



BOARD OF TRUSTEES

Regular Meeting

Minutes

June 1, 2023

The regularly scheduled monthly meeting of the Ocean County College Board of Trustees was called to order at 12:30 p.m. on Thursday, June 1, 2023, by Mr. Jerry Dasti, Chair, in the Conference Center and via Webex. The Pledge of Allegiance was recited by all present.

Call to Order

The announcement of public meeting was made by Mrs. Connie Bello in compliance with the Open Public Meetings Act of 1975. Notice of this meeting was publicized through a resolution adopted at the November 2022 reorganization meeting and distributed as required by law. Also, a notice was publicized on May 26, 2023, indicating this meeting would be held via Webex, as provided for by New Jersey Public Law 2020, Chapter 11, approved on March 20, 2020, for public bodies to conduct meetings by electronic means.

Public Meeting
Announcement

Those in attendance were Mr. Dasti, Mrs. Linda Novak, Mr. Stephan Leone, Mr. Frank Dupignac, Mr. Robert Fall, Mr. Charles Muller, Mr. Joseph Teichman, Mr. Carl V. Thulin, Mr. Steven Zabarsky, Mr. Raymond Joseph Latschaw, III, Mr. Jack Sahradnik, Dr. Jon Larson, Executive Vice President Sara Winchester, Vice President Eileen Garcia, Vice President Joseph Konopka, Vice President Gerald Racioppi, Commissioner Virginia Haines, and Mrs. Connie Bello.

Attendance

The minutes of the April 27, and May 4, , 2023, Board of Trustees closed sessions and public Meetings were unanimously approved by roll call vote.

Minutes Approved

Dr. Konopka introduced OCC student Brooke Doering, who was named to the 2023 New Jersey All-State Academic Team for her outstanding academic achievements and for outstanding achievements and exceptional service to Phi Theta Kappa. Ms. Doering shared her experience at OCC working with both PTK and the Psychology Club and thanked all who helped make her experience at OCC so enjoyable.

Presentations

Finance Committee

Mr. Dupignac reported the Investment Committee met May 10, 2023, with investment advisors to review the College portfolios. Ms. Winchester discussed money markets are currently earning 5% interest. Review of the portfolios will continue over the coming months. The following Finance Committee items were then approved upon majority roll call vote, with an abstention from Mr. Muller:

- The statement of income and expenditures as of April 30, 2023, was accepted. Accepted
- The following contracts were awarded: Contracts Awarded
 - A maximum of \$118,440 to Integrated Systems and Services, Inc., Eatontown, New Jersey, for the first year with a second-year contract option for inspection, repair, maintenance, and related activities for the Electronic Access Control and Video Surveillance Systems from July 1, 2023, through June 30, 2024, for use by the Security Department at Ocean County College.
 - A maximum of \$57,969 to Bowman and Company, LLP, Voorhees, New Jersey, for the second-year contract option for professional auditing services from July 1, 2023, through June 30, 2024, at Ocean County College.
- Resolutions were adopted to award the following contracts: Resolutions Adopted for Contract Awards
 - A maximum of 31,942.92 to Dell Marketing, L.P., Round Rock, Texas, for the purchase of Chromebooks for students enrolled in the Adult Education, Civics, and Workforce Preparations Program (AECWP) at Ocean County College.
 - A maximum of \$29,135.04 to West Publishing Corporation, Eagan, Minnesota, for the purchase of miscellaneous books and database subscriptions from July 1, 2023, through June 30, 2024, for use in the Library at Ocean County College.
 - A maximum of \$20,512 to I. Miller Precision Capital Instruments, Inc., Feasterville Trevose, Pennsylvania, for the purchase of Leica microscopes for the medical lab in the Hovnanian Health Sciences Building for use by the Science Department at Ocean County College.
 - A maximum of \$46,283.60 to CollegeNET, Inc., Portland, Oregon, for renewal of the annual licensing fee for the 25Live Software System from July 1, 2023, through June 30, 2024, at Ocean County College.
 - A maximum of \$150,000 to Fisher Scientific, Inc., Hanover Park, Illinois, for the purchase of various instructional supplies on an as-needed basis through the Omnia Partners Cooperative Purchasing Program for use by the Science Department at Ocean County College.
 - A maximum of \$50,000 to Grainger, Eatontown, New Jersey, for a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment from July 1, 2023, through June 30, 2024, for use by the Facilities Department at Ocean County College.
 - Authorizing participation in the PEPPM technology cooperative purchasing program at Ocean County College.

- A maximum of \$48,000 to SMAC Corporation, Saddle Brook, New Jersey, for professional asbestos abatement as part of the renovation of music practice rooms in the Grunin Center at Ocean County College.
- A maximum of \$20,575.28 to SHI International Corporation, Somerset, New Jersey, for a one-year contract renewal from June 26, 2023, through June 25, 2024, of the campus-wide digital signage software subscription license through the NJEdge.NET consortium at Ocean County College.
- A maximum of \$509,430 to Ellucian Company, LP, Fairfax, Virginia, for a one-year contract for the renewal of maintenance and support of the Colleague subscription software and cloud software from July 1, 2023, through June 30, 2024, at Ocean County College.
- A maximum of \$86,092 to Apple Computer, Inc., Atlanta, Georgia, for the purchase of Apple computers and accessories for the computer laboratory in the Technology Building at Ocean County College.
- A maximum of \$30,000 to Penn Jersey Paper Company, Philadelphia, Pennsylvania, for a one-year contract from July 1, 2023, through June 30, 2024, for the purchase of custodial paper supplies for use at Ocean County College.
- A maximum of \$56,091.36 to Dell Marketing, L.P., Round Rock, Texas, for the purchase of Dell computers and accessories for the Engineering laboratory in the Instructional Building at Ocean County College.
- A maximum of \$20,606 to NJEdge.NET, Newark, New Jersey, for a one-year contract from July 1, 2023, through June 30, 2024, for the renewal of hybrid cloud computing services through the NJEdge.NET consortium at Ocean County College.
- A maximum of \$100,000 to Fastenal Company, Lakewood, New Jersey, for a one-year contract for the purchase of industrial maintenance repair and operations (MRO) supplies and equipment from July 1, 2023, through June 30, 2024, for use by the Facilities Department at Ocean County College.
- A maximum of \$80,201 to Ellucian Company, L.P., Fairfax, Virginia, for a one-year subscription of the Recruit SaaS software from July 1, 2023, through June 30, 2024, for the recruitment of prospective students at Ocean County College.
- A maximum of \$25,000 to Scientific Boiler Water Conditioning Company, Inc., Linden, New Jersey, for a one-year contract for maintenance and materials for water treatment services from July 1, 2023, through June 30, 2024, at Ocean County College.
- A maximum of \$71,702 to Broadway Moving and Storage, Inc., Trenton, New Jersey, for moving services for the Library Renovation project at Ocean County College.

- To identify a qualified pool of professional American Sign Language Interpreting and Captioning service providers to be used on an as-needed basis from July 1, 2023, through June 30, 2024, at Ocean County College.
- To identify a qualified pool of Ecological Engineering Related Services providers for various projects at the Barnegat Bay Partnership to be used on an as-needed basis from July 1, 2023, through June 30, 2024, at Ocean County College.
- A maximum of \$295,874.51 to Aspire Technology Partners, LLC, Eatontown, New Jersey, for a three-year contract for the renewal of the Cisco SmartNet maintenance agreement from July 1, 2023, through June 30, 2026, at Ocean County College.
- Resolutions were adopted to award the following contracts through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) with Ocean County College serving as lead agency: Resolutions Adopted for NJCCC Purchasing Consortium Contract Awards
 - To the following vendors for a two-year contract for professional economic modeling program services from June 1, 2023, through May 31, 2025:
 - Economic Modeling, LLC, dba Lightcast, Moscow, Idaho
 - Career Dimensions, Inc., Venice, Florida
 - To the following vendors for a two-year contract for online tutoring services from June 1, 2023, through May 31, 2025:
 - Brainfuse, New York, New York
 - Link-Systems International, Inc., Tampa, Florida
 - Kesson Group Services, Inc. dba Skooli, Dover, Delaware
 - ThinkingStorm Online Tutoring, McLean, Virginia
- The following contracts were amended: Contracts Amended
 - An additional \$5,000, for a maximum total of \$90,000, to Consolidus, LLC, Akron, Ohio, for the purchase of additional OCC-branded items from the professional online storefront through the New Jersey Council of County Colleges (NJCCC) Joint Purchasing (JPC) at Ocean County College (contract originally awarded at the April 28, 2022, Board meeting).
 - An additional \$7,300, for a maximum total of \$22,300, to UCEDA Institute, Inc., Paterson, New Jersey, for additional English as a Second Language (ESL) and literacy instruction as part of the Workforce and Professional Education (WPE) program at Ocean County College (initial contract was under threshold and did not require Board approval).

- An additional \$11,616.82, for a maximum total of \$21,107.10, to SHI International Corporation, Somerset, New Jersey, for the purchase of various video collaboration equipment to support ADA Disability Services through the NJEdge.NET Consortium at Ocean County College (initial contract was under threshold and did not require Board approval).
- The contract awarded at the December 8, 2022, Board meeting to Apple Computer, Inc., Atlanta, Georgia, for Apple computers through the Educational Services Commission of New Jersey (ESCNJ) Cooperative Contract was rescinded as Apple's contract with the Educational Services Commission of New Jersey expired on May 12, 2023. Rescission of Contract Award
- The Board accepted a \$25,000 grant award from the Office of the Secretary of Higher Education (OSHE) for the Hunger Free Campus, Round 2 Grant, to sustain the part-time Coordinator of Student Basic Needs position. Project Director: Ms. Michelle Youngs, Assistant Director of Student Life. Project Period: May 10, 2023, through June 30, 2023. Grant Accepted
- The Board accepted a \$15,000 grant award from the National Endowment of the Arts (NEA) for the Grants for Art Project Support for funding to support the Grunin Center's HeART Strings program in 2023. Project Director: Ms. Jaclyn Wood, Assistant Director of Education and Community Engagement. Project Period: June 1, 2023, through May 31, 2024. Grant Accepted
- The Board accepted a \$325,079 grant award from the Office of the Secretary of Higher Education (OSHE) for the NJ OSHE Mental Health in Higher Education: Community Provider Partnerships Grant, to create partnerships within the community, serve under-represented students, and increase the scope of mental health services provided, and provide professional development to student services and counseling staff, as well as faculty and staff to identify and refer students for services. Project Director: Dr. Kate Pandolpho, Director of Counseling and Student Development. Project Period: June 1, 2023, through December 31, 2026. Grant Accepted

Bylaw, Policy, and Curriculum Committee

Dr. Konopka reported conversations continue with Montclair State University regarding a 3+1 Degree in Theatre. Meetings with Toms River High Schools have taken place and are scheduled with Brick High Schools, thanks to Mr. Thomas Gialanella, Executive Director of School Relations, to discuss offering HyFlex courses to high school students.

Dr. Konopka thanked all who helped with the induction ceremonies, Nurses Pinning, Awards Ceremony, and Commencement, which helped celebrate our students' successes.

- The following items, as accepted by the College Senate at its meeting on May 4, 2023, were approved unanimously upon roll call vote: College Senate Items Approved
 - Revised Policy Revised Policy
 - Policy #5327, Students, Tuition and Fees, Ocean County High School Students

- Inactivated Program Option Inactivated Program Option
 - Associate in Applied Science, Business, Paralegal Studies Option
- Inactivated Certificate of Completion Inactivated Certificate of Completion
 - Certificate of Completion, Holistic Health and Wellness

Buildings and Grounds Committee

Mrs. Novak introduced Mr. James Calamia, Assistant Vice President of Facilities, who provided an update on several ongoing projects, including the Tech Building roof repair, Planetarium Boiler and Chiller, Grunin Center Boiler upgrade through the New Jersey Natural Gas Savings Program, the new Administration Building architectural plans, and the annual asbestos report. Building/Grounds Committee Report Accepted

The Buildings and Grounds Committee Report for June 1, 2023, was then unanimously accepted upon roll call vote.

Mr. Dasti then thanked Commissioner Haines for County support of the Library Renovation. Commissioner Haines shared an ordinance is scheduled for approval at their next meeting for funding in support of the Grunin Center Lobby Expansion project.

Personnel Committee

Mr. Leone presented the Personnel Report, which includes increases for non-affiliated administrators and College Lecturers, which was unanimously approved as presented upon roll call vote. Personnel Report Approved

Miscellaneous

Upon unanimous roll call vote, a resolution was adopted to provide for a closed meeting to be held on Thursday, June 29, 2023, at 11:30 a.m., for the purpose of discussing personnel action, collective bargaining, and pending and anticipated litigation. Resolution Adopted for a Closed Meeting June 29, 2023

The following meetings were scheduled:

Thursday, June 29, 2023			Meetings Scheduled
	9:00 a.m.	International Programs Committee (As Needed)	
	10:00 a.m.	Finance Committee	
	10:00 a.m.	Bylaw, Policy, and Curriculum Committee (As Needed)	
	10:30 a.m.	Buildings and Grounds Committee	
	11:00 a.m.	Personnel Committee	
	11:30 a.m.	Closed Session	
	12:30 p.m.	Regular Public Monthly Meeting	

Mr. Fall shared an update from the International Programs Committee, which met at 9:30 a.m. The next meeting is scheduled for 9:00 a.m. June 29, 2023. Dr. Garcia provided an overview of the program at the meeting this morning.

President's Report

Dr. Larson introduced Trustee R. Joseph Latshaw, III, who discussed an article he shared regarding concerns and uneasiness expressed by several Kean Ocean students about security in the Gateway Building on campus. President's Report

Mr. Thomas DeSimone, Director of College Safety and Security, provided an overview of OCC Security's safety practices and departmental responses to incidents on campus. All campus officers are CPR and AED certified and there are ten armed officers, who are retired police officers. Mr. DeSimone explained that OCC and Kean University Security Departments work together and maintain communication on a regular basis and as needed.

Dr. Larson highlighted the strong relationship the College has with the Toms River Police and Ocean County Sheriff's Departments. In addition, Trustees called attention to the campus alert system and the active shooter training conducted by local law enforcement.

Dr. Racioppi provided an enrollment update for Summer and Fall 2023. Summer enrollment is currently +6.87% in credits compared to last year. Comparative Fall enrollment is unavailable as enrollment events are taking place later on the calendar than previous years; however, we continue to be ahead in enrollment of continuing students.

Dr. Racioppi reported the Athletics Department had a very successful year academically and on the screen, field, or court. 78 student athletes earned GPA's of 3.0 or better this year, an eSports national championship, men's tennis placing third in the nation, women's tennis placing seventh, and men's volleyball placing fifth in the nation. Dr. Racioppi commended Ms. Ilene Cohen, Athletic Director, and the Athletics team for a great year.

Dr. Racioppi thanked Ms. Jan Kirsten, Executive Director of College Relations, Ms. Jennifer Fazio, Director of Student Life, and all involved in the Commencement Week activities.

Dr. Eileen Garcia reported on the recent "Adjunct Academy Awards," where the department recognized the hard work and dedication of e-Learning adjuncts. Professional development opportunities continue for e-Learning faculty. Upcoming topics will include TurnItIn.

Dr. Garcia shared e-Learning enrollment is up 6% from last year.

The International Programs team hosted OCC's Egyptian partners from Alamein International University and New Mansoura University the week of May 21-28, 2023, where Memoranda of Cooperation were signed with Rutgers Camden, William Patterson, and Kean Universities. The Egyptian partners will begin recruitment for programs as the Egyptian Security Council approved the business model paving the way for the first cohort to begin in Fall 2023.

Dr. Larson introduced Dr. Jessica Adams, Dean of Kean Ocean, who provided a Kean Ocean update. In response to Mr. DeSimone's Security presentation, Dr. Adams invited anyone with questions to reach out to her and shared all Kean Ocean students, staff, and faculty are encouraged to sign up for the Viking Alert System at the beginning of each semester.

Dr. Adams shared that Kean University looks forward to completing work on the Egyptian Consortium. She reported that Kean enrollment is close to pre-pandemic numbers. Yoga Teacher Training Certificate is available on the Kean Ocean campus and worksite wellness opportunities are available to all in the OCC community.

Lastly, Kean Ocean Career Services were available to over 730 students this semester.

Mr. Ken Malagiere, Executive Director, OCC Foundation, shared the 2023-24 Blauvelt Lecture Series upcoming events include:

- A Conversation with Robert Ponidiscio, Thursday, September 28, 2023
- An Evening with Lidia Bastianich, Wednesday, October 4, 2023
- A Conversation with Stacy Schiff, Wednesday, November 15, 2023
- A Conversation with Jeffrey Morton, February 26, 2024
- An Evening with John Leguizamo, April 24, 2024

The Scholarship Celebration will be held on Friday, June 23, 2023, at 6:00 p.m. on the College Mall, honoring Dr. Larson. Currently \$160,000 has been raised. The New Jersey Symphony will visit OCC on Tuesday, June 27, 2023.

The Legacy campaign enters the second stage. Mr. Malagiere thanked Ms. Jan Kirsten, Executive Director of College Relations, for the Life and Legal Newsletter, highlighting Mr. William Hiering.

The Foundation Board approved its FY2024 Budget, which includes \$1.2 million benefiting students.

Ms. Kirsten reported that OCC has won the silver award in the category of "Best Interior Signage/Displays – Single or Series" as part of the 2022 Paragon Awards from the National Council for Marketing and Publications (NCMPR) for the Planetarium reopening signage displays. Ms. Kirsten congratulated Ms. Nicole Howard, Graphic Specialist, who designed the displays.

Upon a request for public comments by Mr. Dasti, Dr. David Bordelon, Professor of English and FAOCC President, reported: in collaboration between Sigma Kappa Delta, the Philosophy Club, OCC Governmental Affairs Institute and Kean Ocean's Student Government Association, the annual OCC Great Debate: Woke Up! took place on March 16, 2023. The student debate was focused on wokeness in politics and culture. Public Comments

With no further comments from the Board members or the public, the meeting adjourned at 1:40 p.m.

Adjournment

Respectfully submitted,

Stephan R. Leone
Secretary

Jodi Heitmann
Special Assistant to the President