



**BOARD OF TRUSTEES
AGENDA**

**DECEMBER 8, 2022
12:30 p.m.**

I. CALL TO ORDER

II. ANNOUNCEMENT OF PUBLIC MEETING

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. RECOMMEND APPROVAL OF MINUTES OF THE NOVEMBER 3, 7, 10, 11, 15, AND 17, 2022, BOARD OF TRUSTEES CLOSED SESSIONS AND PUBLIC MEETINGS *Bd. Action*

VI. PRESENTATIONS/COMMENDATIONS

VII. COMMITTEES

- A. Finance Committee (Mr. Frank Dupignac, Chairperson)
(Ms. Sara Winchester, Executive Vice President of Finance
And Administration)**

1. **Recommend approval of business/finance actions as presented (Exhibit A)** **Bd. Action**

B. **Bylaw, Policy, and Curriculum Committee**
(Mrs. Joanne Pehlivanian, Chairperson)
(Dr. Joseph Konopka, Vice President of Academic Affairs)

1. **Recommend approval of bylaw, policy, and curriculum actions as presented (Exhibit B)** **Bd. Action**

C. **Buildings and Grounds Committee** *(Mrs. Linda Novak, Chairperson)*
(Mr. James Calamia, Interim Associate Vice President of Facilities Management and Construction)

1. **Recommend approval of buildings and grounds items as presented (Exhibit C)** **Bd. Action**

D. **Personnel Committee** *(Mr. Stephan Leone, Chairperson)*
(Ms. Sara Winchester, Executive Vice President of Finance and Administration)

1. **Recommend approval of personnel actions as presented** **Bd. Action**

VIII. **MISCELLANEOUS**

- A. **Recommend adoption of a resolution providing for a closed meeting to be held on Thursday, January 12, 2023, at 11:30 a.m. and January 26, 2023, at 11:30 a.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation, the results of which will be released to the public when the need for confidentiality no longer exists** **Bd. Action**

IX. **PRESIDENT'S REPORT**X. **NEXT MEETINGS OF THE BOARD OF TRUSTEES ON****THURSDAY, JANUARY 12, 2023**

- | | |
|------------------------|--|
| 1. Entire Board | Time: 12:00 noon
Place: Conference Center and
via Webex
Purpose: Board Retreat |
|------------------------|--|

and

THURSDAY, JANUARY 26, 2022

- | | |
|--|---|
| 1. International Programs
Committee
(as needed) | Time: 9:30 a.m.
Place: Conference Room A&B and
via Webex |
| 2. Bylaw, Policy, and
Curriculum Committee
(as needed) | Time: 9:30 a.m.
Place: Conference Room A&B and
via Webex |
| 3. Finance Committee | Time: 10:00 a.m.
Place: Conference Room A&B and
via Webex |
| 4. Buildings and Grounds
Committee | Time: 10:30 a.m.
Place: Conference Room A&B and
via Webex |
| 5. Personnel Committee | Time: 11:00 a.m.
Place: Conference Room A&B and
via Webex |

6. Entire Board

Time: 11:30 a.m.

Place: Conference Center and
via Webex

Purpose: Caucus Meeting—Personnel,
Pending Litigation, and
Collective Bargaining

7. Entire Board

Time: 12:30 p.m.

Place: Conference Center and
via Webex

Purpose: **Regular Public Monthly Meeting**

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

This agenda includes all items that are known at this time.



BOARD OF TRUSTEES

Reorganization Meeting November 3, 2022

Minutes

The annual reorganization meeting of the Ocean County College Board of Trustees was called to order by Dr. Jon Larson, President, at 12:40 p.m. on Thursday, November 3, 2022, in the Conference Center and via Webex. The Pledge of Allegiance was recited by all present.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2021 reorganization meeting and distributed as required by law. Also, given the current healthcare crisis, a notice was publicized on October 26, 2022, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were: Mr. Jerry Dasti, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Carl V. Thulin, Mr. Steven Zabarsky, Mr. Raymond Joseph Latshaw, III, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, and Mrs. Connie Bello.

Attendance

Mr. Sahradnik administered the oath of office to Mr. Jerry Dasti, Mrs. Linda Novak, and Mr. Steven Zabarsky, who were reappointed by the Ocean County Board of Commissioners to serve four-year terms on the Ocean County College Board of Trustees from November 1, 2022, through December 19, 2026. Dr. Larson and the members of the Board congratulated Mr. Dasti, Mrs. Novak, and Mr. Zabarsky.

Swearing-In of
Mr. Dasti, Mrs.
Novak, and Mr.
Zabarsky

Dr. Larson requested nominations for officers of the Board of Trustees. Mr. Dasti served as Chair of the Nominating Committee, with Mr. Fall, Mrs. Pehlivanian, and Mr. Leone as members. Mr. Dasti deferred to Mr. Fall to offer the slate of nominees since he was among those nominated to serve as an officer. Mr. Fall offered the following nominees:

Election of
Officers

Mr. Dasti, Chairperson
Mrs. Novak, Vice Chairperson
Mr. Dupignac, Treasurer
Mr. Leone, Secretary

By motion, nominations were closed; by subsequent motion, the above officers were elected by unanimous roll call vote.

Mr. Dasti then assumed the chair for the remainder of the meeting.

Mr. Dasti presented the 2022-2023 Board committee membership. Upon roll call vote, the committee membership was unanimously approved as follows:

Committee
Membership
Approved

♦ **Buildings and Grounds Committee**

Mrs. Linda Novak, Chairperson
Mr. Frank Dupignac
Mr. Joe Teichman
Mr. Carl V. Thulin
Mr. Jerry Dasti (ex officio)

♦ **Bylaw, Policy, and Curriculum Committee**

Mrs. Joanne Pehlivanian, Chairperson
Mr. Robert Fall
Mr. Jerry Dasti (ex officio)

♦ **Finance Committee**

Mr. Frank Dupignac, Chairperson
Mrs. Linda Novak
Mr. Carl V. Thulin
Mr. Steven Zabarsky
Mr. Jerry Dasti (ex officio)

♦ **Personnel Committee**

Mr. Stephan Leone, Chairperson
Mr. Robert Fall
Mrs. Joanne Pehlivanian
Mr. Carl V. Thulin
Mr. Jerry Dasti (ex officio)

♦ **Executive Committee**

Officers of the Board

♦ **Audit Committee**

Mr. Charles Muller
Mrs. Linda Novak
Mrs. Joanne Pehlivanian
Mr. Carl V. Thulin
Mr. Jerry Dasti (ex officio)

♦ **Compensation Committee**

Mr. Stephan Leone
Mrs. Linda Novak
Mr. Joseph Teichman
Mr. Carl V. Thulin
Mr. Jerry Dasti (ex officio)

♦ **International Program Committee**

Mr. Robert Fall, Chairperson
Mr. Frank Dupignac
Mr. Stephan Leone
Mrs. Linda Novak
Mr. Jerry Dasti (ex officio)

♦ **Litigation Committee**

Members to be appointed as needed
(Grievance Hearings – Mr. Dasti,
Mr. Dupignac, Mr. Fall, Mr. Leone,
Mr. Teichman, Mr. Thulin, Mr. Zabarsky)

A resolution was unanimously adopted by roll call vote to designate the fourth Thursday of each month as the date for the regular public meetings of the Board of Trustees at 12:30 p.m., which will be held in the Conference Center on campus, with Webex information made available if meetings continue to be offered remotely, except as noted:

Designation of
Board Meeting
Dates and
Locations

Thursday, December 8, 2022
Thursday, January 26, 2023
Thursday, February 23, 2023
Thursday, March 23, 2023
Thursday, April 27, 2023
Thursday, June 1, 2023
Thursday, June 29, 2023
Thursday, July 27, 2023
Thursday, August 24, 2023
Thursday, September 28, 2023

No October meeting
Thursday, November 9, 2023
Thursday, December 7, 2023

A resolution was unanimously adopted by roll call vote to designate the following dates for Board of Trustees Retreats at 12:00 noon, which will be held in the Conference Center on Campus, with Webex information made available if meetings continue to be offered remotely:

Designation of
Board Retreat
Dates and
Locations

Thursday, January 12, 2023
Thursday, April 13, 2023
Thursday, July 13, 2023
Thursday, October 12, 2023

Conversation with the Trustees/Town Hall at 12:00 noon
Thursday, March 9, 2023
Thursday, October 26, 2023

The following Ocean County College depositories were approved by unanimous roll call vote:

Designation of
Depositories

SANTANDER BANK
940 Fischer Boulevard
Toms River, New Jersey 08753

1. General Checking
2. Student Life
3. Investment – Money Market
4. Restricted Fund Checking
5. Section 125
6. Payroll
7. International

Services:

1. Direct Deposit
2. Automated Account Reconciliation
3. Foreign Drafts
4. Credit Card Service
5. Wire Transfer
6. Positive Pay
7. ACH Protection
8. Remote Deposit

INVESTORS BANK

130 N County Line Rd.
Jackson, New Jersey 08527

1. Investment – Money Market
2. Checking Account – Capital

OCEAN FIRST

975 Hooper Avenue
Toms River, New Jersey 08753

1. Investment Account

UBS FINANCIAL

100 Overlook Center, Ste 100
Princeton, New Jersey 08540-5270

1. Investment Account

LAKELAND BANK

1012 Hooper Avenue
Toms River, New Jersey 08753

1. Investment Account – Money Market

STATE OF N.J. CASH MANAGEMENT FUND

C/O State Street Bank and Trust
P.O. Box 5994
Boston, Massachusetts 02206-5994

1. Purchase of Money Market Shares:
NJ Employment Security Agency

METLIFE

One Financial Center
Boston, Massachusetts 02111

1. Investment Account

Board of Trustees
Reorganization Meeting Minutes

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11/3/2022

There being no further business, the meeting adjourned at 12:50 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Executive Assistant to the President



Board of Trustees Resolution

WHEREAS, *the Open Public Meetings Act of 1975 requires public bodies to provide notice of all meetings in an effort to enhance the proper functioning of the democratic processes; and*

WHEREAS, *it is the desire of this Board to implement and adhere to the provisions of said act;*

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Ocean County College as follows:

1. *Pursuant to the provisions of Section 13 of the afore-said statute, the Board of Trustees hereby designates the fourth Thursday of each month as the date of its regular meeting, except as noted below:*

Thursday, December 8, 2022

Thursday, January 26, 2023

Thursday, February 23, 2023

Thursday, March 23, 2023

Thursday, April 27, 2023

Thursday, June 1, 2023

Thursday, June 29, 2023

Thursday, July 27, 2023

Thursday, August 24, 2023

Thursday, September 28, 2023

No October Meeting

Thursday, November 9, 2023

Thursday, December 7, 2023

Meetings shall commence at 12:30 p.m. and shall be held in the Conference Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey. If meetings are held remotely, specific access information will be distributed in advance of meeting dates.

In addition, the following Board of Trustees Meetings/Retreats are scheduled, which will be held in the Conference Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey, from 12:00 noon to 3:00 p.m. If meetings are held remotely, specific access information will be distributed in advance of meeting dates:

Thursday, January 12, 2023

Thursday, April 13, 2023

Thursday, July 13, 2023

Thursday, October 12, 2023

In addition, the following Meetings, Conversations with the Trustees, are scheduled, which will be held in the Student Center, on the campus of Ocean County College, College Drive, Toms River, New Jersey:

Thursday, March 9, 2023

Thursday, October 26, 2023

- 2. A copy of this resolution shall be prominently posted and maintained throughout the year in the public places reserved for such announcements.*
- 3. A copy of this resolution shall be forwarded to the Asbury Park Press and the Atlantic City Press.*
- 4. A copy of this resolution shall be filed with the Clerk of the County of Ocean.*
- 5. In the event the meeting schedule as described in paragraph 1 is revised, the Board of Trustees shall, within seven days following such revision, post, forward, and submit such revision in the manner provided for in paragraphs 2, 3, and 4 of this resolution.*
- 6. Written notice of special meetings of the Board of Trustees shall be at least 48 hours in advance, giving the time, date, location, and, to the extent known, the agenda of such special meeting. The notice shall accurately state whether formal action may or may not be taken and shall be provided for in the following manner:*
 - a. By posting a copy of such notice in at least one public place reserved for such announcements.*
 - b. By forwarding a copy of such notice to the Asbury Park Press and the Atlantic City Press.*
 - c. By filing a copy of such notice with the Clerk of the County of Ocean.*

7. *Any person may request in writing that the Board of Trustees mail to him/her a copy of the schedule of regular meetings of the Board of Trustees and/or advance written notice of special or rescheduled meetings of the Board of Trustees. Upon prepayment by such person of the applicable fee, such schedule and/or advance notices shall be made available to such person. Fees will be assessed in accordance with Board Policy #2300, Administrative Operations, Public Access to Government Records. All requests made pursuant hereto shall terminate at midnight on December 31 of the current year, subject to renewal thereafter upon the filing of a new written request to the Board of Trustees, together with prepayment of the applicable fee. Notices requested by the news media shall be mailed free of charge.*
8. *Upon the affirmative vote of 3/4 of the Trustees present, the Board of Trustees may hold a meeting without compliance with the notice requirements of this resolution if such a meeting is required to deal with matters of such urgency and importance that delay for the purpose of providing adequate notice would be likely to result in substantial harm to the public interest.*

Adopted: November 3, 2022



BOARD OF TRUSTEES

Regular Meeting

Minutes

November 3, 2022

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:50 p.m. on Thursday, November 3, 2022, immediately following the Reorganization Meeting by Mr. Jerry Dasti, Chair, in the Conference Center and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2021 reorganization meeting and distributed as required by law. Also, a notice was publicized on October 26, 2022, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Carl V. Thulin, Mr. Steven Zabarsky, Mr. Raymond Joseph Latshaw, III, Mr. Jack Sahradek, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, and Mrs. Connie Bello.

Attendance

Dr. Larson introduced Ms. Jan Kirsten, Executive Director, College Relations, who shared OCC's College Relations team received the following design awards at the National Council for Marketing and Publications (NCMPR) district conference held in Syracuse, New York, on October 3, 2022:

Presentation

- Gold – Planetarium Reopening Safety Signage
- Gold – Camps on Campus
- Silver – Ocean Views Magazine

Ms. Kirsten commended Ms. Nicole Howard, Graphic Specialist; Mr. Michael Leon, Director of Graphic Design; Ms. Dori Londres, Marketing and Communications Writer/Editor; and Ms. Sara Nusbaum, Social Media Coordinator, for their contributions to these projects.

Ms. Kirsten then introduced Ms. Mary Granahan, Television Production Director, who shared an update on new initiatives at Ocean TV-20, including an updated broadcast schedule with themed time blocks to keep viewers tuned in by airing similar programming back-to back. Ocean TV-20 airs on Comcast channel 20 and Fios channel 22. In addition, Ms. Granahan shared a video highlighting the Helping Hands Food Pantry, which will air on TV-20.

The minutes of the August 25, 2022, closed session, and September 22, October 13, 18, 20, 21, and 27, 2022, Board of Trustees closed sessions and public meetings were approved by roll call vote, with an abstention from Mr. Muller on the October 18, 20, 21, and 27, 2022, minutes.

Minutes Approved

Finance Committee

Mr. Dupignac provided an update on the current status of the College portfolios. The following Finance Committee items were then approved upon unanimous roll call vote:

➤ The statement of income and expenditures as of September 30, 2022, was accepted.

Income/Expenditures
Accepted

➤ The following contract was awarded:

Contract Awarded

➤ A maximum of \$70,000 to KSS Architects, Princeton, New Jersey, for professional architectural and engineering design services for the Novins Planetarium renovation project at Ocean County College.

➤ Resolutions were adopted to award the following contracts:

Resolutions Adopted
for Contract Awards

➤ A maximum of \$25,821 to Shearwater International, Inc., Wilmington, Delaware, for a one-year membership from November 3, 2022, through November 2, 2023, in the online mentorship program to support ESL students and students enrolled in Career Technical Education programs who have requested assistance from the Counseling Center at Ocean County College.

➤ A maximum of \$36,424.99 to Krueger International, Inc., Green Bay, Wisconsin, for the purchase and installation of furniture for the Bloomberg Labs in the Gateway Building through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract, funded through the Securing Our Children's Future Bond Act at Ocean County College.

➤ A maximum of \$30,000 to the County of Ocean, Toms River, New Jersey, for a twelve-month agreement for street sweeping services from January 1, 2023, through December 31, 2023, at Ocean County College.

➤ A maximum of \$22,500 to Aspire Technology Partners, LLC, Eatontown, New Jersey, for a twelve-month agreement for management services, preventative maintenance, remote technical support, repair services, and service incidence tracking reporting for Cisco Webex equipment from November 3, 2022, through October 31, 2023, in various locations at Ocean County College.

- A maximum of \$30,000 to Waters and Sims Employment Services, Inc., Red Bank, New Jersey, for counseling services for employment for the Workforce and Professional Education Department from November 3, 2022, through September 30, 2023, funded through the Work Readiness Assistance Program (WRAP) Grant at Ocean County College.
- A maximum of \$108,640.45 to Maintenance Connection, LLC, an Accruent Company, Davis, California, for a three-year contract for computerized maintenance management system (CMMS) software from November 23, 2022, through November 22, 2025, for use by the Facilities Department at Ocean County College.
- A maximum of \$75,000 to Fellowship Travel International, Inc., Ashland, Virginia, for travel services from November 3, 2022, through November 2, 2023, for the OCC Study Abroad Seminar in Ireland from August 11, 2023, through August 18, 2023.
- To identify a qualified pool of consultants for professional architectural and engineering services from November 3, 2022, through November 2, 2023, at Ocean County College.
- To identify a qualified pool of consultants for professional environmental services from November 3, 2022, through November 2, 2023, at Ocean County College.
- To identify a qualified pool of consultants for professional mechanical, electrical, and plumbing and building envelope commissioning services from November 3, 2022, through November 2, 2023, at Ocean County College.
- A resolution was adopted to award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - To the following vendors for the second year of a two-year contract from November 4, 2022, through November 3, 2023, for the purchase of athletic uniforms and apparel:
 - Ambro, Primos, Pennsylvania
 - BSN Sports, LLC, Dallas, Texas
 - Riddell/All American, North Ridgeville, Ohio
 - Varsity Spirit Fashions and Supplies, LLC, Memphis, Tennessee
- The following contracts were amended:
 - An additional \$23,041.69, for a maximum total of \$85,118.61, to Johnson Controls, Inc., Blackwood, New Jersey, for additional chiller maintenance services and to purchase and install the materials necessary for piping modifications to provide access to the condenser head at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting).

Resolution Adopted
for NJCCC Purchasing
Consortium Contract
Award

Contracts
Amended

- An additional \$15,000, for a maximum total of \$60,000, to Pocket Nurse, Monaca, Pennsylvania, to purchase nursing beds and additional instructional and non-instructional medical supplies on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Nursing and Workforce and Professional Education departments at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting).
- An additional \$8,000, for a maximum total of \$73,000, to Fellowship Travel International, Inc., Ashland, Virginia, for travel services from July 29, 2022, to June 30, 2023, for an additional five student travelers for the OCC Study Abroad Seminar in Italy from January 1, 2023, through January 15, 2023 (contract originally awarded at the July 28, 2022, Board meeting).
- An additional \$12,000, for a maximum total of \$24,000, to Nelnet Business Solutions, Inc., Lincoln, Nebraska, for additional e-commerce and student financial services from November 3, 2022, through June 30, 2023, for the Bursar and Accounting Office to provide paperless billing for students at Ocean County College (initial contract was under threshold and did not require Board approval).
- The Board accepted a \$98,000 grant award from the New Jersey Department of Human Services, Division of Mental Health and Addiction Services, to fund recovery supports to prevent and reduce substance abuse on college campuses in New Jersey. Project Director: Dr. Kathryn Pandolpho, Director, Counseling and Student Development. Project Period: October 1, 2022, through September 30, 2023. Grant Accepted

Bylaw, Policy, and Curriculum Committee

In the absence of Mrs. Pehlivanian, Dr. Konopka shared Mr. Thomas Gialanella, Executive Director of School Relations, held a workshop on campus, which was attended by 160 Ocean County high school Advanced Placement teachers.

- The following item was then approved unanimously upon roll call vote: College Senate Item Approved
- Revised Policy Revised Policy
 - Policy #2410, Administration, General, Nondiscrimination, Equal Opportunity, and Harassment

Buildings and Grounds Committee

Mrs. Novak introduced Mr. Ryan Ward, Director of Capital Projects, who provided a review of the Library Renovation project, which will incorporate brighter finishes and a modernization of the space to encourage the gathering of students.

The Buildings and Grounds Committee Report for November 3, 2022, was then unanimously accepted upon roll call vote. Building/Grounds Committee Report Accepted

Personnel Committee

Mr. Leone congratulated the Administration and Faculty Association for the ratification of the 2019-2026 FAOCC Agreement. Dr. Larson shared that he is very pleased with the Agreement and the way it was received by both parties.

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved as amended upon roll call vote.

Personnel Report
Approved

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for closed meetings to be held on Thursday, November 3, 2022, at 2:00 p.m. and 4:00 p.m., and Thursday, December 8, 2022, at 11:30 a.m. for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation.

Resolution Adopted
for Closed Meetings
November 3, 2022,
and December 8,
2022

The following meetings were scheduled:

Meetings
Scheduled

Thursday, December 8, 2022	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	11:00 a.m.	Personnel Committee
	11:30 a.m.	Closed Session
	12:30 p.m.	Regular Public Monthly Meeting

Mr. Dasti shared the Board of Trustees has selected three finalists for the presidency of OCC. Each finalist will participate in an interview with the full Board of Trustees and on-campus open forums with all campus constituency groups, available in-person and via Webex.

President's Report

Dr. Joseph Konopka introduced Dr. Sylvia Riviello, Dean of STEM, and Ms. Elizabeth Metzger, Director of Customized Training and Business Engagement, who highlighted the new courses and programs that are under development through the Centers of Workforce Innovation (CWI) initiative, sponsored by the New Jersey Council of Community Colleges (NJCCC) and the New Jersey Business and Industry Association (NJBIA). Through this initiative, the Workforce and Professional Education Department and the School of STEM continue to develop programs in advanced technology areas, including cybersecurity and software development. Dr. Riviello shared a testimonial from OCC graduate, Robert Bartley, who discussed how this program at OCC prepared him to continue his education at Ramapo College of New Jersey.

President's Report

Dr. Larson introduced Dr. Alexa Beshara-Blauth, Executive Director of Institutional Planning, Effectiveness, and Compliance, and Mr. James Marshall, Associate Director of Assessment, and Self-Study Co-Chairs, who discussed the one-page review of Standard V, Educational Effectiveness Assessment, which was distributed to the Trustees.

Dr. Gerald Racioppi provided an update to fall enrollment, which is currently short 1.4% in credits over last year. Dr. Racioppi shared we continue to show an increase for first-time students and struggle in the reenrollment of stop-out students. Dr. Sheenah Hartigan, Executive Director of Enrollment Services, and the Enrollment Services staff have visited area high schools 60 times this semester.

Dr. Eileen Garcia reported Dr. Maysa Hayward, Associate Vice President, International Programs, is currently in Egypt, conducting orientation sessions and training workshops for instructors, students, and facilitators in preparation of receiving Cohort 1 of the Ocean Badr Kean program.

The Diversity, Equity, and Inclusion (DEI) Committee met to discuss the results of the survey of OCC faculty, lecturers, staff, and administrators in regard to the topics of diversity, equity, and inclusion. Smaller working groups will be created, which will help shape the DEI committee's next steps in creating an actionable plan for moving the institution forward.

Dr. Larson introduced Dr. Jessica Adams, Dean of Kean Ocean, who shared Kean Ocean offers several community wellness events on campus, including Yoga, campus walks, and injury prevention. All events are open to Kean Ocean and OCC students, faculty, and staff. Dr. Adams also reported Kean Ocean is returning to the Southern Education Center, offering baccalaureate and master degree programs. Dr. Adams then introduced Ms. Breanna Brown, Academic Affairs Services Specialist.

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported the following:

- The Foundation's Annual Appeal will once again feature three donors, for the "Why I Give" campaign.
- The Legacy Campaign currently has received \$1.25 million in pledges.
- The Foundation continues to support the Study Abroad program, with both the Exploring Italy and Theater in London trips filled to capacity.
- A first-ever joint fundraiser with Community Medical Center Foundation mini-golf tournament will be held on January 20, 2023, in the Larson Student Center.

The Blauvelt Lecture Series upcoming events include:

- Olympic Gold Medalist and professional athlete Mia Hamm, March 8, 2023
- Presidential historian Michal Beschloss, April 25, 2023.

Upon a request for public comments by Mr. Dasti, Dr. David Bordelon, Professor of English and FAOCC President, shared the following Faculty accomplishments: Public Comments

- Ms. Catherine Pontoriero, Librarian – Reference Services, has earned a Master of Fine Arts Degree

- Ms. Jayanti Tamm, Associate Professor of English, has been awarded a Fulbright scholarship
- OCC's English Honor Society, Sigma Kappa Delta (SKD), under the direction of faculty advisors Jayanti Tamm and David Bordelon, filmed Halloween inspired readings in the TV Studio, which were broadcast on TV-20 and promoted by the national SKD organization's website.

With no further comments from the Board members or the public, the meeting adjourned at 2:00 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Special Assistant to the President



BOARD OF TRUSTEES

Special Meeting

Minutes

November 7, 2022

A special meeting of the Ocean County College Board of Trustees was called to order at 10:54 a.m. on Monday, November 7, 2022, by Mr. Jerry Dasti, Chair, in the Conference Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on November 4, 2022, as required by the New Jersey Open Public Meetings Act, by providing 24-hour notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Carl V. Thulin, and Mr. Steven Zabarsky. Also in attendance were Mrs. Connie Bello and Dr. Joseph Konopka, Vice President of Academic Affairs at OCC.

Attendance

A resolution was introduced and adopted upon unanimous roll call vote providing for a closed meeting to be held immediately following the adjournment of this public meeting for the purpose of interviewing one of the finalists for the position of President of Ocean County College, Dr. Joseph Konopka.

Resolution Adopted
for Closed Meeting

The following meetings are scheduled:

THURSDAY, NOVEMBER 10, 2022

1. Entire Board

Time: 10:45 a.m.

Place: Conference Center and via Webex

Purpose: **Special Meeting**

FRIDAY, NOVEMBER 11, 2022

1. Entire Board

Time: 10:45 a.m.

Place: Conference Center and via Webex

Purpose: **Special Meeting**

With no further comments from the Board members or the public, the meeting adjourned at 11:00 a.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President and
Secretary to the Board of Trustees



**BOARD OF TRUSTEES
Special Meeting**

**Minutes
November 10, 2022**

A special meeting of the Ocean County College Board of Trustees was called to order at 10:45 a.m. on Thursday, November 10, 2022, by Mr. Jerry Dasti, Chair, in the Conference Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on November 4, 2022, as required by the New Jersey Open Public Meetings Act, by providing 24-hour notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Robert Fall, Mr. Charles Muller, Mrs. Joanne Pehlivanian, Mr. Carl V. Thulin, Mr. Steven Zabarsky, and Mr. R. Joseph Latshaw, III. Also in attendance were Mr. David Paulus, Chair of the OCC Foundation, Mrs. Connie Bello, and Dr. David Potash, President of Wilbur Wright College in Chicago, Illinois.

Attendance

A resolution was introduced and adopted upon unanimous roll call vote providing for a closed meeting to be held immediately following the adjournment of this public meeting for the purpose of interviewing one of the finalists for the position of President of Ocean County College, Dr. David Potash.

Resolution Adopted
for Closed Meeting

The following meeting is scheduled:

Meeting Scheduled

THURSDAY, NOVEMBER 11, 2022

1. Entire Board

Time: 10:45 a.m.
Place: Conference Center and via Webex
Purpose: **Special Meeting**

With no further comments from the Board members or the public, the meeting adjourned at 10:50 a.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President and
Secretary to the Board of Trustees



**BOARD OF TRUSTEES
Special Meeting**

**Minutes
November 11, 2022**

A special meeting of the Ocean County College Board of Trustees was called to order at 10:45 a.m. on Friday, November 11, 2022, by Mr. Jerry Dasti, Chair, in the Conference Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on November 4, 2022, as required by the New Jersey Open Public Meetings Act, by providing 24-hour notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Charles Muller, Mr. Carl V. Thulin, Mr. Steven Zabarsky, and Mr. R. Joseph Latshaw, III. Also in attendance were Mr. David Paulus, Chair of the OCC Foundation, Mrs. Connie Bello, and Dr. Pamela Monaco, Vice President of Academic and Student Affairs at Wilbur Wright College in Chicago, Illinois.

Attendance

A resolution was introduced and adopted upon unanimous roll call vote providing for a closed meeting to be held immediately following the adjournment of this public meeting for the purpose of interviewing one of the finalists for the position of President of Ocean County College, Dr. Pamela Monaco.

Resolution Adopted
for Closed Meeting

The following meeting is scheduled:

Meeting Scheduled

TUESDAY, NOVEMBER 15, 2022

1. Entire Board

Time: 10:00 a.m.

Place: Larson Student Center
and via Webex

Purpose: **Special Meeting**

With no further comments from the Board members or the public, the meeting adjourned at 10:50 a.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President and
Secretary to the Board of Trustees



**BOARD OF TRUSTEES
Special Meeting**

**Minutes
November 15, 2022**

A special meeting of the Ocean County College Board of Trustees was called to order at 10:07 a.m. on Tuesday, November 15, 2022, by Mr. Jerry Dasti, Chair, in Room 201 of the Larson Student Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on November 9, 2022, as required by the New Jersey Open Public Meetings Act, by providing 24-hour notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Robert Fall, Mr. Charles Muller, Mrs. Joanne Pehlivanian, Mr. Carl V. Thulin, Mr. Steven Zabarsky, and Mr. R. Joseph Latshaw, III. Also in attendance were Mr. David Paulus, Chair of the OCC Foundation, and Mrs. Connie Bello.

Attendance

A resolution was introduced and adopted upon unanimous roll call vote to move into a closed meeting for the purpose of discussing the candidates for the position of President of Ocean County College.

Resolution Adopted
for Closed Meeting

The public meeting was suspended at 10:11 a.m. to move into closed session. At 12:01 p.m., the public meeting resumed.

Resumption of
Public Meeting

Mr. Dasti reported that the trustees met last week with each of the three final candidates for the position of President. After a comprehensive discussion and careful consideration during the closed session, Mr. Dasti announced the trustees selected Dr. Pamela Monaco as the next President of Ocean County College. Upon a motion by Mr. Muller and a second by Mr. Fall, the trustees unanimously agreed that an offer of employment be made to Dr. Monaco. Pending acceptance of the terms and conditions of employment, Dr. Monaco will be formally approved at the December 8, 2022, Board meeting as OCC's new President.

Selection of New
OCC President

Mr. Dasti expressed his deep appreciation to the trustees and the members of the College Search Committee for the tremendous amount of time and energy they devoted to this important task. The trustees are confident that Dr. Monaco is the best candidate to lead and advance Ocean County College as it moves into the future.

The following meetings are scheduled:

Meetings
Scheduled

THURSDAY, NOVEMBER 17, 2022

1. Entire Board

Time: 12:30 p.m.

Place: Conference Center and
via Webex

Purpose: **Special Meeting with
Dr. Vicki Bastecki-Perez,
Chair of the Middle States
Visiting Team**

THURSDAY, DECEMBER 8, 2022

2. Entire Board

Time: 12:30 p.m.

Place: Conference Center and
via Webex

Purpose: **Regular Monthly Public
Board Meeting**

With no further comments from the Board members or the public, the meeting adjourned
at 12:12 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President and
Secretary to the Board of Trustees



**BOARD OF TRUSTEES
Special Meeting**

**Minutes
November 17, 2022**

A special meeting of the Ocean County College Board of Trustees was called to order at 12:33 p.m. on Thursday, November 17, 2022, by Mr. Jerry Dasti, Chair, in Room 102 of the Conference Center on the College campus and via Webex.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. This special meeting was announced on November 15, 2022, as required by the New Jersey Open Public Meetings Act, by providing 24-hour notice to the Asbury Park Press, the Atlantic City Press, the Ocean County Clerk, and the College community. The notice indicated this meeting would also be held via Webex, as per New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Stephan Leone, Mr. Charles Muller, Mrs. Joanne Pehlivanian, Mr. Carl V. Thulin, Mr. Steven Zabarsky, and Mr. R. Joseph Latshaw, III. Also in attendance were Dr. Jon Larson, Mrs. Connie Bello, and Dr. Vicki Bastecki-Perez, President of Montgomery County Community College and Chair of the Middle States Evaluation Team that will be visiting OCC in April 2023.

Attendance

A resolution was introduced and adopted upon unanimous roll call vote to move into a closed meeting for the purpose of discussing the Ocean County College Middle States Self-Study Report with Dr. Vicki Bastecki-Perez.

Resolution Adopted
for Closed Meeting

The following meeting is scheduled:

THURSDAY, DECEMBER 8, 2022

1. Entire Board

Time: 12:30 p.m.

Place: Conference Center and
via Webex

Purpose: **Regular Monthly Public
Board Meeting**

With no further comments from the Board members or the public, the meeting adjourned at 12:36 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Connie Bello
Assistant to the President and
Secretary to the Board of Trustees