

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: October 27, 2022

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, November 3, 2022:**

1. Recommend acceptance of the statement of income and expenditures as of September 30, 2022 (**Exhibit A-1**)
2. Recommend that the following contract be awarded:
 - a. For professional architectural and engineering design services for the Novins Planetarium renovation project at Ocean County College (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For a one-year membership from November 3, 2022, through November 2, 2023, in the online mentorship program to support ESL students and students enrolled in Career Technical Education programs who have requested assistance from the Counseling Center at Ocean County College (**Exhibit A-3**)
 - b. For the purchase and installation of furniture for the Bloomberg Labs in the Gateway Building through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract, funded through the Securing Our Children's Future Bond Act at Ocean County College (**Exhibit A-4**)
 - c. For a twelve-month agreement for street sweeping services from January 1, 2023, through December 31, 2023, at Ocean County College (**Exhibit A-5**)

- d. For a twelve-month agreement for management services, preventative maintenance, remote technical support, repair services, and service incidence tracking reporting for Cisco Webex equipment from November 3, 2022, through October 31, 2023, in various locations at Ocean County College (**Exhibit A-6**)
 - e. For counseling services for employment for the Workforce and Professional Education Department from November 3, 2022, through September 30, 2023, funded through the Work Readiness Assistance Program (WRAP) Grant at Ocean County College (**Exhibit A-7**)
 - f. For a three-year contract for computerized maintenance management system (CMMS) software from November 23, 2022, through November 22, 2025, for use by the Facilities Department at Ocean County College (**Exhibit A-8**)
 - g. For travel services from November 3, 2022, to November 2, 2023, for the OCC Study Abroad Seminar in Ireland from August 11, 2023, through August 18, 2023 (**Exhibit A-9**)
 - h. To identify a qualified pool of consultants for professional architectural and engineering services from November 3, 2022, through November 2, 2023, at Ocean County College (**Exhibit A-10**)
 - i. To identify a qualified pool of consultants for professional environmental services from November 3, 2022, through November 2, 2023, at Ocean County College (**Exhibit A-11**)
 - j. To identify a qualified pool of consultants for professional mechanical, electrical, and plumbing and building envelope commissioning services from November 3, 2022, through November 2, 2023, at Ocean County College (**Exhibit A-12**)
4. Recommend adoption of a resolution to award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
- a. For the second year of a two-year contract from November 4, 2022, through November 3, 2023, for the purchase of athletic uniforms and apparel (**Exhibit A-13**)

5. Recommend that the following contracts be amended:

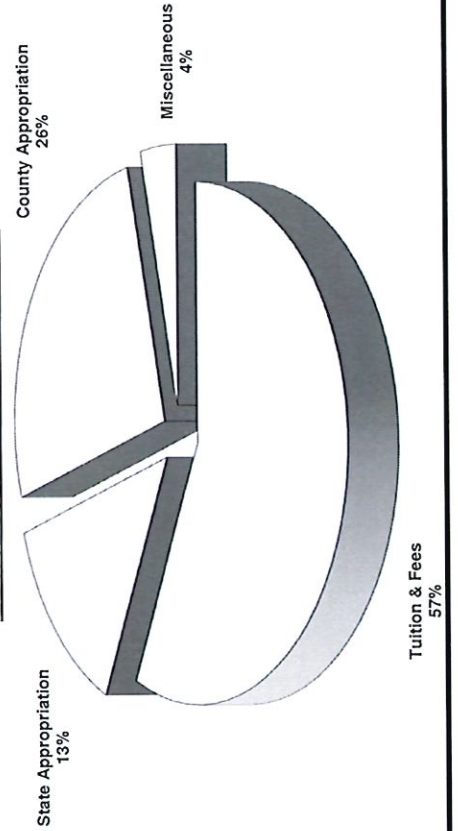
- a. An additional \$23,041.69, for a maximum total of \$85,118.61, to Johnson Controls, Inc., Blackwood, New Jersey, for additional chiller maintenance services and to purchase and install the materials necessary for piping modifications to provide access to the condenser head at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting) (**Exhibit A-14**)
 - b. An additional \$15,000, for a maximum total of \$60,000, to Pocket Nurse, Monaca, Pennsylvania, to purchase nursing beds and additional instructional and non-instructional medical supplies on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Nursing and Workforce and Professional Education departments at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting) (**Exhibit A-15**)
 - c. An additional \$8,000, for a maximum total of \$73,000, to Fellowship Travel International, Inc., Ashland, Virginia, for travel services from July 29, 2022, to June 30, 2023, for an additional five student travelers for the OCC Study Abroad Seminar in Italy from January 1, 2023, through January 15, 2023 (contract originally awarded at the July 28, 2022, Board meeting) (**Exhibit A-16**)
 - d. An additional \$12,000, for a maximum total of \$24,000, to Nelnet Business Solutions, Inc., Lincoln, Nebraska, for additional e-commerce and student financial services from November 3, 2022, through June 30, 2023 for the Bursar and Accounting Office to provide paperless billing for students at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-17**)
6. Recommend acceptance of a \$98,000 grant award from the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, to fund recovery supports to prevent and reduce substance abuse on college campuses in New Jersey. Project period: October 1, 2022, through September 30, 2023. Project Director: Dr. Kathryn Pandolpho, Director, Counseling and Student Development.

EXHIBIT A-1

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2022-2023
For the Period Ending September 2022

	ACTUAL	ENCUMBRANCES	TOTAL	FY2022-2023 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	14,442,768		14,442,768	36,661,459	22,218,691	39.39%
State Appropriation	1,456,194		1,456,194	8,676,995	7,220,801	16.78%
County Appropriation	4,164,158		4,164,158	16,656,631	12,492,473	25.00%
Miscellaneous	403,153		403,153	2,465,000	2,061,847	16.36%
Fund Balance	-		-	2,000,000	2,000,000	0.00%
Total Revenue:	20,466,272		20,466,272	66,460,085	45,993,813	30.79%
EXPENDITURES:						
Instruction	3,479,516	823,796	4,303,312	23,320,579	19,017,267	18.45%
Academic Support	3,172,658	472,031	3,644,689	11,498,243	7,853,554	31.70%
Student Services	1,740,746	183,523	1,924,269	7,219,877	5,295,608	26.65%
Institutional Support	4,838,489	2,385,836	7,224,325	12,980,894	5,756,569	55.65%
Plant Maint-Oper.	1,933,519	2,148,971	4,082,490	9,175,492	5,093,002	44.49%
Scholarships	906,954	-	906,954	1,215,000	308,046	74.65%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Capital Transfers	-	-	-	-	-	0
Total Expenditures:	16,071,882	6,014,157	22,086,039	66,460,085	44,374,046	33.23%

FY 2023 BUDGET REVENUE SOURCES



9/30/22 YTD EXPENDITURES BY FUNCTION

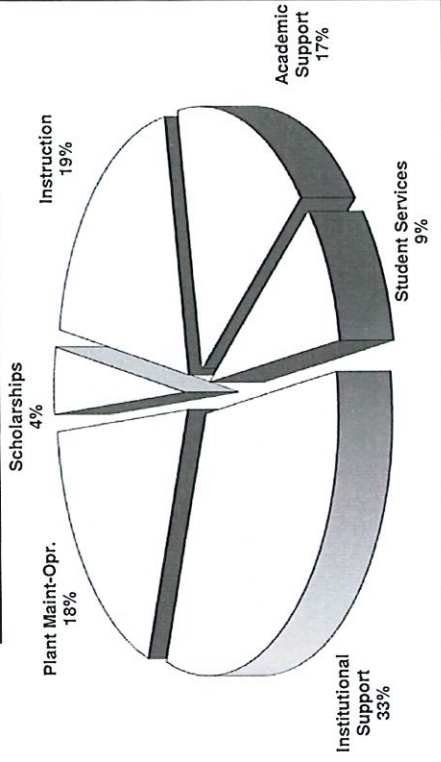


EXHIBIT A-2

OCEAN COUNTY COLLEGE

AWARD for Planetarium Consulting Services

RECOMMENDATION: Contract award to **KSS Architects**, 337 Witherspoon Street, Princeton, NJ 08542 in the amount not to exceed **\$70,000.00** for consulting services related to the planned renovation of the Novins Planetarium building at Ocean County College. The renovation is intended to elevate the planetarium to a unique science learning center serving both the college and the Jersey Shore region.

Said contract to be in accordance with proposal specifications and requirements of RFP #22/23 R-1385, publicly advertised on July 29, 2022 and proposals received September 7, 2022.

NATURE OF PROPOSAL: Consulting Services Related to Planetarium Renovation

SOURCE OF FUNDS: Planetarium Project 2, Foundation / Fees - Consultants
FY 2022/2023

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria and weight:

1. General Company Overview (25 points)
2. General Capabilities & Qualifications (25 points)
3. References & Prior Work Sample (25 points)
4. Pricing (25 points)

The following vendors received the proposal. Vendors in **bold-type** submitted a proposal.

Auerbach Consultants	FVHD Architects-Planners
Bill Peters Consulting	i- Sourcing Technologies Pvt Ltd
Cambridge LTD	IMS
CJIS GROUP	KSS Architects
Constructconnect	North America Procurement Council Inc.
Design Resources Group Architects	Onvia, Inc
Electri-Tech, Inc.	SevenOutsource
Enterprise Pals, Inc.	Smartprocure Inc
eRepublic, Inc.	

AWARD for Planetarium Consulting Services

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND
ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A
CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

VENDOR: **KSS Architects**
337 Witherspoon Street
Princeton, NJ 08542

ACCOUNT: Planetarium Project 2, Foundation / Fees - Consultants
FY 2022/2023

AMOUNT: not to exceed **\$70,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of
Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the
contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Mentor Collective's Online Mentorship Program

Contract Term: November 3, 2022 - November 2, 2023

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for the online mentorship program offered by the Mentor Collective, a company that supports the academic, cultural, and social success of college students. The program will support ESL students and students enrolled in Career Technical Education (CTE) programs who have requested assistance from the Counseling Center; and

WHEREAS, the Mentor Collective is the only company that offers all of the individual programs in one platform. The platform allows students to discuss concerns not just with classes and degree programs, but with multiple factors outside of academic life that impact a student's success and ability to complete their education and find success in their career; and

WHEREAS, this purchase is funded by the Perkins Grant, a federal education program that focuses on increasing the learner's access to high-quality CTE programs of study with an emphasis on program improvement; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3), materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **Shearwater International Inc.**, 2810 N. Church Street, PMB 58445, Wilmington, DE 19802 in the amount not to exceed **\$25,821.00** for the Mentor Collective's online mentorship program at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Mentor Collective's Online Mentorship Program

Contract Term: November 3, 2022 - November 2, 2023

VENDOR: Shearwater International Inc.
2810 N. Church Street, PMB 58445
Wilmington, DE 19802

ACCOUNT: Perkins FY 22-23 / Fees - Consultants
FY 2022/2023

AMOUNT: \$25,821.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Furniture for Gateway Building

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install new furniture for Bloomberg Labs in the Gateway Building at Ocean County College. This contract will be procured through ESCNJ Cooperative contract Bid #ESCNJ 22/23-08; and

WHEREAS, the purchase of furniture for Technology Center utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, PO Box 8100, Green Bay, WI 54302 in the amount not to exceed **\$36,424.99** to purchase and install furniture for Bloomberg Labs in the Gateway Building at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-08 Contract Term: 7-2-2022 to 7-2-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract to Purchase and Install Furniture for Gateway Building

VENDOR: Krueger International, Inc.
1330 Bellevue Street, PO Box 8100
Green Bay, WI 54302

ACCOUNT: BOND ACT - IDEA / Minor Capital - Furniture & Fixtures
FY 2022/2023

AMOUNT: \$36,424.99

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A
SCHEDULE "C" AGREEMENT WITH THE COUNTY OF OCEAN

January 1, 2023 - December 31, 2023

WHEREAS, Street Sweeping Services must be provided as mandated by the most current Federal and New Jersey Department of Environmental Protection (NJDEP) Stormwater Management requirements, guidelines and Best Management Practices (BMP), and NJDEP Bureau of Solid and Hazardous Waste Management requirements, guidelines and BMP; and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et.seq. authorizes the County of Ocean to offer certain governmental services; and

WHEREAS, N.J.S.A. 40A:65-1 et.seq. requires such a contract to be authorized by resolution; and

WHEREAS, the agreement authorizes the County of Ocean to provide services without public bidding in accordance with the provisions of the County College Contracts Law (18A:64A-25.5b), contracts made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof (County of Ocean); and

WHEREAS, it is the desire of the Board of Trustees of Ocean County College to authorize the execution of a contract with the County of Ocean for the provision of services, and materials and equipment as set forth in Schedule "C"; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute a Shared Services Agreement with the **County of Ocean**, 101 Hooper Avenue, Toms River, NJ 08753 for a twelve-month service agreement in the amount not to exceed **\$30,000.00** to provide street sweeping services at Ocean County College.
2. That the Assistant VP of Facilities, James Calamia and/or the Director of Custodial and Landscape Services, Jon Ross, are authorized to submit requests to the County of Ocean for services or materials on behalf of Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Street Sweeping Services

Contract Term: January 1, 2023 - December 31, 2023

VENDOR: County of Ocean
101 Hooper Avenue
Toms River, NJ 08753

ACCOUNT: Grounds / Code Compliance
FY 2022/2023

AMOUNT: \$30,000.00
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Advanced Technology Solutions

Contract Term: November 3, 2022 - October 31, 2023

WHEREAS, the Board of Trustees of Ocean County College has a need for Advanced Technology Solutions to provide management services, preventative maintenance, remote technical support, repair services, and service incident tracking reporting for Cisco Webex equipment in the following locations: John Bartlett Hall (Room 203), Conference Center (Rooms 102, 109A, and 109B), Grunin Center (Room B127), Hovnanian Health Sciences Building (Room 315), Instructional Building (Room 115), Southern Education Center (Rooms 122 and 125), and Technology Building (Room 115). This purchase will be procured through National Cooperative Purchasing Alliance (NCPA), contract #01-97; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Aspire Technology Partners LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$22,500.00** for Advanced Technology Solutions to provide management services, preventative maintenance, remote technical support, repair services, and service incident tracking reporting for Cisco Webex equipment in the aforementioned locations at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), Contract #01-97, Contract term: 8-1-2019 to 7-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Advanced Technology Solutions

Contract Term: November 3, 2022 - October 31, 2023

VENDOR: **Aspire Technology Partners LLC**
25 James Way
Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital – Network
FY 2022/2023

TOTAL: **\$22,500.00**
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for Counseling Services for Employment****Contract Term: November 3, 2022 - September 30, 2023**

WHEREAS, the Board of Trustees of Ocean County College has a need for counseling services for Work Readiness Assistance Program (WRAP) participants. Services include mentoring and leadership development, job readiness and life skills training, and job placement assistance; and

WHEREAS, these services are funded through the Work Readiness Assistance Program (WRAP) grant awarded from the Ocean County Department of Human Services, Workforce Development Board, for the Workforce and Professional Education Department at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(15) et seq. professional consulting services; and

WHEREAS, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Waters & Sims Employment Services, Inc.**, 135 Monmouth Street, Red Bank, NJ 07701 in the amount not to exceed **\$30,000.00** to provide counseling services for employment for the Workforce and Professional Education Department at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Counseling Services for Employment

Contract Term: November 3, 2022 - September 30, 2023

VENDOR: Water & Sims Employment Services, Inc.
135 Monmouth Street
Red Bank, NJ 07701

ACCOUNT: Work Related Activity Grant / Fees - Consultants
FY 2022/2023

SOURCE: Work Readiness Assistance Program (WRAP) grant awarded from the
Ocean County Dept. of Human Services, Workforce Development Board

AMOUNT: \$30,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Computerized Maintenance Management System Software**Contract Term: November 23, 2022 - November 22, 2025**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the subscription for Computerized Maintenance Management System (CMMS) software to assist with the operations, maintenance, and management for the Department of Facilities Management at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support, or maintenance of proprietary computer hardware, software peripherals, and system development for hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a three-year agreement with **Maintenance Connection, LLC, an Accruent company**, 1477 Drew Ave, Suite 103, Davis, CA 95618 in the amount not to exceed **\$108,640.45** for Computerized Maintenance Management System (CMMS) software to assist with the operations, maintenance, and management for the Department of Facilities Management at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Computerized Maintenance Management System Software

Contract Term: November 23, 2022 - November 22, 2025

VENDOR: Maintenance Connection, LLC
1477 Drew Avenue, Suite 103
Davis, CA 95618

ACCOUNT: Physical Plant / Software
FY 2022/2023

ANNUAL COST: \$32,822.08 (Year 1)
\$35,776.07 (Year 2)
\$40,042.30 (Year 3)

TOTAL AMOUNT: \$108,640.45

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

**Authorizing a Contract for Travel Services - Study Abroad Ireland
Contract Term: November 3, 2022 - November 2, 2023**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for program support services for the Study Abroad Seminar scheduled to take place in Ireland August 11, 2023 to August 18, 2023. Studies will include historical and cultural highlights of the Republic of Ireland and Northern Ireland, walking tours of Dublin, Belfast, and Galway and a contrast of ancient historical sites with modern history; and

WHEREAS, all related travel expenses initially paid by Ocean County College are fully reimbursed with collected payments from students for trip costs and course credits; and

WHEREAS, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 30, 2022 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 22-23 Q-1371; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, Ocean County College will pay the vendor in advance on behalf of the trip participants and the trip participants will pay the full cost of the trip individually to Ocean County College. Cost per participant as well as payment and refund practices have been determined in advance to ensure no cost to the College; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, in the amount not to exceed **\$75,000.00** for program support services for the study abroad trip to Ireland.

COST PER STUDENT Breakdown:		
Item:	Cost	Notes
Trip	\$3,377	
Transfers	\$55	OCC to and from Newark Airport
Tips	\$200	Shuttle, dinners, guides, manager & bus.
Incidentals	\$25	
Marketing		
Admin Fee	\$25	
Cancellation and Travel Insurance	\$216	
Credits	\$525	(In-County)
Total	\$4,423	
OCC Foundation Support	-\$2,570	
Cost per Student	\$1,853	Based on Minimum 19 students
* Single Room Supplement \$750		
*Foundation discount available for in-county OCC students		

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Travel Services - Study Abroad Ireland

Contract Term: November 3, 2022 - November 2, 2023

VENDOR: Fellowship Travel International, Inc.
10220 Timber Ridge Dr.
Ashland, VA 23005

ACCOUNT: International Education / International Education Program
FY 2022/2023

AMOUNT: not to exceed \$75,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Architect and Engineering Services**, including but not limited to: concept and schematic design, design development, contract documentation and administration, landscape design services, civil engineering services, structural engineering services, and other related services on an as needed basis for various projects at Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #22/23 Q-1399, for the provision of Architect and Engineering Services on October 19, 2022, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement method when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is one year, November 3, 2022 through November 2, 2023; and

THEREFORE, BE IT RESOLVED that the following firms are hereby qualified for the provision of Architect and Engineering Services at Ocean County College.

Becht	Langan
BKP Architects	Matrix New World
Clarke Caton Hintz	Musial Group
CME Associates	Netta Architects
Colliers Engineering	NK Architects
Concord Engineering	PS&S
DMR Architects	RSC Architects
DRG Architects	Remington & Vernick
FCA	Settembrino Architects
French & Parrello	SSP Architects
H2M Associates	Studio Hillier
IEI Group	Suburban Consulting
JRS Architect	T&M Associates
KS Engineers	Van Cleef
KSS Architects	Zimmerman Studio
LAN Associates	

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packages.

Amy Greene Environmental
 architectsAlliance
 Atlantic Engineering Laboratories, Inc.
Becht Engineering BT, Inc.
 Becica Associates LLC
BKP Architects
 BLUEFIN, LLC
 Burns & McDonnell
 Cambridge LTD
 Clarke Caton Hintz
 CME Associates
 Colliers Engineering & Design
 Concord Engineering Group, Inc.
 ConstructConnect
 D&B Engineers and Architects, PC
Design Resources Group Architects
 Di Cara | Rubino Architects
DMR Architects
 Dodge Data & Analytics
 Dodge Data Analytics
 E&LP
 EntramCorp
 eRepublic, Inc.
FCA
French & Parrello Associates, PA
 FVHD Architects-Planners
 G3 Architecture Interiors Planning
 GZA GeoEnvironmental, Inc.
H2M Associates
 i- Sourcing Technologies Pvt Ltd
IEI group
 IMS
JRS Architect, P.C.
 KPFF INC
KS Engineers, P.C.
KSS Architects

LAN Associates
Langan Engineering & Environmental Services
 Maser Consulting P.A.
Matrix New World Engineering
 MFS Engineers & Surveyor DPC
 MGT of America Consulting, LLC
 MSA Architects
Netta Architects, LLC
NK Architects, P.A.
 North America Procurement Council Inc., PBC
 O&S Associates, Inc.
 OECIS
 On-Board Engineering Corporation
 Onvia, Inc
 PALADIN DEFENSE GROUP, INC.
 PQR Consulting
 Project Sign
PS&S
Remington & Vernick Engineers
RSC Architects
 SCHULER SHOOK
Settembrino Architects
 Shay Enterprise
 Smartprocure Inc
 Spiegle Architectural Group, Inc.
SSP Architects
Studio Hillier
 STV Incorporated
Suburban Consulting Engineers, Inc.
The Musial Group, pa
 Thornton Tomasetti, Inc.
T&M Associates
 Traffic Planning and Design, Inc.
Van Cleef Engineering Associates
 VHB
 Zimmerman Studio LLC

EXHIBIT A-11

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Environmental Services**, including but not limited to: asbestos investigation, abatement consulting, air monitoring during and after asbestos removal, bacterial / fungal mold testing, air monitoring for air quality, grab sampling of asbestos-containing materials, preparation of an asbestos abatement plan, lead testing, radon level testing, and other related services on an as needed basis for various projects at Ocean County College; and

WHEREAS, the College has received and opened Qualification, RFQ #22/23 Q-1400, for the provision of Consultants / Professional Service Providers for Environmental Services on October 19, 2022, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is November 3, 2022 through November 2, 2023.

THEREFORE, BE IT RESOLVED that the following firms are hereby qualified for the provision of Environmental Services at Ocean County College.

Colliers Engineering
GZA GeoEnvironmental
Lewis Consulting Group
Matrix New World
Montrose Environmental
Remington & Vernick
T&M Associates
Whitman

The following is a list of vendors who received the RFQ. Vendors in **bold type** submitted qualification packages.

ATC Group Services, LLC.	North America Procurement Council Inc.
Cambridge LTD	Onvia, Inc
Colliers Engineering	PALADIN DEFENSE GROUP, INC.
D&B Engineers and Architects, PC	PARS Environmental, Inc.
EA Engineering, Science and Technology	PQR Consulting
Enterprise Pals, Inc.	Project Sign
EntramCorp	Remington & Vernick Engineers
GZA GeoEnvironmental, Inc.	Smartprocure Inc
H2M Associates, Inc.	T&M Associates
i- Sourcing Technologies Pvt Ltd	Tectonic Engineering Consultants
IMS	Thornton Tomasetti, Inc.
Lewis Consulting Group	Traffic Planning and Design, Inc.
Maser Consulting P.A.	TRC
Matrix New World Engineering	VHB
Montrose Environmental	Whitman

EXHIBIT A-12

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool of Consultants / Professional Service Providers for Mechanical, Electrical and Plumbing (MEP) and Building Envelope Commissioning Services** on an as needed basis for various projects at Ocean County College. Commissioning consists of systemically verifying and documenting that building mechanical, electrical, plumbing and exterior envelope systems are designed, installed, functionally tested, and capable of being operated and maintained in conformance with the design intent; and

WHEREAS, the College has received and opened Qualification, RFQ #22/23 Q-1401, for the provision of Consultants / Professional Service Providers for Mechanical, Electrical and Plumbing (MEP) and Building Envelope Commissioning Services on October 19, 2022, following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is November 3, 2022 through November 2, 2023.

THEREFORE, BE IT RESOLVED that the following companies are hereby qualified for the provision of MEP and Building Envelope Commissioning Services at Ocean County College.

Colliers Engineering
Concord Engineering
GrantWorks
Greyhawk
New Road Construction

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packages.

Atlantic Engineering Laboratories, Inc.	IMS
Cambridge LTD	Jacobs
Colliers Project Leaders	Maser Consulting P.A.
Concord Engineering Group, Inc.	NEW ROAD Construction
Constructconnect	North America Procurement Council Inc.
eRepublic, Inc.	O&S Associates, Inc.
GrantWorks, Inc.	Onvia, Inc
GREYHAWK	PWXPress
H2M Associates, Inc.	Smartprocure Inc
i- Sourcing Technologies Pvt Ltd	WSP - USA

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

WHEREAS, NJSA 18A:64A-28.2a authorizes New Jersey Council of County Colleges to act as lead agency for County Colleges and allows County Colleges to enter into contracts jointly on a voluntary basis without establishing an inter local agreement for the purchase of professional services, work, materials or supplies for their respective; and

WHEREAS, the New Jersey Council of County Colleges (NJCCC) forms the Joint Purchasing Consortium (JPC); JPC is composed of the membership of the county colleges in New Jersey; and

WHEREAS, the Joint Purchasing Consortium (JPC) was formed to provide an instrument for the county colleges to combine purchasing power and realize savings to benefit the participating institutions; and

WHEREAS, Ocean County College has acted, on behalf of the New Jersey Council of County Colleges (NJCCC), as the lead agency to administer the evaluation and contract award process for the provision of Athletic Uniforms and Apparel in accordance with a Joint Purchasing Consortium Request for Proposals.

WHEREAS, Committee members, acting on the behalf of the Joint Purchasing Consortium have reviewed the proposals received in response to BID #21/22 B-1275, publicly advertised on September 24, 2021, and bids received on October 20, 2021 where four vendors, **Ampro, BSN Sports, LLC, Riddell/All American**, and **Varsity Spirit Fashions & Supplies, LLC** were determined to be the most advantageous and best met the needs of JPC member Colleges in price and other factors considered- see attached Table A; and

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to award the second year contract option on behalf of the JPC, a consortium contract in accordance with BID #21/22 B-1275 specifications to **Ampro, BSN Sports, LLC, Riddell/All American**, and **Varsity Spirit Fashions & Supplies, LLC** for Athletic Uniforms and Apparel through The New Jersey Council of County Colleges (NJCCC), Joint Purchasing Consortium (JPC).

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

JPC Contract for Athletic Uniforms and Apparel

Contract Term: November 4, 2022 - November 3, 2023

VENDORS:

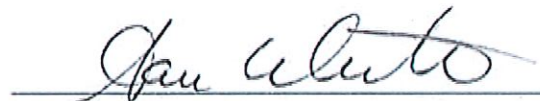
Ampro
30 Bunting Lane
Primos, PA 19108

BSN Sports, LLC
PO Box 7726
Dallas, TX 75209

Riddell/All American
7501 Performance Lane
North Ridgeville, OH 44039

Varsity Spirit Fashions & Supplies, LLC
6745 Lenox Center Court, Suite 300
Memphis, TN 38815

AMOUNT: Pricing is dependent on the number of athletic uniforms and apparel purchased from each catalog.



Executive Vice President of Finance and Administration and
NJCCC JPC Board Officer

TABLE A

Bidder's Name	Item #1: List Price Discount
Ampro	Adidas Uniform Clothing, Shoes Accessories 35%
30 Bunting Lane	Augusta Holloway/Russell Athletic Uniforms, Clothing & Accessories 35%
Primos, PA 19018	Under Armour Shoes Uniforms, Clothing & Accessories 30%
BSN Sports, LLC	Nike Stock Apparel and Uniforms 40%
PO BOX, Dallas, TX 75209	Nike Footwear 35%
	Nike Custom Apparel and Uniforms 30%
	Under Armour Stock Apparel and Uniforms 40%
	Under Armour Footwear 35%
	Under Armour Custom Apparel and Uniforms 30%
	New Balance Stock Apparel and Uniforms 40%
	New Balance Footwear 35%
	New Balance Custom Apparel and Uniforms 30%
	BSN Sports Apparel and Uniforms 20%
	BSN Sports Equipment and Supplies 10% with exception
Riddell	Riddell Athletic Equipment, Supplies & Apparel 10%
7501 Performance Lane	
North Ridgeville, Ohio 44039	
Varsity Spirit Fashions & Supplies, LLC	Varsity Spirit Cheer & Dance Uniforms & Accessories 10%
6745 Lenox Center Ct. Ste. 300	
Memphis, TN 38115	

The following vendors received the bid documents. Vendors in **Bold-Type** submitted bids.

All-Star Custom Apparel and Design	North America Procurement Council
AMERICAN WEAR INC	Onvia, Inc
Ampro	PWXPress
Anchorage Medical Equipment & Supplies	RFx Analyst, Inc.
Bill Fritz Sports Corporation	Riddell Consumer
BlinkSigns	Rising Star Distribution, Inc.
Bonfire	SCORE SPORTS
BSN Sports	SPORTDECALS, INC.
Cambridge LTD	Star Sports
eRepublic, Inc.	T&F CONSULTING INC
Gtech	Tennis Outlet, Inc.
Heatherdale Stitchery	The Sports Hub
JennBe Enterprises LLC	Varsity Spirit Fashion
Konik and Company	Winning Streak
InOhio	Y-Not Design & Mfg. Inc.

EXHIBIT A-14

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Chiller Maintenance Service

Contract Term: July 1, 2021 - June 30, 2023

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the agreement for Chiller Maintenance Service at Ocean County College. The original contract with the amount of \$57,136.00 was awarded at the Board of Trustees meeting on May 20, 2021. Amendment in the amount of \$1,940.92 and \$3,000.00 were awarded at the Board of Trustees meetings on July 22, 2021 and June 2, 2022, respectively; and

WHEREAS, an additional \$23,041.69 is needed for additional FY23 chiller maintenance services, and to purchase and install the materials necessary for piping modifications to provide access to the condenser head for future service work; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5 (9) Equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Johnson Controls, Inc.**, 1001 Lower Landing Road Suite 400, Blackwood, NJ 08012 with an additional \$23,041.69 for a total amount of \$85,118.61 for additional FY23 chiller maintenance services, and to purchase and install the materials necessary for piping modifications to provide access to the condenser head for future service work at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Chiller Maintenance Service**Contract Term: July 1, 2021 - June 30, 2023**

VENDOR:	Johnson Controls, Inc. 1001 Lower Landing Road, Suite 400 Blackwood, NJ 08012
ACCOUNT:	Maintenance / Service - Maintenance FY 2022/2023
ORIGINAL CONTRACT:	\$62,076.92
AMENDMENT:	\$23,041.69
TOTAL AMOUNT:	\$85,118.61

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Medical Supplies

Contract Term: July 1, 2022 - June 30, 2023

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Instructional and Medical Supplies for the Nursing and Workforce Professional Education departments on an as-needed basis at Ocean County College. The original contract in the amount of \$45,000.00 was awarded at the Board of Trustees Meeting on April 28, 2022; and

WHEREAS, an additional amount of \$15,000.00 is needed to purchase hospital beds and additional supplies and materials for the Nursing department at Ocean County College. This purchase will be procured through Omnia Partners Cooperative Purchasing Program; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Pocket Nurse**, 610 Frankfort Road, Monaca, PA 15061 with an additional amount of \$15,000.00 for a total amount of \$60,000.00 to purchase hospital beds and additional supplies and materials for the Nursing department at Ocean County College. This contract will be procured through OMNIA Partners, Contract #R190201 – Contract term: 7-1-2019 to 12-31-2024.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Medical Supplies

Contract Term: July 1, 2022 - June 30, 2023

VENDOR:	Pocket Nurse 610 Frankfort Road Monaca, PA 15061
ACCOUNT:	Perkins FY22-23 / Perkins - Equipment FY 2022/2023
ORIGINAL CONTRACT:	\$45,000.00
AMENDMENT:	\$15,000.00 =====
TOTAL AMOUNT:	\$60,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-16

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Travel Services - Study Abroad Italy

Contract Term: July 29, 2022 - June 30, 2023

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for program support services for study abroad trip to Italy. The trip will highlight the art and cultural influences of Rome and Florence. Guided tours will be provided (including the Pantheon, the Vatican Museums, St. Peter's Basilica, and more) as well as a free day to explore museums. The original contract was approved at the Board of Trustees meeting on July 28, 2022; and

WHEREAS, an additional **\$8,000.00** is needed to encompass the full cost of an additional five students increasing the number of participants to twenty, and to purchase city passes allowing for museums; and

WHEREAS, all related travel expenses initially paid by Ocean County College are fully reimbursed with collected payments from students for trip costs and course credits; and

WHEREAS, vendor **Fellowship Travel International, Inc.** was approved at the Board of Trustees meeting on June 30, 2022 for the Qualified Pool of Professional Services Providers for Study Abroad Services, RFQ 22-23 Q-1371; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Fellowship Travel International, Inc.**, 10220 Timber Ridge Dr., Ashland, VA 23005, with an additional amount of **\$8,000.00** for a total amount of **\$73,000.00** for program support services for the study abroad trip to Italy.

COST PER STUDENT Breakdown:		
Item:	Cost	Notes
Trip	\$3,820	
Transfers	\$70	OCC to and from Newark Airport
Tips	\$300	\$100 Includes "City Taxes" required in Italy and \$200 tips, taxies, etc.
Incidentals	\$200	Rome and Florence City Passes for Museums
Marketing		
Admin Fee	\$25	
Cancellation and Travel Insurance	\$245	
Credits	\$525	(In-County)
Total	\$5,140	
OCC Foundation Support	-\$2,570	
Cost per Student	\$2,570	Based on Minimum 15 students
* Single Room Supplement \$594		

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract for Travel Services - Study Abroad Italy**Contract Term: July 29, 2022 - June 30, 2023**

VENDOR: Fellowship Travel International, Inc.
10220 Timber Ridge Dr.
Ashland, VA 23005

ACCOUNT: International Education / International Education Program
FY 2022/2023

ORIGINAL CONTRACT: \$65,000.00

AGGREGATE AMOUNT: \$8,000.00
=====

TOTAL AMOUNT: \$73,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for E-Commerce & Student Financial Services

Contract Term: November 3, 2022 - June 30, 2023

WHEREAS, a contract in the amount of **\$12,000.00** - (PO #B11145) has been awarded to **Nelnet Business Solutions, Inc.**, 121 S 13th Street, Lincoln, NE 68508, for Integrated E-commerce Student Financial Services to include but not limited to payment in full, payment plans, student refunds, and billing solution(s); and

WHEREAS, an additional **\$12,000.00** is needed for additional Integrated E-commerce Student Financial Services for the Bursar and Accounting Office to continue providing paperless billing functionality for the remainder of the 2023 fiscal year. This contract will be procured through New Jersey County College Joint Purchasing Consortium (JPC); and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Nelnet Business Solutions, Inc.**, 121 S 13th Street, Lincoln, NE 68508 with an additional **\$12,000.00** for a total amount of **\$24,000.00** for additional Integrated E-commerce Student Financial Services for the Bursar and Accounting Office to continue providing paperless billing functionality for the remainder of the 2023 fiscal year at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for E-Commerce & Student Financial Services

Contract Term: November 3, 2022 - June 30, 2023

VENDOR: Nelnet Business Solutions, Inc.
121 S 13th Street
Lincoln, NE 68508

ACCOUNT: Accounting / Contract Payment
FY 2022/2023

ORIGINAL CONTRACT: \$12,000.00

AGGREGATE AMOUNT: \$12,000.00
=====

TOTAL AMOUNT: \$24,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration