

# ***EXHIBIT A***



**BOARD OF TRUSTEES  
Business/Finance Committee Agenda Items**

**To:** Board of Trustees  
**From:** Office of the President  
**Date:** January 19, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, January 26, 2023:**

1. Recommend acceptance of the statement of income and expenditures as of December 31, 2022 (**Exhibit A-1**)
2. Recommend that the following contracts be awarded:
  - a. For professional architectural and engineering services to provide ADA access pathways for the Technology and Hering Science Buildings at Ocean County College (**Exhibit A-2**)
  - b. For the Technology Building roof replacement project at Ocean County College (**Exhibit A-3**)
3. Recommend adoption of resolutions to award the following contracts:
  - a. For the purchase and installation of safety fencing in the Gateway Building, through the Hunterdon County Educational Services Commission (HCESC) Cooperative contract, at Ocean County College (**Exhibit A-4**)
  - b. For professional services to support the Student Recovery Support Program from October 1, 2022, through September 30, 2023, funded by the New Jersey Division of Mental Health and Addiction Services (DMHAS) at Ocean County College (**Exhibit A-5**)

Business and Finance Committee Meeting Agenda

January 19, 2023

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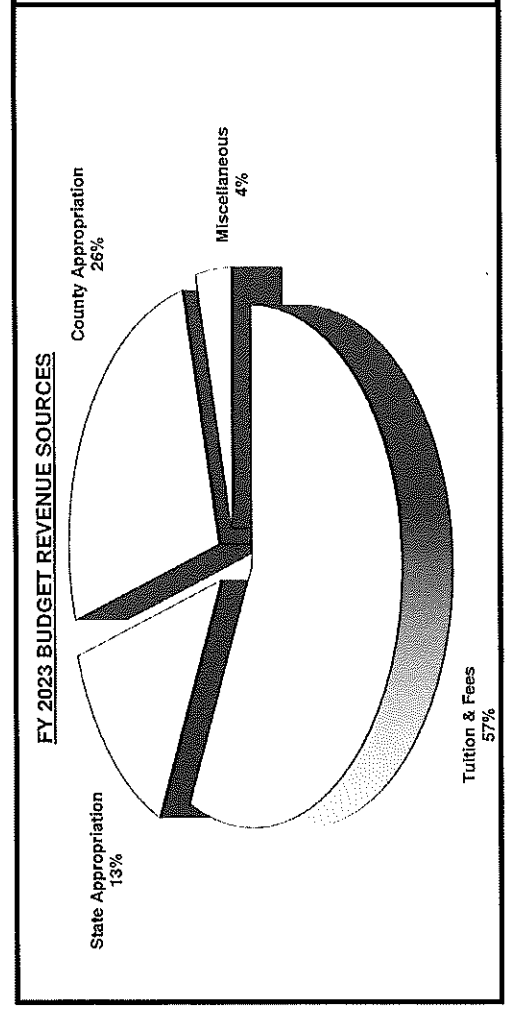
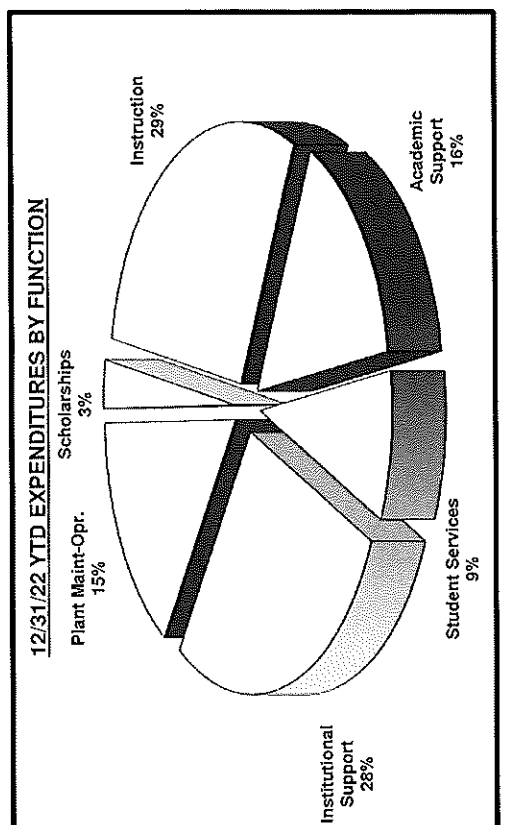
- c. For a one-year contract for the renewal of the Microsoft Software Campus Volume License Agreement from March 1, 2023, through February 29, 2024, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College (**Exhibit A-6**)
  - d. For the purchase of Dell computers for the Bloomberg Lab, the Business Analytics/Supply Chain lab, and for the Technology Building funded through the Securing Our Children's Future Bond Act at Ocean County College (**Exhibit A-7**)
4. Recommend that the following contracts be amended:
- a. An additional \$38,735, for a maximum total of \$41,030, to Daktronics, Brookings, South Dakota, for the purchase of an athletic scoreboard through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-8**)
  - b. An additional \$15,000, for a maximum total of \$57,202, to Suburban Trails, Inc., New Brunswick, New Jersey, for additional transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events (contract originally awarded at the August 25, 2022, Board meeting) (**Exhibit A-9**)
  - c. An additional \$25,000, for a maximum total of \$75,856.50, to PIP Printing, Brick, New Jersey, for additional offset printing services at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting) (**Exhibit A-10**)
  - d. An additional \$10,746.69, for a maximum total of \$149,247.61, to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting) (**Exhibit A-11**)
  - e. An additional \$40,000, for a maximum total of \$55,000, to Atlas Elevator, Inc., Barnegat, New Jersey, for additional campus-wide elevator repair and maintenance at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-12**)
  - f. An additional \$10,000, for a maximum total of \$28,271.88, to HireRight, LLC, Irvine, California, for additional employee background screening services for the Human Resources Department at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-13**)

5. Recommend the following contracts be rescinded:
  - a. The contract awarded at the December 16, 2021, Board meeting, to TEC Elevator, Inc., Marmora, New Jersey, as TEC Elevator was acquired by another entity without notifying New Jersey State Purchase and Property of the change in ownership resulting in suspension of the State awarded cooperative contract (**Exhibit A-14**)
  - b. The contract awarded at the November 4, 2021, Board meeting, to Weatherproofing Technologies, Inc., Beachwood, Ohio, as the awarded vendor experienced extensive delays to start the project due to industry-related material and labor shortages, resulting in longer than expected material delivery lead times and increases in pricing of the originally awarded contract (**Exhibit A-15**)
6. Recommend acceptance of a \$16,080 grant award as follows: \$8,040 from the U.S. Environmental Protection Agency, and \$8,040 from Atlantic Shores Offshore Wind, LLC, Atlantic City, New Jersey, to the Barnegat Bay Partnership for the OCC Academic Success Program for the Barnegat Bay Watershed/Healthy School Yard and Garden Project, coordinated by Dr. Henry Jackson, Executive Director of Academic Success, to provide educational programs to Ocean County K-12 students about sustainable agriculture and a healthy Barnegat Bay Watershed. Project Director: Ms. Karen Walzer, Barnegat Bay Partnership Outreach Coordinator. Project Period: February 1, 2023, through January 31, 2024.
7. Recommend acceptance of a \$40,000 grant award as follows: \$20,000 from the U.S. Environmental Protection Agency, and \$20,000 from Atlantic Shores Offshore Wind, LLC, Atlantic City, New Jersey, to the Barnegat Bay Partnership for Barnegat Bay Watershed Initiative to provide middle and high school students in Ocean County with guided, low-impact, nature-based educational programs that develop outdoor exploration skills and knowledge of the Barnegat Bay Watershed. Project Director: Ms. Karen Walzer, Barnegat Bay Partnership Outreach Coordinator. Project Period: February 1, 2023, through January 31, 2024.
8. Recommend acceptance of a \$234,930 grant award from the National Fish and Wildlife Foundation to the Barnegat Bay Partnership to complete planning and design for a salt marsh restoration project at Nellie Bennett Marsh in Point Pleasant, New Jersey. Project Directors: Ms. Ceili Pestalozzi, Barnegat Bay Partnership Wetland and Watershed Coordinator, and Dr. James Vasslides, Barnegat Bay Partnership Program Scientist. Project Period: February 1, 2023, through January 31, 2024.

***EXHIBIT A-1***

**EXHIBIT A**  
**OCEAN COUNTY COLLEGE**  
**STATEMENT OF CURRENT EXPENDITURES FY 2022-2023**  
**For the Period Ending December 2022**

	ACTUAL	ENCUMBRANCES	TOTAL	FY2022-2023 BUDGET	(OVER) UNDER BUDGET	% BUDGET
<b>REVENUE:</b>						
Tuition & Fees	27,550,490		27,550,490	36,661,459	9,110,969	75.15%
State Appropriation	4,499,262		4,499,262	8,676,995	4,177,733	51.85%
County Appropriation	8,328,316		8,328,316	16,656,631	8,328,316	50.00%
Miscellaneous	787,950		787,950	2,465,000	1,677,050	31.97%
Fund Balance	-		-	2,000,000	2,000,000	0.00%
<b>Total Revenue:</b>	<b>41,166,017</b>		<b>41,166,017</b>	<b>66,460,085</b>	<b>25,294,068</b>	<b>61.94%</b>
<b>EXPENDITURES:</b>						
Instruction	10,922,851	441,147	11,363,997	23,320,579	11,956,582	48.73%
Academic Support	5,928,409	283,702	6,212,111	11,498,243	5,286,132	54.03%
Student Services	3,474,078	142,733	3,616,810	7,219,877	3,603,067	50.10%
Institutional Support	8,417,132	2,406,127	10,823,259	12,980,894	2,157,635	83.38%
Plant Maint-Opr.	4,112,589	1,931,717	6,044,305	9,175,492	3,131,187	65.87%
Scholarships	1,167,269	-	1,167,269	1,215,000	47,731	96.07%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Capital Transfers	-	-	-	-	-	0
<b>Total Expenditures:</b>	<b>34,022,327</b>	<b>5,205,425</b>	<b>39,227,752</b>	<b>66,460,085</b>	<b>27,232,333</b>	<b>59.02%</b>



***EXHIBIT A-2***

OCEAN COUNTY COLLEGE

AWARD for Project for ADA Compliance of Pathways

RECOMMENDATION: Contract award to French & Parrello Associates, PA, 1800 Route 34, Suite 101, Wall, NJ 07719 in the amount not to exceed \$22,750.00 for Professional Architectural and Engineering services to ensure that the pathways intended to provide ADA access for the Technology Building (#25) and Science Building (#27) conform with ADA requirements. These areas will be evaluated and a detailed scope of work will be developed along with construction drawings that clearly show all work necessary to achieve full compliancy with local, state and federal codes and regulations.

Said contract to be in accordance with specifications and requirements of RFP #22/23 R-1411 issued on October 20, 2022 and proposals received on November 18, 2022. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 22/23 Q-1399, approved at the Board of Trustees meeting on November 3, 2022.

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance  
FY 2022/2023

PROPOSAL SUMMARY

Vendor Name	Lump sum fee
<b>French &amp; Parrello*</b>	<b>\$ 22,750.00</b>
Matrix New World	\$ 28,100.00
Van Cleef Engineering	\$ 45,000.00
Colliers Engineering	\$ 47,750.00

\*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in bold-type submitted proposals.

- Colliers Engineering
- DMR Architects
- French & Parrello**
- Matrix New World**
- Van Cleef Engineering**



***EXHIBIT A-3***

OCEAN COUNTY COLLEGE

**AWARD for Technology Building #25 Roof Replacement**

**RECOMMENDATION:** Contract award to **Strober-Wright Roofing, Inc.**, 5 Kari Drive, Units C2 & C3, Lambertville, NJ 08530 in the amount not to exceed **\$569,870.00** for BID Item #1 to construct a new roof on Technology Building #25 at Ocean County College to replace the current one. The current roof is past its useful life and is starting to deteriorate.

Said contract to be in accordance with bid specifications and requirements of BID #22/23 B-1417 publicly advertised on November 29, 2022 and bids received on January 18, 2023.

**NATURE OF BID:** Construction of a Replacement Roof

**BID ITEM #1:** Lump Sum Amount

**SOURCE OF FUNDS:** Technology Building Roof / Construction  
FY 2022/2023

**BID SUMMARY**

<i>Vendor Name</i>	<i>BID Item #1</i>	<i>As specified or Equivalent</i>
<b>Strober-Wright Roofing Inc.*</b>	<b>\$ 569,870.00</b>	<b>As specified</b>
MTB, LLC	\$ 576,815.00	As specified
Northeast Roof Maintenance, Inc.	\$ 1,131,000.00	As specified

\*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

- |                                  |   |
|----------------------------------|---|
| A&M CONTRACTING                  | Mak Group LLC                           |
| Beacon Roofing Supply            | Martin-Martin                           |
| Cambridge LTD                    | <b>MTB LLC</b>                          |
| cis                              | North America Procurement Council Inc.  |
| Constructconnect                 | <b>Northeast Roof Maintenance, Inc.</b> |
| Construction Bid Source          | Onvia, Inc                              |
| D.A. Nolt, Inc.                  | QTO solutions                           |
| Detwiler Roofing                 | Sky General Construction LLC            |
| Dodge Data & Analytics           | Smartprocure Inc                        |
| FAR Government                   | SSP Architects                          |
| i- Sourcing Technologies Pvt Ltd | <b>STROBER-WRIGHT ROOFING INC.</b>      |
| IMS                              | Troovisor                               |
| JDS Roofing                      | Union Roofing Contractors, Inc          |
| Laurant Construction Co Inc      | USA General Contractors Corp.           |
| Magnico Contracting              | vmg group                               |

***EXHIBIT A-4***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Gateway Emergency Egress Pathway**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to purchase and install safety fencing in Gateway Building #101 at Ocean County College. This purchase will be procured through Hunterdon County Educational Services Commission (HCESC) Cooperative contract #HCESC-Cat/Ser-22-17; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **National Fence Systems, Inc.**, 1033 US Highway 1, Avenel, NJ 07001 in the amount not to exceed **\$32,665.53** to purchase and install safety fencing in Gateway Building #101 at Ocean County College. This contract will be procured through Hunterdon County Educational Services Commission (HCESC) Cooperative contract # HCESC-Cat/Ser-22-17 - Contract term: 11-2-2022 to 11-2-2024.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Gateway Emergency Egress Pathway**

**VENDOR:** National Fence Systems, Inc.  
1033 US Highway 1  
Avenel, NJ 07001

**ACCOUNT:** Campus-Wide / Audio Video Equipment  
FY 2022/2023

**AMOUNT:** \$32,665.53

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-5***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Student Recovery Support Program**

**Contract Term: October 1, 2022 - September 30, 2023**

**WHEREAS**, the Board of Trustees of Ocean County College has a need for Professional Services to support students in the OCC Recovery Program, which includes social and recreational activities, screening events, coaching, training, materials, and related services; and

**WHEREAS**, these services are funded through the New Jersey Division of Mental Health and Addiction Services (DMHAS). DMHAS serves as the Single State Agency (SSA) for Substance Abuse and the State Mental Health Authority (SMHA) as designated by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA); and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(15) et seq. professional consulting services; and

**WHEREAS**, the Executive Vice President of Finance of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

**WHEREAS**, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to execute an agreement with **Hope Sheds Light**, 253 Chestnut Street, Toms River, NJ 08753 in the amount not to exceed **\$35,000.00** for Professional Services to support students in the Recovery Program at Ocean County College.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Authorizing a Contract for Student Recovery Support Program**

**Contract Term: October 1, 2022 - September 30, 2023**

**VENDOR:**           **Hope Sheds Light**  
253 Chestnut Street  
Toms River, NJ 08753

**ACCOUNT:**       Recovery Support Program / Special Events  
FY 2022/2023

**AMOUNT:**        \$35,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for FY 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration



***EXHIBIT A-6***

**OCEAN COUNTY COLLEGE****RESOLUTION****Authorizing a Contract for Microsoft Software Campus Volume License Agreement  
Contract Term: March 1, 2023 - February 29, 2024**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to renew the Microsoft Software Campus Volume License Agreement for desktop software applications including Office 365 and Learning IT Academy Services at Ocean County College through NJEdge Microsoft Licensing Consortium; and

**WHEREAS**, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a one-year agreement with **SHI International Corp.**, 290 Davidson Avenue, Somerset, NJ 08873 in the amount not to exceed **\$70,548.62** to renew the Microsoft Software Campus Volume License Agreement at Ocean County College through NJEdge Microsoft Licensing Consortium Contract #: 269EMCPS-19-001.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract to Renew Microsoft Software Campus Volume License Agreement****Contract Term: March 1, 2023 - February 29, 2024**

**VENDOR:** **SHI International Corp.**  
290 Davidson Avenue  
Somerset, NJ 08873

**ACCOUNT:** Information Technology / Software  
FY 2022/2023

**AMOUNT:** **\$70,548.62**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-7***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Computers for Lab Classrooms**

**WHEREAS**, the Board of Trustees of Ocean County College has a need to purchase computer hardware for Bloomberg Lab, the Business Analytics/Supply Chain lab, and Technology Building Room 203. This purchase will be procured through NJ State Contract State Contract #19-TELE-00656/M0483; and

**WHEREAS**, the purchase utilizes funds allocated to Ocean County College through “Securing Our Children's Future Bond Act” that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Dell Marketing L.P.**, 1 Dell Way, Round Rock, TX, 78682 in the amount not to exceed **\$84,329.49** to purchase computer hardware for Bloomberg Lab, the Business Analytics/Supply Chain lab, and Technology Building Room 203 at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Dell Marketing L.P.**, State Contract # 19-TELE-00656/M0483.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Computers for Lab Classrooms**

**VENDOR:** **Dell Marketing L.P.**  
1 Dell Way  
Round Rock, TX, 78682

**ACCOUNT:** Bond Act - Idea / Minor Capital - Instructional  
FY 2022/2023

**AMOUNT:** **\$84,329.49**  
=====

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-8***

**OCEAN COUNTY COLLEGE**

**RESOLUTION**

**Authorizing a Contract for Tuff Sport PanaView Scoreboard**

**WHEREAS**, contracts in the amount of **\$1,755.00** (PO #23317) and **\$540.00** (PO #23317A1) have been awarded to **Daktronics**, 201 Daktronics Drive, Brookings, SD 57006, for repair of the Daktronics digital sign on Hooper Avenue; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, an additional amount of **\$38,735.00** is needed to purchase a Tuff Sport PanaView Scoreboard for basketball, volleyball, and wrestling at Ocean County College. This purchase will be procured through Omnia Partners Cooperative Purchasing Program; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Daktronics**, 201 Daktronics Drive, Brookings, SD 57006 with an additional **\$38,735.00** for a total amount of **\$41,030.00** to purchase a Tuff Sport PanaView Scoreboard for basketball, volleyball, and wrestling at Ocean County College. This contract will be procured through OMNIA Partners, Contract #R220601 – Contract term: 5-1-2022 to 4-30-2025.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Tuff Sport PanaView Scoreboard**

**VENDOR:**                               **Daktronics**  
201 Daktronics Drive  
Brookings, SD 57006

**ACCOUNT:**                               Intercollegiate Athletics / Minor Capital - Designate  
FY 2022/2023

**ORIGINAL CONTRACT:** \$2,295.00

**AGGREGATE AMOUNT:** \$38,735.00  
=====

**TOTAL AMOUNT:**                       **\$41,030.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-9***

**OCEAN COUNTY COLLEGE**

**AMENDMENT**

**AWARD for Ground Transportation Charter Bus Services**

**RECOMMENDATION:** Contract award to **Suburban Trails, Inc.**, 750 Somerset Street, New Brunswick, NJ 08901 to be amended with an additional **\$15,000.00** for a total amount of **\$57,202.00**. The original contract in the amount of **\$42,202.00** for BID Item #1 and BID Item #2 to provide Ground Transportation Services was awarded at the Board of Trustees Meeting on August 25, 2022.

Additional funds are needed for additional various college activities, performances, events, and athletic team travel during the spring semester.

Said contract to be in accordance with bid specifications and requirements of BID #21/22 B-573 publicly advertised on July 20, 2021 and bids received on August 17, 2021.

Contract Term: September 1, 2022 to August 31, 2023 (second year)

**NATURE OF BID:** Ground Transportation Services

**BID ITEM #1:** Total Cost Items 1-6 (Sports Trips)  
**BID ITEM #2:** Total Cost Items 7-23 (Event Trips)

**SOURCE OF FUNDS:** Transportation / Student Clubs & Activities  
 Intercollegiate Athletics / Travel - Athletes  
 FY 2022/2023

**BID SUMMARY**

<b>Bidder's Name</b>	<b>Suburban Trails, Inc.*</b>
<b>BID ITEM #1</b>	<b>\$ 19,389.00</b>
<b>BID ITEM #2</b>	<b>\$ 22,813.00</b>
<b>Total</b>	<b>\$ 42,202.00</b>

\*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

BBR Printers

Gtech

i- Sourcing Technologies Pvt Ltd

Klarr Transport Services Inc.

Onvia, Inc

RFx Analyst, Inc.

Starr Transit Co, Inc

**Suburban Trails**

TransportAzumah LLC

***EXHIBIT A-10***

**OCEAN COUNTY COLLEGE**

**AMENDMENT**

**Award for Offset Printing Services**

**RECOMMENDATION:** Contract Award to **PIP Printing**, 2960 Yorktowne Blvd. Brick, NJ 08723 to be amended with an additional **\$25,000.00** for a total amount of **\$75,856.50**. The original contract in the amount of **\$50,856.50** for Bid Summary Items # 7, 8, 13, 16, 20, 25, 26, 27 to provide Offset Printing Services at Ocean County College was awarded at the Board of Trustees Meeting on April 28, 2022.

Department project requests such as colloquium poster sessions and the WPE catalog required higher costing items. Additional funds are needed for the remainder of the fiscal year.

Said contracts to be in accordance with bid specifications and requirements of RFP 21/22 R-1152 publicly advertised on April 14, 2021 and proposals received on April 27, 2021.

Contract Term: July 1, 2022 - June 30, 2023 (second year)

**NATURE OF BID:** Offset Printing Services

**ITEM #1:** Total Proposal Price

	<b><u>Description</u></b>	<b><u>Quantity / Annual Jobs</u></b>	
ITEM #1	Business Cards	250	150
ITEM #2	Annual Appeal	8,000	2
ITEM #3	Annual report	250	1
ITEM #4	Booklet #1	2,500	10
ITEM #5	Catalog - Theater1	10,000	2
ITEM #6	Certificates	50	10
ITEM #7	Envelopes	15,000	5
ITEM #8	Envelopes Window #1	5,000	5
ITEM #9	Envelopes Window #2	8,000	2
ITEM #10	Flyers	2,500	20
ITEM #11	Invitation Greeting Cards	1,000	5
ITEM #12	Invitation Panel Card	500	10
ITEM #13	Label Sheets	100	20
ITEM #14	Letterhead	15,000	5
ITEM #15	Letterhead Personalized	1,000	10
ITEM #16	Magazine & Mail	38,000	2
ITEM #17	Newsletter Saddle Stitched	1,000	5
ITEM #18	Pocket Folder	200	3
ITEM #19	Postcards #1a	1,000	5
ITEM #20	Postcards #1b + Mail Processing	1,000	15

ITEM #21	Postcards #2a	6,000	5
ITEM #22	Postcards #2b + Mail Processing	6,000	10
ITEM #23	Postcard Small Quantity	250	20
ITEM #24	Posters – Small	100	10
ITEM #25	Posters – Large	2	20
ITEM #26	Posters on Foam Core	2	20
ITEM #27	Posters – Custom	5	10
ITEM #28	Poster on Corrugated Plastic	2	50
ITEM #29	Rack Card	1,000	5

**SOURCE OF FUNDS:** Publications - Printing & Program Cost  
FY 2021/2022

## PROPOSAL SUMMARY

VENDOR			PIP Printing		Gangi Graphics	
Bid Item#	Qty./ Unit Price	Modifier (Est. Annual Purchase)	Unit Price	Extended	Unit Price	Extended
1	250	150	\$ 6.00	\$ 900.00	\$ 5.50	\$ 825.00
2	8,000	2	\$ 3,885.00	\$ 7,770.00	\$ 2,621.00	\$ 5,242.00
3	250	1	\$ 2,500.00	\$ 2,500.00	\$ 750.00	\$ 750.00
4	2,500	10	\$ 1,200.00	\$ 12,000.00	\$ 1,191.00	\$ 11,910.00
5	10,000	2	\$ 10,825.00	\$ 21,650.00	\$ 8,592.00	\$ 17,184.00
6	50	10	\$ 60.00	\$ 600.00	\$ 55.00	\$ 550.00
7	15,000	5	\$ 600.00	\$ 3,000.00	\$ 913.00	\$ 4,565.00
8	5,000	5	\$ 275.00	\$ 1,375.00	\$ 461.00	\$ 2,305.00
9	8,000	2	\$ 2,190.00	\$ 4,380.00	\$ 1,890.00	\$ 3,780.00
10	2,500	20	\$ 250.00	\$ 5,000.00	\$ 128.00	\$ 2,560.00
11	1,000	5	\$ 250.00	\$ 1,250.00	\$ 195.00	\$ 975.00
12	500	10	\$ 250.00	\$ 2,500.00	\$ 231.00	\$ 2,310.00
13	100	20	\$ 45.00	\$ 900.00	\$ 47.00	\$ 940.00
14	15,000	5	\$ 675.00	\$ 3,375.00	\$ 525.00	\$ 2,625.00
15	1,000	10	\$ 415.00	\$ 4,150.00	\$ 375.00	\$ 3,750.00
16	38,000	2	\$ 20,520.00	\$ 41,040.00	\$ 21,755.00	\$ 43,510.00
17	1,000	5	\$ 520.00	\$ 2,600.00	\$ 405.00	\$ 2,025.00
18	200	3	\$ 700.00	\$ 2,100.00	\$ 535.00	\$ 1,605.00
19	1,000	5	\$ 127.50	\$ 637.50	\$ 110.00	\$ 550.00
20	1,000	15	\$ 152.50	\$ 2,287.50	\$ 155.00	\$ 2,325.00
21	6,000	5	\$ 637.50	\$ 3,187.50	\$ 460.00	\$ 2,300.00
22	6,000	10	\$ 757.50	\$ 7,575.00	\$ 675.00	\$ 6,750.00
23	250	20	\$ 62.50	\$ 1,250.00	\$ 49.00	\$ 980.00
24	100	10	\$ 22.50	\$ 225.00	\$ 22.00	\$ 220.00
25	2	20	\$ 32.50	\$ 650.00	\$ 60.00	\$ 1,200.00
26	2	20	\$ 42.50	\$ 850.00	\$ 86.00	\$ 1,720.00
27	5	10	\$ 76.50	\$ 765.00	\$ 110.00	\$ 1,100.00
28	2	50	\$ 40.00	\$ 2,000.00	\$ 39.00	\$ 1,950.00
29	1,000	5	\$ 60.00	\$ 300.00	\$ 50.00	\$ 250.00
<b>Total</b>			\$	136,817.50	\$	126,756.00
<b>Total Amount Awarded</b>			\$	50,856.50	\$	69,091.00



***EXHIBIT A-11***

**OCEAN COUNTY COLLEGE**

**AMENDMENT**

**Authorizing a Contract for Virtual Classroom Electric Outlets**

**WHEREAS**, the Board of Trustees of Ocean County College recognizes the need to amend the contract for installation of Electric Outlets and related work for Virtual Classrooms to allow hybrid and video instruction at Ocean County College. The original contract in the amount of **\$45,000.00** was awarded at the Board of Trustees meeting on May 20, 2021. Amendment in the amount of **\$21,000.00** was awarded at the Board of trustees meeting on June 24, 2021. Amendment in the amount of **\$72,500.92** was awarded at the Board of trustees meeting on March 24, 2022; and

**WHEREAS**, an additional **\$10,746.69** is needed to install electric outlets and related work for additional Virtual Classrooms in Technology Building Room 204 to allow hybrid and video instruction and remote conferencing at Ocean County College; and

**WHEREAS**, this purchase utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1.The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Troller Electric, LLC**, 1800 Main Street, Suite 3, Lake Como, NJ 07719 with an additional **\$10,746.69** for a total amount of **\$149,247.61** to install electric outlets and related work for additional Virtual Classrooms in Technology Building Room 204 at Ocean County College. This contract will be procured through ESCNJ (Educational Services Commission of New Jersey) Cooperative Contract# ESCNJ 18/19-77, Term: 7/1/19 - 6/30/23.

**A M E N D M E N T**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Virtual Classroom Electric Outlets**

<b>VENDOR:</b>	<b>Troller Electric, LLC</b> 1800 Main Street, Suite 3 Lake Como, NJ 07719
<b>ACCOUNT:</b>	Bond Act - Idea / Supplies - Operation & Maintenance FY 2022/2023
<b>ORIGINAL CONTRACT:</b>	<b>\$138,500.92</b>
<b>AMENDMENT:</b>	<b>\$10,746.69</b>
<b>TOTAL AMOUNT:</b>	<b>\$149,247.61</b>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
 \_\_\_\_\_  
 Executive Vice President of Finance and Administration

***EXHIBIT A-12***

## OCEAN COUNTY COLLEGE

## RESOLUTION

## Authorizing a Contract for Elevator Repair and Maintenance Services

Contract Term: January 1, 2023 - June 30, 2023

**WHEREAS**, contracts in the amount of **\$5,000.00** (BPO #11262) and **\$10,000.00** (BPO #11262A1) have been awarded to **Atlas Elevator, Inc.**, 529 North Main Street, Barnegat, NJ 08005, for campus-wide elevator repair and maintenance; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, an additional amount of **\$40,000.00** is needed to provide campus-wide elevator repair and maintenance services for the remainder of the fiscal year; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to amend the contract with **Atlas Elevator, Inc.**, 529 North Main Street, Barnegat, NJ 08005 with an additional **\$40,000.00** for a total amount of **\$55,000.00** for elevator repair and maintenance services at Ocean County College. This contract will be procured through Ocean County Cooperative contract #B2022-83 - Contract term: 7-20-2022 to 7-19-2023.

**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Elevator Repair and Maintenance Services**

**Contract Term: January 1, 2023 - June 30, 2023**

**VENDOR:** Atlas Elevator, Inc.  
529 North Main Street  
Barnegat, NJ 08005

**ACCOUNT:** Maintenance / Building Equipment & Repairs Maintenance  
FY 2022/2023

**ORIGINAL CONTRACT:** \$15,000.00

**AGGREGATE AMOUNT:** \$40,000.00

**TOTAL AMOUNT:** \$55,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-13***

## OCEAN COUNTY COLLEGE

## RESOLUTION

## Authorizing a Contract for Background Screening Services

Contract Term: July 1, 2022 - June 30, 2023

**WHEREAS**, contract in the amount of **\$10,000.00** (BPO #11275) has been awarded to **HireRight LLC**, 3349 Michelson Dr. Ste 150, Irvine, CA 92612, for employee Background Screening Services; and

**WHEREAS**, the initial contract being under threshold, did not require Board of Trustees approval; and

**WHEREAS**, an additional **\$8,271.88** is needed to cover fiscal year 2022 invoices that the vendor did not submit on a timely basis and **\$10,000.00** is needed to provide background screening services for the remainder of fiscal year 2023; and

**WHEREAS**, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

**WHEREAS**, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

**WHEREAS**, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **HireRight LLC**, 3349 Michelson Dr. Ste 150, Irvine, CA 92612 with an additional **\$18,271.88** for a total amount of **\$28,271.88** for employee Background Screening Services. This contract will be procured through E&I Cooperative Services contract #CNR01336 - Contract term: 10/01/2013 - 09/30/2023.



**RESOLUTION**

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

**Contract for Background Screening Services**  
**Contract Term: July 1, 2022 - June 30, 2023**

**VENDOR:** HireRight LLC  
3349 Michelson Dr. Ste 150  
Irvine, CA 92612

**ACCOUNT:** Human Resources / Fee – Background Check  
FY 2022/2023

**ORIGINAL CONTRACT:** \$10,000.00

**AGGREGATE AMOUNT:** \$18,271.88  
=====

**TOTAL AMOUNT:** \$28,271.88

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.

  
\_\_\_\_\_  
Executive Vice President of Finance and Administration

***EXHIBIT A-14***

**OCEAN COUNTY COLLEGE****RESCIND Contract**

**RECOMMENDATION:** The Board of Trustees of Ocean County College hereby rescinds the contract awarded at the Board of Trustees meeting on December 16, 2021 for Elevator Repair and Maintenance Services procured through NJ State Contract #20-GNSV2-01120 to the following vendor: TEC Elevator Inc., 510 South Shore Road, Suite C, Marmora, NJ 08223. TEC Elevator, was acquired by another entity without notifying NJ State Purchase and Property of the changes in ownership and name resulting in the State of NJ informing the College the state awarded cooperative contract was suspended until further notice. An alternate contract for Elevator Repair and Maintenance Services is to be awarded to Atlas Elevator, Inc., 529 North Main Street, Barnegat, NJ 08005 under Ocean County Cooperative contract #B2022-83.

***EXHIBIT A-15***

**OCEAN COUNTY COLLEGE****RESCIND Contract**

**RECOMMENDATION:** The Board of Trustees of Ocean County College hereby rescinds the contract awarded at the Board of Trustees meeting on November 4, 2021 for Technology Building Roof Replacement procured through Education Services Commission of New Jersey (ESCNJ) Cooperative contract Bid #ESCNJ/AEPA-21D to the following vendor: Weatherproofing Technologies, Inc., 3735 Green Road, Beachwood, OH 44122. Awarded vendor experienced extensive delays to start the project due to industry related material and labor shortages resulting in longer than expected material delivery lead times and increases in pricing of the originally awarded contract. No work was performed nor payment was made to this vendor.