

April 2023

FINANCE COMMITTEE

Contact Executive Vice President Sara Winchester x2062 for specific information

The following was accepted:

- The statement of income and expenditures as of March 31, 2023

The following contracts were awarded:

- To SCG Advertising for the second-year contract option for media placement agency services from July 1, 2023, through June 30, 2024, at Ocean County College
- To Bubbakoos Burritos for a two year contract with two additional one-year contract options for food and catering services at Ocean County College

The following resolutions were adopted:

- To approve the scheduling of a sale of surplus items no longer needed by the College
- For the second-year contract option for online proctoring services, from July 1, 2023, through June 30, 2024, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for the e-Learning Department at Ocean County College
- For the second year of a three-year contract for the Canvas Learning Management System, from July 1, 2023, through June 30, 2024, through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium, for use at Ocean County College
- For the purchase of power supplies and campus-wide printer services and maintenance from July 1, 2023, through June 30, 2024, through the National Cooperative Purchasing Alliance (NCPA) for the Office of Information Technology at Ocean County College
- For the second-year contract option for the purchase of tests and study guide materials from July 1, 2023, through June 30, 2024, through the New Jersey Council of County Colleges Joint Purchasing Consortium, for use by various departments at Ocean County College
- For a one-year contract for heating, ventilation, and air conditioning (HVAC) maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College
- For a network security assessment through the NJEdge.NET consortium to be performed at Ocean County College
- For the fifth year of a five-year contract for a Box Office Ticketing System from July 1, 2023, through June 30, 2024, for the Theatre and Planetarium at Ocean County College
- For a two-year contract for chiller maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College
- For a one-year contract renewal for the TurnItIn Plagiarism and Writing Software license through the

New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC), from October 1, 2023, through September 30, 2024, for the e-Learning Department at Ocean County College

- For a one-year contract for the installation, repair, testing, and technical support of the campus-wide local area and wireless networks from July 1, 2023, through June 30, 2024, at Ocean County College
- For a one-year contract for international human resources and payroll services from July 1, 2023, through June 30, 2024, in conjunction with Ocean County College's projects and activities in Egypt
- For international legal services on an as-needed basis from July 1, 2023, through June 30, 2024, in connection with Ocean County College's projects and activities in Egypt
- For the first year with a second-year contract option for a professional promotional online storefront from July 1, 2023, through June 30, 2024, for the purchase of OCC-branded items through the New Jersey Council of County Colleges Joint Purchasing Consortium at Ocean County College
- For travel services from July 1, 2023, to June 30, 2024, for the OCC Study Abroad Seminar in London
- For travel services from July 1, 2023, to June 30, 2024, for the OCC Study Abroad Seminar in Italy
- For virtual/fractional Chief Information Security Officer consultation services to develop an information and cyber security program at Ocean County College
- For a one-year contract for the purchase of miscellaneous plumbing supplies from July 1, 2023, through June 30, 2024, for use at Ocean County College
- To provide environmental health and safety training services from January 1, 2023, through June 30, 2023, through the Workforce and Professional Education Department at Ocean County College
- For the purchase and installation of furniture in various locations on campus through the Educational Services Commission of New Jersey (ESCNJ) cooperative contract at Ocean County College
- For a one-year contract for the rental of floor mats for campus building entrances from July 1, 2023, through June 30, 2024, on an as-needed basis through the Omnia Partners Cooperative Purchasing Program at Ocean County College
- To authorize the Executive Vice President of Finance and Administration to execute contracts on behalf of Ocean County College as the lead agency for the County College Joint Energy Consortium for the procurement of electric generation supply services
- To award the following contract through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency:
 - For the second-year contract option from July 1, 2023, through June 30, 2024, for testing exams and study guide materials
 - For the second-year contract option for Learning Management System licensing from July 1, 2023, through June 30, 2024
 - For the first year with a second-year contract option for background screening services from July 1, 2023, through June 30, 2024

- For the first year with a second-year contract option for a professional promotional online storefront for the purchase of college-branded items from July 1, 2023, through June 30, 2024

The following were amended:

- Additional monies to Troller Electric, LLC, Lake Como, New Jersey, for the purchase and installation of additional electrical outlets in classrooms to support hybrid instruction at Ocean County College (contract originally awarded at the May 20, 2021, Board meeting)
- Additional monies to Bahr and Sons Electrical Contractors, Inc., Bayville, New Jersey, for additional professional electrician services at Ocean County College (contract originally awarded at the June 30, 2022, Board meeting)
- Additional monies to Bowman and Company, LLP, Voorhees, New Jersey, for additional professional auditing services for major grant programs at Ocean County College (contract originally awarded at the June 2, 2022, Board meeting)
- Additional monies to Integrated Systems and Services, Inc., Eatontown, New Jersey, for additional electronic security system repair services and the installation of a card-access swipe system for the fifth floor of the Gateway Building at Ocean County College (contract originally awarded at the June 30, 2022, Board meeting)
- Additional monies to NJEdge.NET, Newark, New Jersey, for additional cloud computing service charges for the remainder of the fiscal year at Ocean County College (contract originally awarded at the June 2, 2022, Board meeting)
- Additional monies to Geneva Worldwide, Inc., New York, New York, for additional professional interpreting and captioning services for students with disabilities on an as-needed basis from July 1, 2022, through June 30, 2023, at Ocean County College (contract originally awarded at the July 28, 2022, Board meeting)

The following were approved:

- A lease agreement with Ocean County PIC for the use of a room in the Continuing Learning Center at Ocean County College for the purpose of offering services, including academic, career, and financial programs, as part of the Youth Career Opportunity Plan/Ocean County Achievement Center for the period May 1, 2023, through June 30, 2024

The following was accepted:

- An amendment to the \$525,143 Carl D. Perkins Career and Technical Education Grant from the New Jersey Department of Education accepted by the Board on June 2, 2022, for the purpose of developing more fully the academic, career, and technical skills of Ocean County College students through instruction, equipment and supplies, professional development for faculty and students, curriculum assessment and accreditation, with emphasis on those curricula that promote workforce and economic development. This amendment will allow for budgetary adjustments due to the delay in employing a Part-Time Work-Based Learning Coordinator, an increased need and cost for supplemental instruction, and other items in original grant request being deemed no longer needed. Project Manager: Ms. Susan O'Connor, Executive Director of Curriculum and Program Development. Funding Period: July 1, 2022, through June 30, 2023.
- A \$912,373.20 Fund for the Improvement of Postsecondary Education (FIPSE) Grant from the U.S. Department of Education to support the basic needs of students in need in both credit and non-credit programs. Project Manager: Dr. Sheenah Hartigan, Executive Director of Enrollment Services. Funding Period: September 1, 2023, through August 31, 2026.

- A \$300,000 competitive grant award for “Living Shoreline, Climate Change Resiliency – Jeffrey’s Creek Shoreline Naturalization” project from the New Jersey Department of Environmental Protection to support shoreline restoration. Project Manager: Ms. Ceili Pestalozzi, Barnegat Bay Partnership Wetland and Watershed Coordinator. Funding Period: Three years, beginning on the date the agreement is signed by both Ocean County College and the Ocean County Board of Commissioners, who will match \$315,515 towards project construction.

BUILDING AND GROUNDS COMMITTEE

Contact Associate Vice President James Calamia x2066 for specific information

Approved:

- The acceptance of the Facilities Engineering and Operations Status Report for April 27, 2023.

BYLAW, POLICY, AND CURRICULUM COMMITTEE

Contact Vice President Dr. Joseph Konopka x2264 for specific information

Approved:

Policy #2540, Administration, Communication Systems, Responsible Use of College Digital Platforms

Revised policy:

- Policy #5325, Students, Tuition and Fees, Senior Citizens

New Course

- MATH 166, Topics in Algebra

Revised Course

- CSIT 200, Information Security

PERSONNEL COMMITTEE

Contact Associate Vice President Tracey Donaldson x2150 for specific information

EMPLOYMENT

Academic – Adjunct Faculty

First Name	Last Name	Position	Start Date
Michael	Arvanitopoulous	Adjunct Assistant Professor, e-learning Philosophy	5/8/23
Omaira	Hernandez-Fernandez	Adjunct Assistant Professor, e-learning Spanish	5/8/23
Austen	McGinnis	Adjunct Assistant Professor, Computer Science	5/8/23
Felipe	Oliveira	Adjunct Assistant Professor, of Philosophy	8/1/23
Barry	Schachner	Adjunct Assistant Professor, Business and Social Science	5/1/23

Ambrose	Tardive	Adjunct Assistant Professor, Arts & Humanities	8/1/23
---------	---------	--	--------

Non-Affiliated Administrator

First Name	Last Name	Position	Start Date
Philip	Smith	Lieutenant (P/T)	5/8/23

Non-Affiliated Hourly

First Name	Last Name	Position	Start Date
Madison	Caldwell	Enrollment Services Technician (P/T)	5/8/23
Timothy	Connolly	Electrical Maintenance Mechanic	5/8/23

Support Staff Association

First Name	Last Name	Position	Start Date
David	Mack	Security Officer I (P/T)	5/8/23

CHANGE OF STATUS

Adjunct Faculty

First Name	Last Name	From	To	Eff. Date
Christian	Cornier	On-Call Sr. Professional Tutor	Adjunct Assistant Professor, A&H	8/1/23

Non-Affiliated Administrator

First Name	Last Name	From	To	Eff. Date
Virginia	Biase	Director, NJ HealthWorks	Director of Employer Partnerships	5/8/23
Edward	Brown	On-Call Security Officer II	Lieutenant (P/T)	5/8/23
Ann	Lohrey	Academic Administrator , ECP	Assistant Registrar, Systems & Services	5/8/23

Non-Affiliated Hourly

First Name	Last Name	From	To	Eff. Date
John	Durante	Helpdesk Technician	PC Technician	5/8/23
Katherine	Moreno	Coor. Student Basic Needs (P/T)	TRIO Student Support Services Technician	5/8/23

			(P/T)	
--	--	--	-------	--

RESIGNATION

College Lecturer II

First Name	Last Name	Position	Eff. Date
Janice	Salerno	College Lecturer II – e-Learning - Business	3/17/23

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Heather	Mayer	Mental Health Technician / Case Manager	4/21/23
Robert	Moser	Lieutenant (P/T)	3/31/23

RETIREMENT

Non-Affiliated Administrator

First Name	Last Name	Position	Eff. Date
Daniel	Mackin	Lieutenant (P/T)	4/30/23
James	Vasslides	Senior Scientist at the Barnegat Bay	5/5/23

PRESIDENTS REPORT

<https://www.ocean.edu/news/dr-larsons-april-27-2023-report-to-the-board-of-trustees/>