



## **BOARD OF TRUSTEES**

### **Regular Meeting**

### **Minutes**

**January 26, 2023**

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:30 p.m. on Thursday, January 26, 2023, by Mr. Stephan Leone, Treasurer, presiding in Mr. Jerry Dasti's absence, in the Conference Center and via Webex. The Pledge of Allegiance was recited by all present.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2022 reorganization meeting and distributed as required by law. Also, a notice was publicized on January 23, 2023, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting  
Announcement

Those in attendance were Mr. Leone, Mrs. Linda Novak, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Carl V. Thulin, Mr. Steven Zabarsky, Mr. Raymond Joseph Latshaw, III, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, and Mrs. Connie Bello.

Attendance

The minutes of the December 8, 2022, Board of Trustees closed session and public meeting were approved by roll call vote, with an abstention from Mr. Zabarsky on the closed session minutes.

Minutes Approved

Dr. Konopka discussed the STEM partnership with Joint Base McGuire-Dix-Lakehurst and then introduced Master Sergeant Steven Hoare, Master Sergeant Dean Morton, and Technical Sergeant Andrew Chadbourn, who shared information on the Infinity Spark Innovation Laboratory and the degree program opportunities for service members at JB MDL. Master Sergeant Hoare explained there is strong interest in the Hyflex model being established at JB MDL. Dr. Konopka then commended Dr. Sylvia Riviello, Dean of STEM, and Ms. Pamela Bogdan, College Lecturer II, Engineering, who were instrumental in the development of this joint venture, and introduced Ms. Christina Hernandez, Assistant Director of the Veteran and Resource Center.

Presentations

Finance Committee

Mr. Dupignac shared the Audit Committee met on December 15, 2022, with Mr. Robert Nehila to discuss the recently completed FY 2022 Audit. The report will be finalized once the State provides pension data. The following Finance Committee items were then approved as amended upon unanimous roll call vote to include an update to Exhibit A-8:

- The statement of income and expenditures as of December 31, 2022, was accepted. Income/Expenditures Accepted
- The following contracts were awarded: Contract Awarded
  - A maximum of \$22,750 to French and Parrello Associates, PA, Wall, New Jersey, for professional architectural and engineering services to provide ADA access pathways for the Technology and Hiering Science Buildings at Ocean County College.
  - A maximum of \$569,870 to Strober-Wright Roofing, Inc., Lambertville, New Jersey, for the Technology Building roof replacement project at Ocean County College.
- Resolutions were adopted to award the following contracts: Resolutions Adopted for Contract Awards
  - A maximum of \$32,665.53 to National Fence Systems, Inc., Avenel, New Jersey, for the purchase and installation of safety fencing in the Gateway Building, through the Hunterdon County Educational Services Commission (HCESC) Cooperative contract, at Ocean County College.
  - A maximum of \$35,000 to Hope Sheds Light, Toms River, New Jersey, for professional services to support the Student Recovery Support Program from October 1, 2022, through September 30, 2023, funded by the New Jersey Division of Mental Health and Addiction Services (DMHAS) at Ocean County College.
  - A maximum of \$70,058.62 to SHI International Corporation, Somerset, New Jersey, for a one-year contract for the renewal of the Microsoft Software Campus Volume License Agreement from March 1, 2023, through February 29, 2024, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College.
  - A maximum of \$84,329.49 to Dell Marketing, L.P., Round Rock, Texas, for the purchase of Dell computers for the Bloomberg Lab, the Business Analytics/Supply Chain lab, and for the Technology Building funded through the Securing Our Children’s Future Bond Act at Ocean County College.
- The following contracts were amended: Contracts Amended
  - An additional \$38,735, for a maximum total of \$41,030, to Daktronics, Brookings, South Dakota, for the purchase of an athletic scoreboard through the Omnia Partners Cooperative Purchasing Program for use at Ocean County College (initial contract was under threshold and did not require Board approval).

- An additional \$15,000, for a maximum total of \$57,202, to Suburban Trails, Inc., New Brunswick, New Jersey, for additional transportation services for OCC athletic teams for sporting events at various locations, various Student Life trips at Ocean County College, and various college activities, performances, and events (contract originally awarded at the August 25, 2022, Board meeting).
- An additional \$25,000, for a maximum total of \$75,856.50, to PIP Printing, Brick, New Jersey, for additional offset printing services at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting).
- An additional \$10,746.69, for a maximum total of \$149,247.61, to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting).
- An additional \$40,000, for a maximum total of \$55,000, to Atlas Elevator, Inc., Barnegat, New Jersey, for additional campus-wide elevator repair and maintenance at Ocean County College (initial contract was under threshold and did not require Board approval).
- An additional \$10,000, for a maximum total of \$28,271.88, to HireRight, LLC, Irvine, California, for additional employee background screening services for the Human Resources Department at Ocean County College (initial contract was under threshold and did not require Board approval).
- The following contracts were rescinded: Contracts Rescinded
  - The contract awarded at the December 16, 2021, Board meeting, to TEC Elevator, Inc., Marmora, New Jersey, as TEC Elevator was acquired by another entity without notifying New Jersey State Purchase and Property of the change in ownership resulting in suspension of the State awarded cooperative contract.
  - The contract awarded at the November 4, 2021, Board meeting, to Weatherproofing Technologies, Inc., Beachwood, Ohio, as the awarded vendor experienced extensive delays to start the project due to industry-related material and labor shortages, resulting in longer than expected material delivery lead times and increases in pricing of the originally awarded contract.
- The Board accepted an \$8,040 grant award from the U.S. Environmental Protection Agency, and a \$8,040 grant award from Atlantic Shores Offshore Wind, LLC, Atlantic City, New Jersey, for a \$16,080 total grant award to the Barnegat Bay Partnership for the OCC Academic Success Program for the Barnegat Bay Watershed/Healthy School Yard and Garden Project, coordinated by Dr. Henry Jackson, Executive Director of Academic Success, to provide educational programs to Ocean County K-12 students about sustainable agriculture and a healthy Barnegat Bay Watershed. Project Director: Ms. Karen Walzer, Barnegat Bay Partnership Outreach Coordinator. Project Period: February 1, 2023, through January 31, 2024. Grant Accepted

- The Board accepted an \$20,000 grant award from the U.S. Environmental Protection Agency, and a \$20,000 grant award from Atlantic Shores Offshore Wind, LLC, Atlantic City, New Jersey, for a \$40,000 total grant award to the Barnegat Bay Partnership for the Barnegat Bay Watershed Initiative to provide middle and high school students in Ocean County with guided, low-impact, nature-based educational programs that develop outdoor exploration skills and knowledge of the Barnegat Bay Watershed. Project Director: Ms. Karen Walzer, Barnegat Bay Partnership Outreach Coordinator. Project Period: February 1, 2023, through January 31, 2024. Grant Accepted
  
- The Board accepted a \$234,930 grant award from the National Fish and Wildlife Foundation to the Barnegat Bay Partnership to complete planning and design for a salt marsh restoration project at Nellie Bennett Marsh in Point Pleasant, New Jersey. Project Directors: Ms. Ceili Pestalozzi, Barnegat Bay Partnership Wetland Scientist, and Dr. James Vasslides, Barnegat Bay Partnership Program Scientist. Project Period: February 1, 2023, through January 31, 2024. Grant Accepted

Bylaw, Policy, and Curriculum Committee

In the absence of a Bylaw, Policy, and Curriculum agenda, Dr. Konopka provided an Academic Affairs update.

Buildings and Grounds Committee

Mrs. Novak presented the Buildings and Grounds Committee Report for January 26, 2023, which was unanimously accepted upon roll call vote. Building/Grounds Committee Report Accepted

Personnel Committee

Mr. Leone, Chair, presented the Personnel Report, which was unanimously approved upon roll call vote. Personnel Report Approved

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for closed meetings to be held on Thursday, February 9, and Thursday, February 23, 2023, at 11:30 a.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation. Resolution Adopted for Closed Meetings February 9, and 23, 2023

The following meetings were scheduled: Meetings Scheduled

**Thursday, February 9, 2023**                      12:00 p.m.                      Meeting/Retreat

<b>Thursday, February 23, 2023</b>	9:30 a.m.	International Programs Committee (As Needed)
	10:00 a.m.	Finance Committee
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)
	10:30 a.m.	Buildings and Grounds Committee
	11:00 a.m.	Personnel Committee
	11:30 a.m.	Closed Session
	12:30 p.m.	Regular Public Monthly Meeting

### President's Report

Dr. Joseph Konopka introduced Dr. Rosann Bar, Dean of the School of Business and Social Sciences, Mr. James Marshall, Associate Director of Assessment, and Ms. Donna Rosinski-Kauz, Director of Library Services, who shared how critical thinking and information literacy are embedded as learning objectives in OCC English courses and Student Success Seminar. President's Report

In response to Mr. Muller's inquiry, Dr. Konopka and Dr. Garcia shared how the College recognizes AI-generated work submitted by students.

Dr. Larson shared the county resolution authorizing a funding match of 50% for the proposed Jeffreys Creek Shoreline Naturalization Project. Dr. Stan Hales, Barnegat Bay Partnership Director, discussed the project. Dr. Hales then thanked Mr. James Calamia, Assistant Vice President of Facilities, and Mr. Ryan Ward, Director of Capital Projects, for the completed renovation of the BBP office space in the Conference Center.

Dr. Racioppi provided an update to Spring 2023 enrollment, which is currently down 2.98% in credits. While recruitment of county high school graduates is at a high with 32% enrolling at OCC, declining birthrates will in turn reduce the number of potential students.

Dr. Racioppi congratulated Jackson French, OCC Esports sophomore, who captured the NJCAA Fall 2022 Championship in Super Smash Brothers. Esports is the second largest athletics program at OCC.

The Veteran and Military Resource Center has been designated once again as a Military Friendly School for 2022-23, receiving a "Gold" award status for leading practices, outcomes, and effective programs.

The staff of the Southern Education Center is to be commended for promotion of Hyflex learning opportunities that allow SEC students to take courses that would have been cancelled due to low enrollment at the SEC.

Dr. Eileen Garcia provided an overview of the January 30 through February 4, 2023, Al Alamein International University visit where President Dr. Essam El Korday and Board of Trustees Chair Dr. Rushdy Zahran will visit OCC's campus. Meetings have been scheduled at William Paterson University, Kean University, and Rutgers-Camden to discuss logistics of the consortium between four National Universities in Egypt, OCC, and its affiliates on six programs to be offered for the 2023-2024 academic year.

Dr. Larson introduced Dr. Jessica Adams, Dean of Kean Ocean, who provided a Kean Ocean update including the new B.S. in Exercise Science program, Research Day on April 25, 2023, and the Kean Wellness Initiative, prioritized by Dr. Lamont Repollet, President.

Mr. Ken Malagiere, Executive Director, OCC Foundation, reported three new members joined the Foundation Board on January 1, 2023: Mr. Ralph Aponte, Ms. Julia Maroney, and Mr. Michael Maschi.

Mr. Malagiere commended Ms. Kimberly Maloney, Alumni and Advancement Director, for her efforts with the first-ever mini-golf tournament joint fundraiser with Community Medical Center Foundation held on January 20, 2023, in the Larson Student Center. \$82,000 was raised.

The Foundation received the following gifts:

- \$500,000 from The Dover-Brick Beach First Aid Squad to establish the Dover-Brick Beach First Aid Public Health Scholarship Fund. Mr. Malagiere thanked Foundation Trustee Harvey York for introducing the organization to the Foundation.
- \$700,000 from the Marlene and Michael Perlmutter Fund at Ocean County College to help support the Grunin Center Lobby Expansion project.

The Diversity, Equity, and Inclusion (DEI) Committee is conducting a survey of OCC students in regard to the topics of diversity, equity, and inclusion to help shape the DEI committee's next steps in creating an actionable plan for moving the institution forward.

The Blauvelt Lecture Series upcoming events include:

- Olympic Gold Medalist and professional athlete Mia Hamm, March 8, 2023.
- Presidential historian Michal Beschloss, April 25, 2023.

The Scholarship Celebration will be held on Friday, June 23, at 6:00 p.m. on the College Mall, honoring Dr. Larson.

With no further comments from the Board members or the public, the meeting adjourned at 1:52 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone  
Secretary

Jodi Heitmann  
Special Assistant to the President