year agreement with **Apple Computer, Inc.**, 5505 W Parmer Lane, Austin, TX 78727 in the amount not to exceed **\$165,000.00** for Apple Mac computers and 3-year AppleCare service for Computer Science Technology rooms #206 and #209 at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 18/19-67. Contract Term: 5-13-2019 to 5-12-2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Computers & Service Agreements**

**Contract Term: July 29, 2022 - July 28, 2025**

**VENDOR:** Apple Computer, Inc.  
5505 W Parmer Lane  
Austin, TX 78727

**ACCOUNT:** BOND Act - Idea / Minor Capital - Instructional  
FY 2022/2023

**AMOUNT:** \$165,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-12***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Purchase of Chromebooks for WPE

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase Dell Chromebooks for the students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College. Chromebooks will allow students who have transportation or other identified barriers to attend classes and workshops online; and

**WHEREAS**, the purchase of said goods utilize funds allocated to Ocean County College through the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Dell Marketing L.P.**, 1 Dell Way, Round Rock, TX, 78682 in the amount not to exceed **\$30,993.00** to purchase Dell Chromebooks for the students enrolled in the Adult Education, Civics and Workforce Preparations Program (AECWP) at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Dell Marketing L.P.**, State Contract # 19-TELE-00656/M0483

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Purchase of Chromebooks for WPE**

**VENDOR:** **Dell Marketing L.P.**  
1 Dell Way  
Round Rock, TX, 78682

**ACCOUNT:** Title II - State Supplemental / Minor Capital - Computer  
FY 2022/2023

**AMOUNT:** **\$30,993.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-13***



# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Travel Services - Las Vegas

**Contract Term: July 29, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for program support services for the trip to Las Vegas scheduled to take place March 18, 2023 - March 24, 2023, for the offering of a Hospitality course and experience. This trip will show students why the hospitality business is vital to Las Vegas as well how restaurant, hotel, and marketing industries keep Las Vegas so popular. Guided tours of select restaurants' and hotels' operations will be provided as well as other attractions; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, vendor **Explorica Inc.** was approved at the Board of Trustees meeting on June 30, 2022 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 22-23 Q-1371; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Explorica Inc.**, 218 W. Water Street, Ste 400, Charlottesville, VA 22902, in the amount not to exceed **\$60,000.00** for program support services for trip to Las Vegas.

<b>Cost per Student Breakdown: Based on Minimum 15 Students</b>		
<b>Item:</b>	<b>Cost</b>	<b>Notes</b>
Trip	\$3,781	Includes airfare, hotels, all breakfasts, dinners, excursions
Transfers	\$70	
Tips	\$0	Included in overall price
Incidentals	\$0	
Marketing	\$0	
Admin Fee	\$25	
Cancellation and Travel Insurance	\$0	Included in overall price
Credits	\$525	In-county
Total	\$4,401	
OCC Foundation Support	-\$2,200	
<b>Cost per Student</b>	<b>\$2,201</b>	
* Single Room Supplement	\$270	
Age 23+ Supplement	\$315	

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Travel Services - Las Vegas****Contract Term: July 29, 2022 - June 30, 2023**

**VENDOR:** **Explorica Inc.**  
218 W. Water Street, Ste 400  
Charlottesville, VA 22902

**ACCOUNT:** International Education / International Education Program  
FY 2022/2023

**AMOUNT:** **\$60,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-14***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Benthic Habitat Assessments****Contract Term: July 28, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for a sub-contract with **Cove Corporation**, 10200 Breeden Road, Lusby, MD 20657, for the Barnegat Bay Partnership (BBP) Benthic Habitat Assessments project. The consultant Cove Corporation will sort and identify benthic invertebrate samples from Dredge Hole 18 in Barnegat Bay, providing a holistic view of the bay and its ecosystem health; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which, together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$37,500.00; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Cove Corporation**, 10200 Breeden Road, Lusby, MD 20657 in the amount not to exceed: **\$21,288.00** to sort and identify benthic invertebrate samples for the Barnegat Bay Partnership (BBP) Benthic Habitat Assessments project at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Benthic Habitat Assessments**

**Contract Term: July 28, 2022 - June 30, 2023**

<b>VENDOR:</b>	<b>Cove Corporation</b> 10200 Breeden Road Lusby, MD 20657
<b>ACCOUNTS:</b>	CRC Dredge Hole 18 / Contract Payment FY 2022/2023
<b>TOTAL:</b>	<b><u>\$21,288.00</u></b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-15***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for the Purchase of Classroom Projectors

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase Classroom Projectors for the Technology Building's classrooms. New audio video equipment will provide interaction between instructors, in-class students, and remote students at Ocean County College. This contract will be procured through NJ State Contract #M0483/89976; and

**WHEREAS**, the purchase utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services in which the contract goods are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9, County college purchases through State agency; procedure. (a). Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Howard Industries, Inc.**, P.O. Box 1590, Laurel, MS 39441 in the amount not to exceed **\$325,000.00** for the purchase of Classroom Projectors that provide interaction between instructors and in-class and remote students at Ocean County College.

2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Howard Industries, Inc.**, State Contract Number M0483/89976.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION  
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF  
A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for the Purchase of Classroom Projectors**

**VENDOR:** Howard Industries, Inc  
P.O. Box 1590  
Laurel, MS 39441

**ACCOUNT:** BOND Act - Idea / Minor Capital - Instructional  
FY 2022/2023

**AMOUNT:** \$325,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-16***

# OCEAN COUNTY COLLEGE

## RESOLUTION

### Authorizing a Contract for Travel Services - Study Abroad London

**Contract Term: July 29, 2022 - June 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need for program support services for the study abroad trip to London scheduled to take place January 5, 2023 - January 15, 2023. London has cultivated a rich hospitality and tourism market, designed to keep visitors happy, entertained, and coming back for more. This trip will show students why London is such an attraction as well how restaurant, hotel, and marketing industries keep London so popular. Guided tours will be provided as well as a free day to explore museums; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

**WHEREAS**, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 30, 2022 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 22-23 Q-1371; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$100,000.00** for program support services for the study abroad trip to London.

Cost per Student Breakdown for 20 Paying Participants		
Total Cost		\$ 5,059.00
In-county Tuition		\$ 525.00
OCC Foundation Support		\$ (2,792.00)
<b>Advertised Cost Per Person</b>		<b>\$ 2,792.00</b>
Plus Applicable Tuition & Fees:		
Out of County	\$570	
Out of State	\$810	
Single supplement additional charge	\$1384	

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Travel Services - Study Abroad London**

**Contract Term: July 29, 2022 - June 30, 2023**

**VENDOR:** Fellowship Travel International, Inc.  
10220 Timber Ridge Dr.  
Ashland, VA 23005

**ACCOUNT:** International Education / International Education Program  
FY 2022/2023

**AMOUNT:** Not to Exceed \$100,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

## ***EXHIBIT A-17***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Learning Management Systems (LMS) Licensing****Contract Term: August 1, 2022 - July 31, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the contract for a Blackboard Ally Learning Management System (LMS) Licensing at Ocean County College procured through New Jersey County College Joint Purchasing Consortium (JPC); and

**WHEREAS**, Ocean County College is serving as the lead agency; and

**WHEREAS**, this contract is awarded without public bidding in accordance with the Provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Blackboard, Inc.**, 1111 19th Street, Washington, DC 20036 in the amount not to exceed **\$26,965.40** to renew Blackboard Ally Learning Management System (LMS) Licensing at Ocean County College procured through New Jersey County College Joint Purchasing Consortium (JPC), RFP #20 B-591, JPC Contract Term: 7-1-2022 to 6-30-2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Learning Management Systems (LMS) Licensing**

**Contract Term: August 1, 2022 - July 31, 2023**

**VENDOR:** Blackboard, Inc.  
1111 19<sup>th</sup> Street  
Washington DC, 20036

**ACCOUNT:** ADA Services / Software  
FY 2022/2023

**TOTAL AMOUNT:** \$26,965.40

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration