

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: February 16, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, February 23, 2022:**

1. Recommend acceptance of the statement of income and expenditures as of January 31, 2023 (**Exhibit A-1**)

Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.

2. Recommend revision of Policy #5300, Students, Tuition and Fees (**Exhibit A-2**)
3. Recommend approval of the Ocean County College FY 2024 budget (**Exhibit A-3**)
4. Recommend adoption of a resolution to approve the FY 2024 capital facilities projects, not to exceed \$4,444,166, to be used to repave and update Parking Lot 1 on the main campus, maintenance of the loop road and to add a parking lot for the disabled near the Gateway Building, with the projects to include lighting, landscaping, striping and signage, and to direct appropriate College officials to seek financial support from the State of New Jersey through Chapter 12 funding and the County of Ocean (**Exhibit A-4**)

5. Recommend that the following contracts be awarded:

- a. For professional architectural and engineering services for the Grunin Center Lobby expansion project at Ocean County College (**Exhibit A-5**)
- b. For the first year with a second-year contract option for HVAC duct insulation services from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-6**)

6. Recommend adoption of resolutions to award the following contracts:

- a. To establish a pilot program entitled “Barnegat Bay Watershed Education Initiative” to deliver watershed-based education to middle and high school students through the Barnegat Bay Partnership at Ocean County College (**Exhibit A-7**)
- b. For the purchase of Dell computers for the Artificial Intelligence Lab in the Technology Building at Ocean County College (**Exhibit A-8**)
- c. For a two-year renewal of the contract for a custom mobile application from March 31, 2023, through March 30, 2025, through the NJEDGE Cooperative Contract for the Student Life department at Ocean County College (**Exhibit A-9**)
- d. For the purchase of a simulation operating device system as part of the web-based simulation training and management for use by the Nursing Department at Ocean County College (**Exhibit A-10**)
- e. To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support to be used on an as needed basis at Ocean County College (**Exhibit A-11**)

7. Recommend that the following contracts be amended:

- a. An additional \$20,000, for a maximum total of \$60,000, to Cintas Corporation No. 2, Mason, Ohio, for additional inspection and service of fire prevention and fire control equipment from July 1, 2022, through June 30, 2023, through the Omnia Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the June 2, 2022, Board meeting) (**Exhibit A-12**)
- b. An additional \$2,731.90, for a maximum total of \$151,979.51, to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting) (**Exhibit A-13**)

- c. An additional \$10,000, for a maximum total of \$25,000, to De Rouville's Boat Shop, Bayville, New Jersey, for the maintenance, repairs, and winterization for the fleet of boats used by the sailing team at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-14**)
 - d. An additional \$5,676.65, for a maximum total of \$18,574.05, to Weatherproofing Technologies, Inc. (WTI), Beachwood, Ohio, for the Gymnasium roof repair project at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-15**)
8. Recommend the adoption of revised resolutions:
- a. Approving and authorizing the implementation of the following projects consisting of college-wide infrastructure upgrades at Ocean County College:
 - 1) The upgrade and modernization of the Ocean County College Library (**Exhibit A-16**)
 - 2) The upgrade of the IT Network infrastructure with Cisco Catalyst Wireless Network (**Exhibit A-17**)
 - b. Authorizing the financing of the projects through funding available by the State of New Jersey through the Higher Education Fund Capital Improvement Fund Act (CIF); the Higher Education Facilities Trust Fund Act (HEFT); the Higher Education Technology Infrastructure Trust Fund Act (HETI); and the Higher Education Equipment Leasing Fund Act (ELF)
 - c. Approving the application to the Secretary of Higher Education for the various projects
 - d. Authorizing the President and Vice President of Administration and Finance to take the necessary actions to execute the projects
 - e. Approving as an attachment to the resolution the Ocean County College Facilities Master Plan

EXHIBIT A-1

EXHIBIT A

OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2022-2023
For the Period Ending January 2023

	ACTUAL	ENCUMBRANCES	TOTAL	FY2022-2023 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	30,395,043		30,395,043	36,661,459	6,266,416	82.91%
State Appropriation	5,260,029		5,260,029	8,676,995	3,416,966	60.62%
County Appropriation	8,328,316		8,328,316	16,656,631	8,328,316	50.00%
Miscellaneous	1,366,579		1,366,579	2,465,000	1,098,421	55.44%
Fund Balance	-		-	2,000,000	2,000,000	0.00%
Total Revenue:	45,349,966		45,349,966	66,460,085	21,110,119	68.24%
EXPENDITURES:						
Instruction	11,844,527	366,298	12,210,826	23,320,579	11,109,753	52.36%
Academic Support	6,566,085	234,006	6,800,090	11,498,243	4,698,153	59.14%
Student Services	3,870,439	163,167	4,033,606	7,219,877	3,186,271	55.87%
Institutional Support	8,884,012	1,218,760	10,102,772	12,980,894	2,878,122	77.83%
Plant Maint-Op.	5,787,649	2,449,896	8,237,546	9,175,492	937,946	89.78%
Scholarships	1,207,815	-	1,207,815	1,215,000	7,185	99.41%
Debt Service	-	-	-	1,050,000	1,050,000	0.00%
Capital Transfers	-	-	-	-	-	0
Total Expenditures:	38,160,527	4,432,128	42,592,655	66,460,085	23,867,430	64.09%

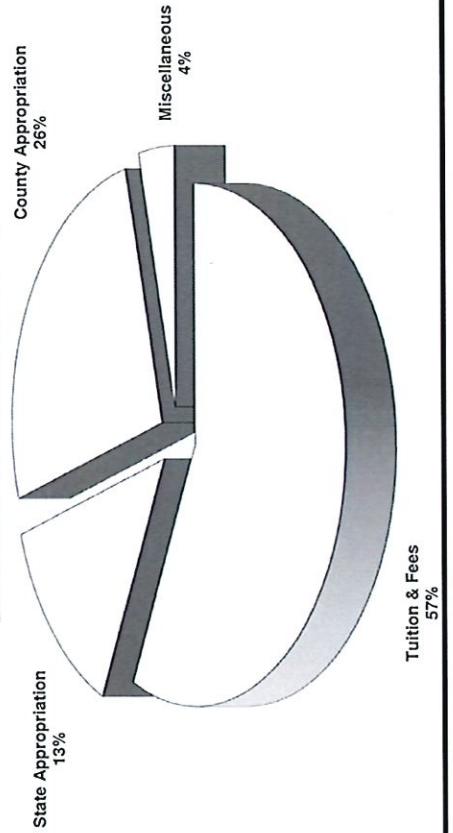
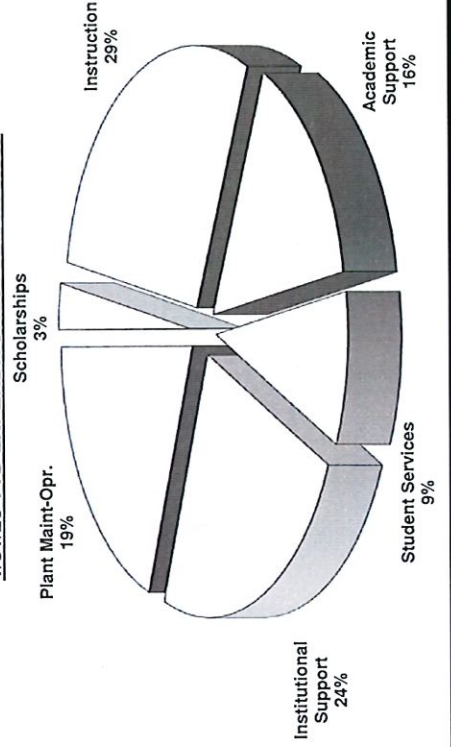
FY 2023 BUDGET REVENUE SOURCES**1/31/23 YTD EXPENDITURES BY FUNCTION**

EXHIBIT A-2

POLICY**1. Public Hearing**

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. Course Fees

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

4. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees.

5. Veteran and Dependent Tuition Rate and National Guard Tuition Waiver

Eligible Veteran students and their dependents will be charged the Ocean County Resident Tuition Rate regardless of their permanent address provided they supply appropriate documentation of their Veteran or military dependent status to the VA Certifying Official.

Qualifying members of the NJ National Guard and their surviving spouses and children will be permitted to enroll in any college credit course) without payment of tuition charges. Students enrolled under this waiver must adhere to eligibility criteria established by the New Jersey National Guard Tuition Wavier Program and will be required to pay related course fees.

6. Tuition Waiver for Eligible Unemployed Individuals

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a layoff notice a proof of eligibility or an Employability Development Plan from the Division of Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees. Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

POLICY (Cont'd)

7. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay course fees.

8. Eligible High School & Bridge Program Students

Eligible currently enrolled high school students and Bridge Program students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule.

Tuition and Fee Schedules are shown on attached Schedules.

SCHEDULE OF TUITION AND FEES

TUITION AND FEES PER CREDIT - Effective Fall -2022

Ocean County Residents

Tuition per credit..... ~~\$175.00~~ \$180

Out-of-State Residents

Tuition per credit..... \$270.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit..... ~~—\$97.00~~ \$130

APPLICABLE TUITION WAIVERS (UP TO 15 CR.) AND COURSE FEES APPLY TO THE FOLLOWING PROGRAMS:

Eligible New Jersey National Guard Members/ Surviving Spouse/Surviving Children

Tuition (above 15 cr.) per credit..... ~~\$175.00~~ \$180

Out-of-County Residents

Tuition per credit ~~- \$193.00~~ \$198

Eligible High School & Bridge Students (Books Not Included)

Tuition per credit ~~\$175~~ \$160

Trustee Discount..... ~~\$50.00~~

Total per credit ~~\$105.00~~ \$110

Eligible High School & Bridge Students (Books Included)

Tuition per credit..... ~~\$195.00~~ \$180

Trustee Discount..... ~~\$ 50.00~~

Total per credit ~~\$125.00~~ \$130

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

OTHER FEES

1.

2. Security Office

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket..... \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$250.00 ticket will be issued for the following violation

1. Parking in a handicapped space without a handicap permit

3. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue\$ 5.00

21 or more days overdue\$10.00

4. Return Check Fee for any College Payment\$25.00

SCHEDULE OF TUITION AND FEES (Cont'd)

5. Tuition Payment Plan –..... \$30.00
The college provides an interest free payment plan for qualified students.
6. LPN Career Mobility Option Charges
Credit by Practical Examination Fee for NURS 175 Exam:\$1,000.00
7. Credit by Examination Fee.
\$100.00 for 1st credit plus \$50.00 for each additional credit
8. Testing Center Fees (per test)
- A. Technology Test Out \$45.00
 - B. TEAS Nursing Examination \$110.00
 - C. College Level Exams (CLEP and DANTES/DSST) \$45.00
 - D. Independent Study/Distance Learning \$45.00
(Fee charged to administer and proctor tests from other institutions.)
 - E. Licensing and Business Examinations/Certifications) \$50.00
9. Course Fees

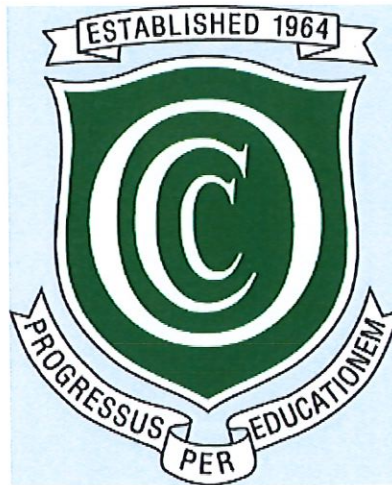
Code	Fee	Code	Fee	Code	Fee
1	\$20.00	4	\$ 55.00	7	Online Courses - \$100.00
2	\$30.00	5	\$115.00	8	Nursing Only - - \$ \$2800.00
3	\$ 40.00	6	\$105.00	9	
				10	International Fee – TBD for each seminar

Proposed

<u>Code</u>	<u>Fee</u>	<u>Code</u>	<u>Fee</u>	<u>Code</u>	<u>Fee</u>
<u>1</u>	<u>\$25.00</u>	<u>4</u>	<u>\$ 63.00</u>	<u>7</u>	<u>Online Courses - \$100.00</u>
<u>2</u>	<u>\$35.00</u>	<u>5</u>	<u>\$132.00</u>	<u>8</u>	<u>Nursing Only - \$ \$3200.00</u>
<u>3</u>	<u>\$ 46.00</u>	<u>6</u>	<u>\$120.00</u>	<u>9</u>	
				<u>10</u>	<u>International Fee – TBD for each seminar</u>

Adopted: December 12, 1994	Revised: February 27, 1995	Revised: February 26, 1996
Revised: April 22, 1996	Revised: June 24, 1996	Revised: April 28, 1997
Revised: June 23, 1998	Revised: January 25, 1999	Revised: March 22, 1999
Revised: May 24, 1999	Revised: September 27, 1999	Revised: November 4, 1999
Revised: January 25, 2000	Revised: June 26, 2000	Revised: January 22, 2001
Revised: November 5, 2001	Revised: January 25, 2002	Revised: April 15, 2002
Revised: May 28, 2002	Revised: June 24, 2002	Revised: February 24, 2003
Revised: November 10, 2003	Revised: January 29, 2004	Revised: May 4, 2004
Revised: September 27, 2004	Revised: January 24, 2005	Revised: April 25, 2005
Revised: January 27, 2006	Revised: April 26, 2006	Revised: June 26, 2006
Revised: August 28, 2006	Revised: December 11, 2006	Revised: January 22, 2007
Revised: March 26, 2007	Revised: January 28, 2008	Revised: March 24, 2008
Revised: April 27, 2009	Revised: January 25, 2010	Revised: March 28, 2011
Revised: July 25, 2011	Revised: January 30, 2012	Revised: March 22, 2013
Revised: January 27, 2014	Revised: January 26, 2015	Revised: February 29, 2016
Revised: January 26, 2017	Revised: November 2, 2017 ...	Revised: January 25, 2018
Revised: April 26, 2018	Revised: January 24, 2019 ...	Revised: September 26, 2019
Revised: January 23, 2020	Revised: April 7, 2020 ...	Revised: February 25, 2021
<u>Revised: February 23, 2023</u>		

EXHIBIT A-3



Ocean County College
FY 23/24 Budget Request
February 23, 2023

To: Dr. Jon H. Larson, President
 From: Sara Winchester, Executive Vice President of Finance and Administration
 Date: February 23, 2023
 Re: Fiscal Year 2023-2024 Operating Budget Request

Enclosed is Ocean County College's Operating Budget Request for fiscal year July 1, 2023 to June 30, 2024.

The overall budget is predicated on anticipated revenues in the amount of \$69,079,197. Compared to the operating budget for FY2022-2023, the primary changes to our revenue sources are expected to be as follows:

Enrollment	FY22 actual + 1.5%
Tuition	\$5.00 increase for In-County and Out-of-County
Course Fees	Various increases to cover direct expenses
County of Ocean	4% increase
State of New Jersey	2% increase
Fund Balance Allocation	\$3,000,000

On the expenditure side, overall expenses have increased by \$2,619,112. This reflects projected operating cost increases including salary increases, software maintenance contracts and utilities. Health premiums increased an average of 15% resulting in a projected \$1.3 million additional cost. Multiple position vacancies have been put on-hold temporarily to contain overall operating costs.

Subject to the OCC Board of Trustee's approval, this budget will next be presented to the Ocean County Board of School Estimate later in the year.

Summary of Tuition & Fee Recommendations
Board of Trustees, February 23, 2023

	FY2020	FY2021	FY2022	FY2023	Proposed FY2024
In-County Tuition	\$ 121.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 180.00
College Fee per Credit	\$ 19.00	\$ -	\$ -	\$ -	\$ -
Technology Fee per Credit	\$ 12.50	\$ -	\$ -	\$ -	\$ -

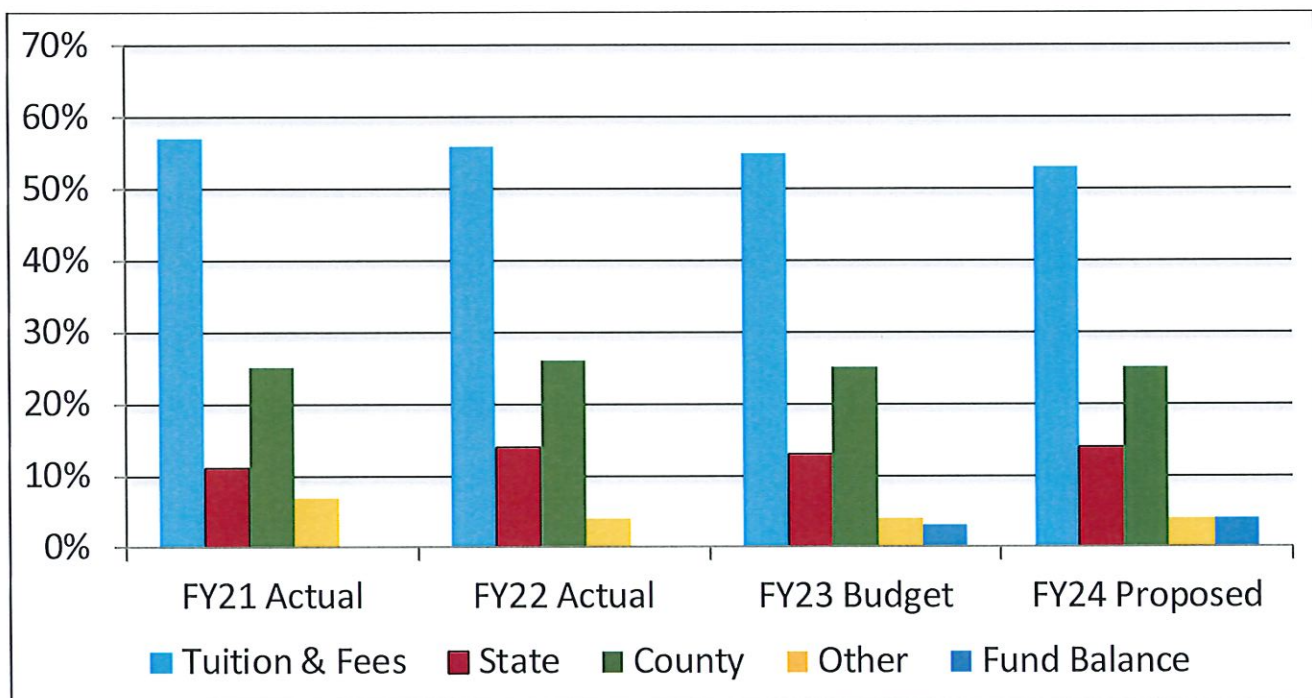
Course Fees Various changes
Nursing Course Fee \$400 increase from \$2,800 to \$3,200

	FY2020	FY2021	FY2022	Projected FY2023	Proposed FY2024
Enrollment					
On Campus Credits	140,775	117,459	110,046	105,435	111,701
e-Learning Credits	56,381	60,538	54,166	53,083	55,174
Total Credits	197,156	177,997	164,212	158,518	166,875

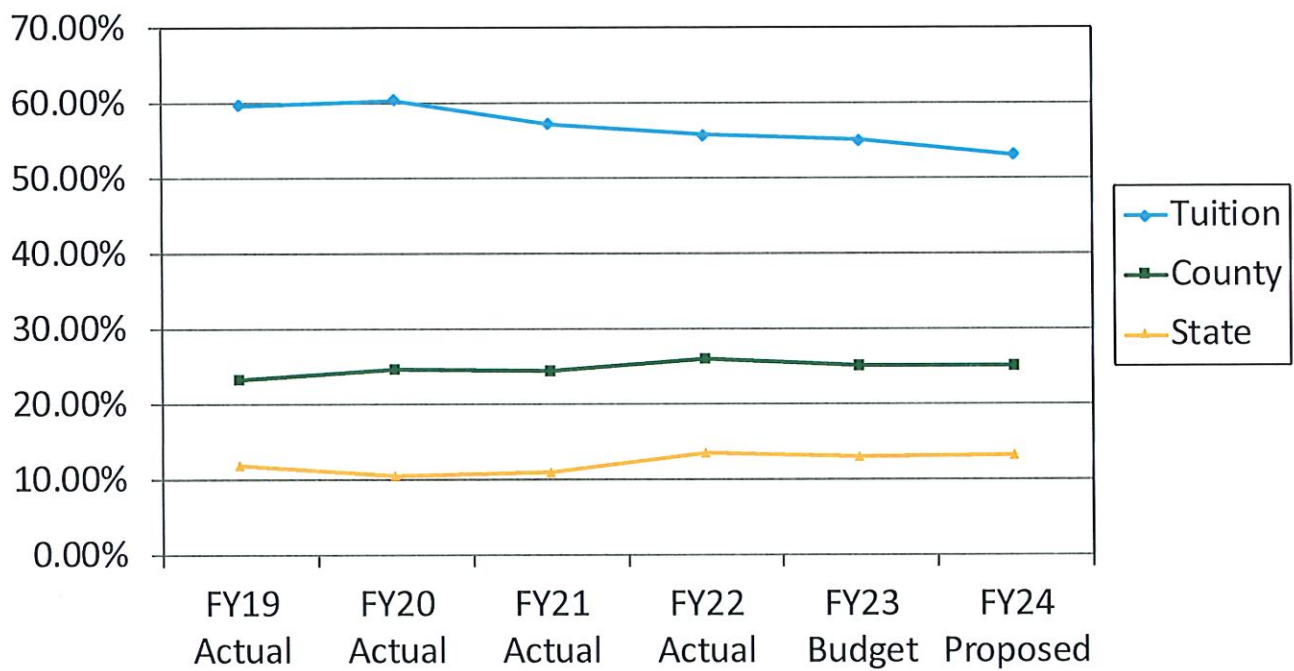
In FY21, the College and Technology Fees were eliminated. The cost of books and electronic materials were also bundled into tuition, increasing transparency and reducing overall student costs.

Ocean County College						
Current Operating Revenues						
	Actual	Actual	Projected	Budget	Proposed	Increase
	FY20-21	FY21-22	FY22-23	FY22-23	FY23-24	(Decrease)
Tuition - Full and Part-time:						
In-County	28,019,348	27,087,584	25,373,739	28,072,300	27,873,185	(199,115)
Out of County	2,055,412	1,742,427	1,643,453	2,167,614	1,785,483	(382,131)
Out of State	1,927,976	1,376,010	1,570,749	1,327,745	1,608,400	280,655
Subtotal Tuition	32,002,735	30,206,021	28,587,941	31,567,659	31,267,069	(300,590)
E-Learning Fee (incl OSOL)	1,930,643	1,671,450	1,400,225	1,752,218	1,690,000	(62,218)
College	191,853	-	-	-	-	-
Instructional Materials Fee	132,134	-	-	-	-	-
Course	2,530,159	2,498,410	2,525,910	2,430,008	3,056,092	626,084
Technology Fee	126,181	-	-	-	-	-
Payment Plan/Late Fees	137,980	8,740	-	-	-	-
Subtotal Fees:	5,048,949	4,178,600	3,926,135	4,182,226	4,746,092	563,866
Total Credit Tuition & Fees	37,051,685	34,384,621	32,514,075	35,749,885	36,013,161	263,276
Non-Credit	511,590	523,085	574,869	911,574	707,000	(204,574)
Total Tuition & Fees	37,563,275	34,907,706	33,088,944	36,661,459	36,720,161	58,702
State Support	7,270,799	8,506,858	9,063,863	8,676,995	9,245,140	568,145
General Operations	15,913,716	16,231,991	16,556,631	16,556,631	17,218,896	662,265
Nursing Program Support	100,000	100,000	100,000	100,000	100,000	-
Total County Support	16,013,716	16,331,991	16,656,631	16,656,631	17,318,896	662,265
Other Income:						
CCOG Planning Grant	265,000	265,000	265,000	-	265,000	265,000
HEERF Lost Revenue	-	2,000,000	-	-	-	-
Foundation contract	171,836	179,811	190,000	190,000	190,000	-
Miscellaneous	1,516,301	1,552,205	1,500,000	1,500,000	1,500,000	-
Bookstore	184,687	191,506	200,000	200,000	190,000	(10,000)
Total Other Income	2,137,824	4,188,522	2,155,000	1,890,000	2,145,000	255,000
Fund Balance Allocation	-	-		2,000,000	3,000,000	1,000,000
Total Operating Revenue:	62,985,614	63,935,077	60,964,438	65,885,085	68,429,197	2,544,112
Interest	287,580	444,428	560,000	425,000	500,000	75,000
Realized Gain	138,132	(459,422)	150,000	150,000	150,000	-
Unrealized Gain	2,134,325	(1,404,578)			-	-
Total Revenue	65,545,651	62,515,505	61,674,438	66,460,085	69,079,197	2,619,112

Ocean County College
FY23/24 Budget Request
Operating Revenue Source Percentages



Three Main Sources of Revenue



The County of Ocean Provides Additional Capital Support Not Reflected in the Operating Budget

ANNUAL BUDGET REQUEST 2023-2024							
EXPENDITURES BY FUNCTION AND CATEGORY							
			Actual	Budget	Proposed	One Yr. %	
			FY 21-22	FY 22-23	Budget	Increase	% of
					FY 23-24	(Decrease)	Budget
A.	Function						
		Instruction	20,665,217	23,320,579	23,465,394	0.6%	34.0%
		Academic Support	10,284,282	11,498,243	12,158,099	5.7%	17.6%
		Sub Total Academic	30,949,499	34,818,822	35,623,493	2.3%	51.6%
		Student Services	6,678,328	7,219,877	7,806,054	8.1%	11.3%
		Institutional Support	12,759,140	12,980,894	13,396,828	3.2%	19.4%
		Operation & Maint. of Plant	9,710,871	9,175,492	9,796,622	6.8%	14.2%
		Scholarships & Fellowships	1,434,521	1,215,000	1,406,200	15.7%	2.0%
		Debt Service	1,050,000	1,050,000	1,050,000	0.0%	1.5%
		Total Function	62,582,359	66,460,085	69,079,197	3.9%	100.0%
B.	Category						
		Personnel	31,287,709	35,471,382	35,799,642	0.9%	51.8%
		Staff/Fringe Benefits	9,945,540	11,093,219	12,519,029	12.9%	18.1%
		Sub Total - Compensation	41,233,249	46,564,601	48,318,671	3.8%	69.9%
		Operating	20,299,110	18,845,484	19,710,526	4.6%	28.5%
		Debt Service	1,050,000	1,050,000	1,050,000	0.0%	1.5%
		Total Category	62,582,359	66,460,085	69,079,197	3.9%	100.0%

Ocean County College FY24 Budget Request Total Student FTE

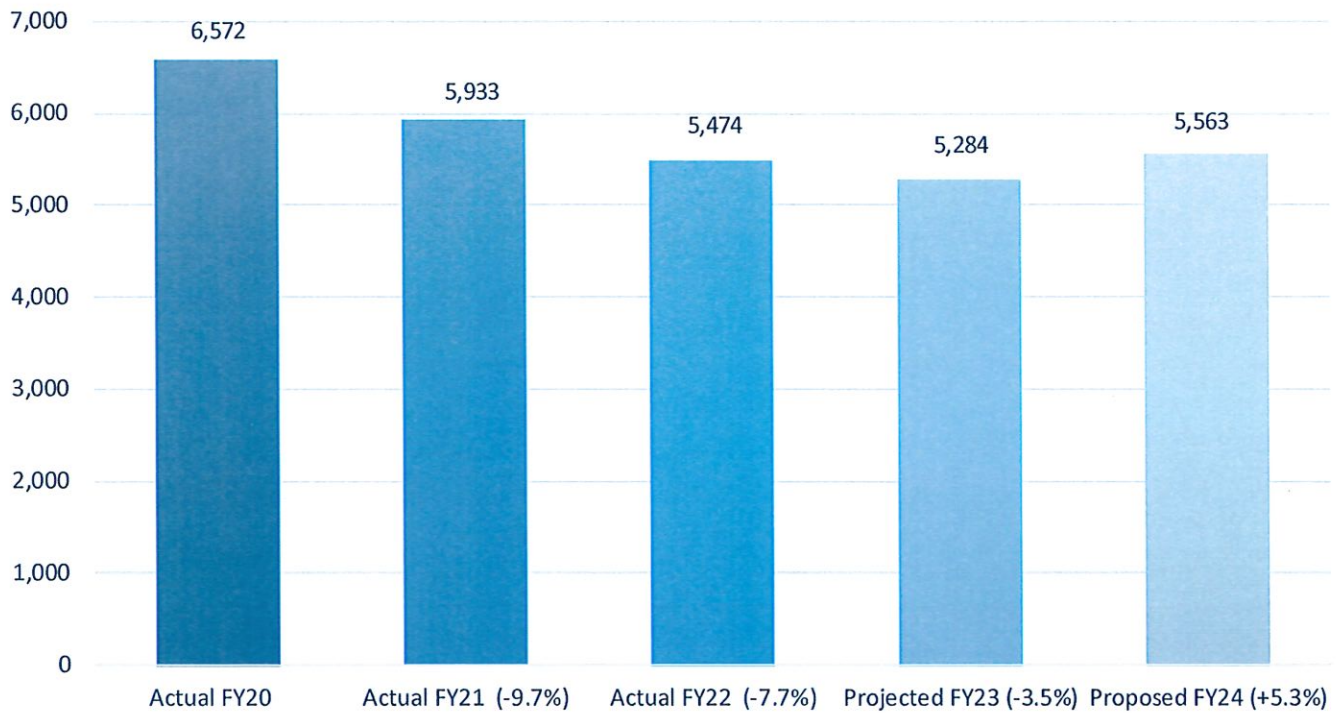


EXHIBIT A-4



BOARD OF TRUSTEES

RESOLUTION

WHEREAS, the New Jersey Council of County Colleges has requested the community college sector submit a request to release Chapter 12, Public Law 1971, Capital Facilities Projects, not to exceed \$4,444,166 for FY 2024; and

WHEREAS, the State of New Jersey Treasurer's Office is anticipated to release Chapter 12, P.L. 1971, funds to the sector; and

WHEREAS, the State will commit these funds on a basis of fifty percent State and matching fifty percent County formula; and

WHEREAS, the funds will be used to repave and update Parking Lot 1 on the main campus, maintenance of the loop road and to add a parking lot for the disabled near the Gateway Building. The projects will include lighting, landscaping, striping, and signage.

WHEREAS, the total cost of the project is estimated at \$4,444,166; and

WHEREAS, the project will be funded by FY2024 Chapter 12; and

WHEREAS, the Board of Trustees of Ocean County College approved a ten-year Facilities Master Plan on February 29, 2016, which designated facilities improvement and construction projects;

NOW, THEREFORE, BE IT RESOLVED that the Ocean County College Board of Trustees approves the FY 2024 capital facilities projects, consistent with the recommendations in the Facilities Plan, and directs the appropriate College officials to request fifty percent funding from the State and fifty percent funding from the County of Ocean for the approved projects. The project is designated as follows:

FY2024 Chapter 12 Funds for the repaving and updating of Parking Lot 1 and the addition of a handicap parking lot near the Gateway Building.

Not to exceed \$4,444,166.

Stephan R. Leone
Secretary

Adopted: February 23, 2023

EXHIBIT A-5

OCEAN COUNTY COLLEGE
AWARD for Grunin Lobby Expansion Project

RECOMMENDATION: Contract award to **Design Resources Group (DRG) Architects**, 270 Davidson Ave #303, Somerset, NJ 08873 in the amount not to exceed **\$377,900.00** for Professional Architectural and Engineering services to expand Grunin Lobby in Building #11A. Expanded lobby will provide an ADA compliant entrance to access the Grunin Building close to Parking Lot #2, will hold full audiences (464-person capacity) during theater functions, and have a secured gallery space for internal and external exhibits in the mezzanine.

Said contract to be in accordance with specifications and requirements of RFP #22/23 R-1421 issued on January 6, 2023 and proposals received on February 2, 2023. The Requests for Proposals were sent to firms from the Professional Qualified Architectural and Engineering Pool, RFQ 22/23 Q-1399, approved at the Board of Trustees meeting on November 3, 2022.

Proposals were evaluated by the Evaluation Committee to ascertain which proposal best meets the needs of Ocean County College. Proposals were evaluated using the following criteria:

1. Price
2. Experience and distinction in the field
3. Knowledge of the College and the subject matter addressed under the RFQ
4. Other factors demonstrated to be in the best interest of the College

NATURE OF RFP: Architect & Engineering Services

ACCOUNT: Business Division / Building Repairs & Maintenance
FY 2022/2023

PROPOSAL SUMMARY

Vendor Name	Lump sum fee
DRG Architects*	\$ 377,900.00
Settembrino	\$ 255,000.00
JRS Architect	\$ 464,565.00
BKP Architects	\$ 517,000.00

*Recommended vendor

The following is a list of vendors who received the RFP. Vendors in **bold-type** submitted proposals.

BKP Architects
DRG Architects
JRS Architect
Settembrino

EXHIBIT A-6

OCEAN COUNTY COLLEGE

AWARD for Insulation Services

RECOMMENDATION: Contract award to **K Factor Insulation Services, LLC**, 25 Arvin Road, Old Bridge, NJ 08857 in the amount not to exceed **\$56,720.00** for BID Item #1 and BID Item #2 for a one year contract with a second year contract option to provide fiberglass pipe and metal HVAC duct insulation services, as needed, at Ocean County College.

Said contract to be in accordance with bid specifications and requirements of BID #22/23 B-1423 publicly advertised on January 11, 2023 and bids received on February 15, 2023.

Contract Term: July 1, 2023 to June 30, 2024 (first year)

NATURE OF BID: Insulation Services

BID ITEM #1: Hourly Labor Rate

BID ITEM #2: Materials Markup

SOURCE OF FUNDS: Maintenance / Service-Maintenance
FY 2022/2023

BID SUMMARY

Vendor Name		K Factor Insulation Services, LLC*	ED-O Insulation Company, Inc.
Bid Item #1 - Hourly Labor Rate			
A. Regular Rate		\$ 127.00	\$ 134.90
B. Overtime		\$ 190.85	\$ 202.35
C. Holiday Rate		\$ 254.47	\$ 269.80
Bid Item #2 - Materials Mark-up			
Regular Hourly Rate (\$)	360 hours	\$ 45,720.00	\$ 48,564.00
Materials Mark-up (%)	\$10,000	\$11,000 (10%)	\$11,500 (15%)
TOTAL:		\$ 56,720.00	\$ 60,064.00

*Recommended Vendor

The following is a list of vendors who received the bid. Vendors in **bold-type** submitted bids.

Cambridge LTD
cis
Construction Bid Source
Dodge Data & Analytics
Ed-O Insulation Company, Inc.
K Factor Insulation Services, LLC
KS Engineers, P.C.
Mack Mechanical LLC
North America Procurement Council
Onvia, Inc
SSP Architects

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Barnegat Bay Watershed Education Initiative**Contract Term: February 23, 2023 - February 22, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to enter into an agreement with **Pinelands Preservation Alliance**, 17 Pemberton Rd, Southampton, NJ 08088 to fund the project titled "Barnegat Bay Watershed Education Initiative". This project is administered by the Barnegat Bay Partnership at Ocean County College; and

WHEREAS, the Pinelands Preservation Alliance will establish a pilot program for delivering watershed-based education to the Barnegat Bay Watershed's middle and high school students. The goals of this initiative are to improve the health and well-being of residents of the watershed, protect and restore natural resources of the watershed, and achieve greater climate change resilience for the watershed. This project is funded by a Department of Environmental Protection award for local water-quality improvement projects in the Barnegat Bay watershed; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(15) et seq. Professional consulting services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Pinelands Preservation Alliance**, 17 Pemberton Rd, Southampton, NJ 08088, in the amount not to exceed **\$40,000.00** for the Barnegat Bay Partnership project entitled "Barnegat Bay Watershed Education Initiative" at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Barnegat Bay Watershed Education Initiative

Contract Term: February 23, 2023 - February 22, 2024

VENDOR: Pinelands Preservation Alliance
17 Pemberton Rd
Southampton, NJ 08088

ACCOUNT: BBP EPA 320 / Awards - Non-Academic (50%)
Atlantic Shores Offshore Wind / Awards - Non-Academic (50%)
FY 2022/2023

TOTAL: \$40,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Computer Hardware for Artificial Intelligence Lab

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase computer hardware for the Artificial Intelligence (AI) Lab in Technology Building #25 to build an AI incubator, which will provide a greater access to AI computing power, tools and resources to foster student skills needed for future jobs; and

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through a grant from the American Association of Community Colleges as part of the Artificial Intelligence (AI) Incubator Network Initiative. The grant provides an exceptional opportunity for OCC to develop an AI laboratory that supports and enhances AI degree and certificate programs, both on campus and in a HyFlex learning environment. It also allows the College to expand partnerships with industry leaders and leverage their expertise to provide exciting new opportunities for students; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an Agreement with **Dell Marketing L.P.**, 1 Dell Way, Round Rock, TX, 78682 in the amount not to exceed **\$32,609.75** to purchase computer hardware for the Artificial Intelligence (AI) Lab in Technology Building #25.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **Dell Marketing L.P.**, State Contract # 19-TELE-00656/M0483

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN
COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Computer Hardware for Artificial Intelligence Lab

VENDOR: **Dell Marketing L.P.**
1 Dell Way
Round Rock, TX, 78682

ACCOUNT: AACC Artificial Intelligence / Minor Capital - Instructional
FY 2022/2023

AMOUNT: \$32,609.75

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees
budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be
encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for a Custom Mobile Application****Contract Term: March 31, 2023 - March 30, 2025**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew a Custom Mobile Application on phones, iPads and desktops that is designed to support student success by unifying campus resources and services such as events, schedules, social feed, campus map, attendance, and many more through the application at Ocean County College. The application will be available to current and prospective students, alumni, staff and other Ocean County College community members; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a two-year agreement with **Ready Education, Inc.**, 1259 Berri Road, Montreal, Quebec, Canada, H2L 4C7 in the amount not to exceed **\$48,266.00** for a Custom Mobile Application at Ocean County College. This purchase will be through NJEdge Cooperative contract #EMLAS-18-007.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Custom Mobile Application

Contract Term: March 31, 2023 - March 30, 2025

VENDOR: Ready Education, Inc.
1259 Berri Road
Montreal, Quebec, Canada H2L 4C7

ACCOUNT: College Center / Software
FY 2022/2023

ANNUAL AMOUNT: \$24,188.00 (each year)

TOTAL AMOUNT:
\$48,266.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for SimPad PLUS System

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase a SimPad PLUS system for the Nursing Department. The SimPad PLUS system will be used to control existing nursing mannequins and simulators, allowing instructors to deliver highly-effective simulation-based training at Ocean County College; and

WHEREAS, the purchase of said goods and services utilize funds allocated to Ocean County College through a grant from the H. Hovnanian Foundation; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Laerdal Medical Corporation**, 167 Myers Corners Road, Wappingers Falls, NY 12590 in the amount not to exceed **\$47,464.50** for the purchase of a SimPad PLUS system for the Nursing Department at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Contract for SimPad PLUS System

VENDOR: Laerdal Medical Corporation
167 Myers Corners Road
Wappingers Falls, NY 12590

ACCOUNT: Nursing Department / H. Hovnanian Foundation
FY 2022/2023

AMOUNT: \$47,464.50

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool for Study Abroad Services** for the provision of International and Domestic Travel and Study Abroad service requirements which may include but not limited to providing Administrative, Educational and Travel Services on an as needed basis for Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #22/23 Q-1371-2, for the provision of International and Domestic Travel and Study Abroad Service Providers on June 15, 2022 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is through June 30, 2023.

THEREFORE, BE IT RESOLVED that the following company be and is hereby qualified for the provision of International and Domestic Travel and Study Abroad Services at Ocean County College.

EF Institute for Cultural Exchange, Inc., 2 Education Circle, Cambridge, MA 02141

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packets.

Cambridge LTD
 Coast 2 Coast Travel Inc.
EF Education First
 Experience The World With Class
 i- Sourcing Technologies Pvt Ltd
 North America Procurement Council
 Onvia, Inc
 PWXPress
 SevenOutsource
 Shay Enterprise
 Smartprocure Inc

EXHIBIT A-12

OCEAN COUNTY COLLEGE**AMENDMENT****Authorizing a Contract for Fire Prevention and Control Equipment Services****Contract Term: July 1, 2022 - June 30, 2023**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for inspection and service for fire prevention and fire control equipment at Ocean County College, procured through Omnia Partners Cooperative Purchasing Program. The original contract in the amount of **\$40,000.00** was awarded at the Board of Trustees meeting on June 2, 2022; and

WHEREAS, an additional **\$20,000.00** is needed to cover anticipated expenses for the remainder of the fiscal year; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Cintas Corporation No. 2**, 6800 Cintas Boulevard, Mason, OH 45040 with an additional **\$20,000.00** for a total amount of **\$60,000.00** for inspection and service for fire prevention and fire control equipment at Ocean County College. This contract will be procured through Omnia Partners Cooperative Purchasing Program, Contract # R-BB-19002 – Contract Term: 12-13-2018 to 10-31-2023.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Fire Prevention and Control Equipment Services
Contract Term: July 1, 2022 - June 30, 2023

VENDOR: Cintas Corporation No. 2
6800 Cintas Boulevard
Mason, OH 45040

ACCOUNT: Maintenance / Service - Maintenance
FY 2022/2023

ORIGINAL CONTRACT: \$40,000.00

AMENDMENT: \$20,000.00

TOTAL AMOUNT: \$60,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Virtual Classroom Electric Outlets

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for installation of Electric Outlets and related work for Virtual Classrooms to allow hybrid and video instruction at Ocean County College. The original contract in the amount of **\$45,000.00** was awarded at the Board of Trustees meeting on May 20, 2021. Amendments in the amount of **\$21,000.00**, **\$72,500.92**, and **\$10,746.69** were awarded at the Board of Trustees meetings on June 24, 2021, March 24, 2022, and January 26, 2023, respectively; and

WHEREAS, an additional **\$2,731.90** is needed to install electric outlets and related work for additional Virtual Classrooms in Gateway Building Room 311 to allow hybrid and video instruction and remote conferencing at Ocean County College; and

WHEREAS, this purchase utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Troller Electric, LLC**, 1800 Main Street, Suite 3, Lake Como, NJ 07719 with an additional **\$2,731.90** for a total amount of **\$151,979.51** to install electric outlets and related work for additional Virtual Classrooms in Gateway Building Room 311 at Ocean County College. This contract will be procured through ESCNJ (Educational Services Commission of New Jersey) Cooperative Contract# ESCNJ 18/19-77, Term: 7/1/19 - 6/30/23.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION
AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE
OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Virtual Classroom Electric Outlets

VENDOR:	Troller Electric, LLC 1800 Main Street, Suite 3 Lake Como, NJ 07719
ACCOUNT:	Bond Act - Idea / Supplies - Operation & Maintenance FY 2022/2023
ORIGINAL CONTRACT:	\$149,247.61
AMENDMENT:	\$2,731.90 =====
TOTAL AMOUNT:	\$151,979.51

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Boat Maintenance and Repair Services

Contract Term: July 1, 2022 - June 30, 2023

WHEREAS, a contract in the amount of **\$15,000.00**-(BPO #11218), has been awarded to **De Rouville's Boat Shop**, 207 Chelsea Avenue, Bayville, NJ 08721 for boat maintenance and winterization for the fleet of boats used by the sailing team at Ocean County College; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$10,000.00** is needed for anticipated boat maintenance and repairs, including, but not limited to: winterization, painting, installation of new equipment, and cleaning of the college's sailboats; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.3(a) et seq., any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which , together with any sums expended for the performance of any work or services in connection with the same project or the furnishing of similar materials or supplies during the same fiscal year, paid with or out of college funds, does not exceed the total sum of \$37,500; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **De Rouville's Boat Shop**, 207 Chelsea Avenue, Bayville, NJ 08721 with an additional amount of **\$10,000.00** for a total amount of **\$25,000.00** for additional boat repairs and maintenance at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Boat Maintenance and Repair Services

Contract Term: July 1, 2022 - June 30, 2023

VENDOR:

De Rouville's Boat Shop
207 Chelsea Avenue
Bayville, NJ 08721

ACCOUNT:

Sailing Program / Student Clubs & Activities
FY 2022/2023

ORIGINAL CONTRACT: \$15,000.00

AGGREGATE AMOUNT: \$10,000.00

TOTAL AMOUNT: \$25,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Gymnasium Roof Repair Project

WHEREAS, a contract in the amount of **\$12,897.40** - (BPO #11283), has been awarded to **Weatherproofing Technologies, Inc. (WTI)**, 3735 Green Rd, Beachwood, OH 44122, to clean and repair five existing roof drains on Health & Human Performance Center Building #29; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$5,676.65** is needed to seal voids/joints in the concrete decks in all repair areas around the roof drains, to seal opening in the concrete decks between elevated drain assemblies and the existing roof deck, and to envelope the new roof membrane/insulation system in repair areas to isolate the drain bowl assemblies from the existing roof system; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to amend a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the agreement with **Weatherproofing Technologies, Inc. (WTI)**, 3735 Green Road, Beachwood, OH 44122 with an additional **\$5,676.65** for a total amount of **\$18,574.05** for additional repairs to the gymnasium roof at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid # ESCNJ/AEPA-21D Contract Term: 3-1-2021 to 2-28-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Gymnasium Roof Repair Project

VENDOR: Weatherproofing Technologies, Inc. (WTI)
3735 Green Road
Beachwood, OH 44122

ACCOUNT: Maintenance / Service - Maintenance
FY 2022/2023

ORIGINAL CONTRACT: \$12,897.40

AGGREGATE AMOUNT: \$5,676.65

TOTAL AMOUNT: \$18,574.05

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-16

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE OCEAN COUNTY COLLEGE LIBRARY MODERNIZATION AND AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY FOR NEW JERSEY INSTITUTIONS OF HIGHER EDUCATION AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM[(S)] AS ARE APPLICABLE TO THE PROJECTS WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING AND FINANCING THE PROJECTS IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS OF THE INSTITUTION TO TAKE THE AFOREMENTIONED ACTIONS AND TO TAKE ANY AND ALL SUCH OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE TO UNDERTAKE, IMPLEMENT AND FINANCE THE PROJECT

WHEREAS: The Board of Trustees (the "Board") of Ocean County College (the "Institution") desires to approve the undertaking, implementation, and financing of a project (the "Project") consisting of the modernization of the Ocean County College Library (the "Library") on the Toms River campus; and

WHEREAS: The Board commit to using the grant funds for the purposes set forth in the Program-specific Project Eligibility Criteria; and

WHEREAS: The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$1,300,000 in total project costs and institutional funds to upgrade and modernize the Library, including, but not limited to replacing obsolete collections monitoring with the Bibliotheca RFI system, upgrading five (5) study rooms and one (1) classroom with Cisco video conferencing equipment, upgrading licensing for the OCLC CONTENTdm Knowledge Management and OCLC Tipasa Interlibrary Loan system software module, upgraded computer equipment for the Library Testing Center, upgraded scanning and printing equipment for the Library Archives, Access Services, and Interlibrary Loan, upgraded terminals and related peripherals for 113 terminals in the Library, upgrade instructional equipment with interactive boards and tables; and expanded and enhanced circulation materials for experiential learning via electronic devices such as iPads, Oculus Quest 2 Virtual Reality headsets, video gaming devices, and eReaders; and

WHEREAS: The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the "State") for certain project of New Jersey institutions of higher education (the "Programs"); and

WHEREAS: The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF"); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. ("HEFT"); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. ("HETI"); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. ("ELF"); and

WHEREAS: The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS: The Board desires to approve financing of all or portions of the Project through HEFT, HETI, and ELF; and

WHEREAS: Portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax- exempt interest for federal income tax purposes ("Tax-Exempt Bonds"), commercial loans or funds otherwise available to the Institution; and

WHEREAS: In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through HEFT, HETI, and ELF Programs (the "Proposed Programs"), issuance of Tax-Exempt Bonds, commercial loans, and funds otherwise available to the Institution or any combination thereof (the "Financing Structure"); and

WHEREAS: The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS: The Board hereby approves the Long-Range Facilities Plan of the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long-Range Facilities Plan in the Application approved herein; and

WHEREAS: The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if

any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings ("Financing Costs"); and

WHEREAS: The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF OCEAN COUNTY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the Project and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$1,300,000.00 (including Financing Costs). [The Board approved the Long-Range Facilities Plan of the Institution on February 29, 2016, in the form attached hereto as Exhibit A.

SECTION 2. The Board approves the financing of all or any portion of the Project through the HEFT, HETI, and ELF Programs for which funding will be requested]. The Board approves the Application for funding of the Project through such Program[s] in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications, and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary. [The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Facilities Plan in the Application for any Program for which it is required.] The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay 100% cost match as applicable under the HETI Program requirements (\$54,971.55); (d) 25% of the debt service on the Tax Exempt Bonds issued to the fund the Proposed Program(s) as applicable under the ELF Program requirements listed in the RFP (\$71,686.26); and (e) fulfill other conditions imposed under the Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further authorizes the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans, and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution by Sara Winchester, Executive Vice President of Finance and Administration, and Dr. Jon Larson, President (the "Designated Officers"). The Designated Officers are expressly

authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

SECTION 4. The Board Chairperson, the Board Secretary, the Board Vice Chair, the Board Treasurer, the President, and the Executive Vice President of Finance and Administration (each an "Authorized Officer") are each hereby authorized and directed to approve, execute, and deliver any and all agreements necessary to undertake, implement, and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board/Institution, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Project/Program ["Applicable Tax-Exempt Debt"] in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Project [s] including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Applicable Tax-Exempt Debt is \$126,657.81 (Including Financing Costs).

SECTION 6. All resolutions, orders, and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.

SECTION 7. This Resolution shall take effect immediately; and be it further

RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

RESOLUTION ADOPTED:

DULY CERTIFIED

EXHIBIT A-17

RESOLUTION APPROVING AND AUTHORIZING THE UNDERTAKING AND IMPLEMENTATION OF A PROJECT CONSISTING OF THE OCEAN COUNTY COLLEGE COLLEGE-WIDE INFRASTRUCTURE UPGRADES AND AUTHORIZING THE FINANCING OF ALL OR A PORTION OF THE PROJECT THROUGH PROGRAM(S) MADE AVAILABLE BY THE STATE OF NEW JERSEY FOR NEW JERSEY INSTITUTIONS OF HIGHER EDUCATION AND OTHER AVAILABLE FUNDING SOURCES; APPROVING AND AUTHORIZING THE FORM OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION FOR PARTICIPATION IN SUCH PROGRAM(S) AS ARE APPLICABLE TO THE PROJECT WITH SUCH CHANGES AS ARE APPROVED BY THE OFFICERS OF THE INSTITUTION DESIGNATED HEREIN AND THE SUBMISSION OF THE APPLICATION TO THE SECRETARY OF HIGHER EDUCATION; APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF ANY AND ALL AGREEMENTS IN CONNECTION WITH UNDERTAKING, IMPLEMENTING AND FINANCING THE PROJECT IN THE FORM(S) APPROVED BY THE OFFICERS OF THE INSTITUTION EXECUTING SUCH AGREEMENT(S); AND DESIGNATING AND AUTHORIZING THE OFFICERS OF THE INSTITUTION TO TAKE THE AFOREMENTIONED ACTIONS AND TO TAKE ANY AND ALL SUCH OTHER ACTIONS DEEMED NECESSARY OR DESIRABLE TO UNDERTAKE, IMPLEMENT AND FINANCE THE PROJECT

WHEREAS: The Board of Trustees (the "Board") of Ocean County College (the "Institution") desires to approve the undertaking, implementation, and financing of a project (the "Project") consisting of modernization of the Institution on the Toms River campus; and

WHEREAS: The Board commit to using the grant funds for the purposes set forth in the Program-specific Project Eligibility Criteria; and

WHEREAS: The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$6,650,000 for total project costs and institutional funds to upgrade and modernize the Institution with energy efficient and state-of-the-art equipment, including but not limited to upgrading generators for five (5) campus buildings, upgrading IT network infrastructure with Cisco Catalyst Wireless network, upgrade one (1) Apple Mac lab, upgrade the Engineering, Mathematics, and Writing Labs and three (3) general student labs, upgrade faculty and staff computer equipment, update and replace obsolete printing system with new GoPrint operating system and two (2) stations in the Library and five stations around the campus, lighting retrofit in conjunction with the New Jersey Natural Gas Energy Efficiency program that will save 427,228 annual kilowatt hours and \$34,582 in energy costs; and

WHEREAS: The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New

Jersey (the "State") for certain project of New Jersey institutions of higher education (the "Programs"); and

WHEREAS: The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. ("CIF"); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. ("HEFT"); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A:72A-59 et seq. ("HETI"); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A:72A-40 et seq. ("ELF"); and

WHEREAS: The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and

WHEREAS: The Board desires to approve financing of all or portions of the Project through HEFT and ELF; and

WHEREAS: Portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax- exempt interest for federal income tax purposes ("Tax-Exempt Bonds"), commercial loans or funds otherwise available to the Institution; and

WHEREAS: In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through HEFT and ELF Programs (the "Proposed Programs"), issuance of Tax-Exempt Bonds, commercial loans, and funds otherwise available to the Institution or any combination thereof (the "Financing Structure"); and

WHEREAS: The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement and submit to the Secretary the Application for the Project; and

WHEREAS: The Board hereby approves the Long-Range Facilities Plan of the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in this resolution to include the Long-Range Facilities Plan in the Application (s) approved herein; and

WHEREAS: The Board desires to authorize certain officers of the Institution to determine the Financing Structure which is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-Exempt Bonds or other financings ("Financing Costs"); and

WHEREAS: The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF OCEAN COUNTY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the Project and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$6,650,000 (including Financing Costs). The Board approved the Long-Range Facilities Plan of the Institution on February 29, 2016 in the form attached hereto as Exhibit A.

SECTION 2. The Board approves the financing of all or any portion of the Project through the HEFT and ELF Programs for which funding will be requested. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications, and additions as are approved by the Designated Officers and such changes, modifications and additions shall be conclusively evidenced by the submission of the Application to the Secretary. [The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Facilities Plan in the Application for any Program for which it is required.] The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) 100% cost match under the HETI Program requirements (\$1,570,723.62); (d) pay 25% of the debt service on the Tax Exempt Bonds issued to fund the Proposed Program(s) as applicable under the ELF Program requirements listed in the RFP, as applicable (\$62,205.66); and (e) fulfill other conditions imposed under the Program(s) and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of the Project and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further authorizes the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans, and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution by Sara Winchester, Executive Vice President of Finance and Administration, and Dr. Jon Larson, President (the "Designated Officers"). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for financing the Project.

SECTION 4. The Board Chairperson, the Board Vice Chair, the Board Treasurer, the Board Secretary, the President, and the Executive Vice President of Finance and Administration (each an "Authorized Officer") are each hereby authorized and directed to approve, execute, and deliver any and all agreements necessary to undertake, implement, and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board/Institution, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Project/Programs ["Applicable Tax-Exempt Debt"] in accordance with Treasury Regulation Section 1.150-2 and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs paid prior to the issuance of the such Applicable Tax-Exempt Debt is \$1,599,530.30 (Including Financing Costs).

SECTION 6. All resolutions, orders, and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.

SECTION 7. This Resolution shall take effect immediately; and be it further

RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

RESOLUTION ADOPTED:

DULY CERTIFIED