

EXHIBIT A



**BOARD OF TRUSTEES
Business/Finance Committee Agenda Items**

To: Board of Trustees
From: Office of the President
Date: June 22, 2023

The following Finance Committee items are recommended to the Ocean County College Board of Trustees for approval at its meeting on **Thursday, June 29, 2023**:

Prior to taking action on the revision to Policy #5300, Tuition and Fees, in accordance with New Jersey Public Law 94, Chapter 48, the Board of Trustees will conduct a public hearing for those members of the College community who wish to testify.

1. Recommend revision of Policy #5300, Students, Tuition and Fees (**Exhibit A-1**)
2. Recommend acceptance of the statement of income and expenditures as of May 31, 2023 (**Exhibit A-2**)
3. Recommend adoption of resolutions to award the following contracts:
 - a. For the purchase of Apple computers and accessories on an as-needed basis from July 1, 2023, through June 30, 2024, through the PEPPM Cooperative Purchasing contract for use at Ocean County College (**Exhibit A-3**)
 - b. For the purchase and installation of classroom furniture in the Technology Building through the Education Services Commission of New Jersey (ESCNJ) Cooperative contract at Ocean County College (**Exhibit A-4**)
 - c. For the second year of a three-year membership in the School Alliance Insurance Fund from July 1, 2023, through June 30, 2024, for general liability college insurance at Ocean County College (**Exhibit A-5**)

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- d. For a thirty-three month contract for StealthWatch Cybersecurity Services from October 1, 2023, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, for use by the Office of Information Technology at Ocean County College (**Exhibit A-6**)
- e. For a one-year contract for professional generator preventative maintenance and repair services from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-7**)
- f. For a three-year contract for the renewal of the Cisco Security Network subscription from July 1, 2023, through June 30, 2026, through the National Cooperative Purchasing Alliance (NCPA) at Ocean County College (**Exhibit A-8**)
- g. For the second year of a three-year contract from July 1, 2023, through June 30, 2024, for professional consulting for insurance broker and risk management services at Ocean County College (**Exhibit A-9**)
- h. For a one-year contract for the purchase of phones and miscellaneous parts and supplies from July 1, 2023, through June 30, 2024, through the National Cooperative Purchasing Alliance (NCPA) on an as-needed basis at Ocean County College (**Exhibit A-10**)
- i. For a one-year contract for English as a Second Language (ESL) instruction for Title II Grant participants from July 1, 2023, through June 30, 2024, through the Office of Workforce and Professional Education at Ocean County College (**Exhibit A-11**)
- j. For a one-year contract for background screening services of employees and students from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) in the Workforce and Professional Education Allied Health Program at Ocean County College (**Exhibit A-12**)
- k. For a one-year contract for solid waste and recycling collection from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-13**)
- l. For the purchase of miscellaneous books and Internet database subscriptions for use in the Library, and for online courses for Workforce and Professional Education, from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-14**)
- m. For a one-year contract for elevator repair and maintenance services from July 1, 2023, through June 30, 2024, at Ocean County College (**Exhibit A-15**)

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- n. For non-credit English as a Second Language (ESL) instruction from July 1, 2023, through June 30, 2024, through the Workforce and Professional Education Department at Ocean County College (**Exhibit A-16**)
 - o. For the purchase of miscellaneous magazine, database, and periodical subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College (**Exhibit A-17**)
 - p. For a one-year agreement for the e-commerce annual volume fee for all online financial transactions from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College (**Exhibit A-18**)
 - q. For the renewal of miscellaneous journal, magazine, newspaper, dissertation, database, and periodical subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College (**Exhibit A-19**)
 - r. For educational services for STEM-based summer camps for kids through the Camps on Campus at Ocean County College (**Exhibit A-20**)
 - s. For educational services for science-based summer camps for kids through the Camps on Campus at Ocean County College (**Exhibit A-21**)
 - t. For a one-year contract for real-time, online tutoring services and instructional support on an as-needed basis from July 1, 2023, through June 30, 2024, through the New Jersey County College Joint Purchasing Consortium (JPC) at Ocean County College (**Exhibit A-22**)
 - u. To identify a qualified pool of vendors for professional international and domestic support, travel, and consulting services for study abroad programs and overseas campus support from July 1, 2023, through June 30, 2024, to be used on an as-needed basis at Ocean County College (**Exhibit A-23**)
 - v. To identify a qualified pool of vendors for printing and signage services to be used on an as needed basis at Ocean County College (**Exhibit A-24**)
4. Recommend that the following contracts be amended:
- a. An additional \$6,000, for a maximum total of \$23,000, to Wawa, Inc., Wawa, Pennsylvania, for additional prepared food for the remainder of fiscal year 2023 at Ocean County College (initial contract was under threshold and did not require Board approval) (**Exhibit A-25**)

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- b. An additional \$11,000, for a maximum total of \$69,000, to Johnson Controls, Inc., Blackwood, New Jersey, for additional repairs for chiller maintenance services at Ocean County College (contract originally awarded at the April 27, 2023, Board meeting) **(Exhibit A-26)**
- c. An additional \$15,000, for a maximum total of \$35,512, to I. Miller Precision Capital Instruments, Inc., Feasterville Trevose, Pennsylvania, for maintenance services for the science lab's binocular compound microscopes on an as-needed basis at Ocean County College (contract originally awarded at the June 1, 2023, Board meeting) **(Exhibit A-27)**
- 5. Recommend adoption of a resolution to approve the scheduling of a sale of surplus Facilities/Warehouse items no longer needed by the College **(Exhibit A-28)**
- 6. Recommend adoption of a resolution to approve the scheduling of a sale of surplus kitchen equipment items no longer needed by the College **(Exhibit A-29)**
- 7. Recommend adoption of a resolution authorizing the President to waive in-county fees for all students transitioning from the Workforce and Professional Education online, non-credit Community Health Worker Program to the Associate in Science, Social Work credit programs at Ocean County College **(Exhibit A-30)**
- 8. Recommend adoption of a resolution authorizing the purchase by the College of the 2021 Subaru Outback currently leased to the College for use by President Jon Larson in the amount of \$29,473.95 on or about June 30, 2023. Upon College ownership and receipt of title, recommend authorization for Dr. Larson to take ownership of the vehicle following full reimbursement to the College using personal funds of the \$29,473.95 lease buy-out price **(Exhibit A-31)**
- 9. Recommend acceptance of a subaward in the amount of \$269,620.94, from the Office of the Secretary of Higher Education (OSHE), for the "County College-Based Center for Adult Transition" grant. Project Director: Mr. Thomas Gialanella, Executive Director of School Relations. Project Period: July 1, 2023, through June 30, 2024.

EXHIBIT A-1

POLICY1. Public Hearing

Prior to adoption of the college's tuition/fee schedule the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the college community who wish to address the proposed tuition/fee revisions. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees. Not less than seven days in advance of the public hearing the Secretary of the Board shall provide notice of the hearing by posting announcements on the College's website, and by posting announcement via broadcast.

2. Schedule of Tuition and Fees

The tuition and fee rates for credit courses applicable to all students are set forth on the attached schedule effective as of the date indicated. In order to recover costs not paid for by appropriations from Ocean County, out-of-county students not enrolled under chargeback certification are required to pay higher tuition charges; out-of-state students pay even higher tuition charges in order to recover costs not paid for by appropriations from Ocean County and the State of New Jersey.

3. Course Fees

A course fee as listed on the attached schedule will apply to certain designated courses. Course fees also appear in the college catalog at the conclusion of the applicable course descriptions. Courses that are delivered in high schools or other off-campus locations may not be subject to course fees if the host institution is providing materials or services that support the course.

4. Ocean County Senior Citizen Tuition Rate

Eligible Ocean County senior residents (see Policy #5325 for eligibility criteria) may enroll in college credit courses on a space available basis at a reduced rate tuition as shown on the attached schedule. Senior residents shall pay course fees.

5. Active Duty Military, Veteran and Dependent Tuition Rate and National Guard Tuition Waiver

Active Duty Military, eEligible Veteran students and their dependents stationed in New Jersey will be charged the Ocean County Resident Tuition Rate regardless of their permanent address provided they supply proper, verified appropriate documentation to the cCollege of their Veteran or military dependent status to the VA Certifying Official. The in-county tuition rate will remain in effect until the degree is completed.

Qualifying members of the NJ National Guard and their surviving spouses and children will be permitted to enroll in any college credit course) without payment of tuition charges. Students enrolled under this waiver must adhere to eligibility criteria established by the New Jersey National Guard Tuition Wavier Program and will be required to pay related course fees.

6. Civilian Employees Working on NJ Military Installations

GS (general schedule), contract and NAF (non-appropriated funds) employees working on a NJ military installation will be charged the Ocean County Resident Tuition Rate regardless of their permanent address provided they supply appropriate documentation of their employment status to the college.

6.7. Tuition Waiver for Eligible Unemployed Individuals

Pursuant to N.J.S.A. 18A:64-13.1 et seq. or 18A:64A-23.1, the State of New Jersey created a program to allow certain unemployed individuals to attend a public institution of higher education in the state of New Jersey tuition-free on a space-available basis. Individuals must obtain certification from the One-Stop Career Center within the New Jersey Department of Labor and Workforce Development indicating that they qualify for this benefit. Additionally, individuals must verify their past presence in the labor market for at least two years and their unemployed status or receipt of a

layoff notice a proof of eligibility or an Employability Development Plan from the Division of Employment Services. Program participants are required to apply for financial aid via a completed Free Application for Federal Student Aid (FAFSA). The waiver will apply to the portion of tuition which is not covered by financial aid. Program participants will be required to pay applicable fees. Students are only eligible to register for classes beginning with the day before the start of the term up through the Add/Drop period on a space-available basis. Students cannot register before or after this date, and no overloads are allowed.

POLICY (Cont'd)

7.8. Volunteer Fire, First Aid and Rescue Squad Tuition Waiver

Eligible volunteer fire, first aid, and rescue squad volunteers, dependent children, and spouse (see Policy #5345 for eligibility criteria) will be permitted to enroll on a space available basis in any college credit course and receive up to \$600 in tuition credit per year, not to exceed \$2,400 for the member, children, and spouse collectively over a four-year period. Students enrolled under this waiver shall pay course fees.

8.9. Eligible High School & Bridge Program Students

Eligible currently enrolled high school students and Bridge Program students (see Policy #5122 for admission criteria and Policy #5327 for eligibility criteria) may enroll in college credit courses and receive a Board of Trustees scholarship award as shown on the attached schedule.

Tuition and Fee Schedules are shown on attached Schedules.

SCHEDULE OF TUITION AND FEES**TUITION AND FEES PER CREDIT - Effective Fall 2023****Ocean County Residents**

Tuition per credit..... \$180.00

Out-of-State Residents

Tuition per credit..... \$270.00

Eligible Ocean County Silver Edge Senior Citizens

Tuition per credit..... \$130.00

Out-of-County Residents

Tuition per credit..... \$198.00

Eligible High School & Bridge Students (Books Not Included)

Tuition per credit \$160.00

Trustee Discount.....\$50.00

Total per credit \$110.00

**APPLICABLE TUITION WAIVERS (UP TO 15 CR.)
AND COURSE FEES APPLY TO THE FOLLOWING
PROGRAMS:****Eligible New Jersey National Guard Members/
Surviving Spouse/Surviving Children**

Tuition (above 15 cr.) per credit..... \$180.00

Eligible High School & Bridge Students (Books Included)

Tuition per credit.....\$180.00

Trustee Discount..... \$50.00

Total per credit \$130.00

Eligible Volunteer Fire, First Aid and Rescue Squad Members/Spouses/Children

Tuition Credit up to \$600.00 per year (July 1 - June 30) to a maximum of \$2,400 for the member, children, and spouse collectively over a four-year period.

OTHER FEES**1. Security Office**

All parking violation fees will be collected by the Cashiers Office.

Vehicle Violation Ticket..... \$15.00/25.00/250.00

A \$15.00 vehicle violation ticket will be issued for the following vehicular violations:

1. Occupying more than one space
2. Parking in Faculty/Staff areas
3. Parking in a non-designated area

A \$25.00 ticket will be issued for the following violations:

1. Parking in a "No Parking" zone
2. Blocking or impeding traffic

A \$250.00 ticket will be issued for the following violation

1. Parking in a handicapped space without a handicap permit

2. Office of Student Life Emergency Loan Overdue Fees

The following penalties will be assessed to students who are delinquent in payment of the Office of Student Life Emergency Loans:

14-20 days overdue\$ 5.00

21 or more days overdue\$10.00

3. Return Check Fee for any College Payment.....\$25.00

SCHEDULE OF TUITION AND FEES (Cont'd)

4. Tuition Payment Plan – \$30.00
 The college provides an interest free payment plan for qualified students.

5. LPN Career Mobility Option Charges
 Credit by Practical Examination Fee for NURS 175 Exam..... \$1,000.00

6. Credit by Examination Fee.
 \$100.00 for 1st credit plus \$50.00 for each additional credit

7. Testing Center Fees (per test)

A.	Technology Test Out	\$50.00
B.	TEAS Nursing Examination	\$120.00
C.	College Level Exams (CLEP and DANTES/DSST)	\$50.00
D.	Independent Study/Distance Learning	\$50.00
	(Fee charged to administer and proctor tests from other institutions.)	
E.	Licensing and Business Examinations/Certifications)	\$50.00

9. Course Fees

Code	Fee	Code	Fee	Code	Fee
1	\$25.00	4	\$ 63.00	7	Online Courses - \$100.00
2	\$35.00	5	\$132.00	8	Nursing Only - \$ \$3200.00
3	\$ 46.00	6	\$120.00	9	
				10	International Fee – TBD for each seminar

Adopted: December 12, 1994

Revised: April 22, 1996

Revised: June 23, 1998

Revised: May 24, 1999

Revised: January 25, 2000

Revised: November 5, 2001

Revised: May 28, 2002

Revised: November 10, 2003

Revised: September 27, 2004

Revised: January 27, 2006

Revised: August 28, 2006

Revised: March 26, 2007

Revised: April 27, 2009

Revised: July 25, 2011

Revised: February 27, 1995

Revised: June 24, 1996

Revised: January 25, 1999

Revised: September 27, 1999

Revised: June 26, 2000

Revised: January 25, 2002

Revised: June 24, 2002

Revised: January 29, 2004

Revised: January 24, 2005

Revised: April 26, 2006

Revised: December 11, 2006

Revised: January 28, 2008

Revised: January 25, 2010

Revised: January 30, 2012

Revised: February 26, 1996

Revised: April 28, 1997

Revised: March 22, 1999

Revised: November 4, 1999

Revised: January 22, 2001

Revised: April 15, 2002

Revised: February 24, 2003

Revised: May 4, 2004

Revised: April 25, 2005

Revised: June 26, 2006

Revised: January 22, 2007

Revised: March 24, 2008

Revised: March 28, 2011

Revised: March 22, 2013

Revised: January 27, 2014
Revised: January 26, 2017
Revised: April 26, 2018
Revised: January 23, 2020
Revised: February 24, 2022

Revised: January 26, 2015
Revised: November 2, 2017 ...
Revised: January 24, 2019 ...
Revised: April 7, 2020 ...
Revised: March 16, 2023

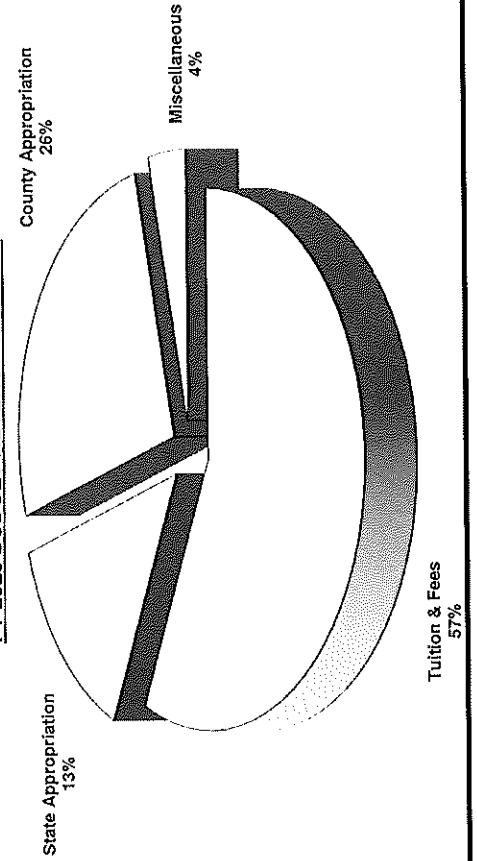
Revised: February 29, 2016
Revised: January 25, 2018
Revised: September 26, 2019
Revised: February 25, 2021

EXHIBIT A-2

EXHIBIT A
OCEAN COUNTY COLLEGE
STATEMENT OF CURRENT EXPENDITURES FY 2022-2023
For the Period Ending May 2023

	ACTUAL	ENCUMBRANCES	TOTAL	FY2022-2023 BUDGET	(OVER) UNDER BUDGET	% BUDGET
REVENUE:						
Tuition & Fees	34,508,465		34,508,465	36,661,459	2,152,994	94.13%
State Appropriation	8,303,096		8,303,096	8,676,995	373,899	95.69%
County Appropriation	16,656,631		16,656,631	16,656,631	0	100.00%
Miscellaneous	2,009,192		2,009,192	2,465,000	455,808	81.51%
Fund Balance	-		-	2,000,000	2,000,000	0.00%
Total Revenue:	61,477,385		61,477,385	66,460,085	4,982,700	92.50%
EXPENDITURES:						
Instruction	20,234,715	126,214	20,360,929	23,320,579	2,959,650	87.31%
Academic Support	10,376,475	102,523	10,478,997	11,498,243	1,019,246	91.14%
Student Services	6,281,111	86,788	6,367,899	7,219,877	851,978	88.20%
Institutional Support	13,272,911	669,015	13,941,926	12,980,894	(961,032)	107.40%
Plant Maint-Opr.	9,327,557	1,274,230	10,601,787	9,175,492	(1,426,295)	115.54%
Scholarships	1,588,793	-	1,588,793	1,215,000	(373,793)	130.76%
Debt Service	1,050,000	-	1,050,000	1,050,000	-	100.00%
Total Expenditures:	62,131,562	2,258,769	64,390,331	66,460,085	2,069,754	96.89%

FY 2023 BUDGET REVENUE SOURCES



5/31/23 YTD EXPENDITURES BY FUNCTION

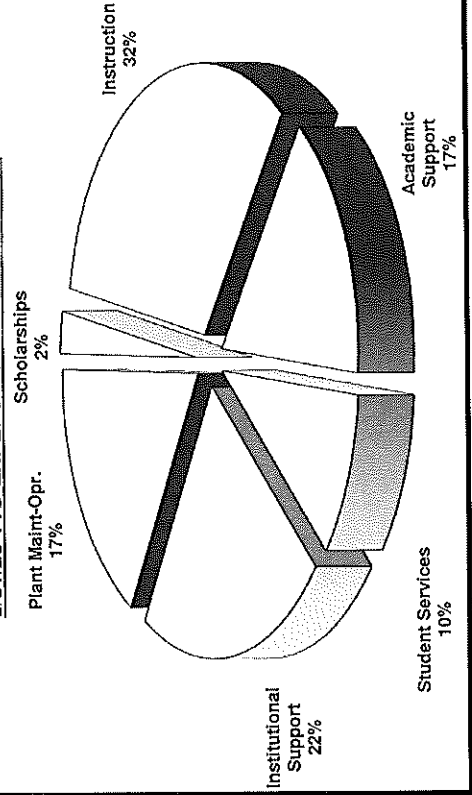


EXHIBIT A-3

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Computer Equipment and Peripherals

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase computer equipment and peripherals as needed campus-wide at Ocean County College. This purchase will be procured through PEPPM Cooperative Purchasing contract # 535802-001; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

I. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Apple Computer, Inc.**, PO Box 281877, Atlanta, GA 30384-1877 in the amount not to exceed **\$60,000.00** to purchase computer equipment and peripherals as needed campus-wide at Ocean County College. This contract will be procured through PEPPM Cooperative Purchasing contract # 535802-001; Contract term: 1-1-2023 to 12/31/2025.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Computer Equipment and Peripherals

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Apple Computer, Inc.
PO Box 281877
Atlanta, GA 30384-1877

ACCOUNT: Business Division / Minor Capital - Computer
FY 2023/2024

AMOUNT: \$60,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-4

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract to Purchase and Install Furniture

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to purchase and install classroom furniture in Technology Building 25, Rooms 203 and 206, at Ocean County College procured through ESCNJ Cooperative contract Bid #ESCNJ 22/23-08; and

WHEREAS, the purchase of furniture for Technology Center utilizes funds allocated to Ocean County College through "Securing Our Children's Future Bond Act" that supports construction and/or expansion of classrooms, laboratories, libraries, computer facilities, and other academic structures to increase CTE program capacity, which will provide direct benefits to county college students; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Krueger International, Inc.**, 1330 Bellevue Street, PO Box 8100, Green Bay, WI 54302 in the amount not to exceed **\$54,821.58** to purchase and install classroom furniture in Technology Building 25, Rooms 203 and 206, at at Ocean County College. This purchase will be procured through ESCNJ (Education Services Commission of New Jersey) Cooperative contract Bid #ESCNJ 22/23-08 Contract Term: 7-2-2022 to 7-2-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Authorizing a Contract to Purchase and Install Furniture

VENDOR: Krueger International, Inc.
1330 Bellevue Street, PO Box 8100
Green Bay, WI 54302

ACCOUNT: BOND ACT - IDEA / Minor Capital - Furniture & Fixtures
FY 2023/2024

AMOUNT: \$54,821.58

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-5

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for General Liability College Insurance

Contract Term: July 1, 2023 to June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the contract with the **School Alliance Insurance Fund (SAIF)** to purchase general liability college insurance for Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(11), insurance including the purchase of insurance coverage and consulting services, which exceptions shall be in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute an agreement with **School Alliance Insurance Fund (SAIF)**, 51 Everett Drive Suite B-40, West Windsor, NJ 08550-5374 for the second year of a three-year membership in the School Alliance Insurance Fund in the amount not to exceed **\$1,068,798.00** for general liability college insurance at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for General Liability College Insurance

Contract Term: July 1, 2023 to June 30, 2024

VENDOR:	School Alliance Insurance Fund (SAIF) 51 Everett Drive Suite B-40 West Windsor, NJ 08550-5374
ACCOUNT:	College Wide / Insurance FY 2023/2024
TOTAL:	<u>\$1,068,798.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-6

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Cisco Managed Services Contract Term: October 1, 2023 - June 30, 2026

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the Cisco Managed Services contract at Ocean County College. Managed Services provides StealthWatch, a security system for the Cisco Network which detects a range of attacks from a variety of threats including advanced persistent threats (APTs), distributed denial-of-service (DDoS), zero-day malware, and insider threats. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a thirty-three-month agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$359,172.00** to renew the Cisco Managed Services contract at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, Contract # 01-96; Contract term: 8-1-2019 to 7-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Cisco Managed Services

Contract Term: October 1, 2023 - June 30, 2026

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: Information Technology / Service Maintenance
FY 2023/2024

TOTAL: \$359,172.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-7

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Generator Preventative and Maintenance Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College has a need for preventative and maintenance services for generators at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9.a. County college purchases through State agency; procedure. Any county college, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefor, may purchase any materials, supplies, goods, services or equipment pursuant to a contract or contracts for such materials, supplies, goods, services or equipment entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **FM Generator, Inc.**, PO Box 528, Canton, MA 02021 in the amount not to exceed **\$18,000.00** for preventative and maintenance services for generators at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the State Division of Purchase and Property in accordance with the provisions of the County College Contracts Law (18A:64A-25.9a) **FM Generator, Inc.**, State Contract #20-GNSV2-01163, Term: 6-1-2020 to 5-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Generator Preventative and Maintenance Services

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: FM Generator, Inc.
PO Box 528
Canton, MA 02021

ACCOUNT: Maintenance / Service - Maintenance
FY 2023/2024

AMOUNT: \$18,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-8

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Cisco Security Subscription
Contract Term: July 1, 2023 - June 30, 2026

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the subscription for FirePower and Stealthwatch Cloud services to detect advanced threats and protect critical data on the existing Cisco Network at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a three-year agreement with **Aspire Technology Partners, LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$494,470.23** to renew the subscription for Cisco Security Network at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), an Omnia Partners Company, Contract # 01-96; Contract term: 8-1-2019 to 7-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Cisco Security Subscription

Contract Term: July 1, 2023 - June 30, 2026

VENDOR: Aspire Technology Partners, LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital - Network
FY 2023/2024

TOTAL: \$494,470.23 (\$164,823.41 per year)

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-9

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Insurance Broker & Risk Management Services**Contract Term: July 1, 2023 to June 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to renew the contract for insurance broker and risk management services for Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.5(a)(15), Professional consulting services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute the second year of a three-year agreement with **Conner Strong & Buckelew Companies, LLC**, 40 Lake Center Executive Park, 401 Route 73 North, PO Box 989, Marlton, NJ 08053 in the amount not to exceed **\$100,000.00** for insurance broker and risk management services for Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Insurance Broker & Risk Management Services

Contract Term: July 1, 2023 to June 30, 2024

VENDOR: Conner Strong & Buckelew Companies, LLC
40 Lake Center Executive Park
401 Route 73 North
PO Box 989
Marlton, NJ 08053

ACCOUNT: College Wide / Insurance
FY 2023/2024

TOTAL: \$100,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-10

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for UC Server Upgrade and Purchase of Cisco Phones & Parts

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to upgrade the existing unified communications server and the need to purchase Cisco phones and miscellaneous parts as needed at Ocean County College. These purchases will be procured through the National Cooperative Purchasing Alliance contract number 01-96; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.11(a) et seq.; a county college may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Aspire Technology Partners LLC**, 25 James Way, Eatontown, NJ 07724 in the amount not to exceed **\$69,307.48** to upgrade the existing unified communications server and also to purchase Cisco phones and miscellaneous parts as needed at Ocean County College. This contract will be procured through National Cooperative Purchasing Alliance (NCPA), Contract #01-96, Contract term: 8-1-2019 to 7-31-2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for UC Server Upgrade and Purchase of Cisco Phones & Parts

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Aspire Technology Partners LLC
25 James Way
Eatontown, NJ 07724

ACCOUNT: Information Technology / Minor Capital - Designate (\$62,807.48)
Telephone / Minor Capital (\$6,500.00)
FY 2023/2024

TOTAL: \$69,307.48

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-11

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Online ESL Classes for WPE

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to order 300 reusable seats for the Burlington English online program at Ocean County College. The program will provide additional support for ESL/Civic students enrolled in the AECWP/Title II grant; and

WHEREAS, the purchase of said goods utilize funds allocated to Ocean County College through the State of New Jersey Department of Labor and Workforce Development for Consolidated Adult Basic Skills (Title II Grant); and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Burlington English, Inc.**, 4800 N. Federal Highway, E207, Boca Raton, FL 33431 in the amount not to exceed **\$28,800.00** to order 300 reusable seats for the Burlington English online program at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online ESL Classes for WPE

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: **Burlington English, Inc.**
4800 N. Federal Highway, E207
Boca Raton, FL 33431

ACCOUNT: Title II - State Supplemental / Software
FY 2023/2024

TOTAL: **\$28,800.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-12

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing Contract for Background Check Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for services to provide background checks for OCC employees and students in the WPE Allied Health program, procured through New Jersey County College Joint Purchasing Consortium (JPC), BID #23/24 B-1443 at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Castle Branch, Inc.**, 1844 Sir Tyler Drive, Wilmington, NC 28405 in the amount not to exceed **\$20,000.00** for services to provide background checks for OCC employees and students in the WPE Allied Health program, procured through New Jersey County College Joint Purchasing Consortium (JPC) BID #23/24 B-1443.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Background Check Services

Contract Term: July 1, 2023 - June 30, 2024

VENDOR:	Castle Branch, Inc. 1844 Sir Tyler Drive Wilmington, NC 28405
ACCOUNT:	CPE Allied Health / Fees - Consultants Human Resources / Fee - Background Check FY 2023/2024
TOTAL:	<u>\$20,000.00</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-13

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Collection of Solid Waste and Recyclable Materials
Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for renewal of a contract for the collection of solid waste and recyclable materials at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Waste Management of New Jersey, Inc.**, 107 Silvia Street, Ewing, NJ 08628 in the amount not to exceed **\$50,000.00** for renewal of a contract for the collection of solid waste and recyclable materials at Ocean County College.
2. This contract is awarded without public bidding as a purchase through the County of Ocean's Cooperative contract in accordance with the provisions of the County College Contracts Law (18A:64A-25.10) to **Waste Management of New Jersey, Inc.**, Ocean County Cooperative Contract #B2020-74 – Term: 7/1/2020 to 6/30/2024.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Collection of Solid Waste and Recyclable Materials

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Waste Management of New Jersey, Inc.
107 Silvia Street
Ewing, NJ 08628

ACCOUNT: Grounds / Refuse & Waste Removal
FY 2023/2024

TOTAL: \$50,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-14

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for eBooks, Database Subscriptions, & Online Courses

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College has a need to purchase eBooks and Database Subscriptions for the Library and Workforce and Professional Education (WPE) courses in which students can obtain various certifications at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Cengage Learning, Inc.**, 20 Channel Center, Boston, MA 02210 in the amount not to exceed **\$44,516.86** for the purchase of eBooks and database subscriptions for the Library and WPE courses at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for eBooks, Database Subscriptions, & Online Courses**Contract Term: July 1, 2023 - June 30, 2024**

VENDOR:	Cengage Learning, Inc. 20 Channel Center Boston, MA 02210
ACCOUNT:	Library / Subscriptions - CD Rom Library (\$39,516.86) CPE Tech, Business, & Career / Fees - Consultants (\$5,000.00) FY 2023/2024
TOTAL:	<u>\$44,516.86</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-15

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for Elevator Repair and Maintenance Services****Contract Term: July 1, 2023 - June 30, 2024**

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for Elevator Repair and Maintenance Services at Ocean County College; and

WHEREAS, Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.10 et seq.; joint purchases by county colleges, municipalities or counties; authority; and permits purchases to be made through such a cooperative; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the college to enter into and execute an agreement with **Atlas Elevator, Inc.**, 529 North Main Street, Barnegat, NJ 08005 in the amount not to exceed **\$60,000.00** for elevator repair and maintenance services at Ocean County College. This contract will be procured through Ocean County Cooperative contract #B2022-83.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Elevator Repair and Maintenance Services**Contract Term: July 1, 2023 - June 30, 2024**

VENDOR: Atlas Elevator, Inc.
529 North Main Street
Barnegat, NJ 08005

ACCOUNT: Maintenance / Building Equipment & Repairs Maintenance
FY 2023/2024

AMOUNT: \$60,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-16

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for English as a Second Language Instruction

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College has a need for English as a Second Language (ESL) and literacy instruction as part of a Workforce and Professional Education (WPE) program at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **UCEDA Institute, Inc.**, 111 Ellison Street, Paterson, NJ 07505 in the amount not to exceed **\$25,000.00** for English as a Second Language (ESL) and literacy instruction at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for English as a Second Language Instruction

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: UCEDA Institute, Inc.
111 Ellison Street
Paterson, NJ 07505

ACCOUNT: Customized Training / Fees - Consultants
FY 2023/2024

AMOUNT: \$25,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-17

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Subscriptions to Magazines, Databases and Periodicals

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College has a need to renew subscriptions to magazines, databases, and periodicals for the library at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **EBSCO Information Services**, PO Box 2543 Birmingham, AL 35202 in the amount not to exceed **\$49,336.34** to renew subscriptions to magazines, databases, and periodicals for the library at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Subscriptions to Magazines, Databases & Periodicals**Contract Term: July 1, 2023 - June 30, 2024**

VENDOR:	EBSCO Information Services PO Box 2543 Birmingham, AL 35202
ACCOUNT:	Library / Periodicals & Pamphlets - Library FY 2023/2024
TOTAL:	<u>\$49,336.34</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-18

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing a Contract for E-Commerce & Student Financial Services****Contract Term: July 1, 2023 - June 30, 2024**

WHEREAS the Board of Trustees of Ocean County College has a need for Integrated E-commerce Student Financial Services including, but not limited to, payment in full, payment plans, student refunds, and billing solutions. This contract will be procured through New Jersey County College Joint Purchasing Consortium (JPC); and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions N.J.S.A.18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority, permits purchases to be made through such a consortium; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **Nelnet Business Solutions, Inc.**, 121 S 13th Street, Lincoln, NE 68508 in the amount not to exceed **\$24,000.00** for Integrated E-commerce Student Financial Services at Ocean County College. This contract will be procured through New Jersey County College Joint Purchasing Consortium (JPC) RFP #22/23 R-1349.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for E-Commerce & Student Financial Services

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Nelnet Business Solutions, Inc.
121 S 13th Street
Lincoln, NE 68508

ACCOUNT: Accounting / Contract Payment
FY 2023/2024

AMOUNT: \$24,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-19

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for a ProQuest Library Database Subscription

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College has a need to renew a ProQuest Library Database subscription that provides access to thousands of journals, magazines, newspapers, dissertations, and other publications to students, faculty and staff at Ocean County College; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(6) textbooks, copyrighter materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute a twelve-month agreement with **ProQuest Holdings LLC**, 789 E. Eisenhower Parkway, Boston, MA 02210 in the amount not to exceed **\$23,365.43** to renew a Proquest Library Database subscription at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for a ProQuest Library Database Subscription

Contract Term: July 1, 2023 - June 30, 2024

VENDOR:	ProQuest Holdings LLC 789 E. Eisenhower Parkway Ann Arbor, MI 48106
ACCOUNT:	Library / Subscriptions - CD Rom Library FY 2023/2024
TOTAL:	<u>\$23,365.43</u>

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-20

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Summer Camp Program

Contract Term: June 5, 2023 - August 31, 2023

WHEREAS, the Board of Trustees of Ocean County College has a need to provide curriculum, software licenses, training, support, and an online learning platform for a summer camp program at Ocean County College. The program will include STEM, Roblox, Minecraft, Youtube, Livestreaming, 3D Games, and other programming courses; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Black Rocket Productions**, P.O. Box 7494, Freehold, NJ 07728 in the amount not to exceed **\$18,000.00** to provide curriculum, software licenses, training, support, and an online learning platform for a summer camp program at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Summer Camp Program**Contract Term: June 5, 2023 - August 31, 2023**

VENDOR: Black Rocket Productions
P.O. Box 7494
Freehold, NJ 07728

ACCOUNT: Youth Camps / Fees - Consultants
FY 2022/2023

AMOUNT: \$18,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.


Executive Vice President of Finance and Administration

EXHIBIT A-21

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Summer Camp Sessions

Contract Term: June 26, 2023 - August 18, 2023

WHEREAS, the Board of Trustees of Ocean County College has a need for summer camp sessions to provide interactive science programs for children at Ocean County College. The programs allow children to explore different field of science; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(1) et seq. professional services; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to enter into and execute an agreement with **Mad Science of West New Jersey**, 1580 Reed Road, Suite C4, Pennington, NJ 08534 in the amount not to exceed **\$23,000.00** for summer camp sessions to provide interactive science programs for children at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDED OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Summer Camp Sessions

Contract Term: June 26, 2023 - August 18, 2023

VENDOR: Mad Science of West New Jersey
1580 Reed Road, Suite C4
Pennington, NJ 08534

ACCOUNT: Youth Camps / Fees - Consultants
FY 2022/2023

AMOUNT: \$23,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-22

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing Contract for Online Tutoring Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need for real-time online tutoring and instructional support as needed, procured through New Jersey County College Joint Purchasing Consortium (JPC), RFP #23/24 R-1444 at Ocean County College; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law 18A:64A-25.10, joint purchases by county colleges, municipalities or counties; authority; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, Ocean County College wishes to award a fair and open contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to execute a twelve-month agreement with **Brainfuse**, 271 Madison Avenue, New York, NY 10016 in the amount not to exceed **\$50,000.00** for real-time online tutoring and instructional support as needed, procured through New Jersey County College Joint Purchasing Consortium (JPC) RFP #23/24 R-1444.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Online Tutoring Services

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: Brainfuse
271 Madison Avenue
New York, NY 10016

ACCOUNT: VP Academic Affairs / Software
E-Learning / Software
FY 2023/2024

TOTAL: \$50,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-23

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool for Study Abroad Services** for the provision of International and Domestic Travel and Study Abroad service requirements which may include but not limited to providing Administrative, Educational and Travel Services on an as needed basis for Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #23/24 Q-1458, for the provision of International and Domestic Travel and Study Abroad Service Providers on June 16, 2023 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 1, 2023 through June 30, 2024.

THEREFORE, BE IT RESOLVED that the following company be and is hereby qualified for the provision of International and Domestic Travel and Study Abroad Services at Ocean County College.

Fellowship Travel International, Inc., 10220 Timber Ridge Drive, Ashland VA 23005

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packets.

Academic HealthPlans	North America Procurement Council Inc.
Cambridge LTD	Onvia, Inc
EF Education First	Oready LLC
Enterprise Pals, Inc.	ScholarTrp
Experience The World With Class	SevenOutsource
Fellowship Travel International	Shay Enterprise
Gallagher Student Health & Special Risk	Teach By Travel, Inc
Legal BUild	VISUAL
Monmouth County Park System	

EXHIBIT A-24

**OCEAN COUNTY COLLEGE
RESOLUTION
REQUEST FOR QUALIFICATIONS**

WHEREAS, the Board of Trustees of Ocean County recognizes the need to identify a **Qualified Pool for Print & Signage Service Providers** for the provision of offset printing and signage services as needed for Ocean County College; and

WHEREAS, the College has received and opened Qualifications, RFQ #23/24 Q-1468, for the provision of Print & Signage Service Providers on June 22, 2023 following the fair and open process under the New Jersey Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et seq. for receiving Requests for Qualifications; and

WHEREAS, awards will be determined following a formal quotation procurement process when specific projects are selected to be undertaken at Ocean County College; and

WHEREAS, the term of qualification to participate in future formal quotations for the designated profession is July 1, 2023 through June 30, 2024.

THEREFORE, BE IT RESOLVED that the following companies be and are hereby qualified for the provision of offset printing and signage services at Ocean County College.

Big Mountain Imaging, 3201 South 26th Street, Philadelphia, PA 19145

Blackout Custom Packaging LLC, 32 Noble Street, Suite 205, Newark, NJ 07114

Gangi Graphics, 1669 Highway 88 West, Brick, NJ 08724

Intellicor Communications, 3575 Hempland Road, Lancaster, PA 17601

PIP Printing, 2960 Yorktowne Boulevard, Brick, NJ 08723

Premium Productions, Inc., 6 Lincoln Avenue, Pleasantville, NY 10570

Prism Color Corporation, 31 Twosome Drive #1, Moorestown, NJ 08057

Roelynn Litho, Inc., 687 Prospect Street, Unit 410, Lakewood, NJ 08701

Ridgewood Press, 609 Franklin Turnpike, Ridgewood, NJ 07450

The following is a list of vendors who received the RFQ. Vendors in **bold-type** submitted qualification packets.

Abflo, Inc. t/a Atlantic Printing
 AGAS MFG Inc.
 All County Apparel
 Atlantic Envelope Co, Inc.
 BC&B Graphics
Big Mountain Imaging
Blackout Custom Packaging
 BlinkSigns
 Cambridge LTD
 Concept Print
 Courier Printing Corp.
 Direct Edge Denver, LLC
 DPI CREATIVE
 Enterprise Pals, Inc.
 eRepublic, Inc.
GANGI GRAPHICS

Intellicor Communications
 jonson
 North America Procurement Council Inc.
 Onvia, Inc
PIP Printing
 Polyfab Display Company
Premium Productions, Inc.
Prism Color
 PWXPress
Ridgewood Press
Roelynn Litho
 RR Donnelley
 SevenOutsource
 Signarama of Toms River
 VISUAL

EXHIBIT A-25

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing a Contract for Prepared Food

Contract Term: July 1, 2022 - June 30, 2023

WHEREAS, contracts in the amount of **\$17,000.00** have been awarded to **Wawa, Inc.**, 260 W. Baltimore Pike, Wawa, PA 19063 for campus-wide purchase of prepared meals at Ocean County College; and

WHEREAS, the initial contract being under threshold, did not require Board of Trustees approval; and

WHEREAS, an additional **\$6,000.00** is needed for additional food services for the remainder of the fiscal year; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5a.(7) et seq. Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies that it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit the vendor from making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to amend a required disclosure contract without the need for public bidding in compliance with the provisions of the Ocean County Contracts Law, N.J.S.A. 18A:65A-25.1 et seq., and the provisions of N.J.A.C 5:34-8.2 vendor aggregation rules.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Wawa, Inc.**, 260 W. Baltimore Pike, Wawa, PA 19063 with an additional amount of **\$6,000.00** for a total amount of **\$23,000.00** for additional food services for the remainder of the fiscal year at Ocean County College.

RESOLUTION

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Prepared Food

Contract Term: July 1, 2022 - June 30, 2023

VENDOR: Wawa, Inc.
260 W. Baltimore Pike
Wawa, PA 19063

ACCOUNT: Campus Wide
FY 2022/2023

ORIGINAL CONTRACT: \$17,000.00

AGGREGATE AMOUNT: \$6,000.00

TOTAL AMOUNT: \$23,000.00

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2022/2023 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-26

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Chiller Maintenance Service Contract Term: July 1, 2023 - June 30, 2025

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the maintenance contract for Chiller Maintenance Service at Ocean County College. The original contract with the amount of **\$58,000.00** was awarded at the Board of Trustees meeting on April 27, 2023; and

WHEREAS, an additional **\$11,000.00** is needed for repairs to pump bases located in Building 21. Work will include spot welding, repair of existing welds, and motor alignment adjustments; and

WHEREAS, this contract is awarded without public bidding in accordance with the provisions of County College Contracts Law N.J.S.A. 18A:64A-25.9(a)(9), equipment repair service if in the nature of an extraordinary unspecifiable service and necessary parts furnished in connection with such services; and

WHEREAS, Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance and Administration of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance and Administration; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A. 18A:64A-25.1 et seq.;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **Johnson Controls, Inc.**, 1001 Lower Landing Road Suite 400, Blackwood, NJ 08012 with an additional **\$11,000.00** for a total amount of **\$69,000.00** for repairs to pump bases located in Building 21 at Ocean County College.

A M E N D M E N T

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Chiller Maintenance Service

Contract Term: July 1, 2023 - June 30, 2025

VENDOR: **Johnson Controls, Inc.**
 1001 Lower Landing Road, Suite 400
 Blackwood, NJ 08012

ACCOUNT: Maintenance / Service - Maintenance
 FY 2023/2024

ORIGINAL CONTRACT: \$58,000.00 - (\$29,000.00 each year)

AMENDMENT: **\$11,000.00**

TOTAL AMOUNT: **\$69,000.00**

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024, and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



 Executive Vice President of Finance and Administration

EXHIBIT A-27

OCEAN COUNTY COLLEGE

AMENDMENT

Authorizing a Contract for Microscope Maintenance Services

Contract Term: July 1, 2023 - June 30, 2024

WHEREAS, the Board of Trustees of Ocean County College recognizes the need to amend the contract for Leica microscopes for hands-on instruction in classes held by the science department at Ocean County College. The original contract with the amount of **\$20,512.00** was awarded at the Board of Trustees meeting on June 1, 2023; and

WHEREAS, an additional **\$15,000.00** is needed for maintenance services for the science lab's binocular compound microscopes as needed; and

WHEREAS, the Board of Trustees of Ocean County College has a need to acquire goods and services which are exempt from bidding pursuant to the provisions of N.J.S.A. 18A:64A-25.5(a)(3) Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted; and

WHEREAS, the Executive Vice President of Finance and Administration of Ocean County College has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, a Certificate has been provided by the Executive Vice President of Finance of Ocean County College, stating that funds are available for this purpose, which certificate is attached to the original of this resolution and is on file in the office of the Executive Vice President of Finance; and

WHEREAS, the vendor has completed and submitted a Business Entity Disclosure Certification which certifies it has not made any reportable contributions to a political or candidate committee in the County of Ocean the previous one year, and that the contract will prohibit making any reportable contributions through the term of the contract; and

WHEREAS, Ocean County College wishes to award a required disclosure contract in compliance with the provisions of N.J.S.A. 19:44A-20.4 and without the need for public bidding in compliance with the provisions of County College Contracts Law, N.J.S.A.18A:64A-25.1 et seq.;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to amend the contract with **I. Miller Precision Capital Instruments, Inc.**, 325 Bustleton Pike, Feasterville Trevose, PA 19053 with an additional **\$15,000.00** for a total amount of **\$35,512.00** for maintenance services for the science lab's binocular compound microscopes as needed at Ocean County College.

AMENDMENT

CERTIFICATION OF THE EXECUTIVE VICE PRESIDENT OF FINANCE AND ADMINISTRATION AS TO THE AVAILABILITY OF FUNDS FOR THE AWARDING OF A CONTRACT BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES.

Contract for Microscope Maintenance Services

Contract Term: July 1, 2023 - June 30, 2024

VENDOR: I. Miller Precision Capital Instruments, Inc.
325 Bustleton Pike
Feasterville Trevose, PA 19053

ACCOUNT: Science / Service - Maintenance
FY 2023/2024

ORIGINAL CONTRACT: \$20,512.80

AMENDMENT: \$15,000.00

TOTAL AMOUNT: \$35,512.80

I HEREBY CERTIFY that funds are available in the Ocean County College Board of Trustees budget for 2023/2024 and the appropriation is sufficient to cover this contract and the contract shall be encumbered against such appropriation.



Executive Vice President of Finance and Administration

EXHIBIT A-28

OCEAN COUNTY COLLEGE

RESOLUTION

Authorizing Surplus Sale of Miscellaneous Facilities / Warehouse Items

WHEREAS, the Board of Trustees of Ocean County College has determined that various miscellaneous facilities and warehouse items are no longer needed for public use; and

WHEREAS, pursuant to N.J.S.A.18A:18A-45 and N.J.A.C. 5:34-5.8, the Board is authorized to sell surplus property through an on-line public auction to be held on an electronic procurement platform; and

WHEREAS, Ocean County College intends to utilize the online auction services of **GovDeals**, located at www.govdeals.com; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to utilize an established College account with **GovDeals** to sell Miscellaneous Facilities and Warehouse Items determined no longer useful to the College through online auction.
2. The following surplus property to be sold:
2004 Ford E-350 Van (66,314 miles; VIN: 1FBNE31L54HA29748), 2010 Dodge Avenger (60,677 miles; VIN: 1B3CC4FDXAN108623), Toro Snowblowers, Nursing Bed, Storage Cases, Equipment Case, Ceramic Kilns, Pottery Throwing Wheels, North Star Slab Roller, Soldner Clay Mixer.
3. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of the surplus property.
4. The online auction shall commence on Monday, July 3, 2023, at 12:00 a.m. and conclude Friday, July 14, 2023, at 3:00 p.m.
5. Ocean County College shall reserve the right to reject any or all bids submitted if it determines such rejection to be in the public interest.

EXHIBIT A-29

OCEAN COUNTY COLLEGE**RESOLUTION****Authorizing Surplus Sale of Kitchen Equipment**

WHEREAS, the Board of Trustees of Ocean County College has determined that various kitchen equipment is no longer needed for public use; and

WHEREAS, pursuant to N.J.S.A.18A:18A-45 and N.J.A.C. 5:34-5.8, the Board is authorized to sell surplus property through an on-line public auction to be held on an electronic procurement platform; and

WHEREAS, Ocean County College intends to utilize the online auction services of **Municibid**, located at www.municibid.com; and

WHEREAS, **Municibid** is an authorized State Contract Vendor #19-GNSV1-00696/T2581, Contract Term: 05-01-2019 to 04-30-2024; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Ocean County College, in the County of Ocean and the State of New Jersey as follows:

1. The Ocean County College Board of Trustees hereby authorizes and directs the appropriate officials of the College to utilize an established College account with **Municibid** to sell Kitchen Equipment determined no longer useful to the College through online auction.
2. The following kitchen inventory to be sold:
Vulcan Double oven (VC6GC-11D350K), Pitco Frialator Re-thermalizer (SRTG-JS), Cleveland (Manitowoc) Convotharm Steamer (OGB-20200), ThermaLine Tilt skillet insulated pressure cooker, Jackson Dishwasher (AJX-44CE).
3. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning the use of the surplus property.
4. The online auction shall commence on Monday, July 3, 2023, at 12:00 a.m. and conclude Friday, July 14, 2023, at 3:00 p.m.
5. Ocean County College shall reserve the right to reject any or all bids submitted if it determines such rejection to be in the public interest.

EXHIBIT A-30

OCEAN COUNTY COLLEGE**RESOLUTION AUTHORIZING AN IN-COUNTY TUITION RATE FOR ALL
STUDENTS TRANSITIONING FROM THE WPE ONLINE, NON-CREDIT
COMMUNITY HEALTH WORKER PROGRAM TO CREDIT PROGRAMS AT
OCEAN COUNTY COLLEGE**

WHEREAS, the Board of Trustees of Ocean County College has deemed it beneficial to partner with the New Jersey Department of Health, Colette Lamothe-Galette Community Health Worker Institute by offering the fully online, non-credit Community Health Worker (CHW) Training Program; and

WHEREAS, the WPE non-credit CHW Training Program skills competencies directly align with three credit courses in the Social Work A.S.; and

WHEREAS, the non-credit CHW Training Program completers have the opportunity to take the associated challenge exam; and

WHEREAS, passing the three competency sections of the challenge exam leads to nine college credits at OCC; and

WHEREAS, the online program enrollment caters to non-traditional students both in and beyond Ocean County; and

WHEREAS, Ocean County College seeks to encourage students to move from non-credit to credit programming; and

WHEREAS, the pilot period will commence on July 1, 2023 and end on June 30, 2024; and

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

The President of Ocean County College is hereby authorized and directed to waive in-county fees for all CHW students, transitioning from the non-credit program to a credit program at Ocean County College, for the period July 1, 2023 through June 30, 2024.



Executive Vice President of Finance and Administration

EXHIBIT A-31

OCEAN COUNTY COLLEGE**RESOLUTION AUTHORIZING OCEAN COUNTY COLLEGE
TO PURCHASE LEASED VEHICLE**

WHEREAS, the Board of Trustees of Ocean County College authorizes the purchase of the 2021 Subaru Outback currently leased to the College for use by President Jon Larson; and

WHEREAS, Dr. Larson's term as President will end on June 30, 2023 and the need for the vehicle will no longer exist; and

WHEREAS, the vehicle's buyout amount of \$29,473.95 determined by Subaru Motors Finance will be paid by Ocean County College on or about June 30, 2023; and

WHEREAS, the College will then take ownership and receive vehicle title; and

WHEREAS, Dr. Jon Larson, using personal funds, will reimburse the College for the vehicle buyout amount in full and receive title of the vehicle; and

NOW THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY COLLEGE BOARD OF TRUSTEES as follows:

The President of Ocean County College is hereby authorized to take ownership of the College's leased then purchased vehicle VIN#4S4BTGND3M3128026 once Ocean County College is reimbursed for the full amount of the vehicle's lease buy-out paid to Subaru Motors Finance.



Executive Vice President of Finance and Administration