

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees

From: Office of the President

Date: February 16, 2023

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, February 23, 2022:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for February 23, 2022 (**Exhibit C-1**)

EXHIBIT C-1



**Ocean County College Board of Trustees
Buildings and Grounds Committee Agenda
February 23, 2023**

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. A kickoff meeting with LGB Mechanical, Inc. (boiler replacement) will be scheduled. Lighting materials have been received. Troller Electric was awarded the work to change the current fluorescent lights to energy efficient LED lamps. Project is progressing, the classrooms are completed and office/public areas are scheduled to be completed by February 24.
STUDENT CENTER – SEATING EXPANSION	The Certificate of Occupancy (CO) was received for the expansion of the dining seating and reduction of the bookstore. All punch list items are complete and awaiting closeout documents.

PROGRAMMING & DESIGN – In Progress	
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	<p>The new Administration Building is currently in the Design Phase for minor revisions. It is expected to have an 18-month construction period and move-in date, followed by the demolition of the existing Administration Building. A virtual page-turn-through of the construction drawings has been performed with individual departments (IT, Security, and Facilities) to ensure all items within the design are agreed upon and coincide with the College's standards. The architect has finalized and submitted the design specifications and bid documents.</p> <p>Revisions are being explored to reduce price and improve design for current needs; architect will submit a price for updated specifications/drawings.</p> <p>The finalized documents will then be included in the RFP for a commissioning agent's full peer review and MEP/envelope commissioning. If no further changes are necessary, documents will be sent to the NJ Comptroller for review.</p>
SAILING CENTER	<p>The Sailing Center project has received all NJDEP permits. A meeting was held with the architect, Joe Horan, from Kimmel Bogrette on January 13, 2023, to confirm that all materials specified in the plans are still available. A courtesy presentation to Berkley Township was held on March 17, 2022. Kimmel Bogrette provided an updated construction cost estimate while funding is being determined.</p>

PROGRAMMING & DESIGN – In Progress	
LIBRARY RENOVATION	A complete modernization of an existing space, such as the Library, is being analyzed to ensure the space configuration meets student needs. Several meetings and site visits to recent renovated libraries in New Jersey were conducted to gain insight into these needs. BKP Architects are currently in design phase and finalized plans will be in ready in February; RFP to General Contractors to follow.
ENTRANCE SIGNAGE	The electronic signage, located near the intersection of Hooper Avenue and College Drive, needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at the height that it currently stands. Architects/engineers proposals were received and were deemed too expensive for the scope of this work. An in-house design will be presented to the Planning Board for approval.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building. This will allow the Planetarium to operate independently of the Administration Building, which currently supplies its heating and cooling. LGB Mechanical has been awarded the project. A kickoff meeting was held on October 12, and mechanical equipment submittals are now being processed. Construction is expected to begin in Spring of 2023.
GRUNIN – MUSIC ROOMS	The renovation of the old Human Resources area in the Grunin Center will be converted into practice rooms. SSP Architects has been awarded the project and has met with the end users to discuss programming of the project. The project is now in the design phase with final construction documents expected to be completed in February.
TECHNOLOGY BUILDING – ROOF REPLACEMENT	The roof of the Technology Building is past its warranty and is breaking down due to the elements. SSP Architects created construction drawings for the replacement and Wright-Strober Roofing was awarded the project as the general contractor. A kickoff meeting was held in December 2022 and the construction will begin in early Summer 2023.

PROGRAMMING & DESIGN – In Progress	
CAMPUS WIDE – MASS NOTIFICATION SYSTEM	<p>The mass notification system that broadcasts emergency messages to be heard anywhere on campus needs to be replaced. The more than 15-year-old electronics cannot be repaired. The broadcasting speakers on the Library and Gymnasium Buildings are still functional, but will be repositioned. Hopefully the upper campus buildings will be in range with the new positioning; if not, a third speaker would need to be added. In addition to audio broadcasting, the new equipment will have the capability of emergency notifications to desktops and phones. The system will meet the National Fire Protection Agency (NFPA) code and Clery Act compliance for mass notification. ALERTUS has been awarded the contract; a kickoff meeting was completed and equipment has arrived. Expected installation is now expected by end of February as ALERTUS has secured an electrician for the electrical work.</p>

2022- 2023 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
PARKING LOT #1	<p>Repave and update Parking Lot #1 and add a parking lot for the disabled near the Gateway Building. The projects will include lighting, landscaping, striping, and signage.</p>
GRUNIN CENTER – LOBBY EXTENSION	<p>The conceptual designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center Lobby was presented to the President's Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby access to the theater. An Architect/Engineer RFP was issued and DRG Architects are recommended for award.</p>
CONNECTING UPPER & LOWER CAMPUS	<p>A preliminary review shows that the upper campus can be accessed through the Technology Building elevator. An analysis followed by construction drawings of the various sidewalk inclines for ADA compliance will be completed by French & Parrello Associates, then issued for bid for general contractors.</p> <p>DESIGNER SIGN SYSTEMS, LLC, was awarded the work to complete an ADA compliant wayfinding survey and the signage of routes to the upper campus. A kickoff meeting was held January 11. Preliminary signage designs are being created.</p>