

EXHIBIT C



BOARD OF TRUSTEES
Buildings and Grounds Committee Agenda Items

To: Board of Trustees
From: Office of the President
Date: May 25, 2023

The following Buildings and Grounds Committee item is recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, June 1, 2023:**

1. Recommend acceptance of the Buildings and Grounds Committee Report for June 1, 2023 (**Exhibit C-1**)

EXHIBIT C-1



**Ocean County College Board of Trustees
Buildings and Grounds Committee Agenda
June 1, 2023**

FACILITIES MANAGEMENT AND CONSTRUCTION PROJECTS

LOCATION / PROJECT	Latest Project Update
CONSTRUCTION PROJECTS	
NJNG / OCC ENERGY CONSERVATION PROGRAM	Ocean County College is participating in the New Jersey Natural Gas (NJNG) Engineering Solutions program. A kickoff meeting with LGB Mechanical, Inc., (boiler replacement) will be scheduled. Lighting materials have been received. Troller Electric was awarded the work to change the current fluorescent lights to energy efficient LED lamps. The project is 90% completed. Occupancy sensors are being installed in June.

PROGRAMMING & DESIGN – In Progress	
NEW AND OLD ADMINISTRATION BUILDING & EXPANSION	<p>The new Administration Building is currently in the Design Phase for minor revisions. It is expected to have an 18-month construction period and move-in date, followed by the demolition of the existing Administration Building. A virtual page-turn-through of the construction drawings has been performed with individual departments (IT, Security, and Facilities) to ensure all items within the design are agreed upon and coincide with the College's standards. The architect has finalized and submitted the design specifications and bid documents.</p> <p>Revisions are being explored to reduce price and improve design for current needs; the architect will submit a price for updated specifications/drawings.</p> <p>The finalized documents will then be included in the RFP for a commissioning agent's full peer review and MEP/envelope commissioning. If no further changes are necessary, documents will be sent to the NJ Comptroller for review.</p>
SAILING CENTER	<p>The Sailing Center project has received all NJDEP permits. A meeting was held with the architect, Joe Horan, from Kimmel Bogrette on January 13, 2023, to confirm that all materials specified in the plans are still available. Kimmel Bogrette had provided an updated construction cost estimate while funding is being determined.</p>
LIBRARY RENOVATION	<p>A complete modernization of an existing space, such as the Library, is being analyzed to ensure the space configuration meets student needs. Several meetings and site visits to recent renovated libraries in New Jersey were conducted to gain insight into these needs. BKP Architects are currently finishing the Design Phase and is finalizing plans; an RFP to the General Contractors to follow.</p>

PROGRAMMING & DESIGN – In Progress	
ENTRANCE SIGNAGE	The electronic signage, located near the intersection of Hooper Avenue and College Drive, needs to be replaced. Visibility is limited for motorists driving in the northern travel lanes along Hooper Avenue at the height that it currently stands. Architects/engineers (A/E) proposals were received and were deemed too expensive for the scope of this work. An in-house design to raise the signage by 5 feet was presented to and approved by the Toms River Planning Board on February 15. A revised RFP was issued to A/E's for rebid, and proposals are due June 15, 2023.
PLANETARIUM – INDEPENDENT HVAC SYSTEM	The College will install a stand-alone HVAC system (boilers and chillers) for the Planetarium Building. This will allow the Planetarium to operate independently of the Administration Building, which currently supplies its heating and cooling. LGB Mechanical has been awarded the project, begun construction, which is expected to be complete in June.
GRUNIN – MUSIC ROOMS	The renovation of the old Human Resources area in the Grunin Center will be converted into practice rooms. SSP Architects has been awarded the project and has met with the end users to discuss programming of the project. The architect is finalizing the construction documents and an RFP will be issued for general contractor bid in June. Necessary abatement will take place before the project is awarded to general contractors.
TECHNOLOGY BUILDING – ROOF REPLACEMENT	The roof of the Technology Building is past its warranty and is breaking down due to the elements. SSP Architects created construction drawings for the replacement and Wright-Strober Roofing was awarded the project as the general contractor. A kickoff meeting was held in December 2022, and the construction will begin in June.
CAMPUS WIDE – MASS NOTIFICATION SYSTEM	The mass notification system that broadcasts emergency messages has been replaced. New drivers have been installed to enhance amplification. Training on the broadcast software is complete. Safety & Security will conduct audio testing monthly. This project is complete.

2022- 2023 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
PARKING LOT #1	Parking Lot #1 will be updated and repaved. An additional ADA compliant parking lot will be placed near the Gateway Building. The projects will include lighting, landscaping, striping, underground pipe repair and signage.

2022- 2023 CONCEPTUAL DESIGN FOR POSSIBLE FUTURE PROJECTS	
GRUNIN CENTER – LOBBY EXTENSION	<p>The Conceptual Designs (developed by DRG Architects) for a sizeable addition adjustment of the Grunin Center Lobby was presented to the President's Leadership Team (PLT) for review and comments. The lobby extension will be an open area to accommodate standing room for 450 persons. Additionally, it will have a side Art Gallery, high top tables and seating, upgraded lighting and temperature controls, and an expanded lobby access to the theater. An Architect/Engineer RFP was issued and DRG Architects were awarded the project.</p>
CONNECTING UPPER & LOWER CAMPUS	<p>A preliminary review shows that the upper campus can be accessed through the Technology Building elevator. An analysis followed by construction drawings of the various sidewalk inclines for ADA compliance is being completed by French & Parrello Associates, then will be issued for bid for general contractors.</p> <p>Designer Sign Systems, LLC, was awarded the work to complete an ADA compliant wayfinding survey and the signage of routes to the upper campus. Preliminary signage designs are being created. A final mapping, content, and specifications for signage will be developed in June.</p>