

March 2023

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of February 28, 2023
- Revision of Policy #5300, Students, Tuition and Fees
- Approval of the Ocean County College FY 2024 budget

The following contracts were awarded:

- To Design Resources Group Architects for professional architectural and engineering services for the Grunin Center Lobby expansion project at Ocean County College
- To K Factor Insulation Services, L.L.C. for the first year with a second-year contract option for HVAC duct insulation services from July 1, 2023, through June 30, 2024, at Ocean County College
- To GPC, Inc. for the second-year contract option for maintenance and materials for painting services from July 1, 2023, through June 30, 2024, at Ocean County College
- To McCloskey Mechanical Contractors, Inc. for the second-year contract option for professional plumbing services from July 1, 2023, through June 30, 2024, at Ocean County College
- To Custom Care Services, Inc. for the third-year contract option for grounds and landscape maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College and the Southern Education Center
- To A&D United Doors, Inc. for the second-year contract option for automatic door maintenance, replacement, and repair services from July 1, 2023, through June 30, 2024, at Ocean County College
- To Marlee Contractors, LLC for the second-year contract option for professional boiler burner maintenance services from July 1, 2023, through June 30, 2024, on an as-needed basis at Ocean County College
- To Unitemp, Inc. for the second-year contract option for chiller maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College
- To Automated Building Controls and Unitemp, Inc. for the second-year contract option for the operation and maintenance of the energy management system from July 1, 2023, through June 30, 2024, at Ocean County College

The following resolutions were adopted:

- To approve the FY 2024 capital facilities projects, not to exceed \$4,444,166, to be used to repave and update Parking Lot 1 on the main campus, maintenance of the loop road and to add a parking lot for the disabled near the Gateway Building, with the projects to include lighting, landscaping, striping and signage, and to direct appropriate College officials to seek financial support from the

State of New Jersey through Chapter 12 funding and the County of Ocean

- To establish a pilot program entitled “Barnegat Bay Watershed Education Initiative” to deliver watershed-based education to middle and high school students through the Barnegat Bay Partnership at Ocean County College
- For the purchase of Dell computers for the Artificial Intelligence Lab in the Technology Building at Ocean County College
- For a two-year renewal of the contract for a custom mobile application from March 31, 2023, through March 30, 2025, through the NJEDGE Cooperative Contract at Ocean County College
- For the purchase of a simulation operating device system as part of the web-based simulation training and management for use by the Nursing Department at Ocean County College
- To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support to be used on an as needed basis at Ocean County College
- For professional electrician services from July 1, 2023, through June 30, 2024, on an as-needed basis through the Ocean County Cooperative Contract at Ocean County College
- For a one-year contract for landscape irrigation system winterization services and repairs from March 16, 2023, to March 15, 2024, at Ocean County College
- For a contract for CrowdStrike Cybersecurity Services from April 29, 2023, through June 30, 2024, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College
- For a two-year contract for the renewal of the queue software system from July 1, 2023, through June 30, 2025, for use by the HUB at Ocean County College
- For upgrades to the campus-wide wireless local area network controller at Ocean County College
- For the annual dues and a one-year contract for campus-wide internet service through the NJEDGE.NET Consortium from July 1, 2023, through June 30, 2024, for use at Ocean County College and the Southern Education Center
- For the Barnegat Bay Partnership to administer the “2023 Barnegat Bay Integrated Submerged Aquatic Vegetation (SAV) Program” from March 16, 2023, through June 30, 2024, where Stockton University will conduct in-water surveys of submerged aquatic vegetation habitat within the Barnegat Bay, that will be used to verify the accuracy of aerial mapping

The following were amended:

- Additional monies to Cintas Corporation No. 2, Mason, Ohio, for additional inspection and service of fire prevention and fire control equipment from July 1, 2022, through June 30, 2023, through the Omnia Partners Cooperative Purchasing Program at Ocean County College (contract originally awarded at the June 2, 2022, Board meeting)
- Additional monies to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)

- Additional monies to De Rouville’s Boat Shop, Bayville, New Jersey, for the maintenance, repairs, and winterization for the fleet of boats used by the sailing team at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Weatherproofing Technologies, Inc. (WTI), Beachwood, Ohio, for the Gymnasium roof repair project at Ocean County College (initial contract was under threshold and did not require Board approval)
- Additional monies to Collegenet, Inc., Portland, Oregon, for additional consulting and implementation services for X25 Analytics modeling and Schedule25 Optimizer as part of the renewal of the annual licensing fee for the 25Live Software System from July 1, 2022, through June 30, 2023, at Ocean County College (contract originally awarded at the June 2, 2022, Board meeting)
- Additional monies to SHI International Corporation, Somerset, New Jersey, for a pricing correction for Microsoft SQL Server Standard and Microsoft Server Enterprise as part of a one-year contract for the renewal of the Microsoft Software Campus Volume License Agreement from March 1, 2023, through February 29, 2024, through the NJEdge Microsoft Licensing Consortium for use by the Office of Information Technology at Ocean County College (contract originally awarded at the January 26, 2023, Board meeting)
- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, for the purchase of additional bar code stickers to allow vehicle access for the Electronic Access Control and Video Surveillance Systems from July 1, 2022, through June 30, 2023, for use by the Security Department at Ocean County College

The following was accepted:

- A subaward in the amount of \$43,178, from Richard Stockton University, for the “Impacts of Climatic Shifts of Essential Habitats on Fish and Invertebrate Species” project. Project Director: Dr. Jim Vasslides, Barnegat Bay Partnership Senior Program Scientist. Project Period: February 1, 2023, through January 31, 2025.

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for March 16, 2023.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Joseph Konopka x2264 for specific information

Approved:

- a. Revised policy:
 - 1) Policy #5128, Students, Admission, Acceptance and Evaluation of Credits
- b. Program Revisions
 - 1) Update Student Success Seminar Course Requirements in OCC Degree Programs

c. New Program Options

- 1) Associate in Applied Science Degree in Computer Science/Information Technology, Cybersecurity Option
- 2) Associate in Science Degree in Business Administration, Accounting Option

d. New Courses

- 1) CSIT 145, Computing Fundamentals
- 2) CSIT 146, Introduction to Cybersecurity
- 3) CSIT 242, Penetration Testing Fundamentals
- 4) CSIT 243, Cisco Networking Fundamentals
- 5) CSIT 244, Digital Forensics Fundamentals
- 6) HIST 269, History of the Holocaust
- 7) PSYC 272, Positive Psychology

e. Revised Courses

- 1) SOCI 181, Introduction to Sociology
- 2) SOCI 231, Social Problems
- 3) SOCI 238, Race and Ethnicity

f. Inactivate Programs

- 1) Associate in Arts Degree in Global Studies
- 2) Associate in Science Degree in Occupational Therapy Assistant
- 3) Associate in Science Degree in Public Service

g. Inactivate Certificate

- 4) Certificate of Proficiency in Fire Science

h. Course Fee Revisions

PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

EMPLOYMENT

Academic – Adjunct Faculty

First Name	Last Name	Position	Start Date
Charysy	Copeland	Adjunct Assistant Professor – e-Learning – Spanish	3/13/23
Leanne	Grimes	Adjunct Assistant Professor–Art History & Fine Arts	8/1/23
Daniel	Lazarus	Adjunct Assistant Professor – e-Learning – Business	3/20/23
Christopher	Mills	Adjunct Assistant Professor – e-Learning – Accounting	3/20/23

Diane	Zimbaldi	Adjunct Assistant Professor–Art History & Fine Arts	8/1/23
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Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Jennifer	Gersman	Academic Advisor – Transfer Specialist	3/20/23
Melissa	Gutzmore	Student Success Coach	3/20/23
Bailey	Sanders	Stewardship Specialist	3/20/23

Professional

First Name	Last Name	Position	Start Date
Andrea	Brown	Workforce & Professional Education Instructor II, Culinary	3/20/23

Support Staff Association

First Name	Last Name	Position	Start Date
George	Dimatteo	Security Officer II	3/20/23

CHANGE OF STATUS

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Samantha	Adamczyk	On-Call Field and Lab Technician I	Wetlands and Watershed Specialist	3/20/23
John	Egan	On-Call Field & Lab Technician I	Field Specialist	3/20/23
Elizabeth	Metzger	Director of Custom Training & Business Engagement	Director of e-Learning and Learning Enterprises	3/20/23
Jessica	Richardson	P/T Community Services Coach	Coordinator, Veterans and Military Resource Center	3/20/23

PROMOTION

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Robbin	Haynes	Assistant Director of Financial Aid	Director of Financial Aid	3/27/23
Kathleen	Mohr	Assistant Director of Enrollment Services	Director of Enrollment and Retention Services	3/27/23

Stacy	Yurcho	Enrollment Services Specialist	Assistant Director of Enrollment Services	3/20/23
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RESIGNATION

Adjunct Faculty

First Name	Last Name	Position	Eff. Date
James	Boffenmyer	Adjunct Assistant Professor – e-Learning – Mathematics	2/8/23
Kyle	Thomsen	Adjunct Assistant Professor – e-Learning – Humanities	5/15/23

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
William	Trub	Student Success Coach	2/3/23

Non-Affiliated Hourly

First Name	Last Name	Position	Eff. Date
Elizabeth	Richardson	P/T Financial Aid Advisor	3/3/23
Hannah	Winchester	P/T Enrollment Services Technician	2/16/23

Support Staff

First Name	Last Name	Position	Eff. Date
Jared	Dickinson	P/T Security Officer	3/5/23

RETIREMENT

College Lecturer II

First Name	Last Name	Position	Eff. Date
Daniel	Keiser	College Lecturer II-Math	9/1/23

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Susan	Ebeling-Witte	Student Intervention Specialist	5/1/23

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-march-16-2023-report-to-the-board-of-trustees/>